

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **ADMINISTRATION AND FINANCE COMMITTEE** Meeting
Monday, June 14, 2004 at 9:24 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Councillor Chris Graham, Chair
Mayor Allison Habkirk
Councillors: Haddon, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Nirmal Bhattacharya, Municipal Engineer
Mona Mikkelsen, Recording Secretary

ABSENT: Councillor King

APPROVAL OF THE AGENDA:

812.04 MOVED BY COUNCILLOR KOROL
NO SECONDER
That the Agenda for the Administration & Finance Committee Meeting held on June 14, 2004 be approved as circulated.
CARRIED UNANIMOUSLY

1. Request for Proposals – Compensation Review and Development of a Formal job Evaluation Plan for Municipal Staff Positions

- a) Staff Memorandum dated June 7, 2004 from Gary C. Nason, Administrator Re: Request for Proposals – Compensation Review and Development of a Formal Job Evaluation Plan for Municipal Staff Positions.

The Administrator, Gary C. Nason, gave a comprehensive overview of the Staff Memorandum in regards to the proposed RFP – Compensation Review and Development of a Formal Job Evaluation Plan for Municipal Staff Positions, and responded to questions from members of Council.

813.04 MOVED BY MAYOR HABKIRK
NO SECONDER
That It Be Recommended To Council:

That the Memorandum dated June 7, 2004 from the Administrator entitled "Request for Proposals – Compensation Review and Development of a Formal Job Evaluation Plan for Municipal Staff Positions" be received, and Staff be authorized to proceed with the Request for Proposals process.

CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Administration & Finance Committee Meeting held on June 14, 2004 adjourned at 9:27pm.

Councillor Chris Graham, Chair

Recorded By: Trish Flanders
Municipal Clerk