



District of Central Saanich

Four month period
Ended April 30, 2007

Departmental Activity Report Financial Services

Financial Services Statistics and Stories by Section:

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Accounts Payable

	YTD	3rd Period	2nd Period	1st Period	2006 YTD
# Invoices Processed	2,199			2,199	1861
# Cheques Issued	1,071			1,071	1021
Dollar Value	\$4,629,242			\$4,629,242	\$3,408,013

Accounts Receivable

	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Invoices issued	278			278	282
Dollar value	\$260,669			\$260,669	\$67,816
Increase (decrease) in o/s Accounts Receivable)	\$ (228,074)			\$ (228,074)	\$ (178,501)

Cash Receipting

	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Transactions processed	4,319			4,319	4,015
Dollar Value	\$2,832,887			\$2,832,887	\$2,116,482

Dog & Business Licensing



	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Dog licenses issued	874			874	611
Business Licenses Issued	504			504	437

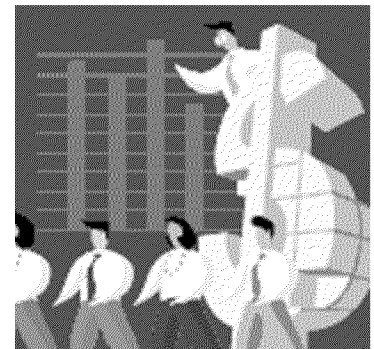
Payroll



	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Transactions Processed	1,017			1,017	951
Gross Dollar Value (excluding council)*	\$2,196,041			\$2,196,041	\$2,073,191
Full time	89.9			89.9	84.6
Seasonal & Casual*	27.0			27.0	23.0

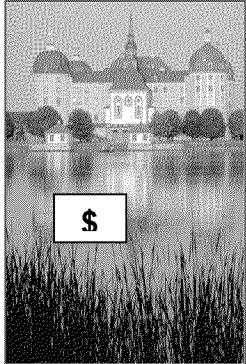
* Full time, casual and seasonal includes volunteer firemen but not council.

* Gross Dollar value does not include council.



Property Taxes

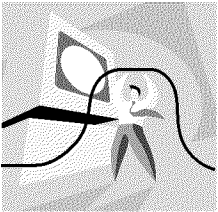
	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Collections (net)	\$788,951			\$788,951	\$773,776
% of current collected to tax due date					n/a
% of current collected to Sep 30					n/a
% of current collected to Dec 31					n/a



Utility Billing

	YTD	3rd Period	2nd Period	1st Period	2006 YTD
Regular bills issued	4,453			4,453	4,425
Interim bills issued	123			123	82
Dollar Value (gross)	\$980,247			\$980,247	\$887,745

Information Technology



Tony Bousquet prepared an RFP for the complete replacement of all of the District's desktop and laptop computers. The reviewing committee selected Dell Computer Inc as the successful proponent, and with Council's approval, the replacement program started in early March. Tony worked a number of extra-long days, and with some help from our contractor Yvan Savard, managed to complete the process with only minor disruption to the District's routine.

Tony was very busy this spring; he also worked with Steve Epp to prepare the District's electronic Home Owner Grant (EHOG) which is ready for use as soon as tax notices are mailed. We anticipate this item will receive a lot of use by the taxpayers, and will help decrease the work load for Finance Staff. Good work, fellows!

General Accounting & Budgeting

The Financial year-end for 2006 has ended; our auditors have once again given us a clean audit. Thanks to the Finance team for all your efforts. Especially to Steve, who also managed to squeeze in the EHOG during this period.

The 2007 – 2011 Financial Plan Bylaw will be forwarded to Council for first 3 readings on May 7, with final approval scheduled for May 14. A great team effort and cooperation between all departments ensured a relatively smooth process.

Water and Sewer Utility Rates were increased in 2007 for the first time in over 2 years. The approved 4% increase reflects an annual increase of \$14.83 for the average Water user, and \$5.62 for the average Sewer user.