

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION & FINANCE COMMITTEE** Meeting  
Monday, January 26, 2009, at 8:16 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Councillor John Garrison, Chair  
Mayor Jack Mar, Councillors Bryson, Kubek, Mason, Olsen, and Siklenka  
Gary C. Nason, Administrator  
Sara C. Ribeiro, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Rosalyn Tanner, Director of Financial Services  
Bonnie McKenzie, Manager of Community Services

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**APPROVAL OF THE AGENDA:**

44.09            MOVED BY COUNCILLOR KUBEK  
                    NO SECONDER  
                    *That the Agenda for the Administration & Finance Committee Meeting held on  
                    January 26, 2009, be approved as distributed.*  
                    CARRIED UNANIMOUSLY

**1. Staff Memorandum**

- a) Staff Memorandum dated January 26, 2009, from the Administrator entitled "District of Central Saanich Community Energy Plan (CEP) – Proposed Implementation Strategy"

The Administrator overviewed the Staff Memorandum and responded to questions from members of the Committee.

A brief discussion occurred between Committee.

45.09            MOVED BY COUNCILLOR BRYSON  
                    NO SECONDER  
                    *That it be recommended to Council:*

*That the Staff Memorandum dated January 26, 2009, from the Administrator entitled "District of Central Saanich Community Energy Plan (CEP) – Proposed Implementation Strategy" be received, and:*

- 1. Council endorse the five components to the CEP implementation strategy which are outlined in this Memorandum; and,*
- 2. Staff be requested to prepare the necessary Supplementary Budget Requests which are noted in the Memorandum, for further consideration during 2009 Annual Budget / Five Year Financial Plan deliberations, with early approval consideration to be given by Council to the proposed Supplementary Budget Request for energy retrofits for the Cultural Centre and Centennial Park Fieldhouse.*

CARRIED UNANIMOUSLY

46.09            MOVED BY COUNCILLOR BRYSON  
                    NO SECONDER  
                    *That it be recommended to Council:*

*That the following Action as contained in the Community Energy Plan (CEP) be referred to the 2009 Strategic Planning process for further discussion:*

- Action 18: Investigate the Potential for a Transportation Management Association (TMA).*

CARRIED UNANIMOUSLY

47.09 MOVED BY COUNCILLOR BRYSON  
NO SECONDER  
*That it be recommended to Council:*

*That the following Action as contained in the Community Energy Plan (CEP) be referred to the 2009 Strategic Planning process for further discussion:*

- *Action 25: Establish a Community Climate Change Action Committee.*

CARRIED UNANIMOUSLY

48.09 MOVED BY COUNCILLOR BRYSON  
NO SECONDER  
*That it be recommended to Council:*

*That the following Action as contained in the Community Energy Plan (CEP) be referred to the 2010 Grants-in-Aid deliberations for further consideration:*

- *Action 27: Support and Promote Community-Based Initiatives Related to Energy (Specific allocation of Grant-in-Aid funding for worthy community energy conservation / climate change activities and initiatives).*

CARRIED UNANIMOUSLY

49.09 MOVED BY COUNCILLOR BRYSON  
NO SECONDER  
*That it be recommended to Council:*

*That the following Action as contained in the Community Energy Plan (CEP) be referred to the 2009 Strategic Planning process for further discussion:*

- *Action 5: "Intensive Residential Development" Guidelines Within the OCP and Include Energy Efficiency Considerations.*

CARRIED UNANIMOUSLY

C Bannister, Resident, engaged Committee in questions about when the carbon neutral targets will be made and how many are offsets. He also inquired what the timeframe is to have the targets in place and when the District will conduct an energy audit. Mr. Bannister further requested that the community be included in this process.

The Administrator advised the District is in the early stages of monitoring greenhouse gas emissions, and that the toolkits and resources from the Province are not yet available.

A Cormier, Resident, commended the efforts of the District in establishing the Community Energy Plan and encouraged Council to proceed with implementation strategies.

50.09 MOVED BY COUNCILLOR OLSEN  
NO SECONDER  
*That it be recommended to Council:*

*That at the 2009 Strategic Planning sessions, Staff be requested to provide an update to Council on the status and technical issues related to the requirement that the District measure and report on its energy consumption and GHG emission targets.*

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Administration & Finance Committee Meeting held on January 26, 2009, adjourned at 8:48 p.m.*

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Councillor John Garrison, Chair

Recorded By: Sara C. Ribeiro  
Municipal Clerk