

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting
Monday, October 22, 2007, at 6:15 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Graham, King, and Thompson
Gary C. Nason, Administrator
Sara C. Ribeiro, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Rosalyn Tanner, Director of Financial Services

ABSENT: Councillor Mason

APPROVAL OF THE AGENDA:

898.07 MOVED BY COUNCILLOR GRAHAM
 NO SECONDER
 *That the Agenda for the Administration & Finance Committee Meeting held on
 October 22, 2007, be approved as circulated.*
 CARRIED UNANIMOUSLY

1. Staff Memorandum

- a) Staff Memorandum dated October 4, 2007, from the Director of Financial Services entitled "2008 Grants-in-Aid Requests"

The Director of Financial Services, Rosalyn Tanner, overviewed the Staff Memorandum and responded to questions of Committee.

The Chair invited applicants to briefly overview or present their application to the Committee.

Ms. Gus Underwood, 7799 Central Saanich Road, spoke to the Tsawout First Nation Elders application for \$4,000.00 for the First Nations Canoe races.

It was noted a representative of the Saanich School District No. 63 was not in attendance to speak to their application for the Safer School Travel Program – Kelset Elementary.

It was noted a representative of the Capital Regional District was not in attendance to speak to their application for the Roundtable on the Environment.

Ms. Helen Lupowitz, 6776 Jedora Drive, spoke to the Recipe for a Cool Planet application for \$3,700.00 for book publication and public education sessions on climate change.

It was noted a representative of the Saanich School District No. 63 was not in attendance to speak to their application for the School Crossing Guard Program.

Ms. Val Green, 206-620 View Street, spoke to Volunteer Victoria's application for \$600.00 to support the delivery of their volunteer recruitment and agency support services on the Peninsula.

Mr. Lyle Sorsdahl, 6911 Springside Place, spoke to the Navy League of Canada's application for \$1,000.00 for training and operational activities for Nave League Cadets and Sea Cadets and maintenance of the accommodation buildings.

Mr. Ralph Hembruff, 600 Cromar, spoke to the Boys & Girls Club Services of Greater Victoria application for \$20,000.00 to maintain support to community-based services.

Mr. Steven Garner, 7923 Pelter Place, spoke to the Saanichton Family Place Society application for \$4,000.00 for first year start-up and operating funding.

It was noted representatives of the Peninsula Celebrations Society were present but did not speak to their application for \$1,000.00 for advertising and related costs for the First Night – New Years Eve Festivities for Families.

It was noted that a representative of the Community Arts Council of the Saanich Peninsula was not in attendance to speak to their application.

It was noted that a representative of Silver Threads Services was not in attendance to

speak to their application for the Meals on Wheels Program.

Ms. Cheryl Neal, 674 Dolphi, spoke to the Saanich Peninsula Piranhas Swim Club application for \$500.00 for the purchase of a water polo net.

Ms. Elizabeth Cox, 10030 Resthaven Drive, spoke to the Peninsula Cross Roads Community Justice application for \$1,000.00 for assistance to volunteers.

Ms. Judith Cullington, 3388 Asmith, spoke to the Habitat Acquisition Trust application for \$5,000.00 for an Urban Forest Mapping Project.

Mr. Greg Evans, 3-2720 Shelbourne Street, spoke to the Maritime Museum of British Columbia Society application for \$1,500.00 for continual preservation efforts, public programs, and special events and exhibits.

Mr. Ed Johnson, 7910 East Saanich Road, spoke to the Saanich Pioneer Society application for \$25,000.00 to upgrades and maintenance to the Centennial Building.

Mr. Jim Townley, 8261 Lochside Drive, spoke to the Saanichton Village Association application for \$5,000.00 local events in Saanichton.

Ms. Jane Arnott, Box 5501 Victoria, spoke to the NEED Crisis and Information Line application for \$3,100.00-\$4,000.00 for support for the volunteer run call service.

Ms. Helen Evans, 24-2353 Harbour Road, spoke to the Beacon Community Services application for \$8,000.00 for assistance with two programs: Volunteer Centre/Seniors' Hotline and the Youth Employment Program.

Mr. Ian Bruce, 743 Kispiox Place, spoke to the Peninsula Streams Society application for \$10,000.00 to support the Watershed Education and Alder Tree programs.

Mr. Tim Lindsay, 5817 Wallace Drive, spoke to the Stelly's Parent Advisory Council application for \$2,000.00 to support 2008 Dry Grad.

Ms. Ginny Alger, 1189 Damelart Way, spoke to the Brentwood Bay Revitalization Committee for \$2,000.00 to support Music in the Park and the Brentwood Bay Festival.

Ms. Nikki Wright, 992 Verdier Avenue, spoke to the Sea Change Marine Conservation Society application for \$5,000.00 to provide for mapping and inventory of shallow sub tidal waters.

Mr. Sinclair Mar, 301-830 Shamrock Street, spoke to the Victoria Chinese Commerce Association application for \$3,000.00-\$10,000.00 to celebrate 150 years of Victoria's Chinatown in August 2008.

Mr. David Erb, 7982 See Sea Place, spoke to the Peninsula Soccer Association application for money to support costs associated with running the club, player and coach development, and ongoing maintenance and capital projects at Blue Heron Field.

The Chair concluded the presentations, offering thanks to those organizations who have applied.

In discussion around the Committee table, individual Council members provided feedback to the Chair in regards to those particular applications that in their view warrant serious consideration and the following additional points were also noted:

- Councillor King asked, in connection with the School District's "Safer School Travel Program – Kelset Elementary" request, how will Kelset be a walking school for Central Saanich and how will this area become more walkable.
- Councillor Graham questioned how much the (1/3) Central Saanich financial contribution would be towards the East Saanich Road (to the North Saanich boundary) bicycle and pedestrian lane project, in the event that a federal/provincial infrastructure grant is obtained.
- Councillor Bryson inquired whether the Saanich Pioneers' Society would be a potentially eligible candidate for receipt of funding under the UBCM Community Tourism Program for the various intended activities noted in their grant application.

The Chair convened a recess from 7:20 p.m. to 7:25 p.m.

2. 2008 Strategic Planning – Process and Dates

The Administrator, Gary C. Nason, provided a verbal report to the Committee.

A brief discussion occurred between Committee members.

899.07 MOVED BY COUNCILLOR GRAHAM
 NO SECONDER
 That it be recommended to Council:

That Council endorse, for the purposes of further preparations for the 2008 Strategic Planning Process, generally the same format and structure as was undertaken in 2007 utilizing the same external facilitator, with the two sessions to be held on the evening of Wednesday, January 30, 2008, and during the working day on Thursday, January 31, 2008.

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Administration & Finance Meeting held on October 22, 2007, adjourned at 7:28 p.m.

Councillor John Garrison, Chair

Recorded By: Sara C. Ribeiro
 Municipal Clerk