

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
(2009 Core Budget)

Wednesday, April 8, 2009, at 6:30 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Kubek, Mason, Olsen, and Siklenka
Gary C. Nason, Administrator
Tony Bousquet, IT Coordinator

The Administrator distributed and overviewed the "Survey of Projected Total Tax Levy Increase for 2009 Preliminary Budget Purposes".

APPROVAL OF THE AGENDA:

301.09 MOVED AND SECONDED
That the Agenda for the Special Administration & Finance Committee Meeting held on April 8, 2009, be approved as amended.
CARRIED UNANIMOUSLY

1) Introduction, Recap of Decisions Made at the March 30, 2009, Budget Meeting and the April 6, 2009, Regular Council Meeting

The Administrator, Mr. Gary C. Nason, advised that due to the absence of the Director of Financial Services, it was his recommendation that Council postpone final decisions on the District's 2009 Tax Multiple Policy and Tax Rates, as further additional work was required in regards to confirming the various alternative options.

Mr. Nason then proceeded to update the Committee on the current status of the 2009 proposed Budget, which has been further revised to account for the various Council decisions that we made at the March 30, 2009, Budget Meeting and the April 6, 2009, Regular Council Meeting.

Mr. Nason then reviewed in detail the following materials, which we included in the Agenda package:

- a) (Revised) List of Approved Supplementary Requests
- b) (Revised) 2009 Projected Taxation Impact of Core Budget, Approved Tax-funded Supplemental Requests and Additional Contribution to Reserves
- c) (Revised) Borrowing and Debt Servicing Analysis

Mr. Nason then introduced the Staff Memorandum from the District's IT Coordinator pertaining to the deferred Supplementary Budget Request related to the Public Works Network Connection.

The IT Coordinator, Mr. Tony Bousquet, then proceeded to overview the Staff Memorandum, and discussed the Staff recommendation and alternative options. Mr. Bousquet then responded to questions from Committee members.

302.09 MOVED AND SECONDED
That it be recommended to Council:

That the Staff Memorandum dated April 3, 2009, from the IT Coordinator entitled "Public Works Network Connection" be received, and Council approve inclusion in the 2009 Annual Budget of the Operational Supplemental related to the proposed managed network connection to the Public Works Yard in the upset amount of \$46,800.00

CARRIED
OPPOSED: COUNCILLORS BRYSON AND OLSEN

2) Tax Policy and Tax Rates

Mr. Nason then proceeded to present a brief overview of the Tax Policy and Tax Multiple options before Committee, but advised that a final decision related to this particular matter should be deferred pending the return of the Director of Financial Services and confirmation of the financial data contained within the options spreadsheets.

A brief discussion then took place in regards to any additional Supplementary Budget Requests for potential inclusion in the 2009 Budget.

303.09 MOVED AND SECONDED
That it be recommended to Council:

That Staff be requested to prepare, for consideration at the next Budget Meeting, a Supplementary Budget Request to install a pedestrian activated cross-walk across from Brentwood Elementary School.

CARRIED UNANIMOUSLY

304.09 MOVED AND SECONDED
That it be recommended to Council:

That Staff be requested to retrieve, for Council's information at the next Budget Meeting, the previous Supplementary Budget Request (which was last considered but not approved in 2007) for construction of a horse pathway on the White Road road allowance behind the Saanich Fairgrounds Building.

CARRIED UNANIMOUSLY

3) Next (Budget) Meeting Date / Next Steps in the Process

The Administrator advised that the next Budget Meeting, which is scheduled to be held on Monday, April 27, 2009, at 7:00 p.m., would be to hold the Public Information Meeting and to discuss the 2009 Tax Ratio and Tax Rates, and the 2009 Water and Sewer Utility Rates.

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on April 8, 2009, adjourned at 7:13 p.m.

Councillor John Garrison, Chair

Recorded By: Gary C. Nason
Administrator