

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION AND FINANCE COMMITTEE** Meeting
Wednesday, April 6, 2005 at 5:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor Chris Graham, Chair
Mayor Allison Habkirk
Councillors: Haddon, King (arrived at 5:23 pm), Korol (arrived at 5:25 pm), Mason
and Thompson
Gary C. Nason, Administrator
Ed Sykora, Director of Financial Services
Nirmal Bhattacharya, Municipal Engineer
Bonnie McKenzie, Manager of Community Services
Brian Shields, Public Works Coordinator

APPROVAL OF THE AGENDA:

494.05 MOVED BY COUNCILLOR HADDON
NO SECONDER
*That the Agenda for the Special Administration & Finance Committee Meeting held
on April 6, 2005 be approved as circulated.*
CARRIED UNANIMOUSLY

**1. 2005 – 2009 Financial Plan/Supplementary (Budget) Requests
(Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities)**

The Administrator advised that the primary purpose of this evening's meeting was to continue an overview discussion in regards to the 2005-2009 Supplementary Infrastructure Budget Requests for Community Services, and the 2005-2009 Supplementary Operational, Equipment and Infrastructure Budget Requests for Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities.

The Administrator advised that Staff had notified the property owners located adjacent to the proposed erosion protection works in the vicinity of Saanichton Bay Park, as certain individuals had raised concerns and requested that the District take action to mitigate the erosion which was occurring adjacent to their properties.

The Administrator suggested that the Committee firstly continue its review of the 2005-2009 Supplementary Infrastructure Budget Requests for Community Services, followed by the 2005-2009 Supplementary Operational, Infrastructure and Equipment Budget Requests for Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities.

The Committee noted its concurrence with the format of the Meeting as suggested by the Administrator.

2005 – 2009 Supplementary Infrastructure Budget Requests (Community Services)

The Administrator noted correspondence recently received from T and C Goble regarding the future development of Woodward Park.

A detailed review of the 2005-2009 Supplementary Infrastructure Budget Requests for Community Services then took place, and the Manager of Community Services responded to various questions from the Committee.

Mr. Wayne Watkins, representing the Central Saanich Heritage Commission, provided brief comments in regards to the Commission's Supplementals for the Butterfield Gardens Gazebo, Rural Road Signage (Mt. Newton Cross Road), and the Mt. Newton Valley Viewpoint.

**2005 – 2009 Supplementary Operational, Equipment and Infrastructure Budget Requests
(Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities)**

The Administrator noted an additional \$15,000 (2005) Supplemental for West Nile Virus Prevention which is proposed to be funded 100% by a Union of BC Municipalities grant. The Administrator also noted two items of correspondence (from R Chisholm regarding Grilse and Bickford Lanes, and from the Brentwood House Residents regarding a requested sidewalk link from Brentwood House to Dignan Road) which were previously received at the April 4th, 2005 Regular Council Meeting and referred to Budget/Five Year Financial Plan deliberations for further consideration.

A detailed review of the 2005-2009 Supplementary Operational, Equipment and Infrastructure Budget Requests for Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities took place, and the Municipal Engineer and the Public Works Coordinator responded to various questions from the Committee.

It was agreed by the Committee that the \$3,500 funding for the carried forward Supplemental entitled "Bicycle Routes and Pedestrian Facilities Policies" be reallocated for modifications to the Marchant/Wallace Roads intersection so as to permit the turning of BC Transit buses.

The Municipal Engineer and the Director of Financial Services briefly overviewed the technical and cost details related to the "Erosion Protection – Saanichton Bay Park South" Supplemental, and advised the Committee of some potential cost-sharing options with the adjacent property owners.

Mr. Wayne Elwood, President of the Turgoose Estates Strata Corporation, and Mr. Eric Scheuer of 2641 Lancelot Place, were in attendance at the meeting to speak to the "Erosion Protection – Saanichton Bay Park South" Supplemental.

Mr. Elwood advised that the full cost details had not yet been presented to the Strata Corporation, however it was his view that the residents would likely find the costs prohibitive. Mr. Elwood also questioned whether there was a further possibility of cost escalations related to this project.

Mr. Scheuer requested clarification on the status of the current cost estimates and questioned the next steps in the Supplemental review process.

The Committee requested that Staff provide for the April 11th, 2005 Committee Meeting written information in regards to the cost-sharing options and the range of potential parcel charges that would be levied for this particular project.

The Special Administration & Finance Committee Meeting temporarily adjourned at 6:58 pm for the Public Hearing and reconvened at 7:45 pm.

PRESENT: Councillor Chris Graham, Chair
Mayor Allison Habkirk
Councillors: Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Ed Sykora, Director of Financial Services
Nirmal Bhattacharya, Municipal Engineer
Brian Shields, Public Works Coordinator

The Committee continued its review and deliberations with respect to the Supplementary Infrastructure Budget Requests for the Engineering & Public Works/Parks Infrastructure and Maintenance/Utilities.

495.05 MOVED BY COUNCILLOR THOMPSON
 NO SECONDER

That It Be Recommended to Council:

That Councillor Mason be requested to forward to members of Council, via email or other appropriate means, the information which she has compiled in regards to the (Infrastructure) Supplemental for proposed renovations to the Public Works Yard.

CARRIED UNANIMOUSLY

The Committee then concluded its deliberations with a brief review of the status of the Equipment Replacement Reserve Fund.

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on April 6, 2005 adjourned at 8:38 pm.

Recorded by: Gary C. Nason
Administrator