

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

IN CAMERA SPECIAL COUNCIL – 6:30 P.M.

Followed by

SPECIAL (OPEN) COUNCIL – 7:00 P.M.

Central Saanich Municipal Council Chamber

Monday, January 9, 2012

SPECIAL (OPEN) COUNCIL

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Special (Open) Council December 12, 2011 Pg. 1-3

III. BUSINESS ARISING FROM THE MINUTES

IV. RISE AND REPORT

V. PUBLIC INQUIRIES AND ANSWERS THERETO

VI. REPORTS OF COMMITTEES

1. **Standing Committees:**

- | | | |
|---|-------------------|----------|
| a) Planning & Development
(Minutes Only) | December 12, 2011 | Pg. 4-7 |
| b) Water & Waste Management
(Minutes Only) | December 12, 2011 | Pg. 8 |
| c) Administration & Finance
(Minutes Only) | December 12, 2011 | Pg. 9-11 |

2. **Advisory Committees / Other:**

3. **Regular Status Reports from Members of Council who Participate on Advisory Bodies, Committees, Boards, or Commissions**

- Capital Regional District (CRD)
- First Nations / Community-to-Community Forum
- Peninsula Recreation Commission
- Facilities Planning Process – Fire / Town Hall

VII. STAFF MEMORANDA AND REPORTS

1. **Marine Shoreline Development Permit and Development Variance Permit Application; 508 Senanus Drive (Pendleton)**

- Attached for Council's consideration is the following documentation pertaining to this application:
 - Staff Memorandum dated October 18, 2011, from the Planner entitled "Marine Shoreline Development Permit and Development Variance Permit Application; 508 Senanus Drive (Pendleton)" Pg. 12-20

- Drive (Pendleton)”
[Previously received at the October 24, 2011 Planning & Development Committee Meeting.]
- ii) Excerpt from the Minutes of the Planning & Development Committee Meeting held on October 24, 2011 and from the Regular Council Meeting held on November 7, 2011, in regards to this application; Pg. 21-22
 - iii) Notice sent to owner/occupants and adjacent property owners dated December 13, 2011; Pg. 23-25
 - iv) Notice sent to Tsawout and Tsartlip First Nations, and Saanich Inlet Protection Society dated December 7 and 13, 2011; and, Pg. 26-28
 - v) Correspondence received pertaining to this application subsequent to the November 7, 2011, Regular Council Meeting: Nil
- b) Opportunity to be Heard

Administrator’s Recommendation:

- a) *That Council receive and consider any representations from the Applicant and from the public who may be in attendance at the Meeting to address Council on this matter;*
- b) *That Council receive and consider any written submissions on the Development Variance Permit Application; including any correspondence received since the November 7, 2011 Council Meeting;*
- c) *After considering any submissions received at the Meeting, Council provide direction in regards to approval or rejection of the Development Variance Permit Application; and,*
- d) *That Council provide direction in regards to approval or rejection of the Development Permit Application.*

2. Marine Shoreline Development Permit and Development Variance Permit Application for New Dock; 737 Harding Lane (Philbrook)

- a) Attached for Council’s consideration is the following documentation pertaining to this application:
 - i) Staff Memorandum dated September 30, 2011, from the Planner entitled “Marine Shoreline Development Permit and Development Variance Permit Application for New Dock; 737 Harding Lane (Philbrook)” [Previously received at the October 24, 2011 Planning & Development Committee Meeting.] Pg. 29-56
 - ii) Excerpt from the Minutes of the Planning & Development Committee Meeting held on October 24, 2011 and from the Regular Council Meeting held on November 7, 2011, in regards to this application; Pg. 57-60
 - iii) Notice sent to owner/occupants and adjacent property owners dated December 13, 2011; Pg. 61-64
 - iv) Notice sent to Tsawout and Tsartlip First Nations, and Saanich Inlet Protection Society dated December 7 and 13, 2011; Pg. 65-67

v) Correspondence dated November 4, 2011 received from the applicants at the November 7, 2011 Regular Council Meeting (Late Item); and, Pg. 68-70

vi) Correspondence received pertaining to this application subsequent to the November 7, 2011, Regular Council Meeting:

1) I&M Cameron, January 3, 2012 Pg. 71

b) Opportunity to be Heard

Administrator's Recommendation:

a) That Council receive and consider any representations from the Applicant and from the public who may be in attendance at the Meeting to address Council on this matter;

b) That Council receive and consider any written submissions on the Development Variance Permit Application; including any correspondence received since the November 7, 2011 Council Meeting;

c) After considering any submissions received at the Meeting, Council provide direction in regards to approval or rejection of the Development Variance Permit Application; and,

d) That Council provide direction in regards to approval or rejection of the Development Permit Application.

3. Proposed Multi-family Residential and Commercial Development 7182 West Saanich Road Development Variance Permit Application

a) Attached for Council's consideration is the following documentation pertaining to this application:

i) Staff Memorandum dated December 6, 2011, from the Director of Planning and Building Services entitled "Proposed Multi-family Residential and Commercial Development; 7182 West Saanich Road. Development Variance Permit Application"; [Previously received at the December 12, 2011 Planning & Development Committee Meeting.] Pg. 72-76

ii) Excerpt from the Minutes of the Planning & Development Committee Meeting and Special (Open) Council Meeting held on December 12, 2011, in regards to this application; Pg. 77-78

iii) Notice sent to owner/occupants and adjacent property owners dated December 13, 2011; and, Pg. 79-82

iv) Correspondence received pertaining to this application subsequent to the December 12, 2011, Regular Council Meeting: Nil

b) Opportunity to be Heard

Administrator's Recommendation:

a) That Council receive and consider any representations from the Applicant and from the public who may be in attendance at the Meeting to address Council on this matter;

b) That Council receive and consider any written submissions on

the Development Variance Permit Application; including any correspondence received since the December 12, 2011 Council Meeting; and,

- c) *After considering any submissions received at the Meeting, Council provide direction in regards to approval or rejection of the Development Variance Permit Application.*

4. **Staff Memorandum** Pg. 83-97
Development Variance Permit Application; 6375 West Saanich Road
5. **Staff Memorandum** Pg. 98-104
Residential Densification Study – Proposed Process, Addendum Report
Correspondence Pertaining to this Issue:
- i) Finlayson Bonet Architecture, December 15, 2011 Pg. 105
 - ii) R Anderson, January 3, 2012 Pg. 106-107
 - iii) B Maxwell, January 4, 2012 Pg. 108
 - iv) L Butler, January 4, 2012 Pg. 109-110
 - v) R Thompson, January 4, 2012 Pg. 111-113
 - vi) E Chambers, January 4, 2012 Pg. 114
 - vii) J Carroll, January 4, 2012 Pg. 115
 - viii) S&J Leard, January 3, 2012 Pg. 116
 - ix) FG Peet, January 4, 2012 Pg. 117--120

VIII. BYLAWS

For Consideration of First and Second Readings and Referral to a Public Hearing to be Held on Monday, January 30, 2012, at 6:30 p.m.

1. “Heritage Revitalization Agreement (2338 and 2362 Mount Newton Cross Road) Bylaw No. 1765, 2012” Pg. 121-165
[A Bylaw to Enter into a Heritage Revitalization Agreement Under Section 966 of the *Local Government Act* (“Ferguson Farmhouse”)]
- a) First Reading
 - b) Second Reading
 - c) Refer to a Public Hearing

For Consideration of First Three Readings

1. “Central Saanich Council Procedure Bylaw Amendment Bylaw No. 1766, 2012”. Pg. 166-167
[A Bylaw to Amend the Council Procedure Bylaw (Recording of Votes and Miscellaneous Amendments)]

IX. DELEGATIONS / PRESENTATIONS

X. CORRESPONDENCE & PETITIONS

1. R Atkins Re: Suggested Safety Improvements to Pedestrian Crossings in Brentwood Bay and Keating Cross Road Pg. 168
Administrator’s Recommendation:
That the correspondence be received and referred to Staff for review and appropriate action as deemed warranted, or recommendation back to Council if required.

2. E Chambers Re: Suggestion for an Inaugural Tree Planting Ceremony Pg. 169
3. R Thompson Re: Suggestion to Investigate Use of Mobile Signs to Advertise Council Meetings / Activities and Community Events Pg. 170-173

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS / OTHER COMPETENT BUSINESS

1. Calendar of Meetings – January 2012 Pg. 174
2. Peninsula Agricultural Commission (PAC) Inclusion of Juan de Fuca Electoral Area as a Contributing Member

Administrator's Recommendation:

That Council endorse PAC's recommendation to accept the Juan de Fuca Electoral Area as a contributing member of the Peninsula Agricultural Commission, under the current cost-sharing formula.

XIII. CORRESPONDENCE (Receive for General Information)

✓ **[Note: Copies of the Following Correspondence Available for Viewing in the Committee Room]**

1. Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC):
 - a) Resolutions Notice and Request for Submissions Call for Nominations for AVICC Executive Program Presentation Proposals or Other Suggestions, November 10, 2011
2. Correspondence from the Union of BC Municipalities (UBCM):
 - a) In the House – Provincial Legislation 2011, November 18, 2011
 - b) In the House – Provincial Legislation 2011, November 24, 2011
 - c) Payment of Second Instalment of Community Works Fund Payment
 - d) Memo – Notification of Executive Vacancies
 - e) Member Release – Update: RCMP Contract Negotiations
 - f) Executive Release – Highlights of the November 24-25, 2011 Executive Meeting
 - g) Memo – UBCM Membership
 - h) Member Release – RCMP Contract Management Committee: Appointments
 - ✓ i) Member Release – BC Police & Crime Data
 - j) Member Release – Nominations: UBCM Small Water Systems Working Group
 - k) Member Release – 2012 Strategic Wildfire Prevention Initiative Program & Application Guides Available
3. Federation of Canadian Municipalities (FCM):
 - a) CBC Series on Canada's Infrastructure
 - b) FCM News – Week of November 21, 2011
 - c) FCM News – Week of November 28, 2011
 - d) FCM News – Week of December 5, 2011
 - e) Request for Proposals (RFP) to Host 2018 FCM Annual Conference and Trade Show

- f) FCM News – Week of December 19, 2011
 - g) FCM Communique – FCM to Celebrate International Development Week
- ✓
4. Minister of Public Safety and Solicitor General Re: Changes for the Police Act and the Implementation of BC Provincial Policing Standards
 5. Minister of Transportation and Infrastructure RE: Follow-up from UBCM Meeting with Minister of Transportation and Infrastructure on Intersection and Interchange Improvements Along Highway 17
 6. Minister of Environment Re: Follow-up to UBCM Meeting with Minister of Environment on Derelict Vessels, Illegal Mooring Buoys and Regional Deer Management
 7. Island Trust Re: Follow-up from UBCM Meeting with Minister of Forests, Lands and Natural Resource Operations on Derelict Vessels and Docks
 8. Correspondence Pertaining to Contract Renewal Issue – Recreation Integration Victoria and Community Living British Columbia:
 - a) Community Living British Columbia, December 5, 2011 (with Council's previous correspondence attached)
 - b) Recreation Integration Victoria, December 8, 2011
 9. Copy of Correspondence from the Agricultural Land Commission to Ireland Farms Re: Approval of Non-Farm Use Soil Deposit Application
 10. Copy of Correspondence from the Agricultural Land Commission to Mr. and Mrs. C. Armour Re: Approval of Second Dwelling Application
 11. Peninsula Recreation Commission Re: Support for District's Grant Application to Community Recreation Program – Centennial Park Improvements
 12. Victoria Airport Authority Re: Victoria International Airport Ranked 8th of Most Loved Airports in World
 13. Letters of Thanks:
 - a) Peninsula Agricultural Commission Re: Island View Beach Regional Park Ditch Maintenance
 14. J Hurley Re: Renaming Pat Bay Highway to "Peninsula Parkway" (Also addressed to Municipalities of Saanich, North Saanich and Sidney)
 15. Correspondence Pertaining to the Smart Meters Issue:
 - a) J Campbell, December 12, 2011
 16. Islands Trust Re: Salish Sea Shipping and Oil Spill Concerns
 17. Copy of Correspondence from Peninsula Agricultural Commission to Various Governmental Ministers, MP's and MLA's Re: Risk to Farms from Earthquakes (Liquefaction)
 18. Copy of Correspondence from District of Port Hardy to Federal Minister of Transport, Infrastructure and Communities Re: Developing Geographic Response Plans for Oil Spills
 19. Correspondence Pertaining to National Sex Offender Registry:
 - a) City of Fort St. John to Prime Minister, November 16, 2011
 - b) Township of Spallumcheen to Prime Minister, November 14, 2011
 - c) City of Greenwood to Prime Minister, October 3, 2011
 20. Correspondence Congratulating New Council on Election:
 - a) Greater Victoria Chamber of Commerce, November 23, 2011
 - b) Victoria Foundation, November 24, 2011
 - c) Tsartlip First Nation, November 22, 2011
 - d) Township of Esquimalt, November 25, 2011

- e) Town of View Royal, December 5, 2011
 - f) BC Hydro, December 6, 2011
 - ✓ g) Communities in Bloom, December 1, 2011
 - h) Minister of Community, Sport and Cultural Development, December 12, 2011
21. Copy of Correspondence from Village of Slocan to Premier of BC Re: Canada – European Union Comprehensive Economic and Trade Agreement Negotiation
 22. Ipsos Reid Re: Municipal Recreation and Physical Fitness Survey
 23. Catalyst Re: Information About Catalyst Paper, and Update on the Supreme Court of Canada Appeal of the 2009 District of North Cowichan Property Tax Assessment
 - ✓ 24. Victoria Cool Aid Society Re: Solicitation for Donation
 25. Upcoming Conferences / Seminars:
 - a) BC Water and Waste Association, February 10, 2012 at the Union Club of BC, 805 Gordon St., Victoria, 10:00 a.m. – 1:00 p.m.
 - b) Islands Agriculture Trade Show, February 3 and 4, 2012 at the Cowichan Exhibition Park, Duncan, BC
 - c) Regional Canada Goose Management Strategy Working Group – Project Information Session to be held on January 25, 2012 at 3:00-5:00 p.m., in the Central Saanich Fire Training Centre
 26. Ministry of Public Safety and Solicitor General Re: Appointment of Mr. Del Elgersma to Central Saanich Police Board
 27. Victoria Airport Authority Re: 2011 Report to Nominators
 28. BC Community Living Action Group (BC-CLAG) Re: Request for Letter to Provincial Government Urging End to Funding Cuts for Housing for Adults with Developmental Disabilities
 29. Minutes of Various Boards, Committees and Commissions:
 - a) Central Saanich Police Board, November 10, 2011
 - b) Peninsula Recreation Commission, November 24, 2011
 - c) Capital Regional Hospital District Board, November 9, 2011
 - d) Capital Regional District Board, November 9, 2011
 - e) Central Saanich Police Board, December 8, 2011
 - f) Capital Regional Hospital District Board, December 14, 2011
 - g) Capital Regional District Board, December 14, 2011

Administrator's Recommendation:

That the above Item Nos. 1 to 29 be received and the contents noted.

XIV. ADJOURNMENT

Gary C. Nason
Administrator

- ✓ Additional Information Available for Viewing in the Committee Room