

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **SPECIAL (OPEN) COUNCIL** Meeting
Monday, June 28, 2004 at 9:21 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, Haddon, King, Mason and Thompson
Gary C. Nason, Administrator
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Mona Mikkelsen, Recording Secretary

ABSENT: Councillor Korol

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the Agenda of "Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004" for consideration of first three readings to be included as Item No. 5 in the Bylaw Section.

904.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Agenda for the Special (Open) Council Meeting held on June 28, 2004 be approved as amended.
CARRIED UNANIMOUSLY

RATIFICATION OF RECOMMENDATIONS:
From the June 28, 2004 Committee Meetings

MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR HADDON
That the following recommendations from the Committee Meetings held on June 28, 2004 be adopted:

PUBLIC WORKS, TRANSPORTATION & ECONOMIC DEVELOPMENT COMMITTEE

(Ministry of Transportation) Proposed Traffic Calming Options for Verdier Avenue

905.04 *That the presentation from the Municipal Engineer on the various traffic calming options for Verdier Avenue be received, and Council indicate to the Ministry of Transportation its support for modified Option No. 2 as presented (1.5 m. gravel shoulder; 1.5 m. paved bike lane; 3.3 m. lanes; 2.3 m. shared paved bike/pedestrian lane)*

906.04 *That given what Council considers to be potentially significant hazards to pedestrians and bicycle traffic as a result of excessive vehicle speeds particularly along the lower western end of Verdier Avenue approaching the Brentwood Bay-Mill Bay Ferry Terminal, it be recommended to the Central Saanich Police Service that it seriously consider appropriate communications or recommendations to the Ministry of Transportation that it lower the speed limit along this portion of Verdier Avenue commencing at an appropriate location as deemed necessary.*

907.04 *That Council indicate its support for the installation of cautionary (speed reduction) signage at appropriate locations along the lower western end of Verdier Avenue, with it to be further indicated to the Ministry that Council's preference would be for 30 km/h cautionary signage from Brentview Drive west to Peden Lane.*

- 908.04 *That the Central Saanich Police Service be requested to pursue further monitoring and review of the parking situation particularly along the lower western end of Verdier Avenue, and give consideration to the implementation of an appropriate Traffic Order to prohibit or restrict parking along the north side of Verdier Avenue west of Brentview Drive.*

Brightlight Pictures Victoria Inc. Re: Proposed Filming at 7510 Tomlinson Road from June 29, 2004 – July 1, 2004

- 909.04 *That the verbal briefing given by Staff on the proposed filming to be conducted in and around the vicinity of 7510 Tomlinson Road from June 29, 2004 to July 1, 2004 be received for information, and Council support the issuance of the appropriate Permit and authorization by the District to proceed with the filming as proposed.*

PLANNING & DEVELOPMENT COMMITTEE

Temporary Commercial Use Permit Application – Said Investments Ltd., Twin Totem Farm – Homathko Road

- 910.04 *That Council authorize the issuance of a Temporary Commercial Use Permit until October 15, 2006 for seasonal operation of the Twin Totem Campground on the west side of Homathko Road, with the following conditions to be incorporated into the permit:*

- *total number of campsites limited to a maximum of 42, with the sites to be occupied by tents including up to a maximum of six tent trailers only, with no self-sufficient recreational vehicles to be accommodated on the west side of Homathko Road;*
- *seasonal use of the campsite from May 15th to October 15th of each calendar year;*
- *adequate water storage for fire fighting purposes to be provided to the satisfaction of the Fire Chief of Central Saanich on the subject site;*
- *provision of potable water to be approved by the VIHA and recertified potable as required;*
- *no permanent washroom facilities to be constructed with only portable toilets and showers may be provided on site;*
- *landscaping and appropriate screening to be installed as shown on the landscape plans prepared by Michael Bocking, received August 20, 2003 and as outlined in Mr. Bocking's letter of March, 2004 and attached to the TCUP;*
- *a landscape deposit in the amount of 125% of the estimated costs of all landscaping shown on the plan (proposed between 2004 to 2006) to be submitted before occupancy of any of the campsites;*
- *this TCUP is valid until October 15th, 2006 and then may be renewed for an additional two years upon application and review by District Council; and*
- *no further installations or expansion of the existing infrastructure (electricity, water) on the west side of Homathko Road, and the electrical service be provided to the existing six campsites only.*

Development Permit Application, Peninsula Co-op Service Station, 6429 Pat Bay Highway

- 911.04 *That prior to Council's further consideration of approval of the Development Permit to facilitate the redevelopment of the proposed new service station, car wash and convenience store at 6429 Pat Bay Highway, appropriate representation from Council and Staff be requested to meet with the applicant to discuss the potential for further revisions to the plans as submitted, in order to better address Council's concerns with respect to signage, the number of pumps, the exterior features of the building including landscaping components, and lighting.*

Agricultural Land Commission Application for Subdivision, Dan and Jean Ireland, Meadowbank Road

912.04 *That the Memorandum dated June 23, 2004 from the Director of Planning & Building Services entitled "Agricultural Land Commission Application for Subdivision, Dan and Jean Ireland, Meadowbank Road" be received, and*

- 1. the application be forwarded to the Agricultural Land Commission (ALC) for appropriate review and analysis, with the recommendation that Council does not have the required expertise to determine if the lot realignment and road construction is a benefit to agriculture; and*
- 2. in it's review of this particular application, the ALC be requested to consider the potential for consolidation of any other parcels in the area which may be owned by the applicant, so as to best ensure the continued agricultural viability of the operation.*

Proposed Rezoning Application, Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road

913.04 *That the informational presentation on the re-zoning application for the four properties located at the south-east corner of Keating Cross Road and West Saanich Road for proposed hotel/restaurant/conference facility/retail development be received for information, and the applicants be requested to proceed with the appropriate public information meeting, and subject to receipt by the Director of Planning & Development of the necessary plans and development details for the revised proposal, this application be referred back to the Advisory Planning Commission for review and recommendation to the Planning & Development Committee.*

Proposed Building Bylaw Amendment (Building Permit Fee Refund)

914.04 *That the Memorandum dated June 15, 2004 from the Chief Building Inspector entitled "Building Bylaw Change(Building Permit Fee Refund)" be received, and Council endorse an amendment to the District's Building Bylaw to refund the building permit fees for permits involving premature building envelope failure, and "Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004" be forwarded to the Bylaw section of this evening's Special (Open) Council Meeting for consideration of the necessary readings.*

WATER AND WASTEMANAGEMENT COMMITTEE

Spring Review 2004 – Expansion of Sewer Collection Area No. 1

915.04 *That the Memorandum dated June 22, 2004 from the Senior Engineering Technologist entitled "Spring Review 2004 – Expansion of Sewer Collection Area No. 1" be received; and*

- 1) Staff be instructed to prepare the necessary Bylaw to include the property located 1951 Hovey Road in the Sewer Collection No. 1;*
- 2) Staff be instructed to prepare the necessary Bylaw to include the properties located at 1516, 1545 and 1616 Keating Cross Road in the Sewer Collection Area No. 1 for those portions around the dwelling(s) as designated by appropriate metes and bounds descriptions;*
- 3) Staff be instructed to prepare the necessary Bylaw to include, through an appropriate and corrected metes and bounds description, the north-east corner of the property located at 7081 Central Saanich Road to accommodate the existing dwelling and the proposed driving range facility, with the existing (metes and bounds) Inclusion Bylaw for this particular site to be repealed concurrent with the adoption of the new Bylaw; and*
- 4) All legal surveying costs associated with preparation of the metes and bounds descriptions or relocations thereof for the above described properties be paid for by the respective applicants.*

ADMINISTRATION AND FINANCE COMMITTEE

Discussion Re: Councillor's E-Mail Addresses

- 916.04 *That the correspondence dated June 22, 2004 from Councillor Zeb King requesting the discontinuance of his Central Saanich e-mail account be received, and*
- 1) *The District retain its current corporate format and protocols for e-mailing to the Municipal Hall and to individual Councillors directly (i.e: retention of the "municipalhall@csaanich.ca" and "first-name.last-name@csaanich.ca" e-mail addresses;*
 - 2) *Any requests of individual members of Council to place an appropriate automatic response on their "first-name.last-name@csaanich.ca" e-mail addresses indicating that the address is not active or is currently not in service, be accommodated; and*
 - 3) *Individual members of Council be provided with the option to not have their individual e-mail addresses noted on the District website.*

CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Road Closure Bylaw No. 1500, 2004"** [To Authorize the Closure of a Portion of Bryn Road.]
- 917.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
 That Bylaw No. 1500, 2004 cited as "Central Saanich Road Closure Bylaw No. 1500, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY
2. **"Central Saanich Waterworks Regulation Bylaw Amendment Bylaw No. 1501, 2004"** [To Establish a Fee for the Sale of Water from the Standpipe Located in the Public Works Yard.]
- 918.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1500, 2004 cited as "Central Saanich Waterworks Regulation Bylaw Amendment Bylaw No. 1501, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY
3. **"Central Saanich Bylaw No. 1503, 2004"** [Amendment of Parking Requirement for Marina Use]
- 919.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1503, 2004 cited as "Central Saanich Bylaw No. 1503, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY
4. **"Central Saanich Waterworks Bylaw No. 1497, 2004"** [To Authorize the Provision of Water Service to Two Properties Located Outside the Municipal Boundary (6033 and 6013 Bear Hill Road)]
- 920.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1497, 2004 cited as "Central Saanich Waterworks Bylaw No. 1497, 2004" be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY
- 921.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1497, 2004 cited as "Central Saanich Waterworks Bylaw No. 1497, 2004" be given first reading.
 CARRIED UNANIMOUSLY

922.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1497 be given second reading.
 CARRIED UNANIMOUSLY

923.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1497 be given third reading
 CARRIED UNANIMOUSLY

5. “Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004” [To Authorize the Refund of Building Permit Fees, for Repairs Due to Premature Building Envelope Failure]

924.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1499, 2004 cited as “Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004” be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY

925.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1499, 2004 cited as “Central Saanich Building Bylaw Amendment Bylaw No. 1499, 2004” be given first reading.
 CARRIED UNANIMOUSLY

926.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1499, 2004 be given second reading.
 CARRIED UNANIMOUSLY

927.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1499, 2004 be given third reading.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Special (Open) Council Meeting held on June 28, 2004 adjourned at 9:20 pm.

Allison Habkirk
Mayor

Gary C. Nason
Administrator

Recorded by: Mona Mikkelsen
Recording Secretary