

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, April 18, 2005 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Haddon, King, Korol, Mason, Thompson
Gary C. Nason, Administrator
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ed Sykora, Director of Financial Services
Ruby Shea, Recording Secretary

ABSENT: Councillor Graham

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the following changes to the agenda for the April 18th, 2005 Regular Council Meeting:

- Deletion of Correspondence Item No. 2 b) under Correspondence (Action Required or Recommended) – Correspondence from Island Deaf & Hard of Hearing Centre Re: Proposed 10 Km Run/Walk and 5 Km Walk – August 21, 2005;
- Deletion of Item No. 1 under Unfinished Business Re: Recommended Section 57 Notices on Title for 7242 Highcrest Terrace and 8295 Thomson Place;
- Late Correspondence dated April 15, 2005 from J and J MacRae, 7356 Wallace Drive pertaining to the British Columbia Transmission Corporation's Edge Tree Program, for addition to the Agenda under Correspondence Item No. 10 under Correspondence (Action Required or Recommended) - British Columbia Transmission Corporation – The Edge Tree Program.

516.05 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That consideration of third reading of "Central Saanich Senior's Housing Agreement Termination Bylaw No. 1520, 2005" be moved forward on the Agenda for consideration immediately following Correspondence (Action Required or Recommended)
CARRIED UNANIMOUSLY

517.05 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the Agenda for the Regular Council Meeting held on April 18, 2005 be approved as amended.
CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on April 4, 2005

518.05 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILOR MASON
That the Minutes of the Regular Council Meeting held on April 4, 2005 be adopted as circulated.
CARRIED UNANIMOUSLY

Report of the Public Hearing held on April 6, 2005

519.05 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILOR MASON
That the Report of the Public Hearing held on April 6, 2005 be received.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES: None.

RISE AND REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO: None.

PRESENTATIONS/PETITIONS AND DELEGATIONS:

1. Saanich Peninsula Chamber of Commerce Re: National Volunteer Week (April 17 to 23, 2005)

Mr. Tom Walker, representing the Saanich Peninsula Chamber of Commerce, was in attendance of the Meeting and advised Council that April 17th to 23rd, 2005 is National Volunteer Week which has been set aside to honour Canadians who volunteer in various capacities.

Mr. Walker stated that approximately 64 individuals volunteer at the Saanich Peninsula Chamber of Commerce, approximately one third of whom reside in the District of Central Saanich. Mr. Walker stated that he wished to introduce two people from Central Saanich who volunteer at the Visitor Information Centre, namely Mr. Al Brown and Mr. Bob McClure.

Mr. McClure recounted some of his experiences volunteering at the Visitor Information Centre and advised that typically he volunteers on Sunday morning and that he has witnessed a very great number of tourists who come over to Vancouver Island specifically to view the various sites and attractions of the Saanich Peninsula.

- 520.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the presentation be received, and Council extend its sincere thanks to the various individuals who have volunteered their time and services by working in the Visitor Information Centre which is operated by the Saanich Peninsula Chamber of Commerce.
 CARRIED UNANIMOUSLY

CORRESPONDENCE (Action Required or Recommended):

1. S Lawrence Re: Conduct of Elected Officials

- a) Correspondence dated March 22, 2005 from Sharon Lawrence, 8381 West Saanich Road Re: Conduct of Elected Officials.

Ms. Lawrence was in attendance at the Meeting and spoke briefly to her correspondence, and circulated information on two courses which are being offered by the Justice Institute of B.C. Ms. Lawrence requested that sufficient funding be set aside in the District's Budget so as to permit each Member of Council to take at least one course from the Justice Institute on conflict resolution. Ms. Lawrence also requested that the Director of Financial Services be designated to give a course to Council Members on the financial aspects of the District.

Mayor Habkirk advised Ms. Lawrence of the various orientation courses and programs which are offered to new Members of Council both through the Union of BC Municipalities as well as through the auspices of the District.

The correspondence was received for information without a motion.

2. Secondary School Cycling League Re: Proposed Bicycle Race – May 5, 2005

- a) Correspondence dated March 30, 2005 from Kas Karim, Secondary School Cycling League Commissioner Re: Proposed Bicycle Race on May 5, 2005.

The letter writer, Mr. Kas Karim, the League Commissioner of the Secondary Schools Cycling League, was in attendance at the Meeting and spoke briefly to his correspondence.

- 521.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the District grant conditional approval for the above event subject to acceptable co-ordination with any other events to take place during this same general time period, and further subject to the concurrence of the Police, Fire and Engineering and Public Works Departments, and no costs be incurred by the District for this event.
 CARRIED UNANIMOUSLY

3. J. Bunch Re: Traffic and Pedestrian Safety Along Greig Avenue in the Vicinity of Gore Park

- a) Correspondence dated April 11, 2005 from Jean Bunch, 1026 Greig Avenue Re: Traffic and Pedestrian Safety Along Greig Avenue in the Vicinity of Gore Park

Dr. David Boag, 6746 Amwell Drive, was in attendance at the Meeting and spoke to the various issues and concerns raised by the letter writer in her letter, and noted that he had been requested by the letter writer to speak to the matter as she was not in a position to attend this evening's meeting.

522.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
That the correspondence be received and referred to Staff for review and appropriate action, or recommendation to Council as may be required, and in the event that Staff determine that the installation of speed bumps in this area would not be appropriate, Staff be requested to outline the specific reasons and technical arguments for this recommendation.
 CARRIED UNANIMOUSLY

4. Capital Regional District Re: Economic Development Opportunities Blueprint

- a) Correspondence dated April 7, 2005 from Don Amos, Chair, Capital Regional District Board Re: Economic Development Opportunities Blueprint

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

Mayor Habkirk requested that at the time that this matter is to be considered at a future Committee Meeting that a copy of the Economic Development Opportunities Blueprint be made available to Council Members and that each Council Member be provided with a copy of the Blueprint Summary Report. Mayor Habkirk also requested that Staff obtain a copy of the Minutes of the Capital Regional District Regional Planning Committee Meeting when this item was discussed by the Committee, and that these Minutes be presented to Council at the time of Council's consideration of this matter at the Committee Meeting.

523.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the correspondence be received and referred to a future Committee meeting for a brief presentation by the letter writers.
 CARRIED UNANIMOUSLY

5. Capital Region Food and Agricultural Initiatives Roundtable Re: "Capital Region Food Charter"

- a) Correspondence dated April 11, 2005 from Christina Peacock, Secretary, CR-FAIR Steering Committee Re: "Capital Region Food Charter"

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

524.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
That the correspondence be received and referred to a future Planning and Development Committee meeting for a brief presentation by the letter writers.
 CARRIED UNANIMOUSLY

6. Correspondence Pertaining to the Greater Victoria Public Library:

- a) Township of Esquimalt Re: Library Board Agreement
b) Greater Victoria Public Library Re: Five Year Financial Plan

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

525.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

7. Sacred Heart Catholic Women's League Re: Affordable Housing

- a) Correspondence dated March 30, 2005 from Mary-Lou Konrath, Community Life, Sacred Heart Parish Catholic Women's League Re: Affordable Housing.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

526.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

8. E Chambers Re: Budget Meeting Deliberations

- a) Correspondence dated April 7, 2005 from Elizabeth Chambers, 901 Verdier Avenue Re: Budget Meeting Deliberations.

The letter writer, Ms. Chambers, was in attendance at the meeting and spoke to the contents of her correspondence. Ms. Chambers requested that in its finalization of the Five Year Financial Plan that Council always ensure that there is a reasonable balance between "studies" and tangible projects such as roads, sidewalks, pedestrian pathways, parks development, etc.

Mayor Habkirk briefly reviewed some of the major highlights of the 2005 Annual Budget and Five Year Financial Plan, particularly the relatively few studies which are being undertaken relative to the large number of operation, equipment and infrastructure projects.

527.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

9. Correspondence Pertaining to the Issue of Secondary Suites:

- a) D Bose, 1841 Highfield Road
b) J & D Nielsen, 7022 Bickstan Place

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

528.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received, and considered further during Council's deliberations on the forthcoming Staff Memorandum pertaining to the issue of the possible legalization of secondary suites in the District.
 CARRIED UNANIMOUSLY

10. L. Joslin Re: British Columbia Transmission Corporation – The Edge Tree Program

- a) Correspondence dated April 9, 2005 from Laurie Joslin, 1439 Stelly's Cross Road Re: British Columbia Transmission Corporation – The Edge Tree Program
b) Late correspondence dated April 15, 2005 from Janice and Joe MacRae, 7356 Wallace Drive Re: The Edge Tree Program

The letter writer, Ms. Laurie Joslin, 1439 Stelly's Cross Road, was in attendance at the Meeting and spoke to the contents of her correspondence. Ms. Joslin requested that the District work with the British Columbia Transmission Corporation (BCTC) to ensure that only those trees which are truly hazardous trees are taken down and that

the degree of potential hazard be categorized as either low, medium or high. Ms. Joslin further requested that BCTC take into account the species of the trees, and that any pruning or tree removal should only be undertaken pursuant to a properly managed program of testing and evaluation.

Councillor Thompson advised that he had been in contact with representatives of BCTC and that the recent cutting in the Wallace Drive area was largely in the District of Saanich. Councillor Thompson noted that he had been advised by BCTC that commencement of the Edge Tree Program will not take place in Central Saanich until the Fall, and that BCTC has committed to make a presentation in Central Saanich before any tree removal or pruning commences. Councillor Thompson stated that both himself and Councillor Korol and the appropriate Municipal Staff will meet with representatives from BCTC and report back to Council before any commencement of the Edge Tree Program.

Ms. Jan MacRae, 7356 Wallace Drive, was in attendance at the Meeting and spoke briefly to the contents of her letter.

- 529.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the correspondence be received, and this matter be referred to councillors Thompson and Korol and to the appropriate Municipal Staff to meet with representatives from the British Columbia Transmission Corporation (BCTC) to discuss the issues and various concerns raised by the letter writers in their correspondence, and further information be brought back to Council at an appropriate time outlining the nature, extent and proposed time frames for implementation by BCTC of the Edge Tree Program in Central Saanich.
CARRIED UNANIMOUSLY

11. School District No. 63 (Saanich) Re: Response to Municipality's Request for a Meeting to Discuss School Closure Issues

- a) Correspondence dated April 7, 2005 from Helen Parker, Chair of the Board of School Trustees, School District No. 63 (Saanich) Re: Response to Municipality's Request for a Meeting to Discuss School Closure Issues.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 530.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That the correspondence be received, and Council communicate to the Board of School Trustees of School District No. 63 its disappointment with the Board's response and what it considers to be the inadequate public and community consultation in regards to the school closure issue particularly as it relates to Saanichton Elementary School, and Council further request that the Board provide to Council full and transparent information on the current status of this matter.
CARRIED UNANIMOUSLY

- 531.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUCILLOR MASON
That a letter be written to the Office of the Ombudsman, apprising the Ombudsman of Council's concerns in regards to what it considers to be inadequate public consultation and process related to the future status and possible permanent closure of Saanichton Elementary School.
CARRIED UNANIMOUSLY

Ms. Sharon Lawrence, 8381 West Saanich Road, questioned whether it would be possible to seek further information on the status of this matter through the local Parents Advisory Committee Chair.

12. Correspondence Pertaining to Provincial Grant Funding to Municipality:

- a) Minister of Small Business and Economic Development Re: Cheque (Enclosed) for \$1,503,973 for Brentwood Bay Traffic Corridor Revitalization Project;

- b) Minister of Community, Aboriginal and Women's Services Re: B.C. Community Water Improvement Program Grant for Brentwood Bay Traffic Corridor Revitalization Project – Watermain Replacement Component;
- c) Minister of Public Safety and Solicitor General Re: Local Government Tsunami Preparedness Program Grant.

532.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR HADDON
 That the correspondence be received with thanks and the contents noted.
 CARRIED UNANIMOUSLY

533.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR HADDON
 That Staff be authorized to proceed at this time with the design projects for both the watermain replacement component and the electrical component of the Brentwood Bay Traffic Corridor Revitalization Project.
 CARRIED UNANIMOUSLY

BYLAWS:

1. "Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005"

[To Terminate the Housing Agreement Between the District of Central Saanich and the Home Port Housing Society – 1196 Sluggett Road]

534.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1520, cited as "Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005", be given third reading.
 CARRIED
 OPPOSED: COUNCILLOR KING

535.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That consideration of final adoption of "Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005" be scheduled for a Special (Open) Council Meeting to be held at 7:00 pm on Wednesday, April 20, 2005.
 CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees:

Special Administration & Finance Committee – April 4, 2005

536.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Administration & Finance Committee Meeting held on April 4, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

Special Administration & Finance Committee – April 6, 2005

537.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the Minutes of the Administration & Finance Committee Meeting held on April 6, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

538.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Councillor Mason be requested to forward to members of Council, via email or other appropriate means, the information which she has compiled in regards to the (Infrastructure) Supplemental for proposed renovations t the Public Works Yard.
 CARRIED UNANIMOUSLY

Special Administration & Finance Committee – April 11, 2005

- 539.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Minutes of the Administration & Finance Committee Meeting held on April 11, 2005 be adopted as circulated.
CARRIED UNANIMOUSLY
- 540.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Summary Sheet entitled "Staff Recommendations for Allocation of 2005 Traffic Fine Revenue Sharing Grant" be received, and Council approve, for the purposes of finalization of the District's 2005 Annual Budget, the recommended Core and Supplementary allocations as presented in the Summary Sheet.
CARRIE UNANIMOUSLY
- 541.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Summary Sheet entitled "Staff Recommendations of Additional GST Rebate Allocations" be received, and Council approve, for the purposes of finalization of the District's 2005 Annual Budget, the recommended allocations as presented in the Summary Sheet.
CARRIE UNANIMOUSLY
- 542.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the correspondence be forwarded to the appropriate Federal Minister as well as to Mr. Don Bell, Chair of the Federal Government's Western Caucus, thanking them for the additional funding assistance resulting from the GST Rebate, and advising of the District's compliance with the original intent of the GST Rebate to Municipalities, that being that the funding be allocated for appropriate infrastructure purposes as determined by Council.
CARRIED UNANIMOUSLY
- 543.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the recommended allocation of \$82,400 for the "Development of a Strategy for Municipal Facilities (Municipal Hall/Police/Fire/Yard)" be deleted from the 2005 Annual Budget and replaced with an amount of \$30,000 representing the carry-over of funding from 2004 for this purpose, with the funding to be utilized firstly for the scheduling of a "Charette" to discuss facilities-related issues as well as future directions and actions to pursue in regards to this matter.
CARRIED UNANIMOUSLY
- 544.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the recommended amount of \$88,200 in 2006 for the "Development of a Strategy for Municipal Facilities" be deleted from the Five Year Financial Plan pending the conclusion of the process referenced in the preceding motion.
CARRIED UNANIMOUSLY
- 545.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff be requested to bring forward for early approval in 2006 the \$3,000 Operational Supplemental for "Softball Facility Improvements".
CARRIED UNANIMOUSLY
- 546.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That at the appropriate time in conjunction with the 2006 Annual Budget, Staff be requested to provide a report to Council containing a detailed breakdown of the estimated costs for the proposed replacement of the desktop PCs, as well as an indication of other potential options which may have been considered.
CARRIED UNANIMOUSLY

- 547.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff be requested to schedule, for discussion at an appropriate future Committee Meeting, the District's current policies and procedures in regards to the replacement of playground equipment in community and neighbourhood parks.
 CARRIED UNANIMOUSLY
- 548.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That no bleachers be removed from Municipal parks without adequate prior consultation with the potentially impacted community user groups and sports organizations, and timely advance notification to Council of the proposed course of action.
 CARRIED UNANIMOUSLY
- 549.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Infrastructure Supplemental entitled "White Road Horse Path" be shifted to the year 2006, with the source of funding to be indicated as grants/donations.
 CARRIED UNANIMOUSLY
- 550.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Heritage Commission be advised that Council would be prepared to advance the Infrastructure Supplemental entitled "Rural Road Signage (Mt. Newton Cross Road)" to an appropriate earlier year if the Commission is in a position to identify a sufficient source of third party donations or grants to fund the project.
 CARRIED UNANIMOUSLY
- 551.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That at an appropriate future Meeting of the Administration and Finance Committee a discussion be held on the status of the District's Reserve funds and the policy and guidelines for utilizing the Reserves for the funding of certain Municipal projects, as well as the replenishment of the Reserves so as to ensure long-term financial sustainability.
 CARRIED UNANIMOUSLY
- 552.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That in regards to the Infrastructure Supplemental entitled "Erosion Protection – Saanichton Bay Park South and North" the District advise the adjacent impacted property owners that it is prepared to proceed with the full project on the basis of the Municipality funding the south section (\$161,000), the residents funding the north section (\$73,000), and the District and the residents sharing on a 50/50 basis the costs of the center section of the project (\$17,000 split 50/50).
 CARRIED UNANIMOUSLY
- 553.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
That the Infrastructure Supplemental entitled "Saanichton Bay Park Beach Access Development" be shifted to the year 2006, and the James Island Road Beach Access project be shifted forward to the year 2008.
 CARRIED UNANIMOUSLY
- 554.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the 2005 Infrastructure Supplemental entitled "Public Works Yard – Renovations" be increased from \$15,000 to \$24,500, with the source of funding to be Reserves.
 CARRIED UNANIMOUSLY

- 555.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Council approve, for the purposes of finalization of the 2005-2009 Financial Plan, the Supplementary Operational, Equipment and Infrastructure Budget Requests as outlined in the documents attached to the April 11, 2005 Special Administration and Finance Committee Agenda, except as otherwise amended by the foregoing motions and directions adopted on April 11, 2005.
 CARRIED UNANIMOUSLY
- 556.05 **** DEFEATED ****
 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR THOMPSON
That the Supplementary Infrastructure Budget Request entitled "Construction of Sidewalk – Brentwood House to Dignan Road" be shifted forward to the year 2005 with the source of funding to be identified as grants/donations.
 DEFEATED

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – None.
2. **Peninsula Recreation Commission (PRC)** – None.
3. **First Nations** – None.
4. **Parks Projects** – Councillor Haddon provided a status/update on various Parks projects including the Newman Farm Project, construction of Phase II improvements for Saanichton Green, and an update on recent donations under the District's Gifting Program.

Councillor Mason updated Council on some of the recent events which are planned for the May 28th, 2005 Peninsula Community Days as well as several projects which are currently being undertaken in the Town of Sidney and the District of North Saanich.

Mayor Habkirk advised Council of her recent attendance at a Meeting of the Chamber of Commerce as well as a luncheon sponsored by the Urban Development Institute on the issue of amalgamation. Mayor Habkirk also noted her attendance at a recent ground breaking ceremony for the Legion Housing Project as well as discussions at the most recent Police Board Meeting pertaining to the issue of Traffic Fine Revenue Sharing. Finally, Mayor Habkirk advised of the District's recent award under the Heart and Stroke Foundation's Dress Red Day.

STAFF MEMORANDA AND REPORTS:

1. **Development Permit and Variance Permit Application – 905 Grilse Lane – Angler's Anchorage Marina – Placement of Docks**
 - a) Staff Memorandum dated March 9, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Development Permit Application, Angler's Anchorage Marina, 905 Grilse Lane (previously received at the March 21, 2005 Committee Meeting);
 - b) Council Motions adopted on March 21, 2005 in regards to this application;
 - c) Notice sent to adjacent property owners dated March 29, 2005;
 - d) Correspondence received pertaining to this application:
 - R. Chisholm, March 20, 2005 (previously received by Council on April 4, 2005)
 - R & C Shields, April 8, 2005
 - C Waites, April 12, 2005
 - P. McKnight, April 13, 2005

The Administrator gave an overview of the process undertaken to date with respect to the Development Permit and the Development Variance Permit Application for the property located at 905 Grilse Lane (Angler's Anchorage Marina). Mr. Nason also referred to the four items of correspondence which had been received from residents in the area as a result of the District's notification process.

Mr. Art Finlayson, representing the Applicant, was in attendance at the Meeting and made a presentation on the Applicant's proposal regarding the proposed replacement of the docks at Angler's Anchorage Marina. Mr. Finlayson overviewed the proposed dock layout and noted that another three spots for transient moorage are required which he previously was not aware of. In regards to the proposed parking layout, Mr. Finlayson explained the details of the turning radius required for emergency vehicles, and noted that eight potential parking spots have actually been lost because of the need to increase the turning radius for fire trucks. Mr. Finlayson stated that it is proposed to remove the house which is located in the parking lot in order to accommodate additional parking as well as remove a grouping of trees in the parking lot. Mr. Finlayson also stated that a total of 81 parking spots are proposed, comprising 34 spots for the 100 seat restaurant, 45 parking spaces related to boat moorage, and 2 parking spaces for the marina office. With the addition of a further three parking spaces required for the six transient moorage berths, a total of 84 parking spaces are required. Therefore the variance that is being requested is a variance of 3 spaces (81 proposed, and 84 required).

Mr. Finlayson further stated that with the proposed road widening of Grilse Lane the proposed northerly row of cars could be pushed north somewhat, and were the row to be designated for small cars only and some replanting of trees and screening be implemented, it may be possible to add an additional 2 parking stalls. Mr. Finlayson stated that with further refinement of the parking lot layout it may be possible to incorporate a limited number of additional parking stalls, and thereby move closer towards the 84 spaces which are required. Mr. Finlayson concluded his remarks by stating that there is some degree of uncertainty in regards to the width of the Grilse Lane right-of-way and the width of the existing paved travel portion of Grilse Lane.

Mayor Habkirk then opened the floor for comments from the public in attendance at the Meeting in regards to this particular Application.

Ms. Ruth Chisholm, 546 Newport Avenue, was in attendance at the Meeting and spoke to her letter dated March 20, 2005. Ms. Chisholm questioned whether the washrooms and showers were to be retained on the site, and noted that the long-term plan should be protection of the waterfront and the protection of Grilse Lane as a special walkway.

It was noted that Cindy Shields, 935 Marchant Road, was not in attendance at the Meeting to speak to her correspondence dated April 8, 2005.

It was noted that Cindy Waites, 6981 Anglers Lane, was not in attendance at the Meeting to speak to her correspondence dated April 12, 2005.

Ms. Patti McKnight, 930 Grilse Lane, was in attendance at the Meeting and spoke to her letter dated April 13, 2005. Ms. McKnight stated that she was confused as to where the 84 required parking spaces came from and how this figure has been calculated.

The Director of Planning and Building Services, Ms. Hope V. Burns, provided clarification in regards to the required and proposed number of parking spaces for the site.

Mr. Mark Tigchelaar, 933 Marchant Road, stated that there are currently approximately 125 boats moored along the docks at Angler's Anchorage Marina.

Ms. Burns stated that were the proposed new dock configuration to be implemented as a result of this application, there should be a maximum of 96 boats at the site comprising 90 berths plus an additional 6 berths for transient moorage.

Ms. McKnight further spoke to the contents of her correspondence and stated that Grilse Lane is a hazard to both vehicles and pedestrians given the narrowness of the lane and the volume of vehicular and pedestrian traffic. In her opinion somebody is going to get killed in the area as the number of moorages is getting larger and larger and there appears to be no control over increased boating and vehicular traffic in the area. Ms. McKnight stated that Grilse Lane cannot accommodate any further increase in traffic and that the number of proposed moorage and parking spaces

don't appear to add up. She requested that Council consider the safety of the neighbourhood as the starting factor, and noted that at the present time there are 59 parking spaces on the site.

Ms. Janet Reagan, 7040 Brentwood Drive, clarified whether the purpose of the application was to install additional docks or to replace the docks which are currently there. Ms. Reagan stated that she has observed a significant increase over the past few years in the number of boats and vehicular traffic in the area. Ms. Reagan requested that Council forward further notification of this particular application to all of the waterfront properties in the area as well as properties located adjacent to the waterfront properties and the Strata Council of Port Royale. Ms. Reagan concluded her remarks by stating that she is frustrated with the activities and the various comings and goings around the area, both from a boating and vehicular traffic perspective.

Ms. Sharon Lawrence, 8381 West Saanich Road, questioned whether there are any policy guidelines in the Official Community Plan with respect to the removal of trees.

Dr. Alastair Bryson, 1239 Mt. Newton Cross Road, stated that surely the Applicant and the Municipality can accommodate the existing trees which are located in the parking lot, and thereby avoid any potential tree removal which may be required.

Ms. Eli Chambers, 901 Verdier Avenue, requested that Council pay particular attention to the status of Grilse Lane as this is a very significant component of the application and is a primary means of access to the area for both vehicles and pedestrians.

Mr. Robert Clarke, #1-930 Josephine, commented on the need for improvements to the Bickford Lane/Grilse Lane intersection which should be undertaken in conjunction with any approval of this particular application.

557.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
That Council receive the presentation from the Applicant and the various items of correspondence and representations at the Meeting in regards to the Development Variance Permit Application which is associated with the Development Permit Application for Angler's Anchorage Marina, and Council waive the requirement for screening along the east side only of the subject parcel (adjacent to 930 Grilse Lane).
 CARRIED UNANIMOUSLY

558.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That Council indicate to the Applicant that it is not prepared to grant a variance to the number of required parking spaces (81 proposed, and 84 required).
 CARRIED UNANIMOUSLY

559.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Applicant be required to provide legal assurances acceptable to the Municipal Solicitor that the house located in the parking lot will be removed to accommodate additional parking.
 CARRIED UNANIMOUSLY

560.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That the Grilse Lane frontage along Angler's Anchorage Marina be widened with asphalt (approximately 1 meter wide) to alleviate longstanding community concerns over the substandard width of Grilse Lane.

**** AMENDMENT ****

BEFORE THE QUESTION WAS CALLED, it was

561.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR THOMPSON
That the foregoing motion be amended by adding the words "subject to acceptable prior confirmation of the width of the Grilse Lane right-of-way and the width of the existing paved travel portion of Grilse Lane."

THE QUESTION WAS CALLED ON THE AMENDMENT
THE AMENDMENT CARRIED UNANIMOUSLY

THE QUESTION WAS CALLED ON THE MAIN MOTION AS AMENDED
THE MAIN MOTION AS AMENDED CARRIED UNANIMOUSLY

562.05 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR KOROL
That Staff be requested to discuss with the Applicant the upgrading of the Bickford Lane and Grilse Lane intersection so as to improve the turning radius for easier and more expedient emergency vehicle access to the area.
CARRIED UNANIMOUSLY

563.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR HADDON
That Staff be requested to discuss with the Applicant the redesign, where required, of the proposed layout of the parking lot so as to ensure the maximum possible preservation of the existing trees which are located within the parking lot.
CARRIED UNANIMOUSLY

2. Agricultural Land Commission Application for Subdivision – 2003 Hovey Road

- a) Staff Memorandum dated April 12, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Agricultural Land Commission Application for Subdivision – 2003 Hovey Road

The Director of Planning & Building Services provided an overview of the Staff Memorandum and responded to questions from members of Council.

The Applicant, Mr. James Mitchell, 475 Brookhaven Road, was in attendance at the meeting and spoke briefly to his application. Mr. Mitchell stated that he wishes to maintain the agricultural viability of the property in question and wishes to move from Saanich and farm the property as long as he is physically able. It would be his intention to subdivide the parcel, construct a dwelling on the north portion of the subdivided property, and then farm both parcels.

564.05 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILLOR HADDON
That the Memorandum dated April 12, 2005 from the Director of Planning and Building Services entitled "Agricultural Land Commission Application for Subdivision, James and Helen Mitchell, Lot A, Sections 7 & 8, Range 3 East, South Saanich District, Plan 21913 (2003 Hovey Road)" be received, and Council not forward the application to the Agricultural Land Commission (ALC) as the proposal is deemed to be contrary to the policies contained within the District's Official Community Plan and Land Use Bylaws.

BEFORE THE QUESTION WAS CALLED, it was

AMENDMENT

565.05 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the foregoing motion be amended by adding the words "and further, it be recommended to the Applicants that they submit an application to the ALC for a second dwelling for additional farm help".

THE QUESTION WAS CALLED ON THE AMENDMENT
THE AMENDMENT CARRIED UNANIMOUSLY

THE QUESTION WAS CALLED ON THE MAIN MOTION AS AMENDED
THE MAIN MOTION AS AMENDED CARRIED UNANIMOUSLY

3. Municipal Indemnity Agreement – Provincial Integrated Road Safety Law Enforcement Program

- a) Staff Memorandum dated April 11, 2005 from Chief Constable Paul D. Hames Re: Integrated Road Safety Unit (IRSU)

566.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Memorandum dated April 11, 2005 from the Chief Constable entitled “Integrated Road Safety Unit (IRSU)” be received, and Council approve the attached “Municipal Indemnity Agreement” for this particular program, and authorize its execution by the signing officers of the Municipality.
 CARRIED UNANIMOUSLY

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Confirmation of Locations/Dates for Future Town Hall Meetings:

It was noted that the next two Town Hall Meetings would take place on the dates and in the locations as follows:

- a) Stelly’s Secondary School – May 10th, 2005 at 1:30 pm
b) Saanich Fairgrounds (Poplar Room) – May 25th, 2005 at 7:00 pm

The foregoing information was received without a motion..

2. Stewardship Program/Cooperative Management of Conservation Projects in Central Saanich

Councillor Thompson spoke to a proposed media release which was included in the Agenda package, and a discussion ensued in regards to the next steps in the proposed hosting by Central Saanich of an open meeting for individuals and organizations interested in working on conservation projects designed to enhance sensitive environments within the District.

567.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That Council approve the Draft Media Release for the proposed meeting to be hosted by the District of Central Saanich for individuals and organizations interested in working on conservation projects designed to enhance sensitive environments within the District, subject to confirmation of the date of the proposed meeting and further discussions taking place between Councillor Thompson and the appropriate Municipal Staff to clarify and confirm the nature and extent of the preparations and staff involvement required for the meeting.
 CARRIED UNANIMOUSLY

3. Calendar of Meetings – April, 2005 (Revised)

The revised draft Calendar of Meetings for April 2005 was received for information without a motion.

CORRESPONDENCE (Receive for General Information):

- 1. Copy of Correspondence from City of New Westminster to Federal Celebrate Canada Committee Re: Canada Day Celebrations** – Copy of Correspondence dated March 15, 2005 from Wayne Wright, Mayor – City of New Westminster to Celebrate Canada Committee Re: Canada Day Celebrations;
- 2. Copy of Correspondence from District of Highlands Re: Official Community Plan Update** - Copy of Correspondence dated March 22, 2005 from Laura Beckett, Planner – District of Highlands Re: Official Community Plan;
- 3. John Cummins, MP Re: Fraser River Sockeye/Fisheries Issues** – Correspondence dated March 21 and 22, 2005 from John Cummins, M.P. – Delta-Richmond East Re: Fraser River Sockeye/Fisheries Issues;

4. **Copy of Correspondence from Greater Victoria Chamber of Commerce to Town of Sidney Re: Acknowledgement of Comments on “Business Matters” Publication** - Correspondence dated March 24, 2005 from Jim Tighe, President – Greater Victoria Chamber of Commerce Re: Acknowledgement of Comments on “Business Matters” Publication;

Discussion ensued in regards to the recent Greater Victoria Chamber of Commerce survey on Capital Region Municipalities, and Mayor Habkirk requested that Staff provide her with correct salary information to rebut the Chamber's data on average Central Saanich staff salaries, so that she can prepare an appropriate letter to the Editor of the Peninsula News Review.

5. **Canadian Association of Home and Property Inspectors Re: Home and Property Inspection Standards** – Copy of Correspondence dated March 29, 2005 from Bill Sutherland, President – CAHPI Re: Home and Property Inspection Standards;
6. **Correspondence from the Municipal Finance Authority of BC (MFABC)**
 - a) Memorandum dated March 29, 2005 Re: MFA Workshops 2005
 - b) Correspondence dated April 6, 2005 Re: MFA Spring Debenture Issue
7. **Dezign Zone Re: Proposed Rezoning of 7088 West Saanich Road – Public Information Meeting on April 26, 2005 – Central Saanich Cultural Centre** - Correspondence dated March 29, 2005 from Jordan & Aaron Mills - Dezign Zone Developments Ltd. Re: Proposed Re Proposed Rezoning of 7088 West Saanich Road – Public Information Meeting on April 26, 2005 – Central Saanich Cultural Centre;
8. **Community Social Planning Council of Greater Victoria Re: The Caring Community – Accounting for the Impacts of Provincial Government Changes** - Copy of Correspondence dated March 30, 2005 from the Community Social Planning Council of Greater Victoria Re: The Caring Community – Accounting for the Impacts of Provincial Government Changes;
9. **District of Metchosin Re: Preservation of Significant Green Space Within the District of Metchosin** – Correspondence dated March 31, 2005 from Anitra Winje, Mayor's Secretary – District of Metchosin Re: Preservation of Significant Green Space Within the District of Metchosin;
10. **Copies of Correspondence from the Agricultural Land Commission:**
 - a) S & B Pang RE: Proposed Improvement of Meadowbank Road Allowance, March 31, 2005
 - b) J Wagensfeld Re: 6922 Veyaness Road – additional Mobile Home Application, March 31, 2005
11. **Canadian Federation of Independent Business (CFIB) Re: Pesticide Regulation** – Correspondence dated April 1, 2005 from Laura Jones, Vice President – CFIB Re: Pesticide Regulation;
12. **Province of British Columbia Re: Order in Council – Reappointment of Gordon Irving, Cathie Ounsted and John Currie to the Central Saanich Police Board** – Correspondence dated April 5, 2005 from Stacey Perri – Police Services Division Re: Order in Council – Reappointment of Gordon Irving, Cathie Ounsted and John Currie to the Central Saanich Police Board;
13. **Association of Vancouver Island and Coastal Communities (AVICC) Re: 2005 Resolution Disposition** – Correspondence dated April 6, 2005 from AVICC Re: 2005 Resolution Disposition;
14. **Correspondence from the Union of BC Municipalities:**
 - a) Memorandum dated April 7, 2005 Re: Treaty Negotiations: Additions to Treaty Settlement Land;
 - b) Correspondence dated April 16, 2005 Re: Community to Community Forum;
 - c) Memorandum dated April 17, 2005 Re: “Seniors In Communities Dialogues”;

15. **BC Hydro Re: Application for Beautification Funding – Brentwood Bay Traffic Corridor Revitalization Project** – Correspondence dated April 4, 2005 from T.E. (Tom) Burns, Customer Projects & Operations Manager Re: Application for Beautification Funding West Saanich Road from Wallace Drive to Stelly's Cross Road;
16. **Ministry of Public Safety and Solicitor General Re: Emergency Preparedness Week 2005** – Correspondence dated March 21, 2005 from R.J. (Bob) Bugslag, Executive Director Re: Emergency Preparedness Week 2005;
17. **Right to Quiet Society Re: 10th Annual International Noise Awareness Day – April 20, 2005** – Correspondence dated April 8, 2005 from Hans Schmid, President Re: 10th Annual International Noise Awareness Day, Wednesday, April 20, 2005;
18. **Provincial Government Media Release Re: Proposed New School Adjacent to Panorama Recreation Centre/Forest Park Drive** – Correspondence dated April 13, 2005 from Christine Lewis, Communications Officer, BC Government Caucus Communications Re: Coell Announces New School For Saanich;
19. **Central Saanich Police Board** – Minutes of the Board Meeting held on March 10, 2005;
20. **Greater Victoria Public Library Board** – Minutes of the Board Meeting held on March 1, 2005;

568.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR KOROL
 That the above Item Nos. 1 to 20 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on April 18, 2005 adjourned at 10:04 pm.

Recorded by: Gary C Nason
 Administrator