

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL (OPEN) COUNCIL** Meeting  
Monday, August 15, 2005 at 7:20 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Allison Habkirk  
Councillors Graham, King, Korol, Mason and Thompson  
Ed Sykora, Acting Administrator/Director of Financial Services  
Trish Flanders, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer  
Ruby Shea, Recording Secretary

**ABSENT:** Councillor Haddon

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**APPROVAL OF THE AGENDA:**

The Acting Administrator, Mr. Ed Sykora, noted the addition to the agenda of the following late items:

**Under Section 7: Correspondence (Action Required or Recommended)**

1. In conjunction with Item 6 Re: BC Ferry Services Alternative Service Provider Process:
  - a) Email correspondence dated August 15, 2005 from Louise Taylor;
  - b) Correspondence dated August 11, 2005 from Tony Hubner, Brentwood Bay/Mill Bay Ferry Action Committee; and
  - c) Correspondence dated August 10, 2005 from Alan Eastwood, Deputy Commissioner – BC Ferry Commission Re: BC Ferries' Fuel Surcharge;
2. In conjunction with Item 10 Re: Saanichton Bay Erosion Protection Project:
  - a) Page 2 (replacement page) of the Staff Memorandum dated August 8, 2005;
  - b) Correspondence dated August 11, 2005 from Wayne Elwood, President of Turgoose Estates Strata 758;
3. A new Item 14 – Correspondence from District of Metchosin Re: Official Opening of Metchosin Pavilion on September 10, 2005;
4. A new Item 15 – Correspondence from Municipal Insurance Association of BC Re: Voting Delegates at 2005 UBCM Convention;

**Under Section 8 – Reports of Committees (Advisory Committees)**

5. Late distribution of a Memorandum dated August 12, 2005 from the Central Saanich Heritage Commission Re: West Saanich School – Exterior Colour Scheme;

991.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Agenda for the Special (Open) Council Meeting held on August 15, 2005  
                      be approved as amended.*  
                      CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES:**

**Minutes of the Special (Open) Council Meeting held on July 25, 2005**

992.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the Minutes for the Special (Open) Council Meeting held on July 15, 2005  
                      be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:** None.



The Director of Planning & Building Services, Ms. Hope V. Burns, confirmed that the proponents have not yet submitted a formal development application, and members of Council briefly explained to Mr. Vincent the District's development application process.

Mr. and Mrs. Giesbrecht, owners of the Best Value Motel, gave an overview of their correspondence and concerns with respect to the manner in which they became aware of the proposal, and explained to Council that they will lose their life savings and investments if the motel is demolished. They expressed concern with the fact that they have never been approached by the proponents, and questioned the manner in which this proposal is being handled.

Ms. Beth Haugen-Dekkers, 1158 Clarke Road, addressed the contents of her correspondence and stated that it appears the Developers needs are preceding the rights of the existing tenants of the Brentwood Shopping Centre. She expressed concern that the individual situations of the current business operators have not been considered by the proponents. Ms. Haugen-Dekkers submitted to Municipal Staff two letters pertaining to this issue, and requested that these letters be forwarded to the appropriate development file for future consideration.

995.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and referred to the appropriate development file for future consideration if an application for this proposal is received by the District.*  
                      CARRIED UNANIMOUSLY

***Councillor Mason returned to the meeting at 7:40 pm.***

**4. J Senyk Re: Various Issues of Concern**

- a) Email correspondence dated August 3, 2005 from John Senyk, 2277 Lynne Lane Re: Various Issues of Concern.

Mr. John Senyk, 2277 Lynne Lane, was in attendance at the meeting and addressed his concerns with respect to intolerable levels of noise from overhead flight paths, as well as heavy truck traffic travelling in and out of the Keating industrial area.

Members of Council advised Mr. Senyk that the issue of overhead flight paths is under the jurisdiction of the Federal Government, and that truck routes within the District is scheduled to be discussed by Council in 2006.

*The correspondence was received for information without a motion.*

*Staff was requested to place this correspondence in the appropriate file for future reference when the issue of truck routes is to be discussed during the 2006-2010 Financial Plan deliberations.*

**5. J McAllister Re: Truck Traffic on Veyaness Road**

- a) Email correspondence dated August 4, 2005 from Jo Anne McAllister, 7282 Veyaness Road Re: Truck Traffic on Veyaness Road;
- b) Email correspondence dated August 9, 2005 from Municipal Engineer to Ms. McAllister.

Ms. Jo Anne McAllister, 7282 Veyaness Road, addressed the contents of her correspondence and expressed concern with the increasing number of large trucks that use Veyaness Road as a thoroughfare to East Saanich Road and travel at excessive speeds. She questioned if consideration could be given to posting signage to restrict trucks from using Veyaness Road.

The Municipal Engineer, Mr. Nirmal Bhattacharya, advised that a copy of Ms. McAllister's correspondence has been forwarded to the Central Saanich Police Services for information and enforcement action as may be necessary. He further advised that although the District is not in a position to place signage that would restrict trucks from utilizing Veyaness Road, the issue of truck routes is scheduled to be further discussed by Council in 2006.

- 996.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR GRAHAM  
*That the correspondence be received, and this matter be referred to the Central Saanich Police Service for appropriate action as deemed necessary, and to the appropriate file for further consideration when the issue of truck routes is discussed during the 2006-2010 Financial Plan deliberations.*  
                      CARRIED UNANIMOUSLY

**6. Correspondence Pertaining to BC Ferry Services Inc. Re: Alternative Service Provider Process – Mill Bay/Brentwood Bay Service**

- a) Correspondence dated August 2, 2005 from Mark Liedemann, Director of Business Development – BC Ferry Services Inc.;
- b) Correspondence dated August 11, 2005 from Tony Hubner, Acting Chair – Brentwood/Mill Bay Ferry Action Committee;
- c) Correspondence dated August 10, 2005 from Alan Eastwood, Deputy Commissioner – BC Ferry Commission Re: BC Ferries' Fuel Surcharge; and
- d) Email correspondence dated August 15, 2005 from Louise Taylor, 5990 Old West Saanich Road.

Mr. Mark Liedemann, Director of Business Development – BC Ferry Services Inc., gave a comprehensive overview of the Alternative Service Provider Process that is being undertaken by BC Ferries in accordance with the Coastal Ferry Act for the Brentwood/Mill Bay ferry route (Route 12), noting the objectives of this process and related timelines. Mr. Liedemann advised that under the Coastal Ferry Service Contract, BC Ferries is responsible for the delivery of the Brentwood/Mill Bay ferry service, and further advised that BC Ferries intends to hire a Fairness Auditor to oversee this entire process.

Mayor Habkirk encouraged members of the public to forward concerns to the local MLA in regards to the Alternative Service Provider legislation as contained in the Coastal Ferry Act.

Ms. Louise Taylor, 5990 Old West Saanich Road, expressed concern with the rising cost of transportation and stated that, in her opinion, the ferry service should be considered as part of the public highway system.

Mr. Tony Hubner, Brentwood/Mill Bay Ferry Action Committee, questioned if the local residents of this community would be given a similar Public Meeting opportunity as was undertaken in Powell River.

Mr. Liedemann advised that as the Brentwood/Mill Bay ferry route does not have a formal Advisory Committee, the public process would not be the same as that of Powell River, but that BC Ferries will keep the communities of Brentwood Bay and Mill Bay informed throughout the process.

Mayor Habkirk then gave a brief overview of the correspondence from the BC Ferry Commission in regards to the BC Ferries Fuel Surcharge issue.

- 997.05            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR MASON  
*That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**7. District of Highlands Re: Draft Official Community Plan (July 2005)**

- a) Correspondence dated July 18, 2005 from Laura Beckett, Municipal Planner – District of Highlands Re: Draft Official Community Plan (July 2005).

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 998.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR KOROL  
*That the correspondence and draft Official Community Plan be received and referred to Staff for review and preparation of a report for Council's consideration at a future date.*  
                      CARRIED UNANIMOUSLY

**8. Ministry of Transportation Re: 2005/06 Cycling Infrastructure Partnerships Program (CIPP) Grant Application for Proposed Mt. Newton Cross Road (Pat Bay Highway to East Saanich Road) Bike Lane Project**

- a) Email correspondence dated July 26, 2005 from Nancy Singh, Transportation Planning and Policy Department – Ministry of Transportation Re: 2005/06 Cycling Infrastructure Partnerships Program (CIPP) Grant Application for Proposed Mt. Newton Cross Road (Pat Bay Highway to East Saanich Road) Bike Lane Project.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Municipal Engineer briefly addressed the correspondence from the Ministry of Transportation which advised the District that it was not successful in its grant application for the proposed bike lane project on Mt. Newton Cross Road (Pat Bay Highway to East Saanich Road), and gave a brief overview of the proposed work to be undertaken in the absence of this funding. He advised that if the CIPP funding programme is announced again in 2005, the District will reapply for the grant at that time.

999.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**9. Association of Vancouver Island and Coastal Communities (AVICC) Re: “North Island-Coast Development Initiative” Update Meeting (August 19, 2005) in Courtenay, BC**

- a) Correspondence dated July 27, 2005 from Councillor Bea Holland, AVICC President Re: “North Island-Coast Development Initiative” Update Meeting (August 19, 2005) in Courtenay, BC.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

1000.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**10. Correspondence Pertaining to the Saanichton Bay Erosion Protection Project**

- a) Correspondence dated August 9, 2005 from Eric Scheuer. 2641 Lancelot Place Re: Petition to Extend Construction of Appropriate Erosion Protection Works from Saanichton Bay Park to Northerly Property Line of 2461 Lancelot Place;  
b) Staff Memorandum dated August 8, 2005 from Nirmal Bhattacharya, Municipal Engineer Re: Saanichton Bay Erosion Project; and  
c) Correspondence dated August 11, 2005 from Wayne Elwood, President of Strata Council 758 – Turgoose Point Estates Re: Saanichton Bay Erosion Protection Project.

The Acting Administrator provided some brief comments in regards to the background of this particular issue.

The Municipal Engineer advised that Mr. Scheuer has requested that the District pay for the entire cost of the centre portion of the project, and that Mr. Scheuer is willing to pay for the work directly fronting his property (approximately 40 metres) at an approximate cost of \$65,000 on the condition that it be funded as a Local Area Service and repaid over a fifteen year period.

It was noted that Mr. Wayne Elwood, President of Strata Council 758 – Turgoose Point Estates, was not in attendance at the meeting to address the issue.

A brief discussion around the table took place.

- 1001.05      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence be received, and the letter writer be advised that the District is prepared to fund the entire cost of construction (estimated \$17,000) of the erosion control measures for the park frontage directly adjacent to the paved public pathway and extending north to the projected southwest property corner of 2641 Lancelot Place (+/- 15 metres).*  
CARRIED UNANIMOUSLY
- 1002.05      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
*That Council endorse the sufficiency of the Petition as submitted by Mr. Eric Scheuer of 2641 Lancelot Place and certified by the District's Municipal Clerk on August 9, 2005.*  
CARRIED UNANIMOUSLY
- 1003.05      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
*That the north section of the project be scaled back as requested in the petition and that it be funded over fifteen (15) years as a Local Area Service parcel tax.*  
CARRIED UNANIMOUSLY
- 1004.05      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
*That the 2005 – 2009 Financial Plan be amended as required.*  
CARRIED UNANIMOUSLY

**11. Medical Staff of Saanich Peninsula Hospital Re: Future Viability of Saanich Peninsula Hospital as a Community Hospital**

- a) Correspondence dated August 8, 2005 from Howard Waldner, President and CEO for Vancouver Island Health Authority (VIHA), and from Dr. Glen Lowther, Executive Vice-Presidential and Chief Medical Officer for VIHA Re: Future Viability of Saanich Peninsula Hospital as a Community Hospital.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1005.05      MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR MASON  
*That the correspondence be received, and Council advise of its support for the Saanich Peninsula Hospital and its Medical Staff, and further express its desire to see a new Peninsula-based orthopedic surgeon hired for the Saanich Peninsula Hospital, with no decrease in service levels to Central Saanich and the Peninsula.*

BEFORE THE QUESTION WAS CALLED, it was

- 1006.05      AMENDMENT  
                  MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the foregoing motion be amended to include the words “, the addition of subspecialty orthopedic clinics and the opening of a third operating room” immediately preceding the words “with no decrease in service levels to Central Saanich and the Peninsula”.*

THE QUESTION WAS CALLED ON THE AMENDING MOTION  
CARRIED UNANIMOUSLY

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED  
CARRIED UNANIMOUSLY

**12. Capital Regional District Re: 2004 Regional Growth Strategy Annual Report**

- a) Correspondence dated August 9, 2005 from Mark Hornell, Director of Regional Planning Services – Capital Regional District Re: 2004 Regional Growth Strategy Annual Report.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1007.05      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That the correspondence be received, and an appropriate letter be forwarded to Mr. Mark Hornell, CRD Regional Planning Services, thanking him for his efforts and commitment to the Regional Growth Strategy initiative.*  
                  CARRIED UNANIMOUSLY

**13. Ministry of Energy, Mines and Petroleum Resources Re: Energy Efficiency in Residential Homes Harmonized Program Delivery Proposal**

- a) Information dated August 9, 2005 from Liz Kelly, Ministry of Energy, Mines and Petroleum Resources and from Peter Sundberg, City Green Re: Energy Efficiency in Residential Homes Harmonized Program Delivery Proposal.

Councillor King briefly introduced the subject and advised Council that the “Energy Efficiency in Residential Homes Harmonized Program Delivery” Program is to be launched in September/October 2005 and could be a model for the rest of the Province. He further advised that only four other municipalities in BC have endorsed the program, and in this regards he requested that Council consider offering its support in principle for the District’s participation in this program.

Mr. Andrew Pape-Salmon, Ministry of Energy, Mines and Petroleum Resources, and Mr. Peter Sundberg of City Green were in attendance at the meeting and gave an informational overview of the “Energy Efficiency in Residential Homes Harmonized Program Delivery” Proposal, and responded to several questions from members of Council.

During a brief discussion, members of Council indicated they were prepared to offer support in principle for the program, but suggested that Councillor King bring back further information on this initiative for further consideration at a future meeting.

- 1008.05      MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR MASON  
                  *That the materials be received, and the District indicate its support in principle for participation in the “Energy Efficiency in Residential Homes Harmonized Program Delivery” initiative as proposed by City Green and the Ministry of Energy, Mines and Petroleum Resources.*  
                  CARRIED UNANIMOUSLY

**14. District of Metchosin Re: Official Opening of Metchosin Pavilion**

- a) Correspondence dated August 11, 2005 from Mayor Karen Watson, District of Metchosin Re: Official Opening of Metchosin Pavilion on September 10, 2005.

- 1009.05      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That the correspondence be received for information and the contents noted.*  
                  CARRIED UNANIMOUSLY

**15. Municipal Insurance Association of BC Re: Voting Delegates at 2005 UBCM Convention and Volunteer Accident Insurance**

- a) Correspondence dated August 12, 2005 from the Municipal Insurance Association of BC Re: Voting Delegates at 2005 UBCM Convention.

- 1010.05      MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the correspondence be received for information and the contents noted.*  
                  CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:** None.

**Advisory Committees:**

**1. Central Saanich Heritage Commission Re: West Saanich School Restoration Project – Exterior Colour Scheme**

- a) Memorandum dated August 12, 2005 from Trevor May, Chair – Central Saanich Heritage Commission Re: West Saanich School Restoration Project – Exterior Colour Scheme.

The Director of Planning & Building Services, Ms. Hope V. Burns, distributed copies of a late report from Donald Luxton & Associates which provided recommendations in regards to the proposed exterior colour scheme for the West Saanich School Restoration Project. Ms. Burns also gave an overview of the Memorandum from the Central Saanich Heritage Commission, and gave a brief verbal report on the recent meeting with Mr. Jonathan Yardley at which time the scope of work and his possible involvement with the coordination of project activities was discussed.

Mr. Wayne Watkins, representing the Brentwood Bay Old School Hall Society, gave an overview of his discussions with Mr. Donald Luxton in regards to the proposed colour scheme, and respectfully requested that a decision be made on the proposed colour for the fir siding so as to allow the application of a colour primer prior to delivery.

Mayor Habkirk suggested that Mr. Jonathan Yardley be engaged to provide professional advice and oversee the implementation of the next steps of this project.

1011.05        MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the Memorandum dated August 12, 2005 entitled “West Saanich School Restoration Project – Exterior Colour Scheme” and the Report dated August 15, 2005 from Donald Luxton & Associates be received, and Council endorse the proposed second colour scheme for the siding only, as noted in the Report from Donald Luxton & Associates, as follows:*

➤ *Wooden Siding – Hastings Red VC-30;*

*and when it is determined whether the vinyl windows are to remain in the structure, or wood windows are to be installed, then the proposed colour scheme for the wooden trim and stucco, stairs, ramps and concrete foundation be approved as outlined in the Donald Luxton & Associates Report.*

CARRIED UNANIMOUSLY

1012.05        MOVED BY COUNCILLOR  
                  SECONDED BY COUNCILLOR  
*That the District engage the professional services of Mr. Jonathan Yardley to provide advice on the current situation, and to oversee the implementation of the next steps of the restoration project for the West Saanich School.*

BEFORE THE QUESTION WAS CALLED, it was

1013.05        MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the foregoing motion be tabled.*  
CARRIED UNANIMOUSLY

A lengthy discussion ensued.

1014.05        MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the motion be lifted from the table.*  
CARRIED UNANIMOUSLY

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION.  
CARRIED UNANIMOUSLY

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

1. **Capital Regional District (CRD)** – Mayor Habkirk and Councillor Graham provided brief comments on recent CRD activities.
2. **Peninsula Recreation Commission (PRC)** – None.
3. **First Nations** – Councillor King advised Council that the new Administrator for the Tsartlip First Nation recently resigned from his position. He briefly commented on his attendance at a recent Pow-Wow, and advised that he hopes to meet with Chief Claxton of the Tsawout First Nation in the near future.

**STAFF MEMORANDUM AND REPORTS:**

1. **Recommended Registration of Section 57 Notice on Title – 8261 Lochside Drive (Accessory Building Constructed Without Permits)**

- a) Staff Memorandum dated July 4, 2005 from Roy Thomassen, Chief Building Inspector Re: Recommended Registration of Section 57 Notice on Title – 8261 Lochside Drive (Accessory Building Constructed Without Permits).

Ms. Kristina DeMedeiros, Building & Plumbing Inspector, provided an overview of the Staff Memorandum pertaining to the proposed Section 57 Notice on Title for property located at 8261 Lochside Drive, and responded to questions from members of Council.

It was noted that the property owners were not in attendance at the meeting to address the issue.

1015.05        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON

*That the Staff Memorandum dated July 4, 2005 entitled "Recommended Registration of Section 57 Notice on Title – 8261 Lochside Drive (Accessory Building Constructed Without Permits)" be received, and the District of Central Saanich Municipal Clerk be authorized to file a notice in the Victoria Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter relating to property legally described as Lot 2, Section 2, Range 4 East, South Saanich District, Plan 9420, Except Part in Plan 2319 RW, PID 005-297-982 and having a civic address of 8261 Lochside Drive, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.*  
CARRIED UNANIMOUSLY

***Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 9:21 pm. Councillor Graham stated that his current employer has business dealings with the owners of the property located at 8355 Lochside Drive.***

2. **Recommended Remedial Action – 8355 Lochside Drive (Accessory Building Converted to Additional Accommodations Without Building Permits)**

- a) Staff Memorandum dated July 12, 2005 from Roy Thomassen, Chief Building Inspector Re: Recommended Remedial Action – 8355 Lochside Drive (Accessory Building Converted to Additional Accommodations Without Building Permits).

Ms. DeMedeiros gave an overview of the Staff Memorandum pertaining to the recommended Remedial Action Resolution for property located at 8355 Lochside Drive, and responded to questions from members of Council.

It was noted that the property owners were not in attendance at the meeting to address the issue.

1016.05        MOVED BY COUNCILLOR KOROL  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated July 12, 2005 entitled "Recommended Remedial Action – 8355 Lochside Drive (Accessory Building Converted to Additional Accommodations Without Building Permits)" be received, and the Council of the District of Central Saanich pass the following Resolution regarding land legally described as AM Lot 9, Section 1, Range 4E, South Saanich District, Plan 4863, Except Part in Plan 2319RW, PID 004-260-791, having a civic address of 8355 Lochside Drive ("the Property"):*

*A. In accordance with the Community Charter, sections 72(1)(a) and 72(2)(b)(i) and sections 73(1)(a), 73(2)(a) and 73(2)(b), the owner of the Property be required to:*

- 1. deposit with the District of Central Saanich complete building floor plans and details; plans to show complete removal of kitchen and bathrooms converting the building back to the approved use identified on the 1988 building permit plans as garage and carport; and*
- 2. obtain the required building and plumbing permits and carry out the remedial work which has been identified by an approved permit, with all inspections to be completed and approved by September 30, 2005.*

*B. If the owner fails to carry out the remedial work by September 30, 2005, then in accordance with section 77(3)(b) of the Community Charter, the Municipality take the actions described in section A of this resolution in accordance with section 17 of the Community Charter (municipal action at defaulter's expense) at the expense of the owner of the Property.*

CARRIED UNANIMOUSLY

***Councillor Graham returned to the meeting at 9:24 pm.***

**3. Water Main Extensions in the District**

- a) Staff Memorandum dated August 3, 2005 from Mike van der Linden, Senior Engineering Technologist Re: Water Main Extensions in the District.

The Municipal Engineer gave a comprehensive overview of the Staff Memorandum pertaining to the proposed policy changes for evaluating future requests for water main extensions in the District, and responded to several questions from members of Council.

Members of Council suggested that this matter be forwarded to a future Committee Meeting to allow for further discussion at that time.

Mr. Gary Henshaw, representing the property owners of 1130 Benvenuto Avenue, advised Council that the owners have been trying to cope to an inadequate water supply on their property for over six months. He noted that their well, which is fifteen feet deep and has produced very little water, completely ran dry in June 2005 on two occasions, and that the cost to drill a deeper well and install water treatment equipment would be similar to a water main extension.

Mr. Danny Carrier of J.E. Anderson & Associates advised Council that he would like to further discuss the proposed policy changes with Council at a Committee Meeting prior to any vote taking place.

1017.05        MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated August 3, 2005 entitled "Water Main Extensions in the District" be received, and this matter be referred to the first available Committee Meeting in September for further consideration and discussion.*

CARRIED UNANIMOUSLY

#### **4. Proposed Amendments to Council Procedure Bylaw**

- a) Staff Memorandum dated August 4, 2005 from Trish Flanders, Municipal Clerk Re: Proposed Amendments to Council Procedure Bylaw.

The Municipal Clerk, Trish Flanders, gave a brief overview of the proposed amendments to the Council Procedure Bylaw as noted in the Staff Memorandum and as directed by the resolutions which were adopted by Council on June 6<sup>th</sup>, 2005, and responded to questions from members of Council.

In discussion around the table, members of Council suggested that the Bylaw be amended prior to first reading of the Bylaw by deleting subsection (e) under the category "Committee of the Whole" and by deleting subsection (b) under the category "Standing and Select Committees". A further suggestion was made to amend the "Guide to Procedures at Committee Meetings" by adding the word "may" immediately following "Committee Chair". It was then,

1018.05        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the Staff Memorandum dated August 4, 2005 entitled "Proposed Amendments to Council Procedure Bylaw" be received for information, and Section 7 of the "Guide to Procedures at Committee Meetings" be amended by adding the word "may" immediately following the words "Committee Chair".*  
                  CARRIED  
                  OPPOSED: COUNCILLOR KING

1019.05        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That draft Bylaw No. 1531 be amended as follows:*

- *by deleting subsection (e) under the category Committee of the Whole;*
- *by deleting subsection (b) under the category Standing and Select Committees;*

*and Bylaw No. 1531, as amended, be considered under the Bylaws section of this evening's agenda.*  
                  CARRIED UNANIMOUSLY

#### **5. Centennial Park Skate Park Annual Review**

- a) Staff Memorandum dated August 10, 2005 from Bonnie McKenzie, Manager of Community Services Re: Centennial Park Skate Park Annual Review.

The Director of Planning & Building Services addressed the contents of the Staff Memorandum in regards to the annual review of the Centennial Park Skate Park.

1020.05        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated August 10, 2005 entitled "Centennial Park Skate Park Annual Review" be received for information and Staff continue to monitor the use of the temporary skate park facility.*  
                  CARRIED UNANIMOUSLY

#### **6. Departmental 2<sup>nd</sup> Quarter 2005 Reports**

- a) Departmental 2<sup>nd</sup> Quarter 2005 Reports from Administration Services; Planning, Building and Community Services; Engineering and Public Services; and Fire Services.

1021.05        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
*That the Department 2<sup>nd</sup> Quarter 2005 Reports be received with thanks and the contents noted.*  
                  CARRIED UNANIMOUSLY

**BYLAWS:**

**1. "Central Saanich Council Procedure Bylaw Amendment Bylaw No. 1531, 2005"**

- 1022.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR THOMPSON  
*That "Central Saanich Council Procedure Bylaw Amendment Bylaw No. 1531, 2005", as amended earlier this evening, be authorized to receive two readings at the same meeting.*  
CARRIED UNANIMOUSLY
- 1023.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR THOMPSON  
*That Bylaw No. 1531, cited as "Central Saanich Council Procedure Bylaw Amendment Bylaw No. 1531, 2005" be given first reading.*  
CARRIED UNANIMOUSLY
- 1024.05 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That Bylaw No. 1531 be given second reading.*  
CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS/OTHER COMPETENT BUSINESS:**

**1. Proposed Special Council or Committee Meeting (Tuesday, September 6, 2005)  
Re: Brentwood Traffic Corridor Revitalization Project – Status/Update**

In discussion around the table in regards to the proposed Special (Open) Council Meeting to be held on Tuesday, September 6<sup>th</sup>, 2005, members of Council requested that additional items be added to the agenda, rather than scheduling this meeting for a stand-alone item. It was suggested that the Remedial Action Reports which were introduced at the In Camera Special Council Meeting held earlier this evening be forwarded to the September 6<sup>th</sup> Council Meeting.

- 1025.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR MASON  
*That a Special (Open) Council Meeting be scheduled for Tuesday, September 6<sup>th</sup>, 2005 at 7:00 pm.*  
CARRIED UNANIMOUSLY

**2. September 26<sup>th</sup>, 2005 Committee Meetings (UBCM Convention Week)**

Members of Council suggested that the Regular Committee Meetings scheduled to be held on September 26<sup>th</sup>, 2005 be cancelled due to the 2005 UBCM Convention.

- 1026.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR THOMPSON  
*That the Regular Committee Meetings scheduled to be held on September 26<sup>th</sup>, 2005 be cancelled due to the 2005 UBCM Convention.*  
CARRIED UNANIMOUSLY

**3. Calendar of Meetings (September 2005)**

*The revised Calendar of Meetings for September 2005 was received for information without a motion.*

**CORRESPONDENCE (Receive for General Information):**

- 1. Canadian Forces Base Esquimalt Re: Maritime Forces Pacific's State of the Environment Report for 2004/2005** – Correspondence dated July 13, 2005 from Captain D.J. Kyle, Base Commander – Canadian Forces Base Esquimalt Re: Maritime Forces Pacific's State of the Environment Report for 2004/2005;

2. **Copy of Correspondence from District of North Saanich to Peninsula Recreation Commission Re: 2008 BC Seniors Games and Proposed Infrastructure Grant Application for Panorama Recreation Centre Renovation/Expansion Project** – Copy of Correspondence from Sandy Bowden, District of North Saanich to Tim Chad, Chair – Peninsula Recreation Commission Re: 2008 BC Seniors Games and Proposed Infrastructure Grant Application for Panorama Recreation Centre Renovation/Expansion Project;
3. **Volunteer Victoria Re: 2005 Annual Report** – Correspondence dated July 19, 2005 from Val Green, Executive Director – Volunteer Victoria Re: 2005 Annual Report;
4. **Copy of Correspondence from Agricultural Land Commission to Saanich Historical Artifacts Society Re: Miniature Railway Extension Project** – Copy of Correspondence from Erik Karlsen, Chair – Agricultural Land Commission to Saanich Historical Artifacts Society Re: Miniature Railway Extension Project;
5. **Rest Haven Lodge Re: Third Annual Concert and Auction – November 13, 2005** – Correspondence dated July 20, 2005 from Robert Betts, Rest Haven Lodge Re: Third Annual Concert and Auction – November 13, 2005;
6. **BC and Yukon Chamber of Mines Re: Mineral Exploration and Mining – “The Good News in BC” 2005 Brochure** – Correspondence dated July 21, 2005 from David Caulfield, President – BC and Yukon Chamber of Mines Re: Mineral Exploration and Mining – “The Good News in BC” 2005 Brochure;
7. **Copy of Correspondence from R Wells to Various Local Governments and Media Re: Proposal to Keep Wildlife Away from Populated Areas** – Copy of Correspondence from Rodney Wells, #320 – 129 Burnett Avenue to Various Local Governments and Media Re: Proposal to Keep Wildlife Away from Populated Areas;
8. **Minister of Transportation Re: Victoria Regional Transit Commission Appointments** – Correspondence dated July 29, 2005 from Minister Kevin Falcon, Ministry of Transportation Re: Victoria Regional Transit Commission Appointments;
9. **City of Victoria Re: Notice of Public Hearing (Bylaw No. 05-61, OCP Regional Context Statement) – August 11, 2004** – Correspondence dated July 29, 2005 from City of Victoria Re: Notice of Public Hearing (Bylaw No. 05-61, OCP Regional Context Statement) – August 11, 2005;
10. **Correspondence from the Union of BC Municipalities:**
  - a) Memorandum dated July 22, 2005 Re: Reminder - Local Government Program Services (LPGS);
  - b) Memorandum dated July 26, 2005 from UBCM Executive Director Re: Traffic Fine Revenue Sharing;
  - c) Member Release dated July 29, 2005 Re: Highlights of July 21-22, 2005 Executive Meeting;
  - d) Memorandum dated July 29, 2005 from UBCM President Re: Tourism Funding Now Available;
  - e) Memorandum dated August 3, 2005 from UBCM Executive Director Re: Major Industry Assessment and Taxes;
  - f) Memorandum dated August 4, 2005 UBCM President Re: Traffic Safety Pilot Projects Request for Expressions of Interest;
11. **Copies of Correspondence from City of Port Moody to Premier Campbell and to BC Liberal Party Re: Insurance Premium Tax Resolution** – Copies of Correspondence dated August 3, 2005 from Colleen Rohde, City Clerk – City of Port Moody to Premier Gordon Campbell and to Iain Black, Liberal Party Headquarters Re: Insurance Premium Tax Resolution;
12. **Copy of Correspondence (and Petition) from Val Boswell to Ministry of Transportation Re: 70 km/h Speed Limit on West Saanich Road** – Copy of Correspondence dated August 5, 2005 from Val Boswell, Brentwood Bay to Bob Webb, Acting Operations Manager – Ministry of Transportation Re: 70 km/h Speed Limit on West Saanich Road;

**13. Municipal Insurance Association of BC – Risk Management Tidbits, June/July 2005;**

1027.05      MOVED BY COUNCILLOR GRAHAM  
                 SECONDED BY COUNCILLOR THOMPSON  
                 *That the above Item Nos. 1 to 13 be received for information and the contents  
                 noted.*  
                 CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Special (Open) Council Meeting held on August 15, 2005 adjourned at 10:18  
pm.*

Recorded by: Trish Flanders  
                 Municipal Clerk