

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting
Monday, May 12, 2008, at 9:47 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, King, Mason, and Thompson
Gary C. Nason, Administrator
Ruby Shea, Administrative Assistant
Ron French, Fire Chief

ABSENT: Councillor Graham

APPROVAL OF THE AGENDA:

569.08 MOVED BY COUNCILLOR THOMPSON
 NO SECONDER
 *That the Agenda for the Administration & Finance Committee Meeting held on
 May 12, 2008, be approved as distributed.*
 CARRIED UNANIMOUSLY

1. Development of Public Information and Communication Materials for the 2008 Civic Referendum

- a) Staff Memorandum dated May 2, 2008, from the Administrator entitled "Development of Public Information and Communication Materials for the 2008 Civic Referendum"

The Administrator, Gary C. Nason, overviewed the Staff Memorandum and responded to questions from members of Committee.

A discussion occurred between Committee.

570.08 MOVED BY COUNCILLOR THOMPSON
 NO SECONDER
 That it be recommended to Council:

That the Staff Memorandum dated May 2, 2008, from the Administrator entitled "Development of Public Information and Communication Materials for the 2008 Civic Referendum" be received, and on the strength of the Request of Expressions of Interest evaluation process and proponent interviews, the Referendum Sub-Committee recommends that Staff be authorized to finalize a contract with Jack Stuempel & Associates Ltd. to provide communications consulting expertise and resources to assist the District in preparing the necessary public information and communication materials, including the proposed ballot question(s), which will form the basis for the proposed 2008 Civic Referendum.

CARRIED
OPPOSED: COUNCILLOR BRYSON

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on March 25, 2008, adjourned at 9:56 p.m.

Councillor John Garrison, Chair

Recorded By: Ruby Shea
Administrative Assistant