

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL (OPEN) COUNCIL** Meeting
Monday, July 19, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Acting Mayor: Councillor Haddon
Councillors: Graham, King, Mason and Thompson
Gary C. Nason, Administrator
Nirmal Bhattacharya, Municipal Engineer
Mona Mikkelsen, Recording Secretary

ABSENT: Mayor Habkirk
Councillor Korol

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- "Sewer Connection to 6631 Wallace Drive" to be discussed under Section IV, (Rise and Report) for the July 19, 2004 Special (Open) Council Meeting Agenda
- Correspondence from Alan and Lorna Pugh dated July 16, 2004 Re: Correspondence in Support of Previous Correspondence from Ms. L. Pugh Re: Water/Drainage Course in Vicinity of 6895 Wallace Drive and Related Correspondence Pertaining to Subdivision Application for 6900 Wallace Drive, to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 3;
- Correspondence from Mark Lee, dated July 14, 2004 Re: Correspondence in Support of Previous Correspondence from Ms. L. Pugh Re: Water/Drainage Course in Vicinity of 6895 Wallace Drive and Related Correspondence Pertaining to Subdivision Application for 6900 Wallace Drive, to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 3;
- Correspondence from Land and Water British Columbia Inc., dated July 8, 2004 to the Approving Officer Re: Water/Drainage Course in Vicinity of 6895 Wallace Drive and Related Correspondence Pertaining to Subdivision Application for 6900 Wallace Drive, to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 3;
- Correspondence from Hanne Kohout, Board Chair, School District No. 63 (Saanich) dated July 8, 2004 Re: Correspondence Pertaining to Use of Centennial Park Tennis Court for Skatepark Facility, to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 7;
- Correspondence from D. Wick, dated July 19, 2004 Re: "Rotary Route: Cycle Touring Route Signage" to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 13;
- Correspondence from John Luton, dated July 19, 2004 Re: "Rotary Route: Cycle Touring Route Signage" to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 13;
- Copy of e-mail correspondence from C. Shields to Hope Burns, Director of Planning & Building Services, dated July 8, 2004, Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18;
- Copy of e-mail correspondence from D. and S. Pickrell, 909 Marchant Road, dated July 09, 2004 to Hope Burns, Director of Planning & Building Services, Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18;

- Copy of correspondence from R. and C. Shields, 935 Marchant Road, dated July 12, 2004 to Mayor Habkirk, Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18
- Copy of e-mail correspondence from J. Lumsden, 910 Grilse Road, dated July 12, 2004 and to Hope Burns, Director of Planning & Building Services, dated July 12, 2004; Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18;
- Copy of e-mail correspondence from C. Shields, 935 Grilse Road, dated July 13, 2004 to MLA Murray Coell, Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18;
- Copy of correspondence from C. Waites, 6981 Anglers' Lane dated July 15, 2004 and to Hope Burns, Director of Planning & Building Services, dated July 13, 2004; Re: Subdivision Application for 922 Grilse Lane (Anglers' Anchorage Marina) to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 18;
- Correspondence from Paul McNamara, Executive Director, MS Society, dated July 14, 2004, Re: 2004 "Grape Escape Bike Tour/Victoria Estate Winery – August 8, 2004 to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 19;
- Copy of Correspondence from Murray and Janet Jacobs, 850 Brentwood Heights, dated July 18, 2004 to the Hope V. Burns, Director of Planning & Building Services, Re: Development Variance Permit Application – 6807 Jedora Drive to be considered under Section IX, (Staff Memoranda and Reports) Item No. 1.

929.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Agenda for the Special (Open) Council Meeting held on July 19, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on June 21, 2004

930.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the Minutes of the Regular Council Meeting held on June 21, 2004 be adopted as circulated
 CARRIED UNANIMOUSLY

Minutes of the Joint Council/Police Board Meeting held on June 28, 2004

931.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the Minutes of the Joint Council/Police Board Meeting held on June 28, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

Minutes of the Special (Open) Council Meeting held on June 28, 2004

932.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the Minutes of the Special (Open) Council Meeting held on June 28, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES:

1. Business Arising From the June 28, 2004 Planning & Development and Special (Open) Council Meetings – Resolution No. 911.04 – Development Permit Application, Peninsula Co-op Service Station, 6429 Pat Bay Highway.

- a) Follow-up correspondence dated July 9, 2004 from the Peninsula Co-op, attaching revised plans for the proposed development
- b) Staff Memorandum dated June 22, 2004 (previously received at the June 28, 2004 Planning & Development Committee Meeting)

The Administrator, Mr. Gary C. Nason, updated Council on the current status of this particular Development Permit application, and advised that follow-up correspondence dated July 9, 2004 from the Peninsula Co-op has been received which attaches revised plans for the proposed development. These revised plans are a response to the Council comments and feed-back and a subsequent meeting which was held with the Co-op to attempt to address some of Council's concerns with respect to the application which was previously considered at the June 28, 2004 Planning and Development Committee Meeting.

The Chair of the Planning and Development Committee, Councillor Robert Thompson, advised that he had spoken with the Director of Planning and Building Services regarding this particular application, and the Planning Director had advised that she had not yet received revised landscaping drawings for the application. Councillor Thompson noted that, accordingly, he would be uncomfortable with making a final decision this evening regarding the approval of the Development Permit application.

Mr. Bernie Karcher, on behalf of the Peninsula Co-op, was invited to make a brief presentation to Council and overview the various changes and revisions to the plans which have been submitted for the proposed development. Mr. Karcher reviewed details with respect to the rock facing for the convenience store, the colors and tones of the building, and details with respect to the car wash building. Mr. Karcher noted that the applicants are proposing to keep the roof lines the same, and as well, the canopy is not proposed to change. Mr. Karcher reviewed the various changes that have been made to the proposed signage, as well as changes to the landscaping scheme. Mr. Karcher advised that the Ministry of Transportation has recently advised the Co-op that it will permit the proposed landscaping on part of the Ministry right-of-way, and Mr. Karcher reviewed details with respect to the grass and shrubs and buffering that will be incorporated into the right-of-way. Mr. Karcher finalized his remarks by advising that the Co-op is proposing to remove the "Propane" sign on the propane tank and stated that the Co-op will submit revised drawings to the Ministry of Transportation in order to get final written approval confirmed by the Ministry. A copy of this written confirmation will then be provided to the Director of Planning and Building Services.

Mr. Pat Fafard, General Manager of the Peninsula Co-op, advised that the Co-op has been dealing with the District since March on this particular application, and requested that Council proceed with final approval of the Development Permit on the basis of the revised plans and information presented.

933.04 **** DEFEATED ****

MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR KING

That Council authorize the issuance of a Development Permit to facilitate the re-development of a new service station, car wash and convenience store at 6429 Pat Bay Highway on the basis of the revised plans as attached to the correspondence dated July 9, 2004 from the Peninsula Co-op, and subject to written confirmation being received from the Ministry of Transportation in regards to final approval of the proposed landscaping plans, and any other conditions that may be considered appropriate and required by the Director of Planning and Building Services.

MOTION DEFEATED

OPPOSED: HADDON, MASON, THOMPSON

Councillor Thompson requested that this particular application be placed on the Agenda of the next Special (Open) Council Meeting to be held on August 9, 2004, with appropriate advice or recommendations from Staff in regards to approval of the Development Permit.

RISE AND REPORT:

1. Sewer Connection to 6631 Wallace Drive – Mr. Guy Bourassa

Council advised that, after further consideration of this issue, no further action would be taken with respect to the disconnection of the sewer service to the property located at 6631 Wallace Drive, and requested that the property owner be advised accordingly in writing.

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Dr. David Boag, 6746 Amwell Drive, advised that as the District's representative on the Sub-Committee which has been established by the Victoria Airport Authority to examine issues with respect to noise from over-flying aircraft, the Sub-Committee has been busy looking at the number of flights that have been flying over residential areas of Central Saanich. As an example, Dr. Boag advised that a particular property on Doney Road has experienced over 73 flights over the property. Dr. Boag requested that he be given authorization to lobby the Federal Member of Parliament on this matter, as this is an issue which falls under Federal jurisdiction.

Council advised that it would have no objection to Dr. Boag, in his capacity as a Member of the Committee, approaching the Member of Parliament in this regard.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None

CORRESPONDENCE (Action Required or Recommended):

1. Habitat Acquisition Trust (HAT) Re: New HAT Stewardship Manual

- a) Correspondence dated June 17, 2004 from Eric Lofroth, President, Habitat Acquisition Trust (HAT) Re: New HAT Stewardship Manual

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

934.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and Staff be requested to schedule a presentation from HAT on the new HAT Stewardship Manual at an appropriate Committee Meeting to be held in early Fall 2004.
 CARRIED UNANIMOUSLY

2. Capital Region Emergency Services Telecommunications (Crest) Re: Call Answer Levy for Cellular Telephones

- a) Correspondence dated June 28, 2004 from Denise Blackwell, President, Capital Region Emergency Services Telecommunications (Crest) Re: Call Answer Levy for Cellular Telephones

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

935.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and Council communicate to the Provincial Solicitor General its support for the Province enacting the appropriate legislation to include cellular service providers in the Call Answer Levy.
 CARRIED
 OPPOSED: COUNCILLOR GRAHAM

3. Correspondence in Support of Previous Correspondence from Ms. L. Pugh Re: Water/Drainage Course in Vicinity of 6895 Wallace Drive and Related Correspondence Pertaining to Subdivision Application for 6900 Wallace Drive

- a) Correspondence dated June 28, 2004, from Ian D. Bruce, Executive Coordinator, Peninsula Streams
- b) Correspondence dated July 1, 2004, from Councillor Zeb King,
- c) Correspondence dated July 5, 2004, from Dr. D. Boag, 6746 Amwell Drive
- d) Correspondence dated July 12, 2004, from Al and Ann McEwen, 6894 Wallace Drive
- e) Correspondence dated July 13, 2004, from James and Lorraine Van Somer, 6901 Bayside Place
- f) Correspondence dated July 12, 2004, from Alan and Lorna Pugh, 6895 Wallace Drive
- g) Correspondence dated July 14, 2004, from Mark Lee, 6905 Bayside Place
- h) Correspondence dated July 8, 2004, from Walter Van Bruggen, Land and Water Officer, Land and Water BC Inc.

It was noted that the letter writer from Peninsula Streams was not in attendance at the Meeting to address the correspondence.

Dr. David Boag, 6746 Amwell Drive, was in attendance at the Meeting, and reiterated the contents of his correspondence.

Mr. A. McEwen, 6894 Wallace Drive, was in attendance at the Meeting, and advised that he has particular concerns in regards to the impact on drainage in the area.

Mr. J. Van Somer, 6901 Bayside Place, was in attendance at the Meeting and reiterated the contents of his correspondence and requested that the District require that an independent environmental study be undertaken by the applicant on the potential environmental impacts of this particular application on the neighbourhood area, and questioned whether one or two story homes would be permitted to be constructed on the site.

Ms. L. Pugh, 6895 Wallace Drive, was in attendance at the Meeting and advised that her letters pertained to the issue of the water/drainage course in the vicinity of the subject property, and did not relate to the particular subdivision application in question.

Mr. Mark Lee, 6905 Bayside Place, was in attendance at the Meeting and indicated that he had nothing further to add with respect to his letter.

The Administrator, Mr. Gary C. Nason, overviewed the status of this particular application and issues with respect to the statutory authority of the Approving Officer, vis-a-vis the Municipal Council, and explained the rationale for the two Staff recommendations with respect to this matter.

936.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That;

1. The correspondence pertaining to the subdivision application for the property located at 6900 Wallace Drive be forwarded to the Approving Officer for review and consideration;

2. Pursuant to the Council resolution adopted on June 21, 2004 the correspondence pertaining to the water/drainage course issue be referred to the appropriate Staff for further investigation, and provide further recommendations to Council as may be required; and

3. That as a follow up to the correspondence dated July 8, 2004 from Land and Water BC Inc. (LWBC) pertaining to the water/drainage course issue, the various items of correspondence and historical information which have been provided by the letter writers be forwarded to LWBC for information, and LWBC also be requested to examine air photos of the area in question if available.

CARRIED UNANIMOUSLY

- 937.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
 That Council considers it in the public interest that the water/drainage course which is referred to in the various items of correspondence be considered as a "natural water course".
 CARRIED
 OPPOSED: COUNCILLOR THOMPSON

4. Marley Farm Winery Ltd./Liquor Control and Licensing Branch (LCLB) Re: Application for a Winery Picnic Area Endorsement and Winery Lounge Endorsement

- a) Correspondence dated June 30, 2004 from Ann Shubrook, Senior Licensing Analyst, Liquor Control and Licensing Branch (LCLB) Re: Marley Farm Winery Ltd./Liquor Control and Licensing Branch (LCLB) - Application for a Winery Picnic Area Endorsement and Winery Lounge Endorsement

Due to a potential conflict of interest on the above item, Councillor Thompson took his leave from the Meeting at 7:55 pm. Councillor Thompson stated that he was an Officer of the Direct Farm Marketing Association and Marley Farm Winery is a member of that Association.

The Applicant, Ms. Danielle Marley, of Marley Farm Winery, was in attendance at the Meeting and briefly summarised the purpose of the application, and noted that it was not the intention of the Winery to establish a full-service commercial kitchen, rather the intention is for the Winery to cater to occasional special events. Ms. Marley advised that the neighbours to the Winery have never spoken against any of the activities that are being carried out on the property, and would be supportive of the application.

- 938.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and the application be referred to Staff for review and neighbourhood notification prior to Council's consideration of an appropriate resolution for submission to the LCLB, with all neighbouring properties located within 500 meters of the subject site to be notified of the application and afforded the opportunity to comment.

BEFORE THE QUESTION WAS CALLED, it was

- 939.04 **AMENDMENT**
 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the foregoing motion be amended by deleting the words "with all neighbouring properties located within 500 meters of the subject site to be notified of the application and afforded the opportunity to comment."
 THE AMENDMENT CARRIED
 OPPOSED: COUNCILLOR KING

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED,
THE MAIN MOTION, AS AMENDED
CARRIED.
OPPOSED: COUNCILLOR KING

Councillor Thompson returned to the Chambers at 8:05 pm.

5. P. Nirwan Re: Requested Removal of Two Trees – 6893 Saanich Cross Road

- a) Correspondence dated July 12, 2004, from P. Nirwan, 4555 Gordon Point Drive, Re: Requested Removal of Two Trees – 6893 Saanich Cross Road

The Administrator, Mr. Gary C. Nason, advised that Municipal Staff had managed to view the subject trees in question, and recommended that Staff be authorized to proceed with the removal of the one tree that has been determined to be hazardous, and that the status of the second tree be referred to Staff, with power to act.

- 940.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the correspondence be received and Staff be authorized to proceed with the removal of the one tree that has been determined to be hazardous, and the status of the second tree be referred to Staff for further review and authorization to proceed in a manner as deemed necessary and appropriate.
 CARRIED UNANIMOUSLY

6. G. Bourassa Re: Sewer Connection to 6631 Wallace Drive

- a) Correspondence dated June 21, 2004 from Guy Bourassa, Re: Sewer Connection to 6631 Wallace Drive

The correspondence was received for information without a motion.

Council noted that his item had been dealt previously on the Agenda under Section IV (Rise and Report).

7. Correspondence Pertaining to Use of Centennial Park Tennis Court for Skatepark Facility

- a) E-Mail correspondence dated June 21, from G. Robertson, 946 Paconla Place
b) E-Mail correspondence dated June 21, from D. Jacobs, 1050 Pearl Crescent
c) E-Mail correspondence dated June 29, from C. Webb, 7150 Hagen Road
d) Correspondence dated July 8, from Hanne Kohout, Board Chair, School District No. 63 (Saanich)

It was noted that G. Robertson, 946 Paconla Place, was not in attendance at the Meeting to address his correspondence.

It was noted that D. Jacobs, 1050 Pearl Crescent, was not in attendance at the Meeting to address her correspondence.

Mr. C. Webb, 7150 Hagen Road, was in attendance at the Meeting and reiterated his support for the skatepark proposal. Mr. Webb also questioned the status of the construction for the proposed temporary skate park facility.

It was noted that Hanne Kohout, Board Chair, School District No. 63 (Saanich) was not in attendance at the Meeting to address her correspondence.

- 941.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the correspondence be received and referred to the appropriate future Committee Meeting when a follow-up review of the temporary skatepark facility is to be discussed as well as longer term directions with respect to the location and construction of a more permanent skatepark facility, and the letter writers be further advised that the District's Five Year Financial Plan includes the provision for improvements to the Centennial Park tennis courts.
 CARRIED UNANIMOUSLY

Nos. 8, 11, 12(b) and 15.

Correspondence Pertaining to Vehicular Traffic/Parking/Speeding/Pedestrian Safety in the Lower Verdier Avenue Area

- a) Correspondence dated June 23, 2004 from M. Mazzei, 7183 Keally Place Re: Request for "Residential Parking Only" Sign on Keally Place
b) Correspondence dated June 28, 2004 from S. Moyse, 7227 Norman Lane Re: Vehicle Traffic in Peden Lane
c) Correspondence dated June 25, 2004 from E. Chambers, Secretary, Central Saanich Ratepayers Association Re: Traffic Calming in the District
d) Correspondence dated July 6, 2004 from D. Sorenson, 1077 Verdier Avenue Re: Parking Along South Side of Verdier Avenue

Acting Mayor Haddon suggested that Council deal with the afore-noted four items of correspondence collectively as each of them related to issues pertaining to vehicular traffic/parking/speeding/pedestrian safety in the lower Verdier Avenue area.

The Administrator, Mr. Gary C. Nason, updated Council on the current status of various initiatives which are currently being pursued by the Municipality in regards to addressing the expressed concerns relating to vehicle traffic / parking / speeding / pedestrian safety in the lower Verdier Avenue area and in proximity to the Brentwood Bay Lodge.

Ms. Shannon Berch, 7187 Keally Place, was in attendance at the Meeting to speak to the petition requesting "Residential Parking Only" signage on Keally Place. Ms. Berch advised that every single resident of Keally Place has signed the petition.

Mr. Steven Moyse, 7227 Norman Lane, was in attendance at the Meeting to speak to his correspondence and noted that the issue of speeding along Peden Lane has not been looked at by the Central Saanich Police Service.

Mr. Richard King, was at the Meeting to speak to the item of correspondence from the Central Saanich Ratepayers Association regarding traffic calming in the District. Mr. King questioned Council as to whether it would be prepared to strike a special Sub-Committee to deal with the issue of traffic calming throughout the Municipality.

It was noted that Mr. D. Sorenson, 1077 Verdier Avenue, was not in attendance at the meeting to address his correspondence.

942.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the various items of correspondence be received and referred to the Central Saanich Police Service for review and comment, and/or for action as deemed necessary or appropriate.
 CARRIED UNANIMOUSLY

943.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the correspondence from the Central Saanich Ratepayers Association entitled "Traffic Calming in the District" be received, and Councillor Mason be requested to provide comments or recommendations back to Council in regards to the need for, and/or appropriate options to effect the implementation of, a Traffic Calming Committee in the District.
 CARRIED UNANIMOUSLY

9. Greater Victoria Public Library Re: Consultation on Governance and Funding Options

- a) Correspondence dated June 23, 2004 from John S. Barton, Board Chair, Greater Victoria Public Library Re: Consultation on Governance and Funding Options

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

The correspondence was received for information without a motion. Councillor Graham (with Councillor Haddon as an Alternate), was designated as Council liaison to this process to meet with the consultant along with the appropriate Municipal Staff.

10. Correspondence Pertaining to Lions Cove Property – 1196 Sluggett Road:

- a) Lions Cove Residents (18 Signatories)
- b) Jawl & Bundon, July 8, 2004

Ms. Rhonda Gustavson, owner of Unit 304 in the Lions Cove Residence, 1196 Sluggett Road, was in attendance at the Meeting and thanked Council for bringing this matter forward.

Ms. Helen Beem, the daughter of Mr. Jack Stewart, the owner of Unit 102 in the Lions Cove Residence, was in attendance at the Meeting and requested that Council expedite its dealing with this issue as the Lions Cove tenants are most anxious to resolve their dilemma.

- 944.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the correspondence be received and letters be sent to the appropriate non-profit affordable housing organizations in the Capital Region outlining the details of this particular issue and the request that is being made of the District, and soliciting the interest and/or possible participation of one of these agencies or organizations in pursuing with the District potential options for a mutually acceptable resolution to this issue, with a time frame of mid-October for receipt of any expressions of interest/participation and determination of an appropriate next step.
 CARRIED UNANIMOUSLY

12. Correspondence from the Central Saanich Ratepayers Association

- a) Correspondence dated June 25, 2004 from E. Chambers, Secretary, Central Saanich Ratepayers Association Re: Public Participation at Committee Meetings

Mr. Richard King, President of the Central Saanich Ratepayers Association, was in attendance at the Meeting and spoke to the correspondence.

The correspondence was received for information without a motion.

13. R.B. McDaniel Re: Proposed "Rotary Route: Cycle Touring Route Signage"

- a) Correspondence dated June 29, 2004 from R.B. McDaniel, 201-64 Station Road
b) Correspondence dated July 19, 2004 from D. Wick, 1491 Edgemont Road
c) Correspondence dated July 19, 2004 from John Luton, Executive Director, Capital Bike and Walk Society

It was noted that none of the above letter writers were in attendance at the Meeting to address their correspondence.

- 945.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
That the correspondence be received and a letter be forwarded to the proponent for the proposed "Rotary Route" Cycle Touring Route Signage enclosing the letters from Mr. Darrell Wick and Mr. John Luton, and advising that, prior to Council's further consideration of this matter, the proponent be requested to provide further information on the specific actions and measures that would be taken to address the concerns and issues that have been raised by both Mr. Wick and Mr. Luton in their letters.
 CARRIED UNANIMOUSLY

14. Correspondence Pertaining to Brentwood Bay Lodge/Proposed Garden Villas – Retail – Gallery Development:

- a) Correspondence dated June 29, 2004 from E. Henthorn, 854 Verdier Avenue
b) Correspondence dated July 7, 2004 from J. & L. Diemer, 7173 Brentwood Drive
c) Petition dated July 7, 2004 with Eighty (80) Signatories

It was noted that E. Henthorn, 854 Verdier Avenue was not in attendance at the Meeting to speak to the correspondence.

Mr. Johan Diemer, 7173 Brentwood Drive, was in attendance at the Meeting and reiterated the contents of his letter and advised that an unacceptable level of noise is emanating from the large heating ventilation and cooling system which is located on the roof of the Brentwood Lodge, and that previous communications to Mr. Dan Behune, Mr. Paul Hadfield and the Lodge's Architects have not been successful in moving the Lodge to undertake any action with respect to this matter. Mr. Diemer advised that this unacceptable noise level has caused a definite deterioration in the living environment in the vicinity of his residence, and he requested the assistance of the Municipal Council in addressing this matter.

- 946.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That the correspondence from J.&L. Diemer be received and a copy be forwarded to the Brentwood Bay Lodge alerting it to the complaint, and requesting that the Lodge advise the District of its proposed course of action with respect to this matter and measures that it is considering to address the concerns expressed by the letter writer.
 CARRIED
 OPPOSED: COUNCILLOR THOMPSON

Ms. Wanda Lubisz, 7254 Peden Lane, reiterated the concern of the neighbourhood by speaking to the petition with 80 signatories.

Mr. Peter Morton, 860 Verdier Avenue, also spoke to the issues contained in the petition and referred to a recent newspaper article pertaining to a development application in the District of Sooke and responses of the developer to concerns that have been expressed by members of the public.

The correspondence from E. Henthorn and the petition were received for information without a motion being passed.

16. Correspondence Pertaining to Land Use Governance in the Juan de Fuca Electoral Area

- a) Correspondence dated July 9, 2004 from Michael Thornton, Silver Spray Investments Inc.
- b) Correspondence dated June 23, 2004 from Don Amos, Board Chair, Capital Regional District

Councillor Graham advised that the Capital Regional District has agreed to release to the District of Central Saanich its legal opinion with respect to this matter.

The Administrator, Mr. Gary C. Nason, advised that the proposed Agreement to permit the District of Central Saanich to participate in the Land Use Governance Function for the Juan de Fuca Electoral Area is proposed to be on the Agenda of the next Special (Open) Council Meeting to be held on August 9, 2004.

17. Douglas R. Johnson Architect Ltd. Re: Rezoning Application for Property Located at 7601 East Saanich Road

- a) Correspondence dated July 12, 2004 from Douglas R. Johnson Architect Ltd. Re: Rezoning Application for Property Located at 7601 East Saanich Road

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

The correspondence was received for information without a motion.

18. Correspondence Pertaining to Subdivision Application for 922 Grilse Lane and Related Traffic Concerns in the Vicinity

- a) Correspondence dated July 12 from P. McKnight, 930 Grilse Lane
- b) Correspondence dated July 12, 2004 from P. Constable, 939 Marchant Road
- c) Petition With Twelve Signatories, Received July 14, 2004
- d) E-Mail correspondence dated July 8, 2004 from C. Shields, 935 Marchant Road
- e) E-Mail correspondence dated July 9, 2004 from D. and S. Pickrell, 909 Marchant Road
- f) Correspondence dated July 12, from C. Shields, 935 Marchant Road
- g) E-Mail correspondence dated July 12, 2004 from J. Lumsden, 910 Grisle Lane
- h) E-Mail correspondence dated July 13, 2004 from C. Shields, 935 Marchant Road
- i) Correspondence dated July 15, 2004 from C. Waites, 6981 Anglers' Lane

The Administrator advised Council of the current status of this particular subdivision application, as well as Staff's recommendations in regards to a number of the traffic and pedestrian safety measures which are being proposed by the various letter writers. Mr. Nason also advised Council of issues which have recently been raised by Staff with the owner of Anglers Anchorage Marina and the Marina's response in

regards to their Development Permit application for the dock replacement, the closing off of the access road through Lot 13, and the subdivision application for Lot 13.

Mr. Nason further advised Council that during the course of discussion with Mr. Jim Burton of Anglers Anchorage Marina, Mr. Burton raised the question of whether the District would possibly be interested in entertaining a land swap involving "Bickford Lane" for Lot 13.

Ms. Roni Anderson, 7042 Hagen Road, advised that approximately ten years ago the Municipality gave a commitment towards the protection in perpetuity of Bickford Lane. Ms. Anderson advised that she was appalled that this matter would even be considered as a possibility and would even be remotely entertained by the Municipality. Ms. Anderson further indicated that she was concerned that these various items of correspondence pertaining to the subdivision application for 922 Grilse Lane were already on a Council Agenda, when the neighbouring property owners to 922 Grilse Lane have been given until July 22, 2004 by the Approving Officer to submit their comments to the Municipality.

It was clarified by Members of Council that the various items of correspondence pertaining to this matter had been placed on the Agenda of this evening's Meeting at the request of the various letter writers.

- 947.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the various items of correspondence pertaining to the subdivision application for 922 Grilse Lane be received and forwarded to the Approving Officer for review and consideration.
 CARRIED UNANIMOUSLY

Ms. Patti McKnight, 930 Grilse Lane, advised that a petition has been circulated requesting that the Municipality take action to address the various traffic issues and pedestrian safety concerns in the area. Ms. McKnight stated that in her opinion there needs to be a single safe access and egress to Anglers Anchorage Marina and the restaurant. Ms. McKnight concluded her remarks by stating that in her opinion, a land swap involving Bickford Lane and Lot 13 may be feasible if one house can be ecologically placed on Bickford Lane, and the extent of tree cutting and the environmental impacts can be minimized.

Mr. Bill Byrnell of 6995 Anglers' Lane, spoke to the petition with 12 signatories requesting that the District take action to prohibit vehicular access to Anglers' Lane and that it be turned into a residence access only. Mr. Byrnell advised of the current state of Anglers' Lane and prevalent issues relating to erosion, dust, noise, and pedestrian safety impacts resulting from the vehicular traffic. Mr. Byrnell stated that these issues need to be addressed by the Municipality as, unfortunately, the owners of Anglers' Anchorage Marina are leaving it in the hands of the District to resolve.

- 948.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the various letters pertaining to the issues of traffic and pedestrian safety, as well as erosion in proximity to Anglers Lane be referred to the Police, Fire, and Engineering Departments for review and appropriate action and/or recommendation to Council as considered appropriate or necessary, with the review of any erosion issues in the area to also include an assessment of the impact of any tree removal within Bickford Lane.
 CARRIED UNANIMOUSLY

Ms. F. Linnell, 942 Grilse Lane, advised that she was opposed to any notion of a land swap involving Bickford Lane for Lot 13, and that such an action would be an environmental travesty resulting in elimination of a large number of trees, and that any review of erosion issues in the area should take into account the potential impacts of tree removal in Bickford Lane.

Mr. Norman Kerr, #6-930 Josephine Road, asked Council if this was the second subdivision that had been received by the District, and queried what had transpired with the first one.

The Administrator, Mr. Gary C. Nason, acknowledged Mr. Kerr's question with the response that the first application had been denied by the Approving Officer.

- 949.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That in considering the various access and egress issues to Anglers Anchorage Marina and the existing road network and traffic patterns in the area, it is Council's opinion that it would not be in the public interest that Lot Section 13, Section 12, Range 2 West South Saanich District Plan 1824 (922 Grilse Lane) be subdivided to create two equal sized residential parcels.
 CARRIED
 OPPOSED: COUNCILLOR THOMPSON

It was noted that P. Constable, 939 Marchant Road, was not in attendance at the Meeting to address the correspondence.

It was noted that D. and S. Pickrell, 909 Marchant Road, were not in attendance at the Meeting to address the correspondence.

It was noted that J. Lumsden, 910 Grilse Lane, was not in attendance at the Meeting to address the correspondence.

It was noted that C. Waites, 6981 Anglers' Lane, was not in attendance at the Meeting to address the correspondence.

It was noted that C. Shields, 935 Marchant Road was not in attendance at the Meeting to address the correspondence.

19. 2004 Grape Escape Bike Tour/Victoria Estate Winery – August 8, 2004-07

- a) Correspondence dated July 14, 2004 from Paul McNamara, Executive Director MS Society, Re: 2004 Grape Escape Bike Tour/Victoria Estate Winery – August 8, 2004-07

Due to a potential conflict of interest on the above item, Councillor Thompson took his leave from the Meeting at 9:24 pm. Councillor Thompson stated that he was an Officer of the Direct Farm Marketing Association, and the Victoria Estate Winery is a member of the Association.

Mr. Paul McNamara, Executive Director of the Capital Region Chapter of the MS Society of Canada, was in attendance at the Meeting and clarified that the event referred to in his letter will involve non-amplified live entertainment with the entertainment being a classical guitarist who will play quiet acoustical music that should not generate any complaints from adjacent neighbours with respect to noise. The event is scheduled in and around the picnic area of the Victoria Estate Winery, from 1:00 pm to 3:00 pm on Sunday, August 8, 2004.

Considerable discussion took place around the Council table with respect to this particular event and whether the District should be indicating its "no objection" to this event proceeding, given the current wording and restrictions in the Liquor Licence of the Victoria Estate Winery, particularly with respect to the prohibition on live amplified music.

- 950.04 **** DEFEATED ****
 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and the request to proceed with the musical component of the event as proposed in the letter be denied.
 MOTION DEFEATED

No further motions were adopted in respect to this particular matter.

Councillor Thompson returned to the Chambers at 9:42 pm.

REPORTS OF COMMITTEES:

Standing Committees:

Public Works, Transportation & Economic Development Committee

- 951.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Public Works, Transportation & Economic Development Meeting held on June 28, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

Planning & Development Committee

- 952.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Planning & Development Committee Meeting held on June 28, 2004 be adopted as circulated..
 CARRIED UNANIMOUSLY

Water & Waste Management

- 953.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Water & Waste Management Committee Meeting held on June 28, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

Administration & Finance

- 954.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Administration & Finance Committee Meeting held on June 28, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. Capital Regional District (CRD) –

Councillor Graham advised of recent discussions which have taken place at the Capital Regional District with respect to acquisition of the Deer Trails Property.

2. Peninsula Recreation Commission (PRC) –

Councillor Haddon updated Council on the current status of the Peninsula Recreation Commission's Strategic Planning process.

3. First Nations –

Councillor King advised of the upcoming Tsartlip First Nations canoe race event and noted that all members of Council are invited to participate. Councillor King further advised of an upcoming meeting of the Community-to-Community Forum Sub-Committee to be held on July 22, 2004.

4. Parks Projects –

Councillor Haddon advised Council of the recent official opening of the Adam Kerr Bridge.

STAFF MEMORANDA AND REPORTS:

1. Development Variance Permit Application – 6807 Jedora Drive

- a) Staff Memorandum dated June 10, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Development Building Permit Application – 6807 Jedora Drive
- b) Council Motion adopted on June 21, 2004 in regards to this application
- c) Notice sent to adjacent property owners dated June 30, 2004
- d) Correspondence received pertaining to this application:
 - Murray and Janet Jacobs, July 18, 2004

The Administrator, Mr. Gary C. Nason, provided a brief overview of the process taken to date with respect to the Development Variance Permit application for 6807 Jedora Drive.

The Applicant, Ms. Gwen Curry, was in attendance at the Meeting and reiterated that given the history of the application and the fact that it was approved in previous years but never acted upon, she was hopeful it would go ahead.

955.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That Council authorize the issuance of a Development Variance Permit for the property located at 6807 Jedora Drive to vary the required rear yard setback for an accessory building from 7.5 meters to 2.55 meters, and the Applicant be required to remit cash in lieu of the required works and services and street lighting in connection with the proposed subdivision of the property.
CARRIED UNANIMOUSLY

2. Roundabout Feasibility Study at Wallace Drive/West Saanich Road Intersection - Brentwood Bay Revitalization Project – Additional Design Costs

The Municipal Engineer, Mr. Nirmal Bhattacharya, gave a brief summary of his Memorandum dated July 14, 2004 entitled “Proposed Roundabout Feasibility Study at Wallace Drive/West Saanich Road Intersection” and responded to questions from members of Council.

956.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That the Staff Memorandum dated July 14, 2004 from the Municipal Engineer entitled “Proposed Roundabout Feasibility Study at Wallace Drive/West Saanich Road Intersection” be received, and
a) Council accept the fee proposal from Boulevard Transportation Group to carry out a Feasibility Study in respect of the proposed roundabout at Wallace Drive/West Saanich Road Intersection; and
b) Allocate a sum of \$6,000 for expenditure in 2004 for this Study, and the 2004 – 2008 Financial Plan be amended accordingly.
CARRIED
OPPOSED: COUNCILLOR THOMPSON

3. Bylaw Enforcement Policy Regarding Second Dwellings

The Administrator, Mr. Gary C. Nason, gave a brief overview of the Staff Memorandum dated July 7, 2004 entitled “Bylaw Enforcement Policy in Regards to Second Dwellings”, and responded to several questions from members of Council.

- 957.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated July 7, 2004 from the Bylaw Enforcement Officer, entitled "Bylaw Enforcement Policy Regarding Secondary Suites" be received, and further consideration of this matter be postponed to the next Special (Open) Council Meeting when the Director of Planning & Building Services is anticipated to be in attendance.
 CARRIED
 OPPOSED: COUNCILLOR KING

4. Tender – Rom Knott Park Play Equipment

The Municipal Engineer, Mr. Nirmal Bhattacharya, gave a brief summary of the Staff Memorandum dated July 12, 2004 entitled "Tender PS 09/04, Rom Knott Park Play Equipment", and responded to questions from members of Council.

- 958.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
That the Staff Memorandum dated July 12, 2004 from the Clerk Buyer entitled "Tender PS 09/04, Rom Knott Park Play Equipment" be received, and Council authorize Staff to proceed with the purchase and installation of play equipment for Rom Knott Park from Rectec Industries Inc. as proposed in their Option #1 bid, for the price of \$22,822.37, including all net taxes.
 CARRIED UNANIMOUSLY

5. Saanichton Green Improvements – Public Consultation Process

The Administrator, Mr. Gary C. Nason, gave a brief overview of the Staff Memorandum dated July 13, 2004, entitled "Saanichton Green Improvements – Public Consultation Process", and responded to questions from members of Council.

- 959.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the Staff Memorandum dated July 13, 2004 from the Manager of Community Services entitled "Saanichton Green Improvements – Public Consultation Process" be received, and a small Sub-Committee comprising representatives of Council and Planning and Community Services Staff be formed for the purposes of considering the input received through the public consultation processes and recommending to Council a revised conceptual plan for the proposed Saanichton Green improvements, with Councillor Haddon and Thompson to be designated as Council's representatives to the Sub-Committee.
 CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Waterworks Bylaw No. 1497, 2004"** [To Authorize the Provision of Water Service to Two Properties Located Outside the Municipal Boundary (6033 and 6013 Bear Hill Road)]

- 960.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1497, 2004 cited as "Central Saanich Waterworks Bylaw No. 1497, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY

2. **"Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004"** [To Authorize the Refund of Building Permit Fees, for Repairs Due to Premature Building Envelope Failure

- 961.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1499, 2004 cited as "Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY

UNFINISHED BUSINESS: None

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Status/Update Re: Request for Proposals – Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities.

The Administrator, Mr. Gary C. Nason, requested whether Members of Council would be prepared to schedule a relatively brief Special Meeting of Council in either July or August to receive presentations from the Consultants who submitted proposals for the “Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities” project. After some discussion around the table Members of Council indicated that they would prefer that this matter be postponed until early September when all Members of Council will be in a position to attend any Meeting that is scheduled for that purpose.

CORRESPONDENCE (Receive for General Information):

- 1. Times Colonist Cycling Festival Re: Support for Cycling Festival, June 5th and 6th, 2004**
Correspondence dated June 6, 2004 from the Times Colonist Cycling Festival Re: Support for the Cycling Festival held June 5-6, 2004
- 2. Minister of Community, Aboriginal and Women’s Services Re: Small Community Protection Grant**
Correspondence dated June 15, 2004 from Minister Murray Coell, Re: Small Community Protection Grant
- 3. Minister of State for Mental Health and Addiction Services Re: “Every Door is the Right Door: A British Columbia Planning Framework to Address Problematic Substance Use and Addiction” Publication**
Correspondence dated June 11, 2004 from Minister Susan Brice, Re: “Every Door is the Right Door: A British Columbia Planning Framework to Address Problematic Substance Use and Addiction” Publication
- 4. Correspondence Pertaining to Streamside Protection Regulation:**
 - a) Correspondence from dated June 15, 2004 from the City of Burnaby, Re: Streamside Protection Regulation
 - b) Copy of Correspondence from City of Coquitlam to Minister of Water, Land and Air Protection, dated June 18, 2004 Re: Streamside Protection Regulation
 - c) Copy of Correspondence from Town of View Royal to City of Burnaby, July 6, 2004
- 5. Minister of Community Aboriginal and Women’s Services Re: Historic Places Initiative/Commercial Heritage Properties Incentive Fund**
Correspondence dated June 15, 2004, from Minister Murray Coell, Re:Historic Places Initiative/Commercial Heritage Properties Incentive Fund
- 6. District of Saanich Re: Property Transfer Tax Resolution**
Correspondence dated June 17, 2004 from District of Saanich Re: Property Transfer Tax Resolution
- 7. City of Fort St. John Re: Proposed Liquor Tax**
Copy of correspondence dated June 18, 2004 from The City of Fort St. John Re: Proposed Liquor Tax
- 8. Municipal Pension Retirees Association Re: Municipal Pension Plan and Post Retirement Benefits**
Correspondence from Steven Polak, President, Municipal Pension Retirees Association Re: Municipal Pension Plan and Post Retirement Benefits
- 9. FASD Community Circle Re: Fetal Alcohol Spectrum Disorder**
Correspondence dated June 21, 2004 from David Gerry, Director, FASD Community Circle Re: Fetal Alcohol Spectrum Disorder
- 10. Municipal Finance Authority Re: MFA Pooled Investment Dividends**
Correspondence dated June 21, 2004 from Frank Leonard, Chair, Municipal Finance Authority Re: MFA Pooled Investment Dividends

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- 11. Encorp Pacific (Canada) Re: Encorp's 2003 Annual Report**
Correspondence dated June 25, 2004 from Neil Hastie, President and CEO, Encorp Pacific (Canada) Re: Encorp's 2003 Annual Report
 - 12. Capital Bike and Walk Re: Pro Walk/Pro Bike Conference, September 7th – 10th, 2004**
Correspondence dated June 24, 2004 from John Luton, Executive Director Capital Bike and Walk Society Re: Pro Walk/Pro Bike Conference, September 7th – 10th, 2004
 - 962.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and Staff be authorized to send one delegate representative to attend all or portions of the Conference as deemed appropriate.
 CARRIED UNANIMOUSLY
 - 13. Copy of Correspondence from Agricultural Land Commission to Sunshine Hills Golf Course (SHGC) Re: Proposed Netting Plan for SHGC**
Correspondence dated June 24, 2004 from K.B. Miller, Chief Executive Officer, Agricultural Land Commission to Sunshine Hills Golf Course (SHGC) Re: Proposed Netting Plan for SHGC
 - 14. Minister of Health Services/Minister of State for Women's and Seniors' Services Re: "A Profile of Seniors in British Columbia" Document**
Correspondence dated June 29, 2004 from Minister Colin Hansen, Health Services/Minister of State for Women's and Seniors' Services Re: "A Profile of Seniors in British Columbia" Document
 - 15. Capital Regional District Re: CRD Parks Land Acquisition Fund**
Correspondence dated June 30, 2004 from Don Amos, Board Chair, Capital Regional District Re: CRD Parks Land Acquisition Fund
 - 16. Minister of Public Safety and Solicitor General Re: Emergency Preparedness**
Correspondence dated June 30, 2004 from Rich Coleman Minister of Public Safety and Murray Coell, Minister of Community, Aboriginal and Women's Services Re: Emergency Preparedness
 - 17. Truck Loggers Association (TLA) Re: TLA Opinion Survey and Informational Publications**
Correspondence dated July 2, 2004 from Helena Jehnichen, Project Manager, Truck Loggers Association (TLA) Re: TLA Opinion Survey and Informational Publications
 - 18. Georgia Basin Coordination Office Re: "The Georgia Basin Action Plan Highlights 2003-2008" Report**
Correspondence dated July 2, 2004 from Bruce Kay, Manager, Georgia Basin Coordination Office Re: "The Georgia Basin Action Plan Highlights 2003-2008" Report
 - 19. Correspondence Pertaining to Crystal Gardens:**
Copy of Correspondence from L. Waters, dated July 2, 2004 to the Premier and Minister of Community, Aboriginal and Women's Services Re: Correspondence Pertaining to Crystal Gardens
 - 20. Capital Regional District Water Department Re: Amendment to Plumbing Regulation – Low Consumption Toilets**
Correspondence dated July 6, 2004 from Robert Ramsey, Executive Assistant, Capital Regional District Water Department Re: Amendment to Plumbing Regulation – Low Consumption Toilets
 - 21. Community Arts Council of the Saanich Peninsula Re: Letter of Thanks for 2004 Grant-in-Aid**
Correspondence dated July 7, 2004 from Janice Cook, Administrator, Community Arts Council of the Saanich Peninsula Re: Letter of Thanks for 2004 Grant-in-Aid
 - 22. Tree Canada Foundation Re: 6th Urban Forest Conference, Kelowna, October 20 – 21, 2004**
Correspondence dated July 9, 2004 from Tree Canada Foundation Re: 6th Urban Forest Conference, Kelowna, October 20 – 21, 2004

23. Volunteer Victoria Re: 2004 Annual Report

Correspondence dated July 8, 2004 from Val Green, Executive Director, Volunteer Victoria Re: 2004 Annual Report

24. Correspondence from the Union of BC Municipalities (UBCM)

a) Correspondence dated June 24, 2004 from Wayne Dahlen, Mid-Size Forum Chair, Re: Forum for Mid-Sized Communities, 2004 UBCM Convention

Councillor Mason was requested to propose appropriate topics for possible discussion at the Forum for Mid-Sized Communities to be scheduled at the 2004 UBCM Convention, and to submit these topics to the Administrator for forwarding to the UBCM.

b) Correspondence dated Jun 25, 2004, from Frank Leonard, UBCM President, Re: Emergency Planning Grants

c) Correspondence dated July 9, 2004, from the UBCM Re: New Funding Sources Announcements

25. Capital Region Food & Agriculture Initiatives Round Table Re: "A Baseline Assessment of Food Security in the Capital Region" Report

Correspondence dated June 28, 2004, from Tim Ewanchuk, Chair, Capital Region Food & Agriculture Initiatives Round Table Re: "A Baseline Assessment of Food Security in the Capital Region" Report

26. Human Resources & Skills Development Canada Re: Services Delivery Review: Employment Assistance Services for Greater Victoria

Correspondence dated July 7, 2004, from Shannon Baggott, Director, Human Resources & Skills Development Canada Re: Services Delivery Review: Employment Assistance Services for Greater Victoria

27. Municipal Insurance Association Re: Risk Management Tidbits

Newsletter dated May/June 2004

28. Peninsula Recreation Commission Re: Minutes of the May 27, 2004 Commission Meeting

29. Greater Victoria Public Library (GVPL) Re: Minutes of the May 25, 2004 GVPL Board Meeting

30. Regional Water Supply Commission Re: Minutes of the June 16, 2004 Commission Meeting

31. Capital Regional District (CRD) Re: Minutes of the June 23, 2004 CRD Board Meeting

963.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the above Item Nos. 1 to 31 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Special (Open) Council Meeting held on July 19, 2004 adjourned at 10:10 pm.

Michele Haddon
Acting Mayor

Gary Nason
Administrator

Recorded by: Mona Mikkelsen
Recording Secretary