

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION AND FINANCE COMMITTEE** Meeting
Tuesday, October 10, 2006, at 7:11 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor Robert Thompson, Acting Chair
Mayor Jack Mar
Councillors: Bryson, Garrison, King, and Mason
Gary C. Nason, Administrator
Sara C. Ribeiro, Municipal Clerk
Rosalyne Tanner, Director of Financial Services

ABSENT: Councillor Graham

APPROVAL OF THE AGENDA:

1062.06 MOVED BY COUNCILLOR BRYSON
NO SECONDER
That the Agenda for the Administration & Finance Committee Meeting held on October 10, 2006, be approved as circulated.
CARRIED UNANIMOUSLY

1. Staff Memorandum

a) Year 2007 Property Tax Exemptions and Grants-In Aid Requests

The Administrator, Mr. Gary C. Nason, provided an overview of the process for Permissive Tax Exemptions and Grants in Aid requests.

The Director of Financial Services, Rosalyn Tanner, gave an overview of the Staff Memorandum dated October 2, 2006, entitled "Year 2007 Property Tax Exemptions and Grants in Aid Requests" and answered questions from the Committee.

The Chair invited representatives from the Saanich Historical Artifacts Society, the Central Saanich Lions Club, the Central Saanich Senior Citizens Association, and the Central Saanich Lawn Bowling Club to make a brief statement to the Committee. No one addressed the Committee.

1063.06 MOVED BY COUNCILLOR BRYSON
NO SECONDER
That It Be Recommended To Council:

That the Staff Memorandum dated October 2, 2006, entitled "Year 2007 Property Tax Exemptions and Grants in Aid Requests" be received, and Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant tax exemptions to the following organizations in the amounts indicated:

- *Saanich Historical Artifacts Society – full property tax exemption;*
- *Central Saanich Lions Club – full property tax exemption;*
- *Central Saanich Senior Citizens Association – full property tax exemption;*
- and,*
- *Central Saanich Lawn Bowling Club – full property tax exemption.*

CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Mayor Mar took his leave from the meeting at 7:33 p.m. Mayor Mar stated that he is the Vice President of the North and South Saanich Agricultural Society.

Laury Grimston, 8501 East Saanich Road, President of the North & South Saanich Agricultural Society, asked for the Committee's support for their application.

Mayor Mar returned to the meeting at 7:34 p.m.

Robert Tidquist, 2392 Mount Street, President of the Brentwood Community Club, asked for the Committee's support for their application. The rental rates for the building have not increased and without a grant, they would have to increase the fees charged to the community.

Vic Nordstrom, 6320 Oldfield Road, representative of the Centennial Park Fellowship Baptist Church, asked for the Committee's support for their application. This is the fifth year they have requested a permissive tax exemption and they hope to build a church structure in the spring of 2007.

1064.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended To Council:

That Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant to the Centennial Park Fellowship Baptist Church a partial permissive tax exemption on the property equivalent to 2006.

CARRIED UNANIMOUSLY

1065.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended To Council:

That Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant to the Brentwood Community Club a full permissive tax exemption on the property.

CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Mayor Mar took his leave from the meeting at 7:44 p.m. Mayor Mar stated that he is the Vice President of the North and South Saanich Agricultural Society.

1066.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended To Council:

That Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant to the North and South Saanich Agricultural Society a partial tax exemption on the basis of an exemption on the first \$425,000.00 of the 2007 assessed value of the property.

CARRIED UNANIMOUSLY

Mayor Mar returned to the meeting at 7:45 p.m.

Dave Sinclair, 4494 Chatterton Way, President of the South Vancouver Island Zone Housing Society, Royal Canadian Legion, asked for the Committee's support for their application. He stated this is a one time only request.

The Administrator, Gary C. Nason, advised Council of the precedents that have been granted by previous Councils in regards to the waiving of permit fees.

Mr. Sinclair withdrew the request for a refund of all permit fees that were paid for the Legion Manor.

Staff were requested to advise whether there may be other similar seniors/affordable housing/assisted living projects in the community that could potentially qualify for a similar tax exemption for future years.

DEFEATED

1067.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended To Council:

That Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant to the South Vancouver Island Zone Housing Society a full one year permissive tax exemption for the entire property located at 7601 East Saanich Road.

DEFEATED

- 1068.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Staff be instructed to prepare the necessary Permissive Tax Exemption Bylaw for the 2007 taxation year to grant to the South Vancouver Island Zone Housing Society a partial one year property tax exemption to ensure that municipal taxes paid on the entire property located at 7601 East Saanich Road are held at 2006 levels.

CARRIED UNANIMOUSLY

- 1069.06 MOVED BY COUNCILLOR BRYSON
NO SECONDER
That It Be Recommended to Council:

That Staff be requested to advise on the merits and possibility of reducing by a further \$15,000.00 the Legion Manor's Line of Credit so as to generally equate to a full property tax exemption on their entire property for 2007.

CARRIED UNANIMOUSLY

Council had a discussion on the Grants in Aid requests and advised all applications will be considered by the entire Administration and Finance Committee, and not referred to the Committee Chair for a recommendation to Council.

The Chair invited a representative from the Community Arts Council of the Saanich Peninsula to make a brief statement to the Committee. No one addressed the Committee.

Edie Copland, 446 Terrahue Drive, Executive Director of Silver Threads Service, asked for the Committee's support for their grant request.

Lyle Sorsdahl, 6911 Springside Place, President of the Navy League of Canada Saanich Peninsula Branch, asked for Council's support for their grant request. He advised the increase in their request is to cover the merging of their Branch and the Friends of the Amar B Society.

The Chair invited a representative from the Saanich Peninsula Piranhas Swim Club to make a brief statement to the Committee. No one addressed the Committee.

Jennifer Cameron, 455 Sitkum Road, representative of the Boys and Girls Club Services of Greater Victoria, asked for the Committee's support for their grant request. She advised their funding is through various fundraisers and from the United Way Campaign. Their organization serves approximately 100 youth from Central Saanich.

Peter Garnham, 7298 Veyaness Road, Trustee on the School Board, asked for the Committee's support for their grant request.

Beatrice Johnson, Treasurer of the Saanich Pioneer Society, asked for the Committee's support for their grant request. She advised the increase in their grant request is due to upgrades to the Centennial Building to facilitate archival storage.

The Chair invited a representative from Ballet Victoria and the Habitat Acquisition Trust to make a brief statement to the Committee. No one addressed the Committee.

Jane Arnott, 388 Obed Avenue, Executive Director of the NEED Crisis and Information Line, asked for the Committee's support for their grant request. She advised that 12 of the 13 municipalities in Greater Victoria support their organization.

Isobel MacKenzie, 9860 3rd Street, Executive Director of Beacon Community Services (Youth Employment Program) and the Beacon Community Services Volunteer Centre & Seniors Info/Referral Service (Hotline), asked for the Committee's support for their grant requests. She advised half of their case load is youth from Central Saanich and they co-ordinate approximately 180 youth in job sites.

The Chair invited a representative from Peninsula Streams to make a brief statement to the Committee. No one addressed the Committee.

Clive Tanner, 11202 Willow Road, President of the Saanich Peninsula Foundation Society, asked for the Committee's support for their grant request. This is their fifth application and they do receive support from Sidney and North Saanich. They disperse grants to various organizations on the Peninsula.

Steven Garner, 7923 Pelter Place, representative of the Saanichton Family Place Society, asked for the Committee's support for their grant request. They are working in conjunction with the School District to commence this project.

Lorne Whyte, President and CEO of Tourism Victoria, asked for the Committee's support for their grant request. The grant amount is the municipal membership amount and they need support for the information kiosk at 812 Wharf Street.

Due to a potential conflict of interest on the following item, Councillor King took his leave from the meeting at 8:25 p.m. Councillor King stated that he is a member of the Victoria Car Share Co-op.

Shawn Donaldson, 200 Obed Avenue, representative of the Victoria Car Share Co-op, asked for the Committee's support for their grant request. He advised the grant would be used to promote the program in Central Saanich.

Councillor King returned to the meeting at 8:27 p.m.

Val Green, 239 Richmond Avenue, Executive Director of Volunteer Victoria, asked for the Committee's support for their grant request. This is their first application and they have provided services in Greater Victoria for over 30 years. They support residents in Central Saanich and other local agencies.

The Chair invited a representative from the Brentwood Bay Revitalization Committee to make a brief statement to the Committee. No one addressed the Committee.

After a brief discussion, the Committee agreed to hear a brief statement from the two late applicants for 2007 Grants in Aid.

Susan Ross, 6907 Woodward, representative of the Peninsula Cross Roads Community Justice Program, asked for the Committee's support for their grant request. She advised the application was one day late and services are provided for Central Saanich.

The Chair invited a representative from the Peninsula Celebrations Society to make a brief statement to the Committee. No one addressed the Committee.

1070.06 MOVED BY COUNCILLOR MASON
NO SECONDER

That the late applications received by the Peninsula Cross Roads Community Justice Program and the Peninsula Celebrations Society be considered.
CARRIED

There was a consensus amongst the Committee members that as a starting point, the Committee agrees to consider a maximum amount of funding for 2007 Grants in Aid applications which would generally be equivalent to a 1% property tax increase to the average residential property.

1071.06 MOVED BY COUNCILLOR KING
NO SECONDER

That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Community Arts Council of the Saanich Peninsula in the amount of \$500.00.

CARRIED

1072.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to Silver Threads Service (Meals on Wheels) in the amount of \$2,500.00.

CARRIED UNANIMOUSLY

1073.06 ***DEFEATED***
MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Navy League of Canada Saanich Peninsula Branch in the amount of \$1,000.00.

DEFEATED

1074.06 MOVED BY MAYOR MAR
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Navy League of Canada Saanich Peninsula Branch in the amount of \$500.00.

CARRIED UNANIMOUSLY

1075.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Saanich Peninsula Piranhas Swim Club in the amount of \$500.00.

CARRIED UNANIMOUSLY

1076.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Boys and Girls Club in the amount of \$20,000.00.

CARRIED UNANIMOUSLY

1077.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Saanich School District No. 63 (School Crossing Guard Program) in the amount of \$8,432.00.

CARRIED UNANIMOUSLY

1078.06 ***DEFEATED***
MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Saanich Pioneer's Society in the amount of \$20,000.00.

DEFEATED

1079.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Saanich Pioneer's Society in the amount of \$17,500.00.

CARRIED

1080.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council decline the 2007 Grant in Aid application of Ballet Victoria.
CARRIED UNANIMOUSLY

1081.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Habitat Acquisition Trust in the amount of \$500.00.
CARRIED

1082.06 ***DEFEATED***
MOVED BY COUNCILLOR BRYSON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the NEED Crisis and Information Line in the amount of \$2,000.00.
DEFEATED

1083.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the NEED Crisis and Information Line in the amount of \$1,500.00.
CARRIED

1084.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Beacon Community Services (Youth Employment Program) in the amount of \$5,000.00.
CARRIED

1085.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Beacon Community Services Volunteer Centre & Seniors Info/Referral Service (Hotline) in the amount of \$2,000.00.
CARRIED

1086.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to Peninsula Streams in the amount of \$10,000.00.
CARRIED

1087.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council decline the 2007 Grant in Aid application of the Saanich Peninsula Foundation Society
CARRIED

1088.06 MOVED BY COUNCILLOR BRYSON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Saanichton Family Place Society in the amount of \$3,700.00.

CARRIED

1089.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council decline the 2007 Grant in Aid application of Tourism Victoria.

CARRIED UNANIMOUSLY

DEFEATED

1090.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended to Council:

That Council decline the 2007 Grant in Aid application of Volunteer Victoria.

DEFEATED

1091.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to Volunteer Victoria in the amount of \$150.00.

CARRIED

DEFEATED

1092.06 MOVED BY COUNCILLOR MASON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Peninsula Cross Roads Community Justice Program in the amount of \$1,000.00.

DEFEATED

Councillor King requested that it be noted in the minutes that his opposition was due to the application being received after the District's deadline.

DEFEATED

1093.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Peninsula Celebrations Society in the amount of \$500.00.

DEFEATED

Councillor King requested that it be noted in the minutes that his opposition was due to the application being received after the District's deadline.

Due to a potential conflict of interest on the following item, Councillor King took his leave from the meeting at 9:04 p.m. Councillor King stated he is a member of the Victoria Car Share Co-op.

1094.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council decline the 2007 Grant in Aid application of the Victoria Car Share Co-op.

CARRIED UNANIMOUSLY

Councillor King returned to the meeting at 9:05 p.m.

Due to a potential conflict of interest on the following item, Councillor Mason took her leave from the meeting at 9:05 p.m. Councillor Mason stated she has involvement with the Brentwood Gallery which is referenced in the Revitalization Committee's application.

DEFEATED
1095.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Brentwood Bay Revitalization Committee in the amount of \$3,000.00.
DEFEATED

1096.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended to Council:

That Council approve a 2007 Grant in Aid to the Brentwood Bay Revitalization Committee in the amount of \$2,300.00.
CARRIED

Councillor Mason returned to the meeting at 9:09 p.m.

2. Council Table Configuration for Future Meetings

- a) Verbal Report from Gary C. Nason, Administrator.

The Administrator, Mr. Gary C. Nason, advised the Committee of three possible configuration options for the Council Table and answered questions from the Committee.

1097.06 MOVED BY COUNCILLOR KING
NO SECONDER
That It Be Recommended To Council:

That Council endorse in principle a modified V-shaped Council Table seating arrangement with a small separate head table for the Council/Committee Chair.

CARRIED
OPPOSED: COUNCILLOR MASON

DEFEATED
1098.06 MOVED BY COUNCILLOR BRYSON
NO SECONDER
That It Be Recommended To Council:

That Staff be requested to investigate the feasibility of modifying and reconfiguring the existing Council Table so as to achieve the same objectives as purchasing three separate tables for the afore-noted V-shape configuration.

DEFEATED
OPPOSED: MAYOR MAR, COUNCILLORS GARRISON, MASON, AND THOMPSON

1099.06 MOVED BY COUNCILLOR GARRISON
NO SECONDER
That It Be Recommended To Council:

That Staff be requested to obtain an order of magnitude cost estimate for proceeding with the afore-noted Council Table reconfiguration, for possible consideration of implementation in 2006.

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Administration & Finance Committee Meeting held on October 10, 2006, adjourned at 9:28 p.m.

Councillor Robert Thompson, A/Chair

Recorded by: Sara C. Ribeiro
Municipal Clerk