

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
(Financial Plan 2007 – 2011)
Monday, March 5, 2007, at 5:37 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Graham, King, and Thompson
Gary C. Nason, Administrator
Sara C. Ribeiro, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Rosalyn Tanner, Director of Financial Services
Nirmal Bhattacharya, Municipal Engineer
Ron French, Fire Chief
Paul Hames, Chief Constable
Cathy Ounsted, Central Saanich Police Board
Steven Garner, Central Saanich Police Board

ABSENT: Councillor Mason

APPROVAL OF THE AGENDA:

246.07 MOVED BY MAYOR MAR
 NO SECONDER
 *That the Agenda for the Special Administration & Finance Committee Meeting held
 on March 5, 2007, be approved as circulated.*
 CARRIED UNANIMOUSLY

1. Review of 2007 Core Revenues and Expenses

The Administrator, Mr. Gary C. Nason, directed Council's attention to the 2007 Core Budget binders which were previously distributed, and gave some brief introductory remarks in regards to the proposed 2007 Annual Budget process.

The Director of Financial Services, Ms. Rosalyn Tanner, advised that the purpose of this evening's meeting was to conduct a comprehensive review of the 2007 Core Revenues and Expenses.

The Chief Constable, Mr. Paul Hames, and representatives from the Central Saanich Police Board overviewed the core revenues and expenditures for the Central Saanich Police Service, and responded to questions from members of the Committee.

The Fire Chief, Mr. Ron French, overviewed the core revenues and expenditures for the Central Saanich Fire Department, and responded to questions from members of the Committee.

The Municipal Engineer, Mr. Nirmal Bhattacharya, overviewed the core revenues and expenditures for the Engineering & Public Works Department, including Transportation, Public Works and Engineering Services; Other Protection (Pest Control); and Parks Maintenance, and responded to questions from members of the Committee.

The Director of Planning & Building Services, Ms. Hope v. Burns, overviewed the core revenues and expenditures for the Environmental Planning and Development; Community Services; Buildings and Facilities; and Building and Bylaw Services components of the proposed 2007 Core Budget.

Ms. Tanner overviewed the General Government Expenditures as noted in the 2007 Core Budget and overviewed the Fiscal Services, Revenues Not Included in Other Departmental Discussions, Property Tax to Fund Current Level of Core Budget, and Tax Ratio and Tax Rate Analysis, and responded to questions from members of the Committee.

Mr. Nason overviewed the proposed increase in the budget to the dock facilities in Central Saanich, and advised that the grant monies received from the federal government have almost been fully expended and the District should include the costs for annual maintenance of these docks in the core budget.

A brief discussion occurred between the Committee, and Staff responded to questions from members of the Committee.

The Committee agreed that the next Special Administration & Finance Committee Meeting to discuss the 2007 Budget would be Monday, March 12, 2007, at 7:00 p.m.

ADJOURNMENT:

On motion, the Special Administration & Finance Meeting held on March 5, 2007, adjourned at 6:53 p.m.

Councillor John Garrison, Chair

Recorded By: Sara C. Ribeiro
Municipal Clerk