

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
(Financial Plan 2007 – 2011)
Monday, March 26, 2007, at 6:30 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Graham, King, Mason, and Thompson
Gary C. Nason, Administrator
Sara C. Ribeiro, Municipal Clerk
Rosalyn Tanner, Director of Financial Services
Nirmal Bhattacharya, Municipal Engineer
Ron French, Fire Chief
Bonnie McKenzie, Manager of Community Services
Paul Hames, Chief Constable, Central Saanich Police Department
Steven Garner, Central Saanich Police Board

APPROVAL OF THE AGENDA:

339.07 MOVED BY COUNCILLOR THOMPSON
 NO SECONDER
 *That the Agenda for the Special Administration & Finance Committee Meeting held
 on March 26, 2007, be approved.*
 CARRIED UNANIMOUSLY

1. BC Assessment Re: 2007 Assessment Roll

Mr. Doug Burkinshaw and Mr. Rick McMahon were present from BC Assessment to provide a brief overview of how BC Assessment operates, a calculation of statutory rates of farmland valuation particular to Central Saanich, and completed Assessment Roll statistics for Central Saanich.

A discussion occurred between representatives of BC Assessment and the Committee.

The Committee requested the following information from BC Assessment:

1. A full copy of the PowerPoint presentation from tonight's meeting.
2. A percentage of area the 419 properties classified as farmland cover in Central Saanich.
3. The number of waterfront properties in Central Saanich versus North Saanich.
4. Historical data for waterfront properties from 1996 until 2002.

Councillor Garrison thanked the representatives from BC Assessment for their informative presentation.

The Chair called a short recess at 7:04 p.m. The Committee reconvened at 7:13 p.m.

2. 2007 Annual Budget / Five Year Financial Plan

REVIEW AND DECISIONS ON 2007 RECOMMENDED SUPPLEMENTALS

The Administrator, Mr. Gary C. Nason, directed Council's attention to the 2007 Core Budget and Supplementary Budget Request binders which were previously distributed, and gave some brief introductory remarks. He advised that the purpose of this meeting was to conduct a review of the 2007 Recommended Supplementals, including the "New" and "Council Requested" Supplementals. Mr. Nason referred to the Memorandum (previously received) from the Heritage Commission.

The Committee noted its concurrence with the format of the Meeting as suggested by the Administrator.

Sue Stroud, Chair of the Central Saanich Heritage Commission, spoke to her Memorandum as well as the "Update Historic Building Inventory" Supplemental.

Operational Supplementals

A detailed review of the new and Council Requested Supplementals for Administration, Finance, Police, Fire, Parks, Engineering, and Community Services then took place and Staff responded to several questions from the Committee

Discussions continued in regards to the remaining new Operational Supplementals.

Equipment and Infrastructure Supplementals

A detailed review of the new and Council Requested Equipment and Infrastructure Supplementals for Finance, Police, Fire, Engineering, and Community Services/Facilities was then undertaken, and Staff responded to several questions from the Committee.

The Committee requested that the "Watermain Extension to Senanus Drive" Infrastructure Supplemental be revised to indicate that the project is subject to receipt of grant funding and subject to the approval of an appropriate Local Area Petition from the impacted residents.

The Committee requested that Staff investigate whether Gas Tax Revenues would be an appropriate source of funding for the "Municipal Hall Bike Rack" Supplemental.

The Chair called a short recess at 8:25 p.m. The Committee reconvened at 8:35 p.m.

The Administrator, Gary C. Nason, provided a comprehensive overview of the list of Recommended Supplementary Requests for 2007.

The Director of Financial Services, Rosalyn Tanner, overviewed the proposed sources of funding for the various recommended operational, equipment and infrastructure supplementary requests, and answered questions of the Committee.

A discussion occurred between the Committee.

340.07 MOVED BY COUNCILLOR KING
 NO SECONDER
 That it be recommended to Council:

That for the purposes of finalization of the 2007 Annual Budget and Five Year Financial Plan, Council endorse the funding of 50% of the 2007 Core Capital from property taxation.

CARRIED

OPPOSED: MAYOR MAR, COUNCILLORS BRYSON AND GRAHAM

ADJOURNMENT:

On motion, the Special Administration & Finance Meeting held on March 26, 2007, adjourned at 9:59 p.m.

Councillor John Garrison, Chair

Recorded By: Sara C. Ribeiro
 Municipal Clerk