

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, June 21, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ed Sykora, Director of Financial Services
Mona Mikkelsen, Recording Secretary

MAYOR'S OPENING REMARKS:

Mayor Habkirk called the meeting to order at 7:00 pm and made some brief introductory remarks in regards to the following:

- the Fathers Day Open House which was held by the Saanich Historical Artifacts Society on June 20, 2004
- a tea event which was held at Butterfield Gardens on June 20, 2004
- the Peninsula Country Market at the Saanichton Fair Grounds

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Zone tables for the C3 and C4 Zones as requested by Councillor Thompson to be considered in connection with the item on the Agenda pertaining to the Brentwood Bay Lodge – Proposed Garden Villas/Retail/Gallery Development, under Section VII, Correspondence (Action Required or Recommended) Item No. 8
- Correspondence from H and A Porter dated June 16, 2004 and from Doreen Crow dated June 17, 2004 Re: Brentwood Bay Lodge/Proposed Garden Villas/Retail/Gallery, to be considered under Section VII, Correspondence (Action Required or Recommended) Item No. 8;
- Correspondence from Gwen Curry dated June 21, 2004 Re: Development Variance Permit Application for Subdivision (6807 Jedora Drive), to be considered in conjunction with the recommendation contained in Section VIII, Report of the Planning and Development Committee held on June 14, 2004.
- Correspondence from Rob Appleton, dated June 21, 2004 Re: Development Variance Permit Application -786 Sea Drive, to be considered in conjunction with the recommendation contained under Item No. 1, Section IX, Staff Memorandum and Reports
- Revised "Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003" which has been amended to incorporate revised wording for Section 1 (a), to be considered in conjunction with consideration of third reading to be given to Bylaw No. 1485 under Section X, Bylaws
- Notice of Motions (2) from Councillor Thompson pertaining to public participation in Committee Meetings and review of the District's Procedures Bylaw and Related Documents, to be considered under Section XII, New Business/Other Competent Business as Item No. 5
- The deletion of Item No. II under Section IX, Staff Memorandum and Reports (the Staff Memorandum pertaining to the unsightly premises at 1186 Dignan Road), as voluntary compliance has been achieved.
- Councillor King advised that he wished to raise an item in regards to the Victoria Car Share Co-Op in conjunction with consideration of third reading of Bylaw No. 1485 which appears as Item No. 2 under Section X Bylaws

- 814.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR GRAHAM
 That the Agenda for the Regular Council Meeting held on June 21, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on June 7, 2004

- 815.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Regular Council Meeting held on June 7, 2004 be amended to indicate that Councillors Haddon and Graham were the Mover and Seconder respectively of Resolution No. 788.04 on Page 18 of the Minutes.
 CARRIED UNANIMOUSLY

- 816.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Regular Council Meeting held on June 7, 2004 be adopted as amended.
 CARRIED UNANIMOUSLY

Report of the Public Hearing held on June 14, 2004

- 817.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Report of the Public Hearing held on June 14, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES:

1. Councillor Thompson advised that in connection with the item that was on the June 7, 2004 Regular Council Meeting Agenda pertaining to the recommended Notice on Title for 1820 Stelly's Cross Road, he had met with Staff to discuss the concerns raised at the Meeting by the property owner, Mr. Douglas Schuetze, and that he had discussed the issue informally with Mr. Schuetze and that further discussions would take place in the near future.

RISE AND REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Dr. David Boag, 6746 Amwell Drive, advised that in the last several months the District has lost 17 large trees on Municipal rights-of-way, and Dr. Boag questioned the District's policies with respect to replanting of replacement trees.

The Municipal Engineer, Mr. Nirmal Bhattacharya, advised of the District's policies and standard practices in this regard.

Dr. Boag further advised that in his neighbourhood on Nakini Place a large Gary Oak tree was damaged when the house was constructed and now that the house has been sold, what will happen to the deposit that was required of the builder?

The Director of Planning and Building Services, Ms. Hope V. Burns, advised that the tree in question was located on private property and was significantly damaged during the construction process. A \$500 deposit was secured at the time of construction, and a letter has been written to the new owners requesting whether they would permit the replanting of a suitable replacement tree on the property. Should authorization not be received, the \$500 deposit will be forfeited and utilized to plant a suitable tree in an acceptable park location.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None

3. BC Ferries Re: Brentwood Bay – Mill Bay Ferry Ridership Data

- a) Correspondence dated June 7, 2004 from Mark Stefanson, Vice President, Communications Re: Brentwood Bay – Mill Bay Ferry Ridership Data

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 820.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
That the correspondence be received with thanks, however BC Ferries be requested to provide additional historical traffic and ridership data for the Mill Bay-Brentwood Bay Ferry Route going back several years, as opposed to just April 2003 as reported in the correspondence.
 CARRIED UNANIMOUSLY

4. Capital Regional District Parks Re: Lochside Regional Trail (Mt. Newton North)

- a) Correspondence dated June 7, 2004 from Lloyd Rushton, General Manager, Capital Regional District Parks Re: Lochside Regional Trail (Mt. Newton North)

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

The Administrator advised Council of the current status of this project in regards to proposed tendering and further consultation that is being undertaken with the Tsawout First Nation. Mr. Nason also advised that he had spoken with the Solicitor for the Capital Regional District, and the Solicitor had confirmed to him that the appropriate "tenure regulation" is scheduled to be considered and enacted by the Provincial Cabinet in July. The enactment of this regulation will then permit the Capital Regional District to finally confirm the disbursement of the approved grant funding to the Municipality for this particular project.

The correspondence was received for information without a motion.

5. M Simmons & R Coleman Re: 2004 Property Taxes – 7206 Babington Lane

- a) Correspondence dated June 8, 2004 from M Simmons and R Coleman, 7206 Babington Lane Re: 2004 Property Taxes

It was noted that the letter writers were not in attendance at the Meeting to address the correspondence.

It was noted the Director of Financial Services had distributed an analysis of this particular folio and property taxation to the Chair of the Administration and Finance Committee, and that the main reason for the dramatic increase in property taxes for this particular property was due to a significantly greater than average increase in the assessed value of the property.

- 821.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
That the correspondence be received for information and the letter writers be advised of the general time timeframe for next year's round of Budget and Five Year Financial Plan Meetings, and they be invited to attend and participate in these discussions.
 CARRIED UNANIMOUSLY

- 822.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the Director of Financial Services be requested to follow up directly with the letter writers to discuss issues related to their particular property tax situation.
 CARRIED UNANIMOUSLY

6. BC Transit Re: Saanich Peninsula Community Bus Service – Drop In Session, June 22, 2004

- a) Correspondence dated June 10, 2004 from June Klassen, Accessible Service Planner, BC Transit Re: Saanich Peninsula Community Bus Service – Drop In Session, June 22, 2004

It was noted that the letter writer was not in attendance at the Meeting to address the correspondence.

The correspondence was received for information without a motion.

7. Country Park Village Owners Society Re: Intersection of Central Saanich Road and Mt. Newton Cross Road

- a) Correspondence dated June 14, 2004 from J B Chisholm, Treasurer– Country Park Village Owners Society Re: Intersection of Central Saanich Road and Mt. Newton Cross Road

The Administrator advised Council of various measures which have been undertaken to date, and which are proposed to be undertaken, to address the concerns expressed by the letter writers in their correspondence. Mr. Nason advised, however, that Staff would not be supportive at this time of the implementation of a four-way-stop at this particular intersection.

Mr. J. B. Chisholm, Treasurer of the Country Park Owners Society, thanked the District for undertaking the clearing of branches at the intersection in question; however he advised that he still considers that there is a visibility problem at this intersection. Mr. Chisholm stated that it is necessary for drivers to inch their vehicles out into the intersection so as to afford a sufficient degree of visibility up and down Mt. Newton Cross Road. Although elimination of some overhanging branches has improved the situation, further measures should be considered. Mr. Chisholm advised that it is a hardship to make a left turn onto Mt. Newton Cross Road, as frequently vehicles have to back up to permit turning trucks to have sufficient clearance when moving onto Central Saanich Road. Mr. Chisholm concluded his remarks by stating that he did not foresee the likelihood that vehicular traffic would be backed up onto the Pat Bay Highway in the event that the District implemented a four-way-stop at this intersection.

The Municipal Engineer, Mr. Nirmal Bhattacharya, advised that Staff would consult further with Mr. Chisholm after they have completed the proposed relocation of the stop-bar at this particular intersection.

823.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL

That the correspondence be received, and Engineering Staff be requested to proceed and follow up with the various measures as discussed at the Meeting and liaise directly with the letter writers in this regard, and this item be added as a suggested agenda topic for discussion at the proposed Community to Community Forum to be held in the Fall of 2004.

CARRIED UNANIMOUSLY

8. Correspondence Pertaining to Brentwood Bay Lodge/Proposed Garden Villas – Retail – Gallery Development/Related Issues of Vehicle Congestion and Parking:

- a) Correspondence from J Huska, 7206 Babington Lane and Five Signatories, dated June 4, 2004
b) Correspondence from F Peet, 1210 Marin Park Drive, dated June 15, 2004
c) Correspondence from A Cisotto, 876 Verdier Avenue, dated June 15, 2004
d) Correspondence from E Chambers (2 letters), 901 Verdier Avenue, dated June 11, 2004
e) Correspondence from J Hyska & P Morton, 702 Babington Lane, dated June 11, 2004
f) Correspondence from R Howard, 7243 Kristin Place, dated June 15, 2004
g) Correspondence from D & J Seeds, 7226 Brentview Drive, dated June 14, 2004
h) Correspondence from J & T Bilodeau, 887 Verdier Avenue, dated June 17, 2004
i) Correspondence from P King, 765 Harding Lane, dated June 16, 2004 Re:
j) Correspondence from H & A Porter, 975 Verdier Avenue, dated June 16, 2004
k) Correspondence from Doreen Crow, 7216 Brentview Drive, dated June 17, 2004

Ms. Joyce Huska, 702 Babington Lane, was in attendance at the meeting and reiterated the contents of her correspondence. Ms. Huska further advised that the parking situation, particularly in the evenings, is extremely congested already, as many vehicles are parking on corners, blocking driveways, and preventing the access of service vehicles to individual properties and commercial establishments. Ms. Huska advised that the Lodge's proposal for Garden Villas will further exacerbate this extremely challenging situation.

Dr. Fred Peet, 1210 Marin Park Drive, reiterated the contents of his correspondence and stated that the Lodge has lost its focus and must be reminded that it is doing business in a residential area. Dr. Peet noted that there is a significant pedestrian safety problem along Brentwood Drive and Verdier Avenue.

Ms. Angela Cisotto, 876 Verdier Avenue, advised that the approval of the Garden Villas proposal would virtually eliminate her view and at the very least the current residential property owners in the area should have partial views preserved. Ms. Cisotto further stated that as a result of the significant increase in parking congestion she has experienced problems pulling out of her driveway.

Ms. Elizabeth Chambers, 901 Verdier Avenue, reiterated the contents of both of her letters and stated that the lower Verdier Avenue neighbourhood now has a new significantly larger neighbour than anticipated and that, to use a farming analogy, the Lodge has "built a very beautiful barn, but the neighbours don't know what kind of a farmer he is."

Ms. Joyce Huska and Mr. Peter Morton, 702 Babington Lane, were in attendance at the meeting and reiterated the contents of their correspondence. Ms. Huska indicated that she is disappointed in the Garden Villas proposal, as it has not yet properly been assessed. Ms. Huska advised that in her opinion the Lodge has been inconsiderate in bringing forward a proposal of such huge proportions, as it will take away all views and will negate any connection to the community that the residents may currently feel. Ms. Huska urged Council to approve a proposal that will be significantly more in keeping with the ambiance of the local community.

Mr. Peter Morton, 702 Babington Lane, advised that he considers himself blessed in having three very considerate neighbours, however the Lodge, which is located across the street, he considers to have insulted him because the neighbours were not consulted before the proposal was submitted to the Municipal Council.

It was noted that Mr. Rick Howard of 7243 Kristin Place, was not in attendance at the Meeting to speak to his correspondence.

Mr. Douglas Seeds, of 7226 Brentview Drive, advised that he had nothing further to add with respect to his letter.

It was noted that Mr. and Mrs. Tom and Joanne Bilodeau, 887 Verdier Avenue, were not in attendance at the Meeting to speak to their correspondence.

Mr. Peter C. King, 765 Harding Lane, was in attendance at the Meeting and reiterated the contents of his correspondence. Mr. King stated that he appreciated the work that has been done by the District on the Design Guidelines, and that had he read the Design Guidelines sooner, he would have quoted them more in previous submissions to Council.

It was noted that Mr. and Mrs. H. and A. Porter, 975 Verdier Avenue, were not in attendance at the Meeting to speak to their correspondence.

Ms. D Crow, 7216 Brentview Drive, reiterated the contents of her correspondence and indicated that she agreed with everything that had been said already in connection with the proposed Garden Villas development. Ms. Crow stated that the District should not miss the opportunity at this time to create a neighbourhood that is liveable for all property owners in the area, and that the District should not approve a proposal that could cause significant disruption and a decrease in the quality of life in the neighbourhood.

The Administrator, Mr. Gary C. Nason, advised of the actions that are currently being undertaken or considered by the Police Department to address some of the issues of

vehicle congestion, parking, and pedestrian safety in the neighbourhood. Mr. Nason further advised that at the June 28, 2004 Committee Meeting, Staff and the Ministry of Transportation would be making a presentation on the various "traffic calming" options that are currently being considered for Verdier Ave.

Councillor Mason requested that representation from the Central Saanich Police Service be invited to the Committee Meeting when these related issues are to be discussed.

Councillor Thompson spoke to the Zone Tables for the C3 and C4 zones which have been distributed previously as late items of correspondence, and referred to the Design Guidelines which have been enacted by the District.

A discussion ensued around the table in regards to the Brentwood Lodge's Garden Villas proposal and the related issues and concerns which have been raised by the various letter writers in their correspondence.

- 824.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and the contents noted, and copies of the letters be forwarded to the Brentwood Bay Lodge for its information and action as deemed appropriate.
 CARRIED UNANIMOUSLY

Mr. Douglas Seeds, 7226 Brentview Drive, advised that he would not be supportive of having his letter distributed to the Brentwood Lodge.

- 825.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That at the request of the letter writer, the correspondence from D & J Seeds of 7226 Brentwood Drive not be forwarded to the Brentwood Bay Lodge.
 CARRIED UNANIMOUSLY

9. F Peet Re: Procedures at June 14, 2004 Planning & Development Committee Meeting

- a) Correspondence dated June 15, 2004 from F Peet, 1210 Marin Park Drive Re: Procedures at June 14, 2004 Planning & Development Committee Meeting

Dr. Fred Peet, 1210 Marin Park Drive, was in attendance at the Meeting and reiterated the contents of his correspondence. Dr. Peet questioned why the various publications of the Municipal Council indicate that the public can speak at Committee Meetings, however, at the June 14, 2004 Planning and Development Meeting he was cut-off by the Chair and not given the opportunity to speak to an item on the Agenda. Mr. Peet requested that, pursuant to Item No. 10 in his letter, he be given a written explanation for the actions of the Chair.

Councillor Thompson indicated that in his opinion he has given a written response to Dr. Peet's concerns which are in the form of two motions which will be considered later on in the Agenda under "Other Competent Business."

The correspondence was received for information without a motion.

10. R Godkin Re: Size Limitation on Residential Dwellings

- a) Correspondence dated June 13, 2004 from P Godkin, 220-7840 Lochside Drive Re: Size Limitation on Residential Dwellings

It was noted that the letter writer was not in attendance at the Meeting to speak to his correspondence.

- 826.04 **** DEFEATED ****
 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and this matter be referred to a future Planning and Development Committee for further discussion.
 MOTION DEFEATED
 OPPOSED: MAYOR HABKIRK, COUNCILLORS HADDON, MASON AND THOMPSON
- 827.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR KOROL
 That the correspondence be received and the issue of regulating the maximum size of residential dwellings be referred to the next Official Community Plan review and update process for further discussion.
 CARRIED UNANIMOUSLY

11. Correspondence Pertaining to Lions Cove Property – 1196 Sluggett Road:

- a) Correspondence dated June 16, 2004 from Peter Vaartnou, Jones Emery Hargreaves Swan Re: Lions Cove Property – 1196 Sluggett Road
- b) Correspondence dated June 15, 2004 from A Dyck, 4644 West Saanich Road Re: Lions Cove Property – 1196 Sluggett Road

Mr. Peter Vaartnou, Jones Emery Hargreaves Swan, was in attendance at the Meeting to speak to his correspondence and he advised Council that he has received copies of the Minutes of the previous June 14, 2004 Planning & Development Committee Meeting together with the recommended motion which is on the Agenda of this evening's Regular Council Meeting for ratification. Mr. Vaartnou advised that a number of his clients are in the Council Chambers. He indicated that Ms. Margaret Ward has recently moved out into a nursing home and that she was previously promised that she would get her money back when she leaves, in the approximate amount of \$80,000. However, although representations in this regard were made in good faith at the time, the Home Port Housing Society is not in the position to maintain those assurances or to reimburse the various Life Lease holders. To do so would require over \$1,000,000 as that is the approximate amount that is owed to the various Life Lease holders who have moved out. In addition, the mortgage is in default and includes a Revenue Canada GST claim, and the total amount owing is approximately 1.6 Million dollars. Mr. Vaartnou indicated that in his opinion no non-profit society would have sufficient funds of that magnitude to take over a project of this nature. Mr. Vaartnou also referred to the resolution adopted December 6, 2003 by the Home Port Housing Society acknowledging that the Society has no ability to repay Life Lease Holders, including Life Lease Holders who have demanded a return of their funds.

Mr. Vaartnou concluded his remarks by stating that in his opinion the only viable solution is for the District to amend the zoning and the Housing Agreement to permit the complex to be continued to be operated as a Senior Housing facility, however, on either a lease hold or a fee simple basis. This would afford the various Life Lease holders the opportunity to sell their individual units and recoup their investment. Mr. Vaartnou stated that the situation in Central Saanich is somewhat unique as Central Saanich is the only Municipality which has a Zoning Bylaw and Housing Agreement in place for these types of Life Lease projects. In View Royal, the situation was addressed by having the titles of the individual units revert back into the names of the respective unit holders.

In further discussion around the table it was noted that it was necessary for a further discussion to take place between not only the various Life Lease holders and the Municipality, but also involving representation from the Home Port Housing Society which is the registered owner of the property. It was requested that a meeting be arranged between representatives of the Society, representatives of the various Life Lease holders, and the Municipal Council and Staff.

Mr. Vaartnou advised that he considered this to be a viable next step and that one of the members of the Home Port Housing Society's Board of Directors, Ms. Brenda Gustavson, would be back in the area on June 30, 2004.

- 828.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY MAYOR HABKIRK
That Resolution No. 804.04 as contained in the minutes of the June 14, 2004 Meeting of the Planning and Development Committee be brought forward for consideration at this time
CARRIED UNANIMOUSLY
- 829.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY MAYOR KING
That the correspondence dated May 18, 2004 from Jones Emery Hargreaves Swan pertaining to the Lions Cove property located at 1196 Sluggett Road be received, and the writers be advised that the District is not prepared at this time to entertain the type of Zoning Amendment and related amendments to the Housing Agreement which are proposed in the correspondence, however the District would be prepared to work with the registered owners of the Lions Cove property with a view to addressing the issues faced by the lease holders while at the same time ensuring the continued long-term retention of the property in the not-for-profit/affordable housing sector through an appropriate arrangement with a not-for-profit third party housing agency or organization.
CARRIED UNANIMOUSLY
- 830.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That Council endorse the formation of an Ad-Hoc Committee comprised of representation from the Municipal Council, Municipal Staff, the Home Port Housing Society Board of Directors and their Solicitor, and representation from the Life Lease Holders and their Solicitor, to discuss potential options for a mutually acceptable resolution to this issue, with the Council representatives to include Councillors Graham, Mason, Thompson and Mayor Habkirk.
CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees:

Special Parks & Facilities Committee – June 7, 2004

- 831.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR THOMPSON
That the Minutes of the Special Parks & Facilities Committee Meeting held on June 7, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

Planning & Development Committee – June 14, 2004-06-29

- 832.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR GRAHAM
That the Minutes of the Planning & Development Committee Meeting held on June 7, 2004 be adopted as amended.
CARRIED UNANIMOUSLY

1. Proposed Rezoning Application, 1265 Greig Avenue and 1300 Benvenuto Avenue (Verhagen)

- 833.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the Memorandum dated June 9, 2004 from the Director of Planning and Building Services entitled "Proposed Rezoning Application, 1265 Greig Avenue and 1300 Benvenuto Avenue; Paul and Lisa Verhagen and Mark Verhagen" be received, and:

1. *Proposed "Central Saanich Land Use Bylaw Amendment Bylaw No. 1502, 2004" to rezone the properties located at 1265 Greig Avenue and 1300 Benvenuto Avenue be forwarded to the Regular Council Meeting to be held on June 21, 2004 for consideration of first two readings and referral to a Public Hearing;*
2. *The Public Hearing for this application be scheduled for 6:30 p.m. on Monday, July 19, 2004 in the Central Saanich Municipal Hall Council Chamber; and*
3. *With the agreement of the applicants, the minimum residential dwelling size of 1500 square feet which is currently stipulated in the draft building scheme for the two lots be deleted.*
CARRIED UNANIMOUSLY

2. Development Variance Permit Application for Subdivision (6807 Jedora Drive)

Ms. Gwen Curry, 6807 Jedora Drive, presented a letter dated June 21, 2004 requesting the opportunity to speak in regards to the application for a Development Variance Permit for the property located at 6807 Jedora Drive.

Ms. Curry advised of her concern in regards to the portion of the motion that would recommend that the applicant be required to remit cash in lieu of the required works and services and street lighting in connection with the proposed subdivision of the property located at 6807 Jedora Drive. Ms. Curry advised that this could potentially be a substantial amount of money and that to her knowledge the District has little or no intention of ever undertaking these works on Brentwood or Jedora Drive. Ms. Curry reiterated her request that she be exempted from the requirement to provide the services or to remit the equivalent cash in lieu of the required works and services.

The Administrator advised of the District's standard provisions with respect to the provision of works and services or equivalent cash in lieu contribution, and advised that the cash in lieu may be applied for the future installation of services on an area-wide basis.

834.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING

That the Staff Memorandum dated June 10, 2004 from the Director of Planning and Building Services entitled "Development Variance Permit Application for Subdivision of Lot 1, Section 13, Range 2 West, South District, Plan VIP54043 (6807 Jedora Drive)" be received, and;

1. *The applicant be required to remit cash in lieu of the required works and services and street lighting in connection with the proposed subdivision of the property located at 6807 Jedora Drive;*
2. *Council propose to consider the issuance of a Development Variance Permit to vary the required rear yard setback for an accessory building from 7.5 meters to 2.55 meters; and*
3. *Staff be instructed to undertake the required statutory notification process.*
CARRIED UNANIMOUSLY

835.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM

That at the time that this Development Variance Permit application is further considered by Council, Staff be requested to advise of any street lighting requirements and standards that may be applicable for Jedora Drive.
CARRIED UNANIMOUSLY

3. Mayor's Travel Expenses to Attend UBCM Sponsored Meeting – June 21, 2004

- 836.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the payment of travel expenses necessarily incurred by the Mayor to fly to Vancouver on June 21, 2004 to attend a meeting hosted by the Union of BC Municipalities on Local Government Act amendments dealing with Regional Districts be approved.
CARRIED UNANIMOUSLY

Community & Protective Services Committee – June 14, 2004

- 837.04 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILLOR MASON
That the Minutes of the Planning & Development Committee Meeting held on May 31, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Capital Regional District (CRD) Bylaw Enforcement Re: Animal Control Services

- 838.04 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILLOR KOROL
That pertinent information with respect to the Capital Regional District's enforcement of the District's Animal Control Bylaw, and related services provided in this regard, be considered as a potential story item in an upcoming edition of the Community Focus Newsletter.
CARRIED UNANIMOUSLY

2. Purchase of Fire Apparatus

- 839.04 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILLOR MASON
That the Memorandum dated June 4, 2004 from the Fire Chief entitled "Purchase of Fire Apparatus" be received, and Council accept the proposal from Safetek Emergency Equipment Vehicles (SMEAL) in the adjusted amount of \$390,000 (plus net taxes of \$40,950 for a total cost of \$430,950) to supply a new fire pumper truck apparatus to the District of Central Saanich, and the contract be awarded to Safetek and Staff be instructed to negotiate and execute payment terms favourable to the District.
CARRIED UNANIMOUSLY

3. Purchase of fire Department Vehicle (Pick-Up Truck)

- 840.04 MOVED BY COUNCILLOR KING
SECONDED BY COUNCILLOR MASON
That the Memorandum dated June 7, 2004 from the Fire Chief entitled "Purchase of Fire Department Vehicle (Pick-Up Truck)" be received, and Council ratify the purchase of a used 2004 pick-up truck at a total cost of \$38,700 including net taxes to replace the current fire department vehicle as outlined in the Fire Department Vehicle Replacement Program, and the 2004-2008 Financial Plan be amended as required.
CARRIED UNANIMOUSLY

Water & Waste Management Committee – June 14, 2004

- 841.04 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the Minutes of the Water & Waste Management Committee Meeting held on May 31, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Bulk Water Costs – Hydrant Connection Charge

- 842.04 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the Memorandum dated June 4, 2004 from the Municipal Engineer entitled "Bulk Water Costs – Hydrant Connection Charge" be received, and Staff be instructed to prepare the necessary amendment to the District's Waterworks Regulation Bylaw to add a fee for the sale of water from the standpipe located in the Public Works Yard, with the fee to be \$55 per day plus the current normal retail rate of water supply in the District as amended from time to time.
CARRIED UNANIMOUSLY

Administration & Finance Committee – May 31, 2004

- 843.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Minutes of the Administration & Finance Committee Meeting held on May 31, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Request for Proposals – Compensation Review and Development of a Formal Job Evaluation Plan for Municipal Staff Positions

- 844.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Memorandum dated June 7, 2004 from the Administrator entitled "Request for Proposals – Compensation Review and Development of a Formal Job Evaluation Plan for Municipal Staff Positions" be received, and Staff be authorized to proceed with the Request for Proposals process.
CARRIED UNANIMOUSLY

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Councillor Graham advised of his recent attendance at a Land Use Committee B Meeting to discuss land use planning issues in the various electoral areas.
2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk and Councillor Haddon apprised Council of the current status of the strategic planning process which is currently being undertaken by the Peninsula Recreation Commission.
3. **First Nations** – Councillor King advised Council that June 21, 2004 is Aboriginal Awareness Day and he apprised Council of his participation in a recent event with the Tsartlip First Nation.
4. **Parks Projects** – Councillor Haddon updated Council on the current status of the following ongoing Parks projects:
 - Alexander Playfield Development
 - Skatepark Project
 - Saanichton Green Improvement Project

Councillor Mason advised that the grand opening of the Brentwood Lodge will be held on Saturday, June 26, 2004

STAFF MEMORANDA AND REPORTS:

1. Development Variance Permit Application – 770 Sea Drive
[Note: Attached for Council's consideration is the following documentation pertaining to this application:
 - i) Staff Memorandum dated May 4, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application – 770 Sea Drive; (previously received at May 10, 2004 Planning and Development Committee)

- ii) Council motion adopted on May 17, 2004 in regards to this application;
- iii) Notice sent to adjacent property owners dated June 1, 2004;
- iv) Correspondence received pertaining to this application:
 - T Hackett, June 10, 2004
 - Ken Bartesko, Distinctive Designs, June 16, 2004
 - Rob Appleton, June 21, 2004

The Administrator provided a brief overview of the process taken to date with respect to the Development Variance Permit application for 770 Sea Drive. Mayor Habkirk opened the floor for comments from the public with respect to the proposed Development Variance Permit for 770 Sea Drive.

Mr. Nigel Banks, the designer representing Wayne and Mei Midlane, the owners of the property located at 770 Sea Drive, was in attendance at the Meeting to speak to the application. Mr. Banks presented to Council a detailed presentation of the various features of the application and overviewed the requested variances. Mr. Banks stated that the applicants wished to construct a modest home and are looking for various relaxations from Council in regards to the maximum allowable building height, a reduction in the allowable west sideyard set back, a reduction in the maximum allowable front yard set back, and an increase to the maximum allowable driveway grade. Mr. Banks stated that the house would conform to the site coverage and density regulations in the District's Land Use Bylaw, and he further advised that he has met with the various neighbours and has carefully examined the site lines from the various adjacent properties. Various options have been examined to adjust the roof line and the requested height variance has been reduced from 6.4 metres to 5.91 meters. Mr. Banks concluded his remarks by stating that the proposed dwelling would be approximately 3018 square feet in size.

Mr. Tim Hackett, 766 Sea Drive, was in attendance at the Meeting and spoke to his correspondence dated June 10, 2004. Mr. Hackett advised that he does not support the application as his main concerns relate to liveability and the impact on his property value. Mr Hackett advised that both himself and the house located directly above the applicant is most impacted. The lot which is the subject of this particular application is not similar to the other lots in the neighbourhood, and the application ignores the limited potential of the lot. Mr. Hackett indicated that in his opinion the applicant is asking for too much in regards to a higher, wider, and longer dwelling. The sideyard requirements do not create a hardship, and Mr. Hackett concluded his remarks by stating that there are options that he can support but essentially what is being presented is a huge house on a small lot. The construction of a house of approximately 2500 – 2600 square feet would not be a hardship.

Mr. Ken Bartesko of Distinctive Designs was at the Meeting and spoke to his correspondence dated June 16, 2004. Mr. Bartesko advised that he represents the concerns of the adjacent neighbour to the south of the subject property, Ms. Margaret Balderstone. Mr. Bartesko advised that the primary concern of his client is her angle view down to the bay, and his client is not trying to prevent the development of the lot in question. Mr. Bartesko overviewed in detail the contents of his correspondence and advised that some of the concerns have been addressed by the applicant, most notably the lowering of the roof pitch and some adjustments to the height of the building storage. The height of the upper floor wall has not been addressed, and questions remain in regards to the magnitude of the set back variances and the lack of detail on the proposed car port or garage. Mr. Bartesko advised that his client is not supportive of the set backs and wishes to see the outstanding concerns further addressed.

Ms. Margaret Balderstone, the owner of the property at 784 Sea Drive, was in attendance at the Meeting and advised that she has previously been assured by the applicant (Mr. Midland) that the new house to be constructed would only be as high as the chimney line. Ms. Baldersone advised that she had envisaged the height of the house being somewhat similar to what is in existence on the property at the present time. When she signed the covenant she was given assurances that the height of the new house would never come up to the height that was permitted in the covenant and the house is getting larger and larger. Ms. Balderstone concluded her remarks by stating that she is concerned about the visual impact, proximity of the house, privacy, and noise.

Mr. Ron Appleton, 786 Sea Drive, was in attendance at the Meeting and spoke to his correspondence dated June 21, 2004. Mr. Appleton advised that although he is

somewhat more favourable to what is being presented by the applicant at the present time, the process is still in transition and final design details have yet to be confirmed. Mr. Appleton stated that the location of the car port and the lack of definition of this structure needs further clarification and that his main concern relates to views of the ocean. Mr. Appleton stated that when constructing his dwelling he was required to compromise and ultimately constructed an 1800 square foot dwelling on a piece of property that is twice the size of Mr. Midland's property. Mr. Appleton concluded his remarks by stating that the design drawings are not complete or up to date, and do not reflect the most recent discussions between the parties.

Mr. Jack Jones of 795 Sea Drive advised that he lives across the street from the applicant's property, and from his perspective would like to see no increase in the height of what currently exists on the property at the present time.

Mr. Wayne Midland, 770 Sea Drive, was in attendance at the Meeting and stated that Ms. Balderstone was never forced to sign a restrictive covenant and in fact, he was asked for a restrictive covenant and willingly gave it. Mr. Midland stated that when you stand on the property you are looking at a broad expanse of Brentwood Bay and that the various speakers at the Meeting would only lose a minor portion of their respective views. The various views are essentially views down to the water and down to the side, and construction of his proposed new dwelling would have relatively minimal impacts to the views in the neighbourhood.

- 845.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
 That the Development Variance Permit Application for 770 Sea Drive as presented be referred back to the applicant with the request that the applicant consult further with his neighbours in an attempt to develop a revised proposal which will more satisfactorily address the various concerns and issues expressed at the Meeting, and once the revised plans are finalized and all variance requests have been specifically identified and confirmed, this application be brought back to a future Committee Meeting for re-notification to the required adjacent property owners and further consideration by Council.
 CARRIED UNANIMOUSLY

2. Unsightly Premises – 1186 Dignan Road

- a) Staff Memorandum dated June 15, 2004 from Ken Neurauter, Bylaw Enforcement Officer Re: Unsightly Premises – 1186 Dignan Road, Brentwood Bay, BC - Lot 3, Plan 10118, Section 10, Range 1 West

The Director of Planning & Building Services, Ms. Hope V. Burns, advised that over the weekend, the action that was being requested by the District was voluntarily undertaken by the property owners; therefore it was in order to withdraw this particular item from the Agenda.

It was the consensus to withdraw this particular item from the Agenda, and pursue no further action with respect to this matter at the present time.

3. Annual Municipal Report for 2003

- a) Staff Memorandum dated May 19, 2004 from Ed Sykora, Director of Financial Services Re: 2004 Annual Report

The Director of Financial Services, Mr. Ed Sykora, gave a comprehensive overview of the various components of the 2003 Annual Municipal Report, and responded to questions from Members of Council. Mr. Sykora also noted that individual copies of the report had been distributed to each Council member, and have been available for public inspection since June 4, 2004.

- 846.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Annual Municipal Report for 2003 be received and approved, and copies of the Report be made available for public inspection during regular business hours.
 CARRIED UNANIMOUSLY

847.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That Council receive and approve the District's 2003 Audited Financial Statements and Information Schedules produced under both the Community Charter and the Financial Information Act.
CARRIED UNANIMOUSLY

4. Proposed Parking Bylaw Amendment

- a) Staff Memorandum dated June 14, 2004 from Hope V. Burns, Director of Planning and Building Services Re: Proposed Parking Bylaw Amendment

The Director of Planning and Building Services gave a comprehensive overview of the Staff Memorandum entitled "Parking Bylaw Amendment" and responded to questions from members of Council.

848.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY MASON
That the Memorandum dated June 14, 2004 from the Director of Planning & Building Services entitled "Parking Bylaw Amendment" be received, and "Central Saanich Land Use Bylaw Amendment Bylaw No. 1503, 2004" be forwarded to the Bylaw Section of this evening's Agenda for consideration of the necessary readings.
CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1482, 2003"** [To Designate Property Located at 8025 East Saanich Road as a Development Permit Area]

849.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1482, cited as "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1482, 2003" be given third reading.
CARRIED
OPPOSED: COUNCILLOR KING

2. **"Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003"** [To Create a new Residential Attached (RM-3) Zone and to Rezone Property Located at 8025 East Saanich Road from Agriculture (A-1) Zone to Residential Attached (RM-3) Zone]

850.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That as an additional condition for issuance of the Development Permit for this particular project, it be required that the curb on the sidewalk adjacent to the development be non-mountable so as to prevent cars from parking on the boulevard.
CARRIED UNANIMOUSLY

851.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That "Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003" be amended at second reading by deleting the wording of Section 1(a) in its entirety and substituting the following therefore:

"(a) In section 38, by renumbering subsections 36 through 38 as subsections 37 through 40 and adding the following zone table as subsection 36:

(36) Residential Attached: RM-3"

CARRIED UNANIMOUSLY

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- 852.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR THOMPSON
 *That Bylaw No. 1485 cited as "Central Saanich Land Use Bylaw Amendment
Bylaw No. 1485, 2003" be given third reading as amended.*
 CARRIED
 OPPOSED: COUNCILLOR KING
3. **Central Saanich Land Use Bylaw Amendment Bylaw No. 1492, 2004"** [To Amend
the Tourist Commercial (C-5) Zone – Approval Received from the Ministry of
Transportation on June 4, 2004.]
- 853.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 *That Bylaw No. 1492, 2004 cited as Central Saanich Land Use Bylaw
Amendment Bylaw No. 1492, 2004" be reconsidered, finally passed and
adopted by Council.*
 CARRIED UNANIMOUSLY
4. **"Central Saanich Ticket Information Utilization Bylaw Amendment Bylaw No.
1498, 2004"** [To Amend the Ticket Information Utilization Bylaw to Include Penalties for
Violations of Wharf Regulation Bylaw and Model Aircraft Regulation Bylaw]
- 854.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 *That Bylaw No. 1498, 2004 cited as "Central Saanich Ticket Information
Utilization Bylaw Amendment Bylaw No. 1498, 2004" be reconsidered, finally
passed and adopted by Council.*
 CARRIED UNANIMOUSLY
- 855.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 *That the Regular Council Meeting of June 21, 2004, be authorized to extend
past 10:30 pm.*
 CARRIED UNANIMOUSLY
5. **"Central Saanich Land Use Bylaw Amendment Bylaw No. 1502, 2004"** [To Rezone
the Southern Portion of the Property Located at 1300 Benvenuto Avenue to Rural
Estate (Variable Lot Size) RE-4 Zone, and to Amend the A-2 Zoning for the Northern
Portion of the Lots Located at 1265 Greig Avenue to Indicate that the Minimum Lot
Sizes for these Two Parcels at 1.0 and 0.7 ha respectively.]
- 856.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 *Bylaw No. 1502, cited as "Central Saanich Land Use Bylaw Amendment Bylaw
No. 1502, 2004", be authorized to receive two readings at the same meeting.*
 CARRIED UNANIMOUSLY
- 857.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 *That Bylaw No. 1502, cited as "Central Saanich Land Use Bylaw Amendment
Bylaw No. 1502, 2004", be given first reading.*
 CARRIED UNANIMOUSLY
- 858.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 *That Bylaw No. 1502, be given second reading and be referred to a Public
Hearing to be held at 6:30 pm on July 19, 2004 in the Central Saanich Municipal
Hall Council Chambers.*
 CARRIED UNANIMOUSLY

6. "Central Saanich Road Closure Bylaw No. 1500, 2004" [To Authorize the Closure of a Portion of Bryn Road – Pursuant to Council Resolution Adopted on March 1, 2004.]

- 859.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1500, 2004 cited as "Central Saanich Road Closure Bylaw No. 1500, 2004" be authorized to receive three readings at the same meeting.
CARRIED UNANIMOUSLY
- 860.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1500, 2004 cited as "Central Saanich Road Closure Bylaw No. 1500, 2004" be given first reading.
CARRIED UNANIMOUSLY
- 861.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1500, 2004 be given second reading.
CARRIED UNANIMOUSLY
- 862.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1500, 2004 be given third reading.
CARRIED UNANIMOUSLY

7. "Central Saanich Waterworks Regulation Bylaw Amendment Bylaw No. 1501, 2004" [To Establish a Fee for the Sale of Water from the Standpipe Located in the Public Works Yard.]

- 863.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1501, 2004 cited as "Central Saanich Waterworks Regulation Bylaw Amendment Bylaw No. 1501, 2004" be authorized to receive first three readings at the same meeting.
CARRIED UNANIMOUSLY
- 864.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1501, 2004 cited as "Central Saanich Waterworks Regulation Bylaw Amendment Bylaw No. 1501, 2004" be given first reading.
CARRIED UNANIMOUSLY
- 865.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1501, 2004 be given second reading.
CARRIED UNANIMOUSLY
- 866.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1501, 2004 be given third reading.
CARRIED UNANIMOUSLY

8. "Central Saanich Bylaw No. 1503, 2004" [A Bylaw to Amend the Land Use Bylaw (Amendment of Parking Requirement for Marina Use)]

- 867.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1503, 2004, cited as "Central Saanich Bylaw No. 1503, 2004", be authorized to receive first three readings at the same meeting.
CARRIED UNANIMOUSLY
- 868.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1503, 2004, cited as "Central Saanich Bylaw No. 1503,2004", be given first reading.
CARRIED UNANIMOUSLY

869.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1503 be given second reading.
CARRIED UNANIMOUSLY

870.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That Bylaw No. 1503 be given third reading.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS: None

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Agenda Topics for Joint Council/Police Board Meeting – June 28, 2004

After a brief discussion around the table it was mutually agreed that the following items be added to the Agenda for discussion at the June 28, 2004 Joint Council/Police Board Meeting:

- Crystal Meth Problem
- Traffic Congestion/Speeding/Parking/Pedestrian Safety Issues

2. Date/Location For Fall 2004 Town Hall Meeting

871.04 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR THOMPSON
That the Fall 2004 Town Hall Meeting be held on Wednesday, November 24, 2004 at 7:00 pm at the Saanich Historical Artifacts Society property (subject to confirmation), and Councillor Thompson be designated to coordinate the necessary meeting details and arrangements.
CARRIED UNANIMOUSLY

3. Councillor Thompson Re: Motions (2)

a) Annual PAC Agricultural Tour

872.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Councillor Thompson be requested to communicate to the Peninsula Agricultural Commission (PAC) Council's concerns in regards to the length and structure of the Annual PAC Educational Bus Tour, and the PAC be encouraged to review these factors if it wishes to encourage more participation by elected officials.
CARRIED UNANIMOUSLY

b) Local Business – “Behind the Counter” Series

873.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That Council authorize Councillor Thompson to discuss with the Saanich Peninsula Chamber of Commerce the “Behind the Counter” concept as presented in Councillor Thompson's Memorandum dated June 16, 2004.
CARRIED UNANIMOUSLY

4. Draft Calendar of Meetings – July 2004

The Draft Calendar of Meetings for July 2004 was received for information without a motion, and staff were requested to confirm the date of the July Police Board Meeting.

5. Councillor Thompson Re: Motions (2)

a) Clarification of Public Participation in Committee Meetings

- 874.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That Council:
a) *confirm its position that it continues to invite general public input at Committee Meetings, with the understanding that this input is a privilege given at the discretion of the Committee, and the Committee retains the discretion to limit public input depending on time, the nature of the item on the agenda, and other factors; and*
b) *reminds the public that Committee decisions are recommendations to Council, and that the individuals have the opportunity to have their opinions on these recommendations considered by Council prior to the vote at Council, by writing to Mayor and Council and submitting the letter by noon on Wednesday prior to the next Council Meeting.*
CARRIED
OPPOSED: COUNCILLOR KING

b) Review Procedures Bylaw and Related Documents

- 875.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That Councillor Graham (Chair of the Administration and Finance Committee), in consultation with Staff and Members of Council, be requested to review issues related to public participation at Council and Committee Meetings, the time allowed for public presentations, and the order of items on the Council Agenda, all of which were discussed at the Council Workshop with Mr. Eli Mina in April 2004, and prepare proposed amendments to the District's Procedure Bylaw and other related documents as considered appropriate.
CARRIED UNANIMOUSLY

CORRESPONDENCE (Receive for General Information):

1. **City of Surrey Re: Civil Liability – Legislative Reform Update**
Correspondence dated May 27, 2004 from Margaret Jones, City Clerk of the City of Surrey Re: Legislative Reform Update
2. **Capital Regional District Water Department Re: 2003 Annual Bacteriological Summary of Greater Victoria's Drinking Water**
Correspondence dated June 1, 2004 from G. Stewart Irwin, Manager, Water Quality Re: 2003 Annual Bacteriological Summary of Greater Victoria's Drinking Water
3. **Correspondence from District of North Vancouver**
 - a) Correspondence dated June 1, 2004 from Agnes Hilsen, Municipal Clerk to Greater Vancouver Regional District/Greater Vancouver Water District Re: Request for Exemption of Water Restrictions in High Risk of Fire Locations
 - b) Correspondence dated June 1, 2004 from Maureen McKeon Holmes, Acting Mayor to UBCM Re: New Welfare Legislation in the Employment and Assistance Act.
 - c) E-Mail Correspondence dated June 10, 2004 from Sandra E. Dowey, Deputy Clerk to UBCM Re: Proposed UBCM Resolution on Provincial West Nile Virus Funding
4. **Copy of Correspondence from the Agricultural Land Commission to M Kardum Re: Second Dwelling for Farm Help Application – 6356 Central Saanich Road**
Copy of correspondence dated June 2, 2004 from KB Miller, Chief Executive Officer to M Kardum Re: Second Dwelling for Farm Help Application – 6356 Central Saanich Road.
5. **Minister of Public Safety and Solicitor General Re: Emergency Preparedness**
Correspondence dated June 3, 2004 from RJ Bugslag, Director Re: Emergency Preparedness.

The Administrator was requested to bring this correspondence to the attention of the Fire Chief, for consideration of submission of a possible grant application at an appropriate future date, and further advise Council as considered warranted.

6. **BC Hydro Re: Community Regreening**
Correspondence dated June 4, 2004 from Brian Fisher, Vegetation Management Strategic Coordinator Re: Community Regreening

The Administrator was requested to bring this correspondence to the attention of the Municipal Engineer, for consideration of submission of a possible grant application at an appropriate future date, and further advise Council as considered warranted.

7. **Copy of Correspondence From Westcoast Landfill Diversion Corporation to Capital Regional District Re: Tendering Process for Saanich Biosolids**
Copy of correspondence dated June 4, 2004 from Dennis Cuerrier to Capital Regional District Re: Tendering Process for Saanich Biosolids.
8. **Correspondence Pertaining to Proposed Closure of Crystal Gardens**
 - a) Copy of e-mail Correspondence dated June 7, 2004 from Save Crystal Gardens Conservation Centre to Provincial Capital Commission
 - b) Copy of correspondence dated June 10, 2003 from Bill Wellburn, Board Chair to Mayor Alan Lowe, City of Victoria
 - c) Copy of correspondence dated June 1, 2004 from Ed Steeves, Chair, Sunshine Coast Regional District to Hon. Gordon Campbell
 - d) Copy of e-mail correspondence dated June 14, 2004 from L Waters to Hon. Gordon Campbell and Hon. Minister Coell
 - e) Correspondence from Jeanette Mollin, Assistant Clerk, Town of View Royal
9. **Vancouver Island Health Authority Re: British Columbia Nutrition Survey (1999) Results**
Correspondence dated June 10, 2004 from Areli Hermanson, Community Nutritionist Re: BC Nutrition Survey (1999) Results
10. **Human Resources and Skills Development Canada Re: Program Information Session: Job Creation Partnerships and Labour Market Partnerships**
Correspondence dated June 11, 2004 from Shannon Baggott, Director Re: Program Information Session: Job Creation Partnerships and Labour Market Partnerships.
11. **BC Medical Association Re: "Speciality Care in BC: A System in Distress"**
Correspondence dated June 14, 2004 from Jack Burak, President Re: "Specialty Care in BC: A System in Distress".
12. **Central Saanich Police Board** – Minutes of the Regular Meeting held on April 22, 2004 and Special Meeting held on May 5, 2004
13. **Capital Regional District** – Minutes of the CRD Board and Hospital Board Meetings held on June 9, 2004

876.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
 That the above Item Nos. 1 to 13 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on June 21, 2004 adjourned at 10:50 pm.

Allison Habkirk
Mayor

Gary Nason
Administrator

Recorded by: Mona Mikkelsen
Recording Secretary