

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION & FINANCE COMMITTEE** Meeting
Wednesday, March 3, 2009, at 6:30 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor John Garrison, Chair
Mayor Jack Mar
Councillors Bryson, Kubek, Mason, Olsen, and Siklenka
Gary C. Nason, Administrator
Rosalyn Tanner, Director of Financial Services
Nirmal Bhattacharya, Municipal Engineer
Norman Doerksen, Superintendent of Public Works

APPROVAL OF THE AGENDA:

166.10 **MOVED AND SECONDED**
That the Agenda for the Special Administration & Finance Committee Meeting held on March 3, 2010, be approved as circulated.
CARRIED UNANIMOUSLY

I Review of 2010 Core Revenues and Expenses

1. Introduction and General Overview

The Director of Financial Services, Ms. Rosalyn Tanner, advised that the purpose of this evening's meeting was to conduct a comprehensive review of the 2010 Core Revenues and Expenses for Transportation, Public Works, Engineering Services and Parks Maintenance. The review would also include both the Water and Sewer Utilities, and the General Contingency account.

2. Review of Core Revenues and Expenses

Ms. Tanner commenced her presentation by reviewing the spreadsheet entitled "2010 Budget Increase Analysis – Engineering, Transportation, Parks Maintenance and Public Works". This spreadsheet included a summary breakdown of the various items which have contributed to the projected increase in the Core Budget for Engineering and Public Works.

Ms. Tanner then proceeded to review the Core Budgets for both the Water and Sewer Utilities and responded to questions from members of the Committee.

The Municipal Engineer, Mr. Nirmal Bhattacharya, and the Superintendent of Public Works, Mr. Norman Doerksen, vacated the Council Chamber.

Ms. Tanner then proceeded to circulate spreadsheets, as requested at the previous Special Administration & Finance Committee Meeting on March 1, 2010, which contained the Core Budget "variance" analysis between the 2009 budgeted amounts and 2009 actuals.

Ms. Tanner then referred to the request at the March 1, 2010 Regular Council Meeting that Staff provide some commentary in regards to the possibility of the District absorbing the increase in the Capital Regional District agricultural bulk water rate so as to provide relief in particular to agricultural water users. In this regard, Ms. Tanner circulated a spreadsheet entitled "Regional Water Supply Commission – Agriculture Subsidy for 2009". Ms. Tanner overviewed the current agricultural bulk water rate and the increase for 2010. A discussion then ensued in regards to the merits of the District, absorbing through its utility budget, the CRD's increase in the agricultural bulk water rate so as not to pass along this increase to the farming community.

DEFEATED
167.10 **MOVED AND SECONDED**
That Staff be requested, in conjunction with the annual review of the District's water and sewer utility rates, to formulate a rate structure so as to absorb within the District's water utility budget the Capital Regional District's increase in the agricultural bulk water rate, rather than passing along this increase to the local agricultural community.
DEAFETED - 4 Voted in Opposition

Ms. Tanner then proceeded to distribute to the Committee two pie chart hand-outs entitled "Distribution of \$1.00 Tax – Central Saanich = 43.14¢", and "Distribution of Central Saanich's 43.14¢".

168.10 MOVED AND SECONDED
That Committee close the Meeting to the public pursuant to Sections 90 and 93 to the Community Charter, to consider subject matter which relates to: 90(1)(c) labour relations or other employee relations; and 90(1)(g) litigation or potential litigation affecting the municipality.
CARRIED UNANIMOUSLY

169.10 MOVED AND SECONDED
That Committee continue the Special Meeting in closed session.
CARRIED UNANIMOUSLY

This portion of the Meeting was conducted in closed session for the purposes of reviewing the 2009 Core Budget Contingency Account.

170.10 MOVED AND SECONDED
That Committee continue the Special Meeting in open session.
CARRIED UNANIMOUSLY

3. Property Tax Considerations, Based on Current Level of Assessments

Ms. Tanner concluded her presentation by distributing and speaking to a spreadsheet entitled "2010 Global Tax Levy Analysis". The spreadsheet contained information in regards to the effect on 2010 residential property class taxes of the required core budget tax levy increase, showing the impact on the average residential property in Central Saanich.

The Administrator advised that the next Budget-related meeting would be held on Monday, March 29, 2010 for the purpose of reviewing the 2010 – 2014 Supplementary Budget Requests.

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on March 1, 2010, adjourned at 7:45 p.m.

Councillor John Garrison, Chair

Recorded By: Gary C. Nason
Administrator