

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
(2008 Core Budget)

Monday, March 3, 2008, at 5:30 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Graham, King, Mason, and Thompson
Gary C. Nason, Administrator
Sara C. Ribeiro, Municipal Clerk
Rosalyn Tanner, Director of Financial Services
Hope V. Burns, Director of Planning & Building Services
Bonnie McKenzie, Manager of Community Services
Nirmal Bhattacharya, Municipal Engineer
Brian Shields, Public Works Co-ordinator
Ron French, Fire Chief
Clayton Pecknold, Deputy Chief Constable, Police Services
Steven Garner, Central Saanich Police Board
Andrew Harcombe, Central Saanich Police Board

The Director of Financial Services, Rosalyn Tanner, advised of some page updates for the Agenda.

APPROVAL OF THE AGENDA:

216.08 MOVED BY MAYOR MAR
 NO SECONDER
 That the Agenda for the Special Administration & Finance Committee Meeting held on March 3, 2008, be approved as amended.
 CARRIED UNANIMOUSLY

1. Review of 2008 Core Revenues and Expenses

The Director of Financial Services, Ms. Rosalyn Tanner, advised that the purpose of this evening's meeting was to conduct a comprehensive review of the 2008 Core Revenues and Expenses, reviewing the materials in the binder previously distributed to Council.

Ms. Tanner overviewed the core revenues and expenditures for the Central Saanich Police Service, and responded to questions from members of the Committee.

A brief discussion occurred between the Committee.

The Administrator, Mr. Gary C. Nason, briefly overviewed the proposed scheduled budget meeting dates.

The Fire Chief, Mr. Ron French, overviewed the core revenues and expenditures for the Central Saanich Fire Department.

Ms. Tanner overviewed the core revenues and expenditures for the Engineering & Public Works Department, including Transportation, Public Works and Engineering Services; Other Protection (Pest Control); and Parks Maintenance, and responded to questions from members of the Committee. The Municipal Engineer, Mr. Nirmal Bhattacharya, and the Public Works Co-ordinator, Mr. Brian Shields, responded to questions from the Committee.

The Director of Planning & Building Services, Ms. Hope V. Burns, overviewed the core revenues and expenditures for the Environmental Planning and Development; Community Services; Buildings and Facilities; and Building and Bylaw Services components of the proposed 2008 Core Budget, and responded to questions from the Committee.

Mr. Nason overviewed the Administration Department proposed expenditures, in particular the 2008 civic election and possible consideration of a referendum or referenda. A discussion occurred between Committee and Mr. Nason responded to questions.

Ms. Tanner overviewed the Finance Department proposed expenditures and the General Government Expenditures as noted in the 2008 Core Budget and overviewed the Fiscal

Services, Revenues Not Included in Other Departmental Discussions, Property Tax to Fund Current Level of Core Budget, and Tax Ratio and Tax Rate Analysis, and responded to questions from members of the Committee.

The Committee agreed that the next Special Administration & Finance Committee Meeting to discuss the 2008 Budget would be Wednesday, March 5, 2008, at 7:00 p.m.

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on March 3, 2008, adjourned at 6:46 p.m.

Councillor John Garrison
Chair

Recorded By: Sara C. Ribeiro
Municipal Clerk