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*THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH*

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, May 3, 2004 at 7:28 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Allison Habkirk  
Councillors: Graham, Haddon, King, Korol, Mason and Thompson  
Gary C. Nason, Administrator  
Trish Flanders, Municipal Clerk  
Ed Sykora, Director of Financial Services  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

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**MAYOR'S OPENING REMARKS:**

Mayor Habkirk called the Meeting to order at 7:28 pm and made some brief introductory remarks in regards to the Brentwood United Church's 50<sup>th</sup> Anniversary, the West Saanich School Heritage Designation Ceremony that took place on Saturday, May 1<sup>st</sup>, 2004, the West Saanich School Reunion that took place on Sunday, May 2<sup>nd</sup>, 2004, and finally, the Skate Park equipment demonstration that took place in front of the Fire Museum on Thursday, April 29, 2004.

**APPROVAL OF THE AGENDA:**

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Email correspondence from Brian and Laurie Frankson Re: Skate Park in Centennial Park, to be included as Item 10(g) under Correspondence (Action Required or Recommended);
- Email correspondence from Lisa Mulla Re: Skate Park in Centennial Park, to be included as Item 10(h) under Correspondence (Action Required or Recommended);
- Correspondence from Don Burnham Re: Skate Park in Centennial Park, to be included as Item 10(i) under Correspondence (Action Required or Recommended);
- Correspondence from Graeme Tasker Re: Skate Park in Centennial Park, to be included as Item 10(j) under Correspondence (Action Required or Recommended);
- Correspondence from Alice and Daniel Johnson Re: Skate Park in Centennial Park, to be included as Item 10(k) under Correspondence (Action Required or Recommended);
- Correspondence from Ministry of Transportation Re: Highway 17 2004 Paving Program – Gliddon Road Deceleration Lane, to be included with Item 15 under Correspondence (General Information);

Members of Council suggested that all correspondence pertaining to the Highway 17 2004 Paving Program Re: Gliddon Deceleration Lane issue under Section 13 – Correspondence (General Information) be brought forward as Item 12 under Correspondence (Action Required or Recommended);

The Administrator further noted the distribution of Budget Update Draft No. 4, and requested that Council review the document and provide any comments by the end of the week;

573.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the Agenda for the Regular Council Meeting held on May 3, 2004 be approved as amended.*  
                      CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on April 19, 2004**

574.04            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the Minutes of the Regular Council Meeting held on April 19, 2004 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:** None.

**RISE AND REPORT:** None.

**PUBLIC INQUIRIES AND ANSWERS THERETO:**

1. Mr. Peter King, 765 Harding Lane, questioned the status of the existing and proposed new municipal websites, and was advised that the existing website is being maintained by Staff with respect to the posting of Minutes and Agendas and that the new website is proposed to be launched in June 2004. Councillor Thompson suggested displaying a notification on the existing website that the site is currently under construction.
2. Ms. Joan Fleming, 8231 East Saanich Road, spoke to the issue of animal control and compensation for livestock kills, and advised Council that marauding dogs killed several of her ostriches a few years ago. In this regard, she questioned what remedy, if any, would be available to her if the ownership of the dogs is unknown.
3. Dr. Alastair Bryson, 1239 Mt. Newton Cross Road, questioned what action Council has taken in regards to notifying the Tsartlip First Nation of the sheep kill incident that took place in his property in 2003, and further questioned the possibility of financially compensating farmers for any future livestock kills.

**PRESENTATIONS/PETITIONS AND DELEGATIONS:** None.

**CORRESPONDENCE (Action Required or Recommended):**

1. **Correspondence Pertaining to Claim for Compensation Under Animal Control Bylaw (Bryson Family Farm)**
  - a) Correspondence dated March 26 and April 16, 2004 from Heather Stretch, 1438 Mt. Newton Cross Road;
  - b) Correspondence dated March 25, 2004 from Rachel Fisher, 1376 Hovey Road.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

575.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR HADDON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

2. **City of Victoria Re: 2004 Canada Day Fireworks Celebration – Request for Financial Contribution and Policing Resources**

- a) Correspondence dated April 15, 2004 from Mayor Alan Lowe, City of Victoria Re: 2004 Canada Day Fireworks Celebration – Request for Financial Contribution and Policing Resources.

576.04            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and forwarded to the Central Saanich Police Service for its consideration of the request for the provision of additional policing resources for this event.*  
                      CARRIED UNANIMOUSLY

3. **BC Transit Re: Saanich Peninsula Community Bus Service**

- a) Correspondence dated April 19, 2004 from Mike Davis, Manager of Planning & Scheduling – BC Transit Re: Saanich Peninsula Community Bus Service.

The Administrator provided a brief overview of the correspondence from BC Transit in regards to the proposed changes to the transit services for the Saanich Peninsula, as well as the proposed Working Group made up of various representatives from the three Peninsula municipalities and other local groups and agencies.

During a brief discussion around the table in regards to the Working Group, questions were raised with respect to the number of positions, the terms of reference and the number of meetings that would be required for the Working Group. It was suggested that perhaps BC Transit could consider implementing an advertising process to recruit interested parties for the Working Group, instead of relying on suggestions from the three Peninsula municipalities.

- 577.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR HADDON  
*That the correspondence be received, BC Transit be thanked for considering the various transit priorities which have previously been submitted by Council, and appropriate representatives from BC Transit be invited to attend an upcoming Public Works, Transportation & Economic Development Committee Meeting to discuss the contents of the letter, and further that any individuals who have previously expressed concerns to Council in regards to transit issues be invited to attend the Committee Meeting.*  
                      CARRIED UNANIMOUSLY

**4. Town of Sidney Re: Sidney's 2000 Vision Document – Invitation to Participate on Housing & Transportation, Community Living and Recreation Sub-Committees**

- a) Correspondence dated April 20, 2004 from Mayor Don Amos, Town of Sidney Re: Sidney's 2000 Vision Document – Invitation to Participate on Housing & Transportation, Community Living and Recreation Sub-Committees.

- 578.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR KOROL  
*That the correspondence be received and Councillors Haddon and King be designated as Council's liaisons to the Town of Sidney's Vision 2000 Document process, and further that the Town of Sidney be requested to keep the District apprised of upcoming meetings of the three sub-committees referenced in the correspondence.*  
                      CARRIED UNANIMOUSLY

**5. L Waters Re: Provincial Capital Commission and Crystal Garden Conservation Centre**

- a) Email correspondence dated April 21, 2004 from Lori Waters, Director – Friends of the Crystal Garden Conservation Centre Re: Provincial Capital Commission and Crystal Garden Conservation Centre.

It was noted that the letter writer was not in attendance at the meeting to address her correspondence.

- 579.04            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**6. Minister of Transportation Re: Request for Reduction in Posted Speed Limit on Verdier Avenue**

- a) Correspondence dated April 21, 2004 from Minister Kevin Falcon, Ministry of Transportation Re: Request for Reduction in Posted Speed Limit on Verdier Avenue.

- 580.04            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence be received and Staff be requested to arrange a meeting with the Ministry's Acting Operations Manager to discuss options for traffic calming devices and pedestrian facilities on Verdier Avenue between West Saanich Road and Peden Lane, and Staff be further requested to advise the Chair of the Public Works, Transportation and Economic Development Committee of the date of the meeting.*  
                      CARRIED UNANIMOUSLY

**7. Stelly's Secondary School Re: Invitation to Attend Spring Fair – June 4, 2004**

- a) Correspondence received April 23, 2004 from Wade Gamble, Stelly's Secondary School Student Government Re: Invitation to Attend Spring Fair on June 4, 2004.

It was noted that the letter writer was not in attendance at the meeting to address her correspondence.

581.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**8. N Collett Re: 7100 Block of West Saanich Road Mid-Block Crosswalk**

- a) Correspondence dated April 20, 2004 from Norman Collett, 1105 Verdier Avenue Re: 7100 Block of West Saanich Road Mid-Block Crosswalk.

Mr. Norman Collett, 1105 Verdier Avenue, was in attendance at the meeting and briefly addressed his correspondence pertaining to the mid-block crosswalk in the 7100 block of West Saanich Road.

The Municipal Engineer, Mr. Nirmal Bhattacharya, gave a brief overview of the initial measures that have been undertaken to address the concerns expressed by Mr. Collett in his correspondence, and responded to questions from members of Council.

Councillor Mason suggested that the concerns outlined in Mr. Collett's correspondence be referred to JDF Technologies.

582.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

The Administrator advised that the timing of the traffic signals at the intersection of Wallace Drive and West Saanich Road will be lengthened in order to allow for safer pedestrian crossing.

**9. D DeVore, M Staff and B Rashleigh Re: Baby Boomer's Birthday Bash**

- a) Correspondence dated April 27, 2004 from Doug DeVore, Melvin Staaf and Bryce Rashleigh Re: Baby Boomer's Birthday Bash.

Mr. Doug DeVore, Mr. Melvin Staaf and Mrs. Rashleigh were in attendance at the meeting and advised that they had no further comments to offer at this time.

The Administrator advised that all correspondence in regards to this proposed event have been forwarded to the Central Saanich Police Service for review, and that any comments received by the Police Service be considered in conjunction with Council's future review of the Non-Farm Use Application.

The Director of Planning & Building Services confirmed that the District has not received a formal Non-Farm Use Application from the event organizers.

583.04            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and a copy of this letter and any previous correspondence which has been received in regards to this proposed event be forwarded to the Central Saanich Police Service for review and comment, with the Police's comments to be considered at the same time that the Non-Farm Use Application for this event is reviewed by the Planning & Development Committee.*  
                      CARRIED UNANIMOUSLY

**10. Correspondence Pertaining to the Proposed Use of Centennial Park Tennis Courts for Skate Park Facility**

- a) Correspondence dated April 20, 2004 from Donna Jacob, 1050 Pearl Crescent;
- b) Email correspondence dated April 27, 2004 from Bruce Solberg, 8640 East Saanich Road;
- c) Email correspondence dated April 27, 2004 from Dorothy D O'Shea, 6566 Tamany Drive;
- d) Email correspondence dated April 26, 2004 from Marion Kent, 1633 Barkley Place, Sidney;
- e) Email correspondence dated April 21, 2004 from David Trottier, 1368 Rafiki Place;
- f) Email correspondence dated April 21, 2004 from Sharon Pearce, 6429 Bryn Road;
- g) Email correspondence dated April 29, 2004 from Brian and Laurie Frankson, 2477 Meadowland Drive;
- h) Email correspondence dated April 29, 2004 from Lisa Mulla;
- i) Correspondence dated May 3, 2004 from Don Burnham, 1630 Kersey Road;
- j) Correspondence dated April 19, 2004 from Graeme Tasker, 7085B Brentwood Drive;
- k) Correspondence dated May 3, 2004 from Alice and Daniel Johnson.

It was noted that Sharon Pearce was the only letter writer in attendance at the meeting. Ms. Pearce expressed concern with the proposal to convert a portion of the tennis courts into a skate park. She stated that although she supports the development of a skate park, she cannot support it at expense of others. Ms. Pearce asked that Council reconsider the proposal to utilize the tennis courts as a temporary skate park, and instead focus on developing a skate park at an alternate location.

During a brief discussion around the table, members of Council suggested that all correspondence received to date be forwarded to the May 10<sup>th</sup>, 2004 Committee Meeting when the Staff Memorandum on this proposal is to be considered.

584.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR HADDON  
                      *That the correspondence be received and forwarded to the May 10<sup>th</sup>, 2004 Meeting of the Parks & Facilities Committee when the Staff Memorandum on the proposed use of a tennis court within Centennial Park as a temporary skate park is to be considered by the Committee.*  
                      CARRIED UNANIMOUSLY

**11. Peninsula Streams (PS) Re: Invitation to Attend Annual General Meeting and Invitation to Appoint Council Member to PS's Advisory Group**

- a) Correspondence dated April 26, 2004 from Ian D. Bruce, and Mary Steel, Peninsula Streams Re: Invitation to Attend Annual General Meeting and Invitation to Appoint Council Member to Peninsula Stream's Advisory Group.

585.04            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and Councillor Korol be designated as Council's liaison to the Peninsula Streams Advisory Group.*  
                      CARRIED UNANIMOUSLY

**12. Highway 17 2004 Paving Program Re: Gliddon Deceleration Lane**

- a) Copy of Correspondence dated April 27, 2004 from Pat Fafard, General Manager – Peninsula Co-op/Save-On Gas to Bob Webb, District Technician - Ministry of Transportation; and
- b) Correspondence dated April 28, 2004 from Bob Webb, District Technician – Ministry of Transportation to District of Central Saanich.

The Administrator provided an overview of the correspondence from the Ministry of Transportation which advised that, for safety reasons related to traffic volumes, type of highway and speed in this particular area, the Ministry is prepared to put the deceleration lane back into the 2004 Paving Program.

Mr. Pat Fafard, General Manager of Peninsula Co-op/Save-On Gas was in attendance at the meeting and advised that he is supportive of the Ministry's action in this regard.

- 586.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR GRAHAM  
*That the correspondence be received and, for reasons of safety related to the traffic volumes, type of highway and speed in this particular location, Council advise the Ministry of Transportation that it would be supportive of construction of the proposed Gliddon Road northbound deceleration lane, along with the posting of 30 km/hr exit speed signs to assist in reducing the speeds which are of concern to the local neighbourhood.*  
CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:**

**Special Administration & Finance Committee – April 19, 2004**

- 587.04 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR MASON  
*That the Minutes of the Special Administration & Finance Committee Meeting held on April 19, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. Variable Tax Rate Analysis for 2004**

- 588.04 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR THOMPSON  
*That the Staff Memorandum dated April 16, 2004 entitled "Variable Tax Rate Analysis for 2004" be received, and no changes be made with respect to adjusting the variable property tax rate multiples for General Municipal purposes for 2004.*  
CARRIED UNANIMOUSLY
- 589.04 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR HADDON  
*That a letter be written to the BC Assessment Authority expressing Council's concerns in regards to the sudden dramatic increases in the assessed values for Class 8 Marina properties, and noting the challenges that this has created both for the taxation policy of the District of Central Saanich as well as for its marina taxpayers.*  
CARRIED UNANIMOUSLY

**Planning & Development Committee – April 26, 2004**

- 590.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR GRAHAM  
*That the Minutes of the Planning & Development Committee Meeting held on April 26, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. Development Variance Permit Application, 8009 Turgoose Terrace**

- 591.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated April 7, 2004 entitled "Development Variance Permit Application, 8009 Turgoose Terrace" be received, and:*
1. *Council propose to consider the issuance of a Development Variance Permit in connection with property located at 8009 Turgoose Terrace to vary:*
    - *the required setback to the top of the bank from 10 m (32.0 ft.) to 1.1 m (3.5 ft.); and*
    - *the required setback to the natural boundary from 10 m (32.0 ft.) to 3.9 m (13.0 ft.); and*
  2. *Staff be instructed to undertake the required statutory notification procedures.*
- CARRIED  
OPPOSED: COUNCILLOR KING

**2. Development Variance Permit Application for Subdivision of 7789 West Saanich Road (P Gotto)**

592.04

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That the Staff Memorandum dated April 20, 2004 entitled "Development Variance Permit Application for Subdivision of Lot 1, Sections 4, 5, and 6, Ranges 1 and 2 West, South Saanich District, Plan 42861 (7789 West Saanich Road)" be received and:*

1. *Council, in connection with the proposed subdivision of Lot 1, Sections 4, 5 and 6, Ranges 1 and 2 West, South Saanich District, Plan 42861 (7789 West Saanich Road), propose to consider the issuance of a Development Variance Permit:
  - *to vary the Engineering Subdivision requirement to develop the existing road allowance on the west side of West Saanich Road from local rural road standards to a pathway, subject to the applicant providing adequate funding for pathway construction;**
2. *Staff be instructed to undertake the required statutory notification procedures; and*
3. *Council indicate its support in principle for the construction of a 2.5 metre wide path within the right-of-way, including the creation of a viewpoint at the top of the bank and construction of stairs or switchbacks to the beach, all in accordance with District specifications.*

CARRIED UNANIMOUSLY

**3. Addendum Staff Report, Application for OCP and Rezoning Amendments for 8025 East Saanich Road**

593.04

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That the Staff Memorandum dated April 21, 2004 entitled "Addendum Staff Report, Application for OCP and Rezoning Amendments for 8025 East Saanich Road" be received, and Council refer "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1482, 2003" and "Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003" back to a new Public Hearing to be held on June 9, 2004 at 7:00 pm in the Central Saanich Municipal Hall Council Chambers.*

CARRIED UNANIMOUSLY

594.04

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That the four proposed "suite" units be finished at the point of sale for occupancy as rental units, and Council reaffirm its previously stipulated condition that a restrictive covenant be registered on title to, among other things, alert future buyers on the nature of the agriculture and forestry uses on the adjacent property.*

CARRIED UNANIMOUSLY

595.04

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That the Applicant be requested to reconsider the proposed contrasting garage door colours as well as the proposed mixing of the vertical and horizontal siding (i.e. hardiplank to be applied horizontally on the ground level, and vertically on the second storey).*

CARRIED

OPPOSED: COUNCILLORS GRAHAM AND THOMPSON

**4. Proposed Rezoning Application, Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road**

596.04    **\*\* DEFEATED \*\***  
MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated April 20, 2004 entitled "Proposed Rezoning Application, Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road" be received, and:*

1. *Staff be instructed to proceed with the preparation of the necessary Land Use Bylaw Amendment Bylaw for the four properties located on the southeast corner of Keating Cross Road and West Saanich Road to change the land use designations from the Service Station Commercial (C-4) Zone and the Rural Estate (RE-2) Zone, to the revised Tourist Commercial (C-5) Zone; and*
2. *The Bylaw be referred to a future Council Meeting for consideration of first two readings and referral to a Public Hearing to be held on June 9, 2004 at 7:00 pm in the Central Saanich Municipal Hall Council Chamber.*

BEFORE THE QUESTION WAS CALLED, a lengthy discussion ensued in regards to the proposed rezoning, massing, building heights and overall design of the development proposal, and comments were made that suggested that it would be premature to forward this application to a Public Hearing at this time. It was suggested that this matter be referred back to the Applicant with a request that possible revisions to the application be considered.

THE QUESTION ON THE MOTION WAS THEN CALLED.

**MOTION DEFEATED**

OPPOSED: COUNCILLORS HADDON, KING, KOROL, MASON & THOMPSON

597.04    MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR HADDON  
*That the Applicant be invited to meet with both the Chair of the Planning & Development Committee and the Director of Planning & Building Services to discuss Council's concerns in regards to the application, and to request that the Applicant consider possible revisions to the application.*  
CARRIED UNANIMOUSLY

**Public Works, Transportation & Economic Development Committee – April 26, 2004**

598.04    MOVED BY COUNCILLOR MASON  
SECONDED BY COUNCILLOR KOROL  
*That the Minutes of the Public Works, Transportation & Economic Development Committee Meeting held on April 26, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. Access to 7330 Holm Road**

599.04    MOVED BY COUNCILLOR MASON  
SECONDED BY COUNCILLOR THOMPSON  
*That the Staff Memorandum dated April 21, 2004 entitled "Access to 7330 Holm Road" be received, and:*

1. *Council indicate its support in principle for opening up the portion of the Holm Road road allowance in question in order to afford access to the property located at 7330 Holm Road;*
2. *Council support an application to the Agricultural Land Commission to construct a gravel surfaced road on the portion of Holm Road in question, and Council authorize the waiving of the District's portion of the ALC application fee in this regard;*

3. *The owner of the property located at 7330 Holm Road (Ms. Marlene Watson) be requested to approach her immediate neighbours who are also in a position to benefit from any opening and improvement of the portion of the Holm Road road allowance in question, in regards to the extent to which each of the owners may be prepared to contribute towards the financial costs of this particular project, and dependent upon the degree of interest expressed, Council consider a possible Specified Area or Local Improvement project to undertake the necessary works; and*
4. *The Municipal Engineer be requested to review the estimated \$25,000 cost to undertake the nature and scope of works as outlined in the Memorandum, and pursue alternative estimates or quotations as deemed appropriate or required.*

CARRIED UNANIMOUSLY

- 600.04      MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the Municipal Engineer be further requested to consider Ms. Watson's request, as contained in the correspondence from her Solicitor, that a gated or limited access be provided to the proposed Holm Road access to the property located at 7330 Holm Road.*  
CARRIED UNANIMOUSLY

**Parks & Facilities Committee – April 26, 2004**

- 601.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR MASON  
*That the Minutes of the Parks & Facilities Committee Meeting held on April 26, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. “Newman Farm” Park – 8073 Old Veyaness Road**

- 602.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated April 19, 2004 entitled “Newman Farm Park – 8073 Old Veyaness Road” be received, and Council endorse the proposed short-term objectives and timelines as outlined in the Discussion section of the Memorandum.*  
CARRIED UNANIMOUSLY

- 603.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR MASON  
*That Council endorse the five “Guiding Principles” listed as Items A through E in the Information section of the Memorandum dated April 19, 2004 entitled “Newman Farm Park – 8073 Old Veyaness Road”.*  
CARRIED UNANIMOUSLY

**2. Gifting Programme**

- 604.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated April 19, 2004 entitled “Gifting Programme” be received, and Council endorse the revised brochure and Staff be instructed to prepare an official “launch” of the programme in conjunction with the opening of the bridge at Adam Kerr Park.*  
CARRIED UNANIMOUSLY

**Community & Protective Services Committee – April 26, 2004**

- 605.04      MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR KOROL  
*That the Minutes of the Community & Protective Services Committee Meeting held on April 26, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. Capital Region Emergency Services Telecommunications (CREST) Discussion Paper – 2005 and Future Revenue Strategy**

Councillor King gave a brief verbal update on the CREST Meeting that was held on Wednesday, April 28<sup>th</sup>, 2004.

606.04 MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON  
*That the Discussion Paper dated March 31, 2004 from the Capital Region Emergency Services Telecommunications (CREST) entitled "2005 and Future Revenue Strategy" be received, and Council's representative on the CREST Board of Directors be requested to communicate Council's position that CREST be encouraged, in the short term, to pursue a multi-faceted approach to this challenge, including the consideration and pursuit of potentially several of the various options as listed in the Discussion Paper as a means to address the anticipated revenue shortfall in 2005, and CREST be further requested to be sensitive to the varying capacities of the member municipalities to assume an equal share of the annual shareholder billing as referenced in Option C, and be requested to consider proportionate cost-sharing across the Region according to population and size of municipality.*  
CARRIED UNANIMOUSLY

607.04 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR THOMPSON  
*That the following motion be referred to a future meeting of the Community & Protective Services Committee for further discussion:*

*"That the CREST be requested to investigate, for the long term, alternative methods of funding this service, including in particular, serious consideration to be given to Option H, the establishment of a Capital Regional District requisition for this service."*

CARRIED UNANIMOUSLY

**2. Community to Community Forum**

608.04 MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON  
*That Council extend an invitation to both the Tsawout and Tsartlip Band Councils to attend a Community to Community Forum to be held in 2004, and the Bands be requested to forward any comments or suggestions with respect to proposed agenda topics to be discussed at the Forum, their views on the use of an external facilitator, and whether they would be prepared to financially contribute towards the cost of hosting the Forum.*  
CARRIED UNANIMOUSLY

609.04 MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON  
*That Council strike a sub-committee for the purposes of preparing a draft agenda and proposed budget for a 2004 Community to Community Forum to be held in the District of Central Saanich, with the sub-committee to comprise Councillors Graham, King and Korol, as well as designated representatives from both the Tsawout and Tsartlip First Nations.*  
CARRIED UNANIMOUSLY

610.04 MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON  
*That in conjunction with the afore-noted correspondence to be forwarded to both the Tsawout and Tsartlip Band Councils, an offer be extended to the two Band Councils indicating a willingness on the part of Council's designated representatives to the sub-committee to attend a meeting of each of the Band Councils to discuss the proposed Community to Community Forum.*  
CARRIED UNANIMOUSLY

- 611.04            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR MASON  
*That the process of developing the agenda and budget for the proposed 2004 Community to Community Forum be a joint endeavour involving both the District and the two First Nations, with the First Nations representatives on the sub-committee to be requested to put forward proposed topics for discussion at the Forum, and further that the District propose the topics of "Animal Control Services" and "Servicing Agreements" for discussion at the Forum.*  
CARRIED UNANIMOUSLY

**Advisory Committees:**

**1. Central Saanich Heritage Commission Re: Chief Thunderbird Totem Pole**

- a) Memorandum dated March 11, 2004 from the Central Saanich Heritage Commission Re: Chief Thunderbird Totem Pole at Municipal Hall.

It was noted that there was no representation from the Central Saanich Heritage Commission in attendance at the meeting.

During a brief discussion, it was suggested that this matter be referred to the proposed 2004 Community to Community Forum as a potential agenda topic.

- 612.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
*That the Memorandum dated March 11, 2004 from the Central Saanich Heritage Commission entitled "Chief Thunderbird Totem Pole" be received and referred to the proposed 2004 Community to Community Forum as a suggested agenda topic for discussion.*  
CARRIED UNANIMOUSLY

**2. Advisory Planning Commission Re: Graham Creek Drainage Study (Delcan)**

- a) Memorandum dated April 14, 2004 from the Advisory Planning Commission Re: Graham Creek Drainage Study (Delcan).

Mr. Peter Parsons, Chair of the Advisory Planning Commission, briefly addressed the Memorandum pertaining to the Graham Creek Drainage Study and the Commission's recommendation that the monitoring of effluent be undertaken at a different time of year (i.e. summer months).

- 613.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
*That the Memorandum dated April 14, 2004 from the Advisory Planning Commission entitled "Graham Creek Drainage Study (Delcan)" be received and the contents noted, and the specific recommendation relating to the monitoring of effluent at a different time of the year (such as July) be referred to Staff for appropriate action as required.*  
CARRIED UNANIMOUSLY

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

- 1. Capital Regional District (CRD)** – Mayor Habkirk provided a brief verbal update on the Juan de Fuca Electoral Area Land Use Committee B Meeting, the Housing Affordability Study, the Travel Choices Study, and the CREST "In Camera" Memorandum.

Councillor Graham advised that the regionalization of the arts function was recently discussed by the CRD Administration & Finance Committee.

- 2. Peninsula Recreation Commission (PRC)** – Mayor Habkirk expressed concern that the recent change in the date and time of the Peninsula Recreation Commission Meeting was not made in accordance with the Commission's Bylaw.

Councillor Haddon advised that the various fees and charges at the Panorama Recreation Centre have been moderately changed.

- 3. First Nations** – Councillor King suggested that members of Council give consideration to attending future Band Council Meetings of the Tsawout and Tsartlip First Nations.

4. **Parks Projects** – Councillor Haddon updated Council on the current progress with respect to the following Parks Projects:

- Skate Park Trial on April 29<sup>th</sup>, 2004 in front of the Fire Museum;
- Alexander Field – a meeting to discuss the proposed Terms of Reference will be held later this week.

Councillor Thompson suggested that consideration be given to recording the decibel levels of the skateboarding activities in future.

5. **Water Conservation** – Councillor Korol reminded Council that the Stage 1 water conservation measures (restrictions to lawn watering) commences on May 1<sup>st</sup>, 2004.

6. **Greater Victoria Public Library (GVPL)** – Councillor Graham gave a brief verbal report on the status of the provision of GVPL library services to the Tsawout First Nation and the possible implications to the District, and recommended that this issue be brought forward to a future Committee Meeting for discussion purposes.

614.04            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence from the Greater Victoria Public Library (GVPL) addressed to Councillor Graham regarding the provision of library services to the Tsawout First Nation and its implications for Central Saanich representation on the GVPL Board be referred to a future Administration & Finance Committee Meeting for further discussion.*  
                      CARRIED UNANIMOUSLY

7. **Brentwood Bay – Mill Bay Ferry Service** – Mayor Habkirk suggested that the District forward correspondence to BC Ferry Services requesting information on current ridership data as well as details involving the proposed consultation process for the “Alternative Service Providers Plan” initiative.

615.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
*That a letter be written to BC Ferry Services Inc. requesting that it provide to the District the 2003 ridership data for the Brentwood Bay – Mill Bay Ferry route, as well as further details with respect to its proposed consultation process for the “Alternative Service Providers Plan” initiative.*  
                      CARRIED UNANIMOUSLY

8. **Victoria Estate Winery** – Councillor Graham briefly reported on the Winery’s Public Information Meeting which was held on Tuesday, April 27<sup>th</sup>, 2004 and the draft “Good Neighbour” policy.

**STAFF MEMORANDA AND REPORTS:**

1. **Proposed Minor Development Permit Amendment for Signage - Breadner Veterinary Clinic, 2126 Keating Cross Road**

- a) Staff Memorandum dated April 28, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Proposed Minor Development Permit Amendment for Signage - Breadner Veterinary Clinic, 2126 Keating Cross Road.

The Director of Planning & Building Services, Ms. Hope V. Burns, provided an overview of the Staff Memorandum pertaining to the proposed minor amendment to the signage in connection with the Development Permit for the Breadner Veterinary Clinic located at 2126 Keating Cross Road.

Dr. Shelley Breadner, Applicant, was in attendance at the meeting and briefly addressed her request for an additional sign for the freestanding sign.

616.04            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR GRAHAM  
*That the Staff Memorandum dated April 28, 2004 entitled “Proposed Minor Development Permit Amendment for Signage - Breadner Veterinary Clinic, 2126 Keating Cross Road” be received, and Council authorize an Amendment to Development Permit No. 3060-20-7/99 to allow for the proposed revised signage in connection with the new veterinary clinic at 2126 Keating Cross Road as per the details outlined in the Memorandum.*  
                      CARRIED UNANIMOUSLY

**BYLAWS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS/OTHER COMPETENT BUSINESS:**

**1. Municipal Hall – Summer Business Hours**

The Administrator briefly overviewed the proposed business hours of 8:30 am to 4:00 pm commencing on Monday, July 5<sup>th</sup>, 2004 through to Friday, September 3<sup>rd</sup>, 2004 inclusive.

617.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That Council authorize the proposed 8:30 am to 4:00 pm Summer Business Hours for the Central Saanich Municipal Hall for the period July 5<sup>th</sup>, 2004 to September 3<sup>rd</sup>, 2004 inclusive.*  
                      CARRIED UNANIMOUSLY

**2. Draft Calendar of Meetings (May 2004)**

Staff was requested to include the dates and times of the Peninsula Agricultural Commission Meetings on future calendars.

*The draft Calendar of Meetings for May 2004 was received for information without a motion.*

**CORRESPONDENCE (Receive for General Information):**

- 1. Citizens' Assembly on Electoral Reform Re: Preliminary Statement to the People of BC** – Correspondence dated Spring 2004 from Jack Blaney, Chair – Citizens' Assembly on Electoral Reform Re: Preliminary Statement to the People of BC;
- 2. Correspondence Addressed to Approving Officer Re: 752 Sea Drive:**
  - a) Correspondence dated April 10, 2004 from Scott Brackenridge, 752 Sea Drive;
  - b) Correspondence dated April 13, 2004 from Heather McAdam;
- 3. Prime Minister Re: District's Utilization of GST Rebate** – Correspondence dated April 13, 2004 from Prime Minister Paul Martin Re: District's Utilization of GST Rebate;
- 4. Terasen Gas Re: Natural Gas Resource Plan Workshop – May 4, 2004 (Nanaimo)** – Correspondence dated April 13, 2004 from Jan Marston, Terasen Gas Re: Natural Gas Resource Plan Workshop on May 4, 2004 in Nanaimo, BC;
- 5. The Council of Senior Citizens' Organizations of BC Re: Future of Healthcare in Canada** – Correspondence dated April 14, 2004 from Rudy Lawrence, President – The Council of Senior Citizens' Organizations of BC Re: Future of Healthcare in Canada;
- 6. Municipal Pension Retirees Association (2 letters) Re: Changes to Group Health Benefits** – Correspondence dated April 14 and 21, 2004 from Steven Polak, Provincial President – Municipal Pension Retirees Association Re: Changes to Group Health Benefits;
- 7. Correspondence from the Union of BC Municipalities:**
  - a) Memorandum from Mayor Frank Leonard, UBCM President Re: New Deal Activities, April 23, 2004;
- 8. Vancouver Island Association of Wood Processors Re: Association Membership Information** – Correspondence received April 16, 2004 from Kelly Schellenberg, Executive Director – Vancouver Island Association of Wood Processors Re: Association Membership Information;
- 9. Pacific Sport Canadian Sport Centre Victoria Re: Sport Map Primer – May 8, 2004** – Correspondence dated April 18, 2004 from Roger Skillings, President and CEO – Pacific Sport Canadian Sport Centre Victoria Re: Sport Map Primer – May 8, 2004;

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10. **BC Hydro Re: BC Hydro Rate Increases** – Correspondence dated April 21, 2004 from Ted Olynyk, Community Relations Manager, Vancouver Island Region – BC Hydro Re: BC Hydro Rate Increases;
  11. **Municipal Insurance Association of BC Re: Civil Liability Review** – Correspondence dated April 22, 2004 from Janis Elkerton, Chair – Municipal Insurance Association of BC Re: Civil Liability Review;
  12. **Telus Re: Goal to Become Canada's Premier Corporate Citizen** – Correspondence from Darren Entwistle, Telus Re: Goal to Become Canada's Premier Corporate Citizen;
  13. **Victoria Airport Authority Re: 2003 Annual Report and Notice of AGM** – 2003 Annual Report and Notice of Annual General Meeting to be held on May 6, 2004;
  14. **Copy of Correspondence from City of Abbotsford to Prime Minister Re: State of Emergency – Avian Influenza Outbreak** – Copy of Correspondence from Mayor Mary Reeves, City of Abbotsford to Prime Minister Paul Martin Re: State of Emergency – Avian Influenza Outbreak;
  15. **Copy of Correspondence from BC Assessment to Town of Sidney Re: Assessed Values – Class 8 – Marinas** – Copy of Correspondence from Doug Rundell, Chief Executive Officer – BC Assessment to Mayor Don Amos, Town of Sidney Re: Assessed Values – Class 8 – Marinas;
  16. **Saving Small Towns II: People, Places and Purse Strings Conference – June 17 – 18, 2004** – Registration Package and Conference Information Re: Saving Small Towns II: People, Places and Purse Strings – June 17 – 18, 2004;
- 618.04            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KING  
                      *That the correspondence be received and any members of Council wishing to attend the proposed conference be authorized to do so, with the payment of expenses necessarily incurred to be approved.*  
                      CARRIED UNANIMOUSLY
17. **Regional Water Supply Commission** – Minutes of the Commission Meeting held on April 21, 2004;
  18. **Peninsula Recreation Commission** – Minutes of the Commission Meeting held on March 25, 2004;
  19. **Capital Regional District Board** – Minutes of the Board Meeting held on April 14, 2004;
- 619.04            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That the above Item Nos. 1 to 19 be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Regular Council Meeting held on May 3, 2004 adjourned at 9:20 pm.*

Recorded by: Trish Flanders  
Municipal Clerk