

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
Monday, March 2, 2009, at 5:30 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar
Councillors Bryson, Kubek, Mason, Olsen, and Siklenka
Gary C. Nason, Administrator
Rosalyn Tanner, Director of Financial Services
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Norm Doerksen, Acting Public Works Co-ordinator
Ron French, Fire Chief

The Director of Financial Services and the Administrator advised of some page updates for the Agenda.

APPROVAL OF THE AGENDA:

152.09 MOVED AND SECONDED
 That the Agenda for the Special Administration & Finance Committee Meeting held on March 2, 2009, be approved as amended.
 CARRIED UNANIMOUSLY

1. 2009 Core Budget – Continuation and Review of 2009 Core Revenues and Expenses

a) Introduction and General Overview

The Director of Financial Services, Ms. Rosalyn Tanner, advised that the purpose of this evening's meeting was to conduct a comprehensive review of the 2009 Core Revenues and Expenses, reviewing the materials in the binder previously distributed to Council.

The Administrator, Mr. Gary C. Nason, briefly overviewed the proposed scheduled budget meeting dates.

b) Review of Core Expenditures

The Fire Chief, Mr. Ron French, overviewed the core revenues and expenditures for the Central Saanich Fire Department, and responded to questions from Committee.

The Municipal Engineer, Mr. Nirmal Bhattacharya, and the Acting Public Works Co-ordinator, Mr. Norm Doerksen, overviewed the core revenues and expenditures for the Engineering & Public Works Department, including Transportation, Public Works and Engineering Services; and Parks Maintenance, and responded to questions from members of the Committee.

The Director of Planning & Building Services, Ms. Hope V. Burns, overviewed the core revenues and expenditures for the Environmental Planning and Development; Community Services; Buildings and Facilities; and Building and Bylaw Services components of the proposed 2009 Core Budget, and responded to questions from the Committee.

Ms. Tanner overviewed the Administration and Finance Departments proposed expenditures and the General Government Expenditures as noted in the 2009 Core Budget and overviewed the Fiscal Services, Revenues Not Included in Other Departmental Discussions, Property Tax to Fund Current Level of Core Budget, and Tax Ratio and Tax Rate Analysis, and responded to questions from members of the Committee.

The Committee agreed that the next Special Administration & Finance Committee Meeting to discuss the 2009 Budget would be Wednesday, March 4, 2009, at 7:00 p.m.

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on March 2, 2009, adjourned at 6:15 p.m.

Councillor John Garrison, Chair

Recorded By: Gary C. Nason
Administrator