

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting
Monday, November 10, 2008, at 8:51 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Graham, King, and Mason
Gary C. Nason, Administrator
Ruby Shea, Administrative Assistant
Nirmal Bhattacharya, Municipal Engineer
Rosalyn Tanner, Director of Financial Services
Ron French, Fire Chief

ABSENT: Councillor Thompson

APPROVAL OF THE AGENDA:

1271.08 MOVED BY COUNCILLOR BRYSON
 NO SECONDER
 *That the Agenda for the Administration & Finance Committee Meeting held on
 November 10, 2008, be approved as distributed.*
 CARRIED UNANIMOUSLY

1. Staff Memorandum

- a) Staff Memorandum dated October 29, 2008, from the Director of Financial Services entitled "Lease of Saanichton Elementary School Property"

The Director of Financial Services, Ms. Rosalyn Tanner, overviewed the Staff Memorandum and responded to questions from members of the Committee.

S Garner, Resident, representing the Saanichton Family Place Society was in attendance at the Meeting and briefly overviewed the past history of how this issue has evolved to date. Mr. Garner confirmed that the various partner agencies with the Saanichton Family Place Society are still interested in proceeding with utilization of the Saanichton Elementary School property. Mr. Garner noted that he was concerned with reference in the Staff Memorandum that the Saanichton Family Place Society has not provided information on the various proposed partner agencies and tenancies, as the District was provided some time ago with a copy of the Society's business plan which lists the various interested partners. Mr. Garner concluded his remarks by stating that in his view the three parties (the School District, the District of Central Saanich, and the Saanichton Family Place Society), need to sit down together and need to work out a plan to bring the concept to fruition, as the parties have not to date sat down together to make this happen.

Ms. Joan Axford, Secretary-Treasurer of School District No. 63 (Saanich) was in attendance at the Meeting and spoke to the Finance Director's Staff Memorandum. Ms. Axford overviewed the various provincial regulations in regards to the leasing by third parties of surplus school facilities.

Upon questioning from the Committee, Mr. Garner overviewed the list of potential partners who would be involved in various tenancy arrangements along with the Saanichton Family Place Society for the Saanichton Elementary School property.

1272.08 MOVED BY COUNCILLOR GRAHAM
NO SECONDER
That it be recommended to Council:

That the Staff Memorandum dated October 29, 2008, from the Director of Financial Services entitled "Lease of Saanichton Elementary School Property" be received, and this matter be forwarded to the new incoming Council for further consideration and deliberation, and the three parties (School District No. 63 (Saanich), the District of Central Saanich, and the Saanichton Family Place Society) be requested to meet together at the earliest available opportunity to further explore the possibility of concluding a mutually acceptable tenancy arrangement for the Saanichton Elementary School property.

CARRIED UNANIMOUSLY

2. Staff Memorandum

- a) Staff Memorandum dated October 27, 2008, from the Fire Chief entitled "Purchase of Fire Department Rescue / Pumper Truck"

1273.08 MOVED BY COUNCILLOR GRAHAM
NO SECONDER
That it be recommended to Council:

That the Staff Memorandum dated October 27, 2008, from the Fire Chief entitled "Purchase of Fire Department Rescue / Pumper Truck" be received, and:

- 1. Council authorize Staff to proceed with the sole-sourcing of the new rescue / pumper truck; and,*
- 2. Council authorize Staff to join with the District of Saanich Fire Department to take advantage of further cost savings for the acquisition of this particular apparatus.*

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Administration & Finance Committee Meeting held on November 10, 2008, adjourned at 9:20 p.m.

Councillor John Garrison, Chair

Recorded By: Ruby Shea
Administrative Assistant