

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, February 20, 2006 at 7:00 pm  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Jack Mar  
Councillors Bryson, Garrison, Graham, King, Mason and Thompson  
Gary C. Nason, Administrator  
Trish Flanders, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

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**APPROVAL OF THE AGENDA:**

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Site Context Plan in regards to Sidewalks on East Saanich Road, to be included with Item 5 under Section 7 – Correspondence (Action Required or Recommended);
- Email correspondence from Jenny Olson Re: Brentwood Bay Traffic Corridor Project, to be included with Item 7 under Section 7 – Correspondence (Action Required or Recommended);
- Revised “Central Saanich Land Use Bylaw Amendment Bylaw No. 1534, 2006”, to replace Item 1 under Section 10 – Bylaws;
- Correspondence from the Peninsula Agricultural Commission Re: ALC Rules and Updating of Municipal Bylaws, to be included under Section 8 – Reports of Committees (Regular Status Reports from Members of Council);
- Proposed Resolution Re: Outsourcing the Brentwood Bay Traffic Corridor Revitalization Project – Possible Local Service Area/Financing Report, to be included as Item 3 under Section 11 – Unfinished Business;

Mayor Mar also suggested that the order of this evening’s agenda be amended by giving the Presentations to Outgoing Members of Central Saanich Heritage Commission immediately following Business Arising from the Minutes;

204.06            MOVED BY COUNCILLOR GARRISON  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the Agenda for the Regular Council Meeting held on February 20, 2006 be approved as amended.*  
                      CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on February 6, 2006**

205.06            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Minutes of the Regular Council Meeting held on February 6, 2006 be approved as circulated.*  
                      CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:** None.

**PRESENTATIONS/PETITIONS AND DELEGATIONS:**

**1. Presentations to Outgoing Members of Central Saanich Heritage Commission**

Mayor Mar and Councillor Thompson expressed sincere appreciation to Ms. Jenny Hyndman, Mr. Michael Rice, Mr. Wayne Watkins, and Mr. Trevor May for their years of volunteer service to the community as members of the Central Saanich Heritage Commission, and presented each of them with small gifts of appreciation.

**RISE & REPORT:** None.

**PUBLIC INQUIRIES AND ANSWERS THERETO:**

1. Dr. David A. Boag, 6746 Amwell Drive, referred to his correspondence in which he advised the District of his desire to resign from the Victoria Airport Authority's Noise Management Committee and questioned if his resignation had been received by Council. Mayor Mar confirmed that Council accepted his resignation and that an appropriate advertisement for this vacancy would be appearing in this week's edition of the Peninsula News Review.

**CORRESPONDENCE (Action Required or Recommended):**

**1. Central Saanich Firefighters I.A.F.F. Local 4428 Re: Proposed Review of Fire Services in Central Saanich**

- a) Correspondence dated February 8, 2006 from Art Curry, President, Local 4428 – International Association of Fire Fighters Re: Proposed Review of Fire Services in Central Saanich.

The Fire Chief, Mr. Ron French, advised that the International Association of Fire Fighters Local 4428 would like to conduct a GIS study of the District with the view to identifying current, and future, protection and risk areas.

Mr. John Robertson, Secretary - IAFF Local 4428, briefly overviewed the request to review the performance of fire services in the District and the request to conduct a GIS study as part of this review. Mr. Robertson advised that Local 4428 and the IAFF are prepared to absorb the cost of the technical assistance of this project, and that the only direct cost to the District would be travel related.

206.06            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the correspondence be received, and referred to Staff for review and recommendation.*  
                      CARRIED UNANIMOUSLY

**2. Central Saanich Little League Re: Proposed Opening Day Parade – April 18, 2006**

- a) Correspondence dated February 15, 2006 from Darren Meads, President – Central Saanich Little League Re: Proposed Opening Day Parade – April 22, 2006.

Mr. Darren Meads, President of Central Saanich Little League, was in attendance at the meeting and provided a brief overview of his correspondence.

207.06            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the District grant conditional approval for the above event subject to acceptable co-ordination with any other events to take place during this same general time period, and further subject to the concurrence of the Police, Fire and Engineering & Public Works Departments, and no costs be incurred by the District for this event.*  
                      CARRIED UNANIMOUSLY

**3. I Sutherland Re: Yard and Garden Waste Disposal**

- a) Email correspondence dated February 1, 2006 from Ian Sutherland, 1097 Damelart Way Re: Yard and Garden Waste Disposal.

Mr. Ian Sutherland, 1097 Damelart Way, addressed the contents of his correspondence and asked if the District will be establishing a location within the municipality that will accept the disposal of lawn and garden waste, as Hartland Landfill will not be accepting this type of waste after April 3<sup>rd</sup>, 2006.

The Administrator confirmed that the CRD has placed a ban on the disposal of yard and garden waste as regular household garbage, effective April 3<sup>rd</sup>, 2006; however, these materials will still be accepted at the landfill but in another area of the site specific to garden waste. He advised that these types of materials can also be

disposed of at BFI Canada/Waste Management and RDI (Ron's Disposal Inc.) which are both local businesses.

It was suggested that this matter be referred for consideration as a potential story item in the next edition of the Community Focus Newsletter as a means of informing the general public of this matter.

- 208.06            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the correspondence be received and referred to the Newsletter file for consideration as a possible story item in the next edition of the Community Focus Newsletter.*  
                      CARRIED UNANIMOUSLY

**4. Saanich Peninsula Hospital Foundation Re: Use of "Graham Land" for Proposed Community Care Facility Development**

- a) Correspondence dated February 3, 2006 from Lorne Jack, President – Saanich Peninsula Hospital Foundation Re: Use of "Graham Land" for Proposed Community Care Facility Development.

Mr. Lorne Jack, President of the Saanich Peninsula Hospital Foundation, gave a brief overview of the proposed concept of developing a facility comprised of twenty-two assisted housing units and two hundred extended care units on the property located immediately east of the hospital site, which was given to the Hospital Foundation by Mr. George Mure Graham. Mr. Jack confirmed that the idea of this development proposal is conceptual only at this stage.

- 209.06            MOVED BY COUNCILLOR BRYSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received and referred to a future meeting of the Planning & Development Committee for further discussion.*  
                      CARRIED UNANIMOUSLY

**5. G Moore Re: Need for Sidewalks Along East Saanich Road in the Vicinity of Polo Park Estates and Newman Road**

- a) Email correspondence dated February 4, 2006 from Gordon Moore, 8091 Jewett Place Re: Need for Sidewalks Along East Saanich Road in the Vicinity of Polo Park Estates and Newman Road; and  
b) Site Context Plan in regards to Sidewalks on East Saanich Road.

Mr. Gordon Moore, 8091 Jewett Place, was in attendance at the meeting and addressed his concerns with the lack of sidewalks on the east and west sides of East Saanich Road in the vicinity of Polo Park Estates and Newman Road.

The Municipal Engineer, Mr. Nirmal Bhattacharya, referred to the Site Context Plan pertaining to the East Saanich Road Cycling and Pedestrian Implementation Schedule.

- 210.06            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received, and Staff be requested to review the area of East Saanich Road which is referenced in the letter and undertake appropriate maintenance and/or mitigation measures as may be deemed necessary in an attempt to address the expressed concerns.*  
                      CARRIED UNANIMOUSLY

**6. D Reagan Re: Assessment/Tax Increases**

- a) Email correspondence dated February 5, 2006 from David Reagan, 7040 Brentwood Drive Re: Assessment/Tax Increases.

Mr. David Reagan, 7040 Brentwood Drive, was in attendance at the meeting and addressed the contents of his correspondence and concerns in regards to property assessments and tax increases, and gave a lengthy reiteration of the comments he made at the February 13<sup>th</sup>, 2006 Administration & Finance Committee Meeting.

In discussion around the table, it was suggested that this matter be referred to a future Committee Meeting for further discussion at that time.

- 211.06            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the correspondence be received and referred to a future meeting of the Administration & Finance Committee for further discussion.*  
                      CARRIED UNANIMOUSLY

**7. Correspondence Pertaining to the Brentwood Bay Traffic Corridor Revitalization Project**

- a) Correspondence dated February 9, 2006 from Barrie Mathews, 7105 West Saanich Road;
- b) Correspondence dated February 14, 2006 from David Hall, 765 Sea Drive;
- c) Correspondence dated February 13, 2006 from Catherine Rasmussen, 8449 West Saanich Road; and
- d) Correspondence dated February 18, 2006 from Jenny Olson, 1106 Marchant Road.

Mr. Barrie Mathews, 7105 West Saanich Road, was in attendance at the meeting and advised that he had no further comments to offer at this time but that he was available to answer any questions.

- 212.06            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the correspondence from Barrie Mathews be received and referred to the future Committee Meeting when the Brentwood Bay Traffic Corridor Revitalization Project – Possible Local Service Area/Financing Report is to be considered by Council.*  
                      CARRIED UNANIMOUSLY

Mr. David Hall, 765 Sea Drive, also advised that he had no further comments to offer at this time but that he was available to answer any questions.

It was noted that Ms. Catherine Rasmussen and Ms. Jenny Olson were not in attendance at the meeting to address their correspondence.

- 213.06            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and referred to the future Committee Meeting when the Brentwood Bay Traffic Corridor Revitalization Project – Possible Local Service Area/Financing Report is to be considered by Council.*

BEFORE THE QUESTION WAS CALLED, it was

- 214.06            AMENDMENT  
                      MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR KING  
                      *That the foregoing motion be amended to include the following immediately after the words "That the correspondence be received and referred":*

*“, together with all similar letters received since January 1<sup>st</sup>, 2006 pertaining to the Brentwood Bay Traffic Corridor Revitalization Project.”*

THE QUESTION WAS CALLED ON THE AMENDMENT  
THE AMENDMENT CARRIED UNANIMOUSLY

THE QUESTION WAS CALLED ON THE MAIN MOTION AS AMENDED  
THE MAIN MOTION AS AMENDED CARRIED UNANIMOUSLY

**8. M Fagan and F Witthoeft Re: Citizens' Budget Advisory Group**

- a) Correspondence dated February 13, 2006 from Mike Fagan, 1595 Kersey Road, and from Frank Witthoeft, 2361 Tanner Ridge Place Re: Proposed Citizens' Budget Advisory Group.

Mr. Frank Witthoef, 2361 Tanner Ridge Place, gave an overview of the proposal to form an independent Citizens' Budget Advisory Group to assist the Council with recommendation on budgetary issues, and responded to questions from members of Council.

Members of Council encouraged Mr. Witthoef to involve himself with the upcoming budget and financial planning process.

- 215.06        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received and referred to a future meeting of the Administration & Finance Committee for further discussion, along with any other letters previously received in regards to the property assessment/tax increase issue.*  
                  CARRIED UNANIMOUSLY

**9. Central Saanich Senior Citizen's Association Re: Facilities Charette**

- a) Correspondence dated February 11, 2006 from Sheila Viggers, Executive Secretary – Central Saanich Senior Citizen's Association Re: Facilities Charette.

It was noted that the letter writer was not in attendance at the meeting to address her correspondence.

- 216.06        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That the correspondence be received and referred to the upcoming Facilities Charette process for further consideration.*  
                  CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:**

**Planning & Development Committee – February 13, 2006**

- 217.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the Minutes of the Planning & Development Committee Meeting held on February 13, 2006 be approved as circulated.*  
                  CARRIED UNANIMOUSLY

**1. Regulation of Hedge Heights – Potential Bylaw Amendment**

- 218.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That Staff Memorandum dated January 9, 2006 entitled "Regulation of Hedge Heights – Potential Bylaw Amendment" be received, and Council not proceed at this time with an amendment to the Land Use Bylaw to regulate the height of hedges on private property.*  
                  CARRIED UNANIMOUSLY

**2. Development Permit Application – Sign, 822 Verdier Avenue (Orchid Gallery)**

- 219.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That the Staff Memorandum dated January 31, 2006 entitled "Development Permit Application – Sign, 822 Verdier Avenue (Orchid Gallery)" be received, and Council approve the issuance of a Development Permit for a new sign to be located on the building fascia at 822 Verdier Avenue.*  
                  CARRIED UNANIMOUSLY

**3. Development Variance Permit Application for Subdivision, 6281 Central Saanich Road (Vic Davies Architect Ltd.)**

220.06

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That the Staff Memorandum dated February 2, 2006 entitled "Development Variance Permit Application for Subdivision, 6281 Central Saanich Road (Vic Davies Architect Ltd.)" be received, and in connection with the proposed subdivision of Lot A, Section 17, Range 4 East, South Saanich District, Plan 30093:*

- 1. Council propose to consider the issuance of a Development Variance Permit to vary the lot frontage required by Bylaw for the two proposed new parcels fronting onto Tanner Ridge Place from the required 21 m (68.9 ft.) to 16.543 m (54.29 ft.);*
- 2. Staff be instructed to undertake the required statutory notification procedures; and*
- 3. Council stipulate the condition that any issuance of a Development Variance Permit would be subject to the registration of a restrictive covenant on title to ensure that future house plans comply with the District's Infill Housing Design Guidelines.*

CARRIED UNANIMOUSLY

**4. Length of Terms for Advisory Planning Commissions and Related Issues**

221.06

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON

*That further consideration of the issue pertaining to the length of terms for Advisory Planning Commission members and related issues be postponed to a future Committee Meeting when all members of Council are anticipated to be in attendance.*

CARRIED UNANIMOUSLY

**Water & Waste Management Committee – February 13, 2006**

222.06

MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON

*That the Minutes of the Water & Waste Management Committee Meeting held on February 13, 2006 be approved as circulated.*

CARRIED UNANIMOUSLY

***Due to a potential conflict of interest on the following item, Mayor Mar took his leave from the meeting at 8:07 pm. Mayor Mar stated that both he and Mr. Barry Willoughby are on the Executive of the Direct Farm Marketing Association.***

**1. Fall Review 2005 – Expansion of Sewer Collection No. 1**

223.06

MOVED BY COUNCILLOR KING  
SECONDED BY COUNCILLOR MASON

*That the Staff Memorandum dated January 4, 2006 entitled "Fall Review 2005 – Expansion of Sewer Collection Area No. 1" be received, and the property located at 1642 Keating Cross Road not be included in the District's Sewer Collection Area No. 1 at this time, however should the property owner provide confirmation from the Vancouver Island Health Authority that septic system failure is imminent, then Council agree to give further consideration at that time to the inclusion of this particular property in the Sewer Collection Area.*

CARRIED UNANIMOUSLY

***Mayor Mar returned to the Meeting at 8:08 pm.***

**2. Capital Regional District (CRD) Water Department Re: CRD Cross Connection Control Bylaw**

- 224.06      MOVED BY COUNCILLOR KING  
              SECONDED BY COUNCILLOR GRAHAM  
*That the informational presentation be received, and Council endorse the participation of the District of Central Saanich in the Capital Regional District's coordinated approach for cross connection control in the Greater Victoria Drinking Water System.*  
              CARRIED UNANIMOUSLY

**Public Works & Transportation Committee – February 13, 2006**

- 225.06      MOVED BY COUNCILLOR BRYSON  
              SECONDED BY COUNCILLOR GARRISON  
*That the Minutes of the Public Works & Transportation Committee Meeting held on February 13, 2006 be approved as circulated.*  
              CARRIED UNANIMOUSLY

**1. Updating and Redrafting of District's Traffic and Highways Regulation Bylaw and Ticket Information Utilization Bylaw**

- 226.06      MOVED BY COUNCILLOR BRYSON  
              SECONDED BY COUNCILLOR MASON  
*That consideration of the following motion be referred to a future meeting of the Public Works & Transportation Committee for further discussion:*

*"That the Staff Memorandum dated January 27, 2006 entitled "Updating and Redrafting of District's Traffic and Highways Regulation Bylaw and Ticket Information Utilization Bylaw" be received, and Council proceed with the introduction and necessary readings of the Traffic and Highways Regulation Bylaw and the Ticket Information Utilization Bylaw in the form as attached to the Memorandum."*

CARRIED UNANIMOUSLY

**Administration & Finance Committee – February 13, 2006**

- 227.06      MOVED BY COUNCILLOR GRAHAM  
              SECONDED BY COUNCILLOR GARRISON  
*That the Minutes of the Administration & Finance Committee Meeting held on February 13, 2006 be approved as circulated.*  
              CARRIED UNANIMOUSLY

**1. 2006 Property Assessment, and Consideration of Submission of Related Resolution to 2006 Annual General Meeting of the Association of Vancouver Island and Coastal Communities**

- 228.06      MOVED BY COUNCILLOR GRAHAM  
              SECONDED BY COUNCILLOR MASON  
*That the correspondence be received, and further consideration of the possible submission to the Association of Vancouver Island and Coastal Communities (AVICC) or to the Union of BC Municipalities (UBCM), of an appropriate resolution pertaining to the issue of rapidly escalating property assessments and the municipal property taxation system, be referred to upcoming 2006 Budget and Five Year Financial Plan deliberations for further consideration.*  
              CARRIED UNANIMOUSLY

**2. Municipal Webmail/Corporate Email Service**

- 229.06      MOVED BY COUNCILLOR GRAHAM  
              SECONDED BY COUNCILLOR MASON  
*That Staff be directed to discontinue/disable the "csaanich.ca" webmail address for Councillor King.*  
              CARRIED UNANIMOUSLY

- 230.06      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That the Memorandum dated February 3, 2006 from the Director of Financial Services entitled "Corporate Email Service" be received, and Staff be directed to discontinue the sending of municipal email to personal email addresses except in those circumstances which may be deemed by Staff, on a case-by-case basis, to be particularly warranted or appropriate.*  
                  CARRIED UNANIMOUSLY

**Advisory Committees:**

**1. Central Saanich Heritage Commission Re:**

- a) Memorandum dated February 1, 2006 from Sue Stroud, Chair – Central Saanich Heritage Commission Re: 2006 Hallmark Award Nominations;
- b) Memorandum dated February 7, 2006 from Sue Stroud, Chair – Central Saanich Heritage Commission Re: Heritage Commission Annual Report 2005; and
- c) Memorandum dated February 7, 2006 from Sue Stroud, Chair – Central Saanich Heritage Commission Re: Acknowledging Contributions of Past Heritage Commission Members.

Ms. Sue Stroud, Chair of the Central Saanich Heritage Commission, briefly addressed the contents of the individual Memoranda, and responded to questions from members of Council.

*The Memoranda were received for information without a motion.*

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

- 1. **Capital Regional District (CRD)** – Mayor Mar provided a brief verbal report on his attendance at the recent CRD Board and Parks Committee Meetings.
- 2. **First Nations** – Councillor King gave a brief status update on the arrangements which are underway for the proposed Community-to-Community Forum.
- 3. **Greater Victoria Public Library (GVPL)** – Councillor Graham advised that the GVPL Board will be conducting a Budget Meeting on Tuesday afternoon, and encouraged members of Council to attend this meeting.
- 4. **Peninsula Recreation Commission (PRC)** – Mayor Mar and Councillor Thompson provided a brief verbal report on his attendance at the recent PRC Meeting.
- 5. **Beacon Community Services** – Councillor Mason gave a brief report on the Community Hearts Awards ceremony, and noted that the Sluggett Family recently donated their church property to Beacon Community Services for the future development of an assisted-housing complex.
- 6. **Peninsula Agricultural Commission (PAC)** – Councillor Bryson provided an overview of the correspondence dated February 16, 2006 from the Peninsula Agricultural Commission in regards to ALC Rules and Updating of Municipal Bylaws, and a lengthy discussion took place.
- 7. **School Closure Consultative Committee** – Councillor Bryson gave a brief verbal report on his attendance at the recent School Closure Consultative Committee Meeting.

**STAFF MEMORANDUM AND REPORTS:**

- 1. **Amendment of District's Lease With the Province for the Saanichton Dock to Permit the Seasonal Operation of a Temporary Salmon Smolt Rearing Pen by the Sidney Anglers Association**
  - a) Correspondence dated February 2, 2006 from Jas Johal, Portfolio Administrator – Ministry of Agriculture and Lands Re: Lease No. 111243.

The Administrator gave an overview of the proposed Lease Modification Agreement between the Ministry of Agriculture and Lands and the District to permit a salmon smolt rearing pen at the Saanichton Dock, and recommended the approval and execution of the said document.

- 231.06        MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That Council approve the proposed Lease Modification Agreement in the form as attached, and authorize its execution by the corporate signing officers of the Municipality.*  
                  CARRIED UNANIMOUSLY

**BYLAWS:**

1.    **“Central Saanich Land Use Bylaw Amendment Bylaw No. 1534, 2006”** [To Include Secondary Suite Regulations in the Land Use Bylaw]

- 232.06        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That second reading of Bylaw No. 1534, cited as “Central Saanich Land Use Bylaw Amendment Bylaw No. 1534, 2006” be rescinded.*  
                  CARRIED UNANIMOUSLY

The Director of Planning & Building Services gave a brief overview of the proposed change to the definition of “Crawl Space”.

- 233.06        MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That Bylaw No. 1534 be amended by deleting the definition of “Crawl Space” and substituting the following therefor:*

*“Crawl Space’ means an area within the outer perimeter of a building, located at or below finished grade, with a ceiling height measured from the surface of the floor to the underside of the structural floor above, of less than 1.5m”.*

CARRIED UNANIMOUSLY

- 234.06        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That Bylaw No. 1534 be given second reading, as amended.*  
                  CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS:**

1.    **Signage – Farm Vehicles and Equipment on Municipal Roads**

- 235.06        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That Staff be requested to bring forward a Supplementary Budget Request for consideration during the 2006 – 2010 Financial Plan deliberations for the supply and installation of appropriate signage in select locations in the District during this plan period, criteria for which are to be developed in consultation with the Chair of the Public Works & Transportation Committee and the Farming Community representatives.*  
                  CARRIED UNANIMOUSLY

2.    **Proposed Date for Meeting with School Board Re: Proposed Closure of Saanichton Elementary School**

The Administrator advised that School District No. 63 (Saanich) is proposing a meeting with the Municipal Council on Monday, February 27<sup>th</sup>, 2006 from 5:00 – 6:30 pm at the School District offices on Keating Cross Road, for the purposes of discussing the proposed closure of Saanichton Elementary School.

*Staff was requested to confirm Council’s availability for the proposed Meeting with the Board of Trustees of School District No. 63 (Saanich) on February 27<sup>th</sup>, 2006 from 5:00-6:30 pm at the School District offices.*

**3. Brentwood Bay Traffic Corridor Revitalization Project – Possible Local Service Area/Financing Report**

- 236.06        MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the Administrator be authorized, as deemed necessary, to outsource the Brentwood Bay Traffic Corridor Project – Possible Local Service Area/Financing Report to a maximum cost of \$3,000., with the cost to be charged to the overall project account.*  
                  CARRIED UNANIMOUSLY

**NEW BUSINESS/OTHER COMPETENT BUSINESS:**

**1. Councillor King Re: Density Bonuses – Housing**

Councillor King suggested that this matter be referred to the upcoming Official Community Plan Review/Update process for further discussion and consideration at that time.

- 237.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the Memorandum from Councillor King in regards to “Density Bonuses-Housing” be received, and referred to the upcoming Official Community Plan Review/Update process for further consideration.*  
                  CARRIED UNANIMOUSLY

**2. Proposed Date for Meeting with Advisory Planning Commission**

The Director of Planning & Building Services suggested that Council have an informal “Meet and Greet” on March 8<sup>th</sup>, 2006 at 6:30 pm, immediately prior to the Public Hearing.

- 238.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That Council agree to informally meet with the Advisory Planning Commission at 6:30 pm on March 8<sup>th</sup>, 2006 immediately prior to the Secondary Suite Bylaw Public Hearing.*  
                  CARRIED  
                  OPPOSED: COUNCILLORS GRAHAM AND KING

**CORRESPONDENCE (Action Required or Recommended):**

- 1. Municipal Finance Authority of BC (MFABC) Re: 2006 Financial Forum and Annual General Meeting – March 29 and 30, 2006** – Correspondence received February 2, 2006 from Allison Boyd, Executive Assistant – Municipal Finance Authority of BC Re: 2006 Financial Forum and Annual General Meeting – March 29 and 30, 2006;
- 2. Correspondence from the Union of BC Municipalities (UBCM):**
  - a) Memorandum received February 1, 2006 Re: Exploring Economic Development Options and Opportunities for Local Governments Conference, March 30 and 31, 2006 in Delta;
  - b) Memorandum dated February 8, 2006 Re: 2005 Resolutions;
  - c) Memorandum dated February 13, 2006 Re: BC Healthy Living Alliance, Call to Action on April 3, 2006;
  - d) Memorandum dated February 14, 2006 Re: Local Government Program Services (LGPS) Program Update;
- 3. Correspondence Pertaining to RCMP Funding Arrangements:**
  - a) City of Port Coquitlam to Prime Minister Stephen Harper, January 26, 2006;
  - b) City of Courtenay to Prime Minister, February 12, 2006;
- 4. Terasen Waterworks Re: Update on Future of Terasen Water and Utility Services** – Correspondence dated January 30, 2006 from Steve Little, Vice-President – Terasen Waterworks Re: Update on Future of Terasen Water and Utility Services;

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- 239.06            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR MASON  
*That the correspondence be received, and a copy be forwarded to the District's  
Community-at-Large representative on the Saanich Peninsula Water Commission  
and Wastewater Committee for information.*  
                      CARRIED UNANIMOUSLY
5. **Regional District of Kootenay Boundary Re: Voting Rules** – Correspondence dated January 31, 2006 from Gord De Rosa, Chair – Regional District of Kootenay Boundary Re: Voting Rules;
  6. **Vancouver Island Health Authority Re: Saanich Peninsula Hospital** – Correspondence dated January 31, 2006 from Howard Waldner, President and CEO – Vancouver Island Health Authority Re: Saanich Peninsula Hospital;
  7. **BC Landscape & Nursery Association Re: Partnership Approach to Pest Management Strategies – Fast Tracks Reduction of Risk from Pesticide Use** – Correspondence dated January 31, 2006 from Jane Stock, Executive Director – BC Landscape and Nursery Association Re: Partnership Approach to Pest Management Strategies – Fast Tracks Reduction of Risk from Pesticide Use;
  8. **Garry Oak Meadow Preservation Society Re: “Strategic Planning for our Urban Forests” Bulletin** – Email correspondence dated February 2, 2006 from Hal Gibbard, President – Garry Oak Meadow Preservation Society Re: “Strategic Planning for our Urban Forests” Bulletin;
  9. **Correspondence Pertaining to the Greater Victoria Film Commission:**
    - a) Annie Wong-Harrison, Owner/General Manager – National Car & Truck Rental, February 2, 2006
    - b) Dale L. Dyck, President – Hotel Association of Greater Victoria to City of Victoria, January 17, 2006;
  10. **Cowichan Green Community Re: Rural Air Quality Forum, February 23, 2006 in Duncan** – Email correspondence dated February 2, 2006 from Thomas Marek, Technical Director – Cowichan Green Community Society Re: Rural Air Quality Forum, February 23, 2006 in Duncan;
  11. **Ministry of Environment Re: Riparian Areas Regulation** – Correspondence dated February 3, 2006 from Nancy Wilkin, Assistant Deputy Minister of Environmental Stewardship Division – Ministry of Environment Re: Riparian Areas Regulation;
  12. **Provincial Emergency Program Re: Emergency Management Workshops for Elected Officials – 2006** – Correspondence dated February 3, 2006 and background information from Bob Bugslag, Executive Director - Provincial Emergency Program and from Richard Taylor, Executive Director – UBCM Re: Emergency Management Workshops for Elected Officials, 2006;
  13. **Community Council of Victoria Re: Quality of Life Challenge Decals and 2006 Awards** – Correspondence dated February 6, 2006 from Andrea Wilmot, Communications Coordinator – Quality of Life Challenge Re: Quality of Life Challenge Decals and 2006 Awards;
  14. **Copy of Correspondence from Minister of Community Services to Mr. Frank Towler and Co-Signers Re: Senanus Water Quality and Supply Issue** – Copy of correspondence from The Honourable Ida Chong, Minister of Community Services to Mr. Frank Towler and Co-Signers Re: Senanus Water Quality and Supply Issue;
  15. **Ministry of Health Re: Drinking Water Protection Act – Legal Obligations of Water Suppliers and Those Responsible for Waste Management** – Correspondence from The Honourable George Abbott, Minister of Health Re: Drinking Water Protection Act – Legal Obligations of Water Suppliers and Those Responsible for Waste Management;
  16. **BC Crime Prevention Association Re: Celebrity Golf Classic and Silent/Live Auction on May 31, 2006 in Langley** – Correspondence dated February 9, 2006 from Celine Lee, BC Crime Prevention Association Re: Celebrity Golf Classic and Silent/Live Auction on May 31, 2006 in Langley;

17. **Ministry of Agriculture and Lands Re: Agro-Tourism Marketing Caravan 2006 – February 27, 2006 in Nanaimo** – Email correspondence dated February 9, 2006 from Sue Gurdon, Office Manager – Ministry of Agriculture and Lands Re: Agro-Tourism Marketing Caravan 2006 – February 27, 2006 in Nanaimo;
  18. **BC Games Re: Application to Host 2008 BC Seniors Games** – Correspondence dated February 10, 2006 from Dave Cullen, President – BC Games Re: Application to Host 2008 BC Seniors Games;
  19. **Municipal Insurance Association of BC (MIABC)** – Risk Management Tidbits dated January 2006;
  20. **University of Victoria Re: Annual Review 2005** – Correspondence dated January 30, 2006 from David H. Turpin, President and Vice-Chancellor – University of Victoria Re: Annual Review 2005;
  21. **Association of Mineral Exploration BC (AMEBC) Re: 2006 AMEBC Photo Calendar** – Correspondence dated February 8, 2006 from Dan Jepsen, President and CEO – Association of Mineral Exploration BC (AMEBC) Re: 2060 AMEBC Photo Calendar;
  22. **Province of British Columbia Re: World Health Organization (WHO) Age-Friendly Urban Community Project** – Correspondence dated February 14, 2006 from the Province of British Columbia Re: World Health Organization (WHO) Age-Friendly Urban Community Project;
  23. **Minister of Economic Development Re: Guide for Business Opportunities in the 2010 Winter Games** – Correspondence dated January 12, 2006 from The Honourable Colin Hansen, Minister of Economic Development Re: Guide for Business Opportunities in the 2010 Winter Games;
  24. **Peninsula Recreation Commission** – Minutes of the Commission Meeting held on November 24, 2005;
  25. **Capital Regional District** – Minutes of the Board Meetings held on February 8, 2006;
- 240.06            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the above Item Nos. 1 to 25 be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Regular Council Meeting held on February 20, 2006 adjourned at 8:47 pm.*

Recorded by: Trish Flanders  
                  Municipal Clerk