

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting
Monday, December 14, 2009, at 8:26 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar, Councillors Bryson, Kubek, Mason, Olsen, and Siklenka
Gary C. Nason, Administrator
Ruby Shea, Administrative Assistant
Rosalyn Tanner, Director of Financial Services
Hope V. Burns, Director of Planning & Building Services

APPROVAL OF THE AGENDA:

882.09 MOVED AND SECONDED
That the Agenda for the Administration & Finance Committee Meeting held on December 14, 2009, be approved as circulated.
CARRIED UNANIMOUSLY

1. Staff Memorandum

- a) Staff Memorandum dated December 1, 2009, from the Director of Financial Services entitled "Review of 2009 and Introduction to 2010 Budget Issues"

The Director of Financial Services briefly overviewed the Staff Memorandum and responded to questions from members of the Committee.

883.09 MOVED AND SECONDED
That it be recommended to Council:

That the Staff Memorandum dated December 1, 2009, from the Director of Financial Services entitled "Review of 2009 and Introduction to 2010 Budget Issues", be received, and:

- 1. Council approve the changes as noted in the Staff Memorandum to the 2009-2013 Financial Plan, and Staff be instructed to prepare the necessary amending Bylaw for consideration of the necessary readings at a future Council Meeting; and,*
- 2. Council approve the proposed 2010 Budget Timeline as outlined in the Staff Memorandum.*

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Administration & Finance Committee Meeting held on December 14, 2009, adjourned at 8:30 p.m.

Councillor John Garrison, Chair

Recorded By: Ruby Shea
Administrative Assistant