

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting  
Monday, February 25, 2008, at 9:56 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Councillor John Garrison, Chair  
Mayor Jack Mar, Councillors Bryson, Graham, King, and Mason  
Gary C. Nason, Administrator  
Sara C. Ribeiro, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

**ABSENT:** Councillor Thompson

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**APPROVAL OF THE AGENDA:**

212.08 MOVED BY COUNCILLOR GRAHAM  
NO SECONDER  
*That the Agenda for the Administration & Finance Committee Meeting held on February 25, 2008, be approved as circulated.*  
CARRIED UNANIMOUSLY

**1. District of Central Saanich (Updated) Strategic Plan**

The Administrator, Gary C. Nason, overviewed the draft Strategic Plan.

Councillor King inquired about the Council Resolution pertaining to the Capital Regional District (CRD) Model Pesticide Use Bylaw. A brief discussion occurred between Committee.

213.08 MOVED BY COUNCILLOR MASON  
NO SECONDER  
*That it be recommended to Council:*

*That Council approve the draft revised Strategic Plan in the form as circulated in the agenda package, which reflects the deletions, additions and revisions to the document which were discussed at Council's Strategic Planning sessions held on January 30 and 31, 2008, and Staff be instructed to proceed with the finalization, printing, distribution and posting of the document on the District's website.*

CARRIED  
OPPOSED: COUNCILLOR KING

214.08 MOVED BY COUNCILLOR GRAHAM  
NO SECONDER  
*That it be recommended to Council:*

*That consideration of the following items be referred for discussion to a future Committee Meeting, when all members of Council are anticipated to be in attendance:*

- a) *The appointment of Council members to sit on the various proposed ad hoc sub-committees to have further discussions with the appropriate staff on the following issues:*
  - i) *website / technology;*
  - ii) *Residential Checklist and Development Permit Guidelines to include sustainability principles; and,*
  - iii) *Possible referenda to be conducted in 2008 (Panorama Recreation Centre; Facilities)*
- b) *Discussion at a Committee Meeting of possible strategies and next steps to be taken by the District with respect to future upgrades to Highway 17*

CARRIED UNANIMOUSLY

## 2. District of Central Saanich Community Energy Plan (“Building Block Documents”)

The Administrator, Gary C. Nason, overviewed the Building Block Documents, in particular the draft Municipal Green Building Policy.

A brief discussion occurred between Committee.

215.08            MOVED BY COUNCILLOR GRAHAM  
                         NO SECONDER

*That it be recommended to Council:*

*That the “Corporate Energy and GHG Emissions Inventory”, as well as the draft “Energy Efficient Municipal Buildings: Examples, Case Studies, and a Potential Policy Statement for New Buildings” document, be received for information and the consultant be requested to incorporate the following two amendments to the proposed “Municipal Green Building Policy” for the District of Central Saanich:*

- 1) add the word “**minimum**” before the word “standard” where it appears in the first line of Section (a)*
- 2) substitute the word “**practicable**” for the word “possible” where it appears in the second line of Section (e)*

CARRIED UNANIMOUSLY

### ADJOURNMENT:

*On motion, the Administration & Finance Meeting held on February 25, 2008, adjourned at 10:16 p.m.*

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Councillor John Garrison, Chair

Recorded By:    Sara C. Ribeiro  
                         Municipal Clerk