

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL ADMINISTRATION AND FINANCE COMMITTEE** Meeting
Wednesday, February 16, 2005 at 7:15 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor Chris Graham, Chair
Mayor Allison Habkirk
Councillors: Haddon, King, Korol and Mason
Gary C. Nason, Administrator
Ed Sykora, Director of Financial Services
Hope V. Burns, Director of Planning and Building Services
Ron French, Fire Chief
Nirmal Bhattacharya, Municipal Engineer
Bonnie McKenzie, Manager of Community Services
Brian Shields, Coordinator of Public Works

ABSENT: Councillor Thompson

APPROVAL OF THE AGENDA:

242.05 MOVED BY COUNCILLOR MASON
 NO SECONDER
 That the Agenda for the Special Administration & Finance Committee Meeting held on February 16, 2005 be approved as circulated.
 CARRIED UNANIMOUSLY

1. 2005 Core Budget Review

The Director of Financial Services, Mr. Ed Sykora, directed Council's attention to the 2005 Core Budget binders which were previously distributed. Mr. Sykora then proceeded to give a comprehensive overview of the binder materials, including an overall revenue and expenditure review of the General Operating Fund, a 2005 Core Budget tax levy increase analysis, the projected Core Budget tax increase based on the completed Assessment Roll, and an overview of the various departmental components of the 2005 Core Budget.

An extensive question and answer session ensued during which time Mr. Sykora and the various departmental managers responded to questions from the Committee.

The Committee requested that Staff take steps to invite representatives from the Greater Victoria Public Library (GVPL) to attend an upcoming Council or Committee Meeting to make a presentation on the GVPL's 2005 Final Budget.

The Municipal Engineer, Mr. Nirmal Bhattacharya, and the Coordinator of Public Works, Mr. Brian Shields, then proceeded to briefly overview the proposed roads/drains and parks maintenance service levels and the proposed inspection policies for sidewalks, roads and parks trails which were comprehensively outlined in Memoranda dated December 1, 2004 and December 8, 2004 from the Coordinator of Public Works. Mr. Bhattacharya and Mr. Shields responded to various questions from the Committee with respect to the proposed maintenance standards and inspection policies.

243.05 MOVED BY COUNCILLOR MASON
 NO SECONDER
 That It Be Recommended To Council:

<i>That the Memoranda dated December 1, 2004 and December 8, 2004 from the Coordinator of Public Works attaching recommended service levels for both the Roads/Drains Maintenance and Parks Maintenance Divisions, and recommended inspection policies for sidewalks, roads and parks trails be received, and Council formally adopt the service levels and inspection policies contained therein.</i>
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CARRIED UNANIMOUSLY

244.05 MOVED BY COUNCILLOR KOROL
 NO SECONDER
 That It Be Recommended To Council:

That Council adopt the 2005 Core Budget as presented by the Director of Financial Services at the Special Administration and Finance Committee Meeting held February 16, 2005.

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Special Administration & Finance Committee Meeting held on February 16, 2005 adjourned at 8:58 pm.

Councillor Chris Graham, Chair

Recorded By: Gary C. Nason
 Administrator