

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, November 1, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ed Sykora, Director of Financial Services

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Email correspondence dated October 29th, 2004 from Randall Smith, 7320 Ridgedown Court, to be considered in conjunction with Item 2 (Agricultural Land Commission Re: Application for Construction of Portion of Ridgedown Road) under Section 7 - Correspondence (Action Required or Recommended);
- Email correspondence dated October 31st, 2004 from John King, 2180 Ridgedown Road, to be considered in conjunction with Item 2 (Agricultural Land Commission Re: Application for Construction of Portion of Ridgedown Road) under Section 7 - Correspondence (Action Required or Recommended);
- Correspondence dated October 27th, 2004 from Need Crisis and Information Line Re: 2005 Grant-in-Aid Application – Additional Information, to be considered in conjunction with Item 9 (Victoria Car Share Cooperative – 2005 Grant-in-Aid Application) under Section 7 - Correspondence (Action Required or Recommended);
- Correspondence October 30th, 2004 from Susan and Harry Olynyk, 904 Damelart Way Re: Lions Cove Property, to be considered in conjunction with Item 10 (Braunda Gustafson – Lions Cove Property) under Section 7 - Correspondence (Action Required or Recommended);
- Excerpt from PRC 2005 Budget, to be considered in conjunction with Item 2 - Peninsula Recreation Commission under Section 8 – Reports of Committees, Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions
- Council Liaison on Brentwood Bay/Mill Bay Ferry Issues, to be included as Item 2 under Section 12 – New Business/Other Competent Business;
- Town Hall Meeting on November 24th, 2004, to be included as Item 3 under Section 12 – New Business/Other Competent Business;
- Christmas Parades, to be included as Item 4 under Section 12 – New Business/Other Competent Business;

1246.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the Agenda for the Regular Council Meeting held on November 1, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

OPENING REMARKS:

Councillor Susan Mason displayed a framed certificate which was presented to the District at a recent luncheon hosted by Peninsula Community Services, in recognition of the District's strong leadership in the implementation of community programs and for fostering excellence in community services and outreach programs that help to strengthen the community.

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on October 18, 2004

Councillor Korol requested that the Minutes of the Regular Council Meeting held on October 18th, 2004 be amended on Page 7 (Item 3 - First Nations – Proposed 2004 Community to Community Forum under Regular Status Reports from Members of Council) to reflect that she was not in attendance at the Meeting.

- 1247.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILOR MASON
 That the Minutes of the Regular Council Meeting held on October 18, 2004 be adopted as amended.
 CARRIED UNANIMOUSLY

Minutes of the Special (Open) Council Meeting held on October 25, 2004

- 1248.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILOR GRAHAN
 That the Minutes of the Special (Open) Council Meeting held on October 25, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

PROPOSED CHANGE TO ORDER OF THE AGENDA:

- 1249.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the order of the agenda for the November 1st, 2004 Regular Council Meeting be amended to reflect that the 2005 Grants-in-Aid issue would be considered immediately following the Reports of the Standing Committees held on October 25th, 2004.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES: None.

RISE AND REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO: None.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None.

CORRESPONDENCE (Action Required or Recommended):

1. Hallmark Society Re: Annual Awards Night – May 3, 2005

- a) Correspondence dated October 13, 2004 from Helen Edwards, Administrative Director – Hallmark Society Re: Annual Awards Night – May 3, 2005.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1250.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and referred to the Central Saanich Heritage Commission for consideration and recommendation on any potential Award nominees.
 CARRIED UNANIMOUSLY

2. Agricultural Land Commission Re: Application for Construction of Portion of Ridgedown Road

- a) Correspondence dated October 5, 2004 from K.B. Miller, Chief Executive Officer – Agricultural Land Commission;
b) Email correspondence dated October 29th, 2004 from Randall Smith, 7320 Ridgedown Court; and
c) Email correspondence dated October 31st, 2004 from John King, 2180 Ridgedown Road.

The Agent, Mr. Danny Carrier of J.E. Anderson & Associates, gave an overview of the proposal to construct 200 m of paved roadway on the Ridgedown Road road allowance for the purpose of providing access to Lots 34 and 35.

A brief question and answer session took place.

Mr. Randall Smith, 7320 Ridgedown Court, advised that the proposal to develop this portion of the Ridgedown Road road allowance has stimulated significant discussion in the neighbourhood, and asked Council to clarify whether the road allowance would be developed into a full service road.

Mr. John King, 2180 Ridgedown Road, stated that he does not want this road allowance to connect Central Saanich Road and East Saanich Road, and asked Council for some guarantee that this would not occur.

Staff confirmed that the subject area is an undeveloped, dedicated road allowance and that the ALC Application is to construct a portion of the road allowance only.

Mr. Carrier confirmed that there is no intention to develop the road allowance as a connector road between Central Saanich and East Saanich Roads.

1251.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
 That the correspondence be received, and copies of the letters from the residents of Ridgedown Road expressing concerns in regards to the application be forwarded to the Agricultural Land Commission for information, with the Commission to be advised that the District is not supportive of the opening up of Ridgedown Road as a through traffic connector for vehicles travelling between Central Saanich Road and East Saanich Road.
 CARRIED UNANIMOUSLY

1252.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
 That the Commission be further advised that the District is supportive of the improvement of only that portion of Ridgedown Road which is the subject of the application, and to a minimum standard sufficient to permit fire and emergency vehicle access and access to private driveways.
 CARRIED UNANIMOUSLY

Councillor King questioned the feasibility of placing a covenant on the remainder of the road allowance to protect it from further development.

3. Brentwood Bay Old School Hall Society Re: Charitable Donations and Gifts Policy

- a) Correspondence dated October 2, 2004 from Sue Myerscough, President – Brentwood Bay Old School Hall Society Re: Charitable Donations and Gifts Policy.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

4. D Rowe Re: Letter of Thanks for Bike Lane Improvements on Lochside Drive

- a) Correspondence dated October 12, 2004 from Dwayne W. Rowe, 2345 Amelia Avenue Re: Letter of Thanks for Bike Lane Improvements on Lochside Drive.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

5. Ministry of Community, Aboriginal and Women's Services Re: Approval of Infrastructure Planning Grant Applications for Integrated Stormwater Management Plan Study for Hagan Creek and Sandhill Creek Catchment Areas

- a) Correspondence dated October 12, 2004 from The Honourable Murray Coell, Minister of Community, Aboriginal and Women's Services Re: Approval of Infrastructure Planning Grant Applications for Integrated Stormwater Management Plan Study for Hagan Creek and Sandhill Creek Catchment Areas.

The Administrator provided a brief overview of the correspondence from the Minister of Community, Aboriginal and Women's Services, which advised of the Ministry's approval of the District's Infrastructure Planning Grant Applications for Integrated Stormwater Management Studies for the Hagan Creek and Sandhill Creek Catchment Areas.

The correspondence was received for information without a motion.

6. Thrifty Foods Re: Intersection of Kirkpatrick/Butler and Keating Cross Road

- a) Correspondence dated October 13, 2004 from Laura McDonald, Executive Assistant – Thrifty Foods Re: Intersection of Kirkpatrick/Butler and Keating Cross Road.

The Administrator gave a brief overview of the correspondence from Thrifty Foods with respect to the traffic and pedestrian safety concerns in the Kirkpatrick/Butler Crescent and Keating Cross Road intersection, and advised that in Staff's opinion this particular intersection does not meet the criteria necessary to warrant signalization.

Ms. Laura McDonald, Executive Assistant – Thrifty Foods, addressed various vehicular traffic and pedestrian safety concerns at this particular intersection as noted in her correspondence, and asked that Council give consideration to installing a traffic light at this location.

During a brief discussion, Mayor Habkirk suggested that a signalized crosswalk, similar to the one installed by West Corporation on Keating Cross Road, may be a viable means of addressing this particular situation. Members of Council indicated a willingness to explore this option at some point in the future when the area is more fully developed.

1253.04

MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR HADDON

That the correspondence be received, and this matter be referred to the Chair of the Public Works, Transportation and Economic Development Committee for further discussion with Thrifty Foods and advice and/or recommendation to Council as considered necessary.

CARRIED UNANIMOUSLY

7. Central Saanich Police Association Re: Funding for Youth Initiatives – Permanent Skate Park Facility

- a) Correspondence dated October 15, 2004 from Dave Glancie, Vice-President – Central Saanich Police Association addressed to Trish Flanders, Municipal Clerk Re: Funding for Youth Initiatives – Permanent Skate Park Facility.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

8. CRD Regional Emergency Coordinators Commission Re: Hazmat Project – Joint Emergency Preparedness Program (JEPP) Grant Application

- a) Correspondence dated October 19, 2004 from Ken Neilson, Chair – CRD Regional Emergency Coordinators Commission Re: Hazmat Project – Joint Emergency Preparedness Program (JEPP) Grant Application.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

9. Correspondence Pertaining to 2005 Grant-in-Aid Applications

- a) Email Correspondence dated October 23, 2004 from Susan Belford, Victoria Car Share Co-operative (VCSC) Re: 2005 Grant-in-Aid Application;
- b) Correspondence dated October 27, 2004 from Jane Arnott, Administrative Director - Need Crisis and Information Line Re: 2005 Grant-in-Aid Application – Additional Information.

Ms. Susan Belford, Victoria Car Share Co-op, was in attendance at the meeting and described the VCSC's proposal to establish two car-sharing pods in Central Saanich, one in the Brentwood Bay area and the other in Saanichton, and asked for Council's consideration to supporting this endeavour.

It was noted that there was no representation from Need Crisis and Information Line in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

10. Correspondence Pertaining to Lions Cove Property

- a) Correspondence dated October 27, 2004 from Braunda Gustafson, Director of Home Port Housing Society and resident of #304 – 1196 Sluggett Road Re: Lions Cove Property; and
- b) Correspondence dated October 30th, 2004 from Susan and Harry Olynyk, 904 Damelart Way Re: Lions Cove Property

Ms. Braunda Gustafson, Director of Home Port Housing Society, addressed the contents of her correspondence with respect to current Life Lease housing arrangement at Lions Cove, and advised Council that she would prefer to have the property rezoned to permit "freehold" housing rather than market rental housing.

Ms. Susan Olynyk and Mr. Harry Olynyk, 904 Damelart Way, were in attendance at the meeting and advised that they would appreciate assistance from Council to resolve the challenges associated with the Life Lease housing arrangement at Lions Cove.

In discussion around the table, members of Council advised the letter writers that the District is considering various options including the possibility of rezoning the Lions Cove property, and that questions in this regard should be directed to the Planning Director. Councillor Thompson advised that he would be willing to further discuss this matter with the residents of Lions Cove at their convenience.

The correspondence was received for information without a motion.

REPORTS OF COMMITTEES:

Standing Committees:

Planning & Development Committee – October 25, 2004

- 1254.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 *That the Minutes of the Planning & Development Committee Meeting held on
 October 25, 2004 be adopted as circulated.*
 CARRIED UNANIMOUSLY

1. Lions Cove, 1196 Sluggett Road

1255.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That Staff be requested to proceed with the preparation of the necessary Rezoning Bylaw, including amendments to the Housing Agreement if deemed necessary, to permit the Lions Cove property located at 1196 Sluggett Road to be used for housing on either a fee-simple or rental basis, and, subject to further consultation and confirmation of details with the Municipal Solicitor, final adoption of the Rezoning Bylaw be conditional upon the proceeds from the eventual sales of the units (50% of the difference between what the property owner paid for the unit and the final selling price) being deposited to an appropriate Housing Trust Fund for affordable housing projects elsewhere in the community, and with a suitable external agency to be established to administer the mechanics of the scheme.

BEFORE THE QUESTION WAS CALLED, it was

1256.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That the foregoing motion be amended to include "e.g." before the words "50% of the difference" where it appears in the motion.

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
THE AMENDING MOTION CARRIED UNANIMOUSLY

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED
THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

2. Agricultural Land Commission Application for Non-Farm Use, 2933 McIntyre Road

1257.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated August 30, 2004 entitled "Agricultural Land Commission Application for Non-Farm Use, 2933 McIntyre Road" be received, and Council decline to forward the application to the Agricultural Land Commission for further consideration, and Staff be requested to undertake appropriate enforcement proceedings as required.
CARRIED UNANIMOUSLY

3. R Baidwan Re: 7010 Island View Place – Request for Amendment of Covenant

1258.04 **** DEFEATED ****
MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR HADDON
That Council not support the request that the building covenant for 7010 Island View Place be amended to allow the proposed 225 square foot addition to the rear lower level of the dwelling.
MOTION DEFEATED
OPPOSED: COUNCILLORS GRAHAM, HADDON, MASON & THOMPSON

1259.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR KING
That the foregoing motion be reconsidered.
CARRIED
OPPOSED: COUNCILLORS GRAHAM AND MASON

1260.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR KOROL
That Council not support the request that the building covenant for 7010 Island View Place be amended to allow the proposed 225 square foot addition to the rear lower level of the dwelling.
CARRIED
OPPOSED: COUNCILLORS GRAHAM, MASON AND THOMPSON

4. Proposed Rezoning and Development Permit Application for 7601 East Saanich Road

- 1261.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memoranda dated October 18, 2004 entitled "Proposed Rezoning and Development Permit Application for 7601 East Saanich Road", and dated October 15, 2004 entitled "Proposed Zoning Bylaw Amendment for Parking Regulations for Seniors' Housing" be received, and:
1. *Staff be instructed to proceed with the preparation of the necessary Land Use Bylaw amendment for the proposed seniors' assisted 68-unit rental housing project at 7601 East Saanich Road by rezoning the site from Medium Lot Single-Family (R-1M) Zone to a new Residential Institutional (RP-2) Zone with a parking ratio of 0.6 per dwelling unit;*
 2. *the Bylaw be referred to a future Regular Council Meeting for consideration of the necessary readings and referral to a Public Hearing to be held on November 29, 2004 at 7:00 pm;*
 3. *it be indicated to the Applicant that final approval of the Development Permit for the proposed three-storey residential development will be subject to:*
 - *submission of a detailed landscape plan,*
 - *submission of a materials board to indicate proposed exterior finishes and colours, and*
 - *any other changes/information on the Development Permit details as requested by Council*
 4. *the Applicant be requested to pay special attention to perimeter landscaping and screening so as to mitigate the visual impact from adjacent roadways of the proposed three-storey residential structure; and*
 5. *the Applicant be further requested to provide an appropriate enclosed space or sunroom along the south side of the development so as to provide for enjoyment of sunlight by the residential occupants.*

CARRIED UNANIMOUSLY

- 1262.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That as a further condition for final approval of the Development Permit the Applicant be required to undertake a Traffic Impact Study to address the following traffic concerns and issues:
- *ingress and egress from the site and safe site distances;*
 - *the BC Transit bus stop that currently fronts this property; and*
 - *pedestrian needs/crossing facility.*

CARRIED UNANIMOUSLY

- 1263.04 **** DEFEATED ****
 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
That the Traffic Impact Study also be required to address the issue of a bike lane on East Saanich Road.
MOTION DEFEATED
OPPOSED: MAYOR HABKIRK, COUNCILLORS GRAHAM, HADDON AND THOMPSON

5. Development Permit Application for New Signage for 6670A Butler Crescent

- 1264.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated October 18, 2004 entitled "Development Permit Application for New Signage for 6670A Butler Crescent" be received, and Council authorize the issuance of a Development Permit for a new fascia sign to be located at 6670A Butler Crescent.
CARRIED UNANIMOUSLY

1265.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KING
That the issue of appropriate innovative ideas and mechanisms to reduce light pollution particularly from commercial establishments be referred to a future Committee Meeting for further discussion.
CARRIED UNANIMOUSLY

6. Proposed Rezoning Application, Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road

1266.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated October 19, 2004 entitled "Proposed Rezoning Application, Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road" be received, and:

1. *Staff be instructed to proceed with the preparation of the necessary Land Use Bylaw amendment for the four properties on the southeast corner of Keating Cross Road and West Saanich Road to change the land use designations from the Service Station Commercial (C-4) Zone and the Rural Estate (RE-2) Zone to the recently updated Tourist Commercial (C-5) Zone; and*
2. *the Bylaw be referred to a future Regular Council Meeting for consideration of the necessary readings and referral to a Public Hearing to be held on November 29, 2004 at 7:00 pm.*

CARRIED
OPPOSED: COUNCILLOR KING

1267.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KOROL
That it be indicated to the Applicant that final approval of the Development Permit for the proposed hotel development will be subject to the following conditions:

- (a) *Submission of a final detailed landscape plan and deposit of 125% of estimated costs;*
- (b) *Professional engineering analysis and security deposit to cover all Engineering requirements including sewer, water and drainage services as well as roadway improvements to the Keating Cross and West Saanich Roads' intersection and median/island treatments on both frontages as well as road dedication;*
- (c) *Building is to be sprinklered;*
- (d) *No free-standing sign(s) to be allowed; and*
- (e) *A restrictive covenant registered on the property restricting the development to that as shown on the approved Development Permit.*
- (f) *the registration of an appropriate covenant on title to alert future buyers of the property on the nature of the agricultural uses which are taking place on adjoining properties;*
- (g) *the provision of a bus shelter in an appropriate location in consultation with BC Transit;*
- (h) *subject to further consultation and approval of details with the Municipal Solicitor, the registration of an appropriate covenant or legal undertaking to prohibit the operation of a liquor primary license facility on the site, and/or the conversion of the existing food primary liquor license for Smitty's Restaurant to a liquor primary license, without the prior approval of the Municipal Council; and*

(i) *subject to further clarification and confirmation of the necessary details in consultation with the Applicant, the possible certification of the project as a Leadership in Energy and Environmental Design (LEED) approved project.*

BEFORE THE QUESTION WAS CALLED, it was

1268.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That section (h) in the foregoing motion be considered seriatim.
CARRIED UNANIMOUSLY

1269.04 **** DEFEATED ****
MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That section (h) be amended to read as follows:

“(h) subject to further consultation and approval of details with the Municipal Solicitor, the District investigate the registration of an appropriate covenant or legal undertaking to prohibit the operation of a liquor primary license facility on the site, and/or the conversion of the existing food primary liquor license for Smitty’s Restaurant to a liquor primary license, without the prior approval of the Municipal Council.”

MOTION DEFEATED

OPPOSED: MAYOR HABKIRK, COUNCILLORS HADDON, KING AND KOROL

THE QUESTION WAS CALLED ON THE MAIN MOTION

THE MAIN MOTION CARRIED

OPPOSED: COUNCILLOR GRAHAM

Parks & Facilities Committee – October 25, 2004

1270.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR KOROL
That the Minutes of the Parks & Facilities Committee Meeting held on October 25, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Development of a Permanent Skate Park Facility Within Central Saanich

1271.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated October 19, 2004 entitled “Development of a Permanent Skate Park Facility Within Central Saanich” be received, and Staff be requested to coordinate an initial meeting of the Central Saanich Lions Club, and other interested persons, to discuss development of a permanent skate park facility.
CARRIED UNANIMOUSLY

1272.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That a meeting of the Ad Hoc Skate Park Committee and School District No. 63 Board and Staff representatives be arranged for the purpose of exploring what opportunity there may be for developing a skate park on school grounds within Central Saanich.
CARRIED UNANIMOUSLY

2. Greater Victoria Public Library (GVPL) Re: 2005 Provisional Budget and Proposed Sunday Openings at Central Saanich Library Branch

- 1273.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That the materials from Councillor Graham pertaining to the Greater Victoria Public Library's 2005 Provisional Budget and its implications for proposed Sunday openings at the Central Saanich Library Branch be received for information, and Councillor Graham be requested to continue to advocate for Sunday openings at the Central Saanich Library Branch, however he be further requested to communicate Council's support for maintaining the projected GVPL budget increase at a maximum of 4.9%.
CARRIED UNANIMOUSLY

2005 Grants-in-Aid

1. Resolution No. 1200.04 – Follow-up Memorandum from the Chair of the Administration & Finance Committee Re: Recommendations for 2005 Grants-in-Aid

- a) Memorandum dated October 25, 2004 from Councillor Chris Graham Re: 2005 Grants-in-Aid; and
b) Memorandum October 7, 2004 from the Director of Financial Services (previously received at the October 18th, 2004 Regular Council Meeting).

Councillor Graham gave a comprehensive overview of his Memorandum in regards to his various recommendations for the allocation of grants-in-aid for the year 2005, and a lengthy discussion took place with respect to the two options as presented in the Memorandum.

- 1274.04 **** DEFEATED ****
MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR KOROL
That Council establish September 10th as the Permissive Tax Exemption and Grant-in-Aid application deadline, and this information be posted to the website and advertised annually in the Peninsula Review two weeks before the deadline.

BEFORE THE QUESTION WAS CALLED, a brief discussion took place in regards to the conflicting dates between the District's Grant-in-Aid Policy and the July 8, 2004 reminder letter that was mailed out to the previous years' grant-in-aid applicants.

THE QUESTION WAS THEN CALLED ON THE MOTION.

MOTION DEFEATED

OPPOSED: MAYOR HABKIRK, COUNCILLORS HADDON, KING, KOROL, MASON AND THOMPSON

- 1275.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR HADDON
That Council approve the following Grants-in-Aid for the year 2005:
- | | |
|--|----------------|
| <i>Central Saanich Lions Field</i> | <i>\$3,200</i> |
| <i>Boys and Girls Club</i> | <i>20,000</i> |
| <i>Silver Threads</i> | <i>2,500</i> |
| <i>Peninsula Community Services – Seniors</i> | <i>2,500</i> |
| <i>Peninsula Community Services – Youth</i> | <i>5,000</i> |
| <i>Navy League (Saanich Peninsula Branch)</i> | <i>500</i> |
| <i>Brentwood Revitalization Committee</i> | <i>2,600</i> |
| <i>School District No. 63 (Saanich)</i> | <i>8,292</i> |
| <i>Community Arts Council of Saanich Peninsula</i> | <i>350</i> |
| <i>Peninsula Stroke and Recovery Centre</i> | <i>250</i> |

and further consideration of the application from the Central Saanich and District Fastpitch Association be postponed to a future Council or Committee Meeting.

CARRIED

OPPOSED: COUNCILLORS KING AND KOROL

1276.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR HADDON
That Council establish September 10th as the annual deadline for submission of Property Tax Exemption and Grant-in-Aid Applications, and this information be posted to the website and advertised annually in the Peninsula News Review two weeks prior to the deadline.

BEFORE THE QUESTION WAS CALLED, it was

1277.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON
That the foregoing motion be amended by deleting the words "September 10th" where it appears in the motion and substituting with the words "the close of business on the third Friday in September".

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
THE AMENDING MOTION CARRIED UNANIMOUSLY

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED
THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

1278.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR HADDON
That a standardized application form be developed to aid Council and the Applicants to verify that the request is consistent with existing policy.
CARRIED UNANIMOUSLY

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Councillor Graham provided a brief verbal status update on recent Hazmat Project discussions at the CRD table. Mayor Habkirk briefly reported on the proposed water extensions in Sooke, the Regional Context Statement prepared by the District of Oak Bay, and the CRD Travel Choices Strategy.
2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk referred to the late distribution of the PRC 2005 Budget information, and a discussion took place in regards to the proposed PRC core budget increase of 4.89% and the resulting budget implications to the District.
3. **First Nations** – Councillor King provided a brief update on the current status of the Community to Community Forum and the challenges he has faced with coordinating suitable dates for the Forum prior to year end. He suggested that the Consultant indicate his availability in early 2005, and that Staff assist with the scheduling of the proposed Forum.

1279.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That Staff be requested to obtain, from the Consultant who has been short-listed to facilitate the Community to Community Forum, appropriate dates in January and February of 2005 when the Consultant would be available to facilitate two mid-week sessions as generally proposed, and these dates be circulated to the Tsawout and Tsartlip First Nations with the request that they advise of their availability and preferred dates for the event, and with this information to be brought back to Council for consideration of final approval to proceed.
CARRIED UNANIMOUSLY

4. **Parks Projects** – Councillor Haddon provided a brief verbal update on the following Parks projects:

Alexander Playfield Improvement Project

- refinement of the field closure standards was discussed at a recent meeting of the Peninsula Soccer and Baseball Associations;

Saanichton Green Improvement Project

- preparation of a refined design plan is underway, with an anticipated presentation to Council on November 22, 2004;

Newman Farm

- a meeting of the Newman Farm Working Group was held on October 29, 2004;
- two members of the Working Group have volunteered to assist Councillor Thompson with a display of the Newman Farm for the Town Hall Meeting on November 24, 2004;
- progress is being made on the Terms of Reference for Preparation of a Management Plan for Newman Farm;

Butterfield Gardens Restoration

- a work party to remove invasive plants (English ivy and daphne) is scheduled to be held on Sunday, November 7, 2004.

STAFF MEMORANDA AND REPORTS:

1. Development Variance Permit Application – 6456 Rey Road

- a) Staff Memorandum dated September 16, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application – 6456 Rey Road (previously received at the September 27th, 2004 Planning & Development Committee Meeting);
- b) Council Motion adopted on October 4, 2004 in regards to this application;
- c) Notice sent to adjacent property owners dated October 14, 2004; and
- c) Correspondence received pertaining to this application: None.

The Administrator provided a brief overview of the process taken to date with respect to the Development Variance Permit Application for 6456 Rey Road.

The Applicant, Mr. Danny Carrier of J.E. Anderson & Associates, was in attendance at the meeting and advised that he had no comments to offer at this time.

There were no comments from the public in attendance at the meeting.

1280.04 **MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON**
That Council authorize the issuance of a Development Variance Permit in connection with the proposed subdivision of Lot 1, Sections 15 and 16, Range 4 East, South Saanich District, Plan VIP48663 (6456 Rey Road) to vary the engineering subdivision standards required by Bylaw with respect to:

- *the road allowance width on Bella Vista Drive from 20 m to 18 m;*
- *the road width on Bella Vista Drive from 13 m to 11 m.*

CARRIED UNANIMOUSLY

2. Development Variance Permit Application – 1043 & 1051 Verdier Avenue (Duo Consultants)

- a) Staff Memorandum dated September 21, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application – 1043 & 1051 Verdier Avenue (previously received at the September 27th, 2004 Planning & Development Committee Meeting);
- b) Council Motion adopted on October 4, 2004 in regards to this application;
- c) Notice sent to adjacent property owners dated October 14, 2004; and
- d) Correspondence received pertaining to this application: None.

The Administrator provided a brief overview of the process taken to date with respect to the Development Variance Permit Application for 1043 and 1051 Verdier Avenue.

The Director of Planning & Building Services provided an overview of the requested variances (minimum lot frontage requirements) that are proposed for the proposed three lots. She recommended that, although the proposed three dwellings meet the

regulations of the Land Use Bylaw with respect to height and design, this aspect of the application process should be reviewed.

Mr. Bernie Kaercher, Architect, stated that the height and roof pitch of the proposed dwellings conform to the Land Use Bylaw regulations, and in this regard noted that other dwellings in the neighbourhood exceed what is being proposed in this application.

Mr. Jim Townley, 1057 Verdier Avenue, commented on the proposed height of the three dwellings and expressed concern that his adjacent residence would appear extremely small by comparison, and asked Council to review this particular component of the proposal.

Ms. C Meyers, 1033 Verdier Avenue, also voiced concern with the potential massive appearance of these proposed dwellings adjacent to her home.

In discussion around the table, members of Council noted that the application meets the requirements of the Housing Infill Guidelines and that although the requested variances do not relate to building height, the overall scale and design of the proposal is not consistent with the neighbourhood. In this regard, it was agreed that the height and roof pitch component of the proposal should be revisited.

- 1281.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
That further consideration of the issuance of a Development Variance Permit in connection with the proposed subdivision of Lot B, Section 10, Range 1 West, South Saanich District, Plan 28789, and Lot 1, Section 12, Range 12 West, South Saanich District, Plan 29297 (1043 and 1051 Verdier Avenue) be postponed to the Regular Council Meeting to be held on December 6th, 2004 in order to afford the Applicant the opportunity to consider and respond to the comments and concerns raised at the Meeting by neighbours and Council members particularly in regards to the scale and design of the proposed dwellings.
 CARRIED UNANIMOUSLY

3. Rezoning Bylaw No.1502 – 1265 Greig Avenue and 1300 Benvenuto Avenue

- a) Staff Memorandum dated October 13, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Rezoning Bylaw No. 1502 – 1265 Greig Avenue and 1300 Benvenuto Avenue.

The Director of Planning & Building Services gave a brief overview of the Staff Memorandum pertaining to the rezoning of properties located at 1265 Greig Avenue and 1300 Benvenuto Avenue.

- 1282.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated October 13, 2004 entitled "Rezoning Bylaw No. 1502 – 1265 Greig Avenue and 1300 Benvenuto Avenue" be received for information and the contents noted, and Bylaw No. 1502 be considered for final adoption under the Bylaws section of the agenda.
 CARRIED UNANIMOUSLY

BYLAWS:

- 1. "Central Saanich Land Use Bylaw Amendment Bylaw No. 1502, 2004"** [To Rezone the Southern Portion of the Properties Located at 1300 Benvenuto Avenue and 1265 Greig Avenue to Rural Estate (Variable Lot Size) RE-4 Zone, and to Amend the A-2 Zoning for the Northern Portions of the Lots Located at 1300 Benvenuto Avenue and 1265 Greig Avenue to Indicate the Minimum Lot Sizes for these Two Parcels at 1.0 and 0.7 ha respectively]

- 1283.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1502, cited as "Central Saanich Land Use Bylaw Amendment Bylaw No. 1502, 2004" be reconsidered, finally passed and adopted by Council.
 CARRIED UNANIMOUSLY

UNFINISHED BUSINESS: None.

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Closure of Municipal Offices (Christmas Holiday Season)

The Administrator overviewed the dates for the proposed closure of the Municipal Hall offices (excluding Police, Fire and the Public Works Yard) during the 2004 holiday season (December 27th and 28th, 2004 and January 3rd, 2005).

1284.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR GRAHAM
 That Council approve the proposed closure of the Central Saanich Municipal Hall offices (excluding Police, Fire and the Public Works Yard) from 12:00 noon on December 24th, 2004 until Monday, January 3rd, 2005 inclusive, re-opening on Tuesday, January 4th, 2005.
 CARRIED UNANIMOUSLY

At 9:55 pm, Councillor Haddon took her leave from the meeting at 9:55 pm.

2. Council Liaison on Brentwood Bay/Mill Bay Ferry Issues

Mayor Habkirk inquired if any members of Council would be interested in volunteering their time to deal with issues related to the Brentwood Bay/Mill Bay Ferry.

1285.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
 That Councillor Mason be designated as Council Liaison to deal with issues related to the Brentwood Bay/Mill Bay Ferry.
 CARRIED UNANIMOUSLY

3. Town Hall Meeting on November 24th, 2004

During a brief discussion, it was agreed that the theme for the upcoming Town Hall Meeting would focus on community heritage, with particular attention on the Central Saanich Heritage Commission and the Newman Farm.

4. Christmas Parades

Councillor Mason requested Council's endorsement for the District's participation in the 2004 Sidney Christmas Parade on November 28th, 2004 and the Island Equipment Owners' Association 2004 Christmas Truck Light Show and Food Drive on December 11th, 2004. She further requested that Municipal Yard Staff be permitted to work in the parade float during regular business hours, with the stipulation that in doing so the regular service levels provided by the Yard would not change.

1286.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Council endorse the District's participation in the 2004 Sidney Christmas Parade to be held on November 28th, 2004 and the Island Equipment Owners' Association 2004 Christmas Truck Light Show and Food Drive to be held on December 11th, 2004, and Municipal Yard Staff be authorized to assist in the production of the necessary float(s) subject to the Municipal Engineer being satisfied that there will be no appreciable change in the regular service levels provided through the Yard operations.
 CARRIED UNANIMOUSLY

5. Rezoning of 1265 Greig Avenue and 1300 Benvenuto Avenue, and Proposed Acquisition of Property to Extend into Oak Haven Park

Dr. David A. Boag, 6746 Amwell Drive referred to his previous correspondence which suggested that the two lots which were created through the rezoning and subdivision of properties located at 1265 Greig Avenue and 1300 Benvenuto Avenue be acquired by the District for the purpose of extending Oak Haven park down the steep slope to Benvenuto Avenue. Mayor Habkirk encouraged Dr. Boag to further discuss this matter with Councillor Haddon and Municipal Staff.

CORRESPONDENCE (Receive for General Information):

1. **Copy of Correspondence from Town of View Royal to British Columbia Lottery Corporation Re: View Royal Casino** – Copy of correspondence dated October 5, 2004 from Mayor Graham Hill, Town of View Royal to Vic Poleschuk, President and CEO - British Columbia Lottery Corporation Re: View Royal Casino;
2. **Copy of Correspondence from L Pugh to Peninsula Streams Re: Watercourse on Property Located at 6895 Wallace Drive** – Copy of correspondence dated October 6, 2004 from Lorna G. Pugh, 6895 Wallace Drive to Ian Bruce, Peninsula Streams Re: Watercourse on Property Located at 6895 Wallace Drive;
3. **Minister of Children and Family Development Re: Foster Family Month – October 2004** – Correspondence dated October 7, 2004 from The Honourable Stanley Hagen, Minister of Children and Family Development Re: Foster Family Month – October 2004;
4. **Pitch-In British Columbia Re: 2004 Pitch-In Week Campaign in BC – April 18 to 24, 2005** – Correspondence dated October 8, 2004 from Brent King, Program Manager – Pitch-In British Columbia Re: 2004 Pitch-In Week Campaign in BC – April 18 to 24, 2004;
5. **Social Planning and Research Council of British Columbia (SPARC) Re: “Social Planning Contacts for British Columbia” Publication** – Correspondence dated October 12, 2004 from Nancy Henderson, Executive Director – Social Planning and Research Council of British Columbia (SPARC) Re: “Social Planning Contacts for British Columbia” Publication;
6. **Correspondence from the City of Port Moody:**
 - a) Correspondence dated October 13, 2004 from Gerry van der Wolf, City Clerk – City of Port Moody Re: Youth Sports Resolution;
 - b) Correspondence dated October 13, 2004 from Mayor Joe Trasolini, City of Port Moody Re: BC Government and Service Employees’ Union Local 603 – Two Year Welfare Limits;
7. **The Truck Loggers Association Re: Annual Convention & Trade Show – January 19 to 21, 2005 in Vancouver** – Correspondence dated October 19, 2004 from Jim Girvan, Executive Director – The Truck Loggers Association Re: Annual Convention & Trade Show – January 19 to 21, 2005 in Vancouver;
8. **Royal Roads University Re: Local Government Leadership Successful Community Partnerships Workshop, November 29 to December 1, 2004** – Correspondence dated October 20, 2004 from Teija Wakeman, Program Liaison – Royal Roads University Re: Local Government Leadership Successful Community Partnerships Workshop, November 29 to December 1, 2004;
9. **Correspondence Pertaining to the Closure of the Crystal Gardens:**
 - a) Copy of Correspondence dated October 20, 2004 from The Honourable Murray Coell, Minister of Community, Aboriginal and Women’s Services to Town of View Royal;
 - b) Copy of Correspondence dated October 21, 2004 from The Honourable Murray Coell, Minister of Community, Aboriginal and Women’s Services to City of Colwood, October 21, 2004;
10. **Correspondence from B & L Ritchie:**
 - a) Email correspondence dated October 20, 2004 from Bob Ritchie, Qualicum Beach Re: Lottery Launches Online Play and Purchase;
 - b) Email correspondence dated October 26, 2004 from Bob Ritchie, Qualicum Beach re: BC Hydro Thermal Plant at Duke Point;
11. **Municipal Finance Authority of British Columbia (MFABC) Re: MFABC Fall 2004 Debenture Issue** – Correspondence received October 21, 2004 from Chair Frank Leonard, MFABC Re: MFABC Fall 2004 Debenture Issue;

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12. **Town of Lake Cowichan Re: Sooke - Port Renfrew - Lake Cowichan Route Link Meeting, November 19, 2004** – Fax correspondence dated October 20, 2004 from Roni-Lee Roach, Executive Secretary – Town of Lake Cowichan Re: Sooke – Port Renfrew – Lake Cowichan Route Link Meeting on November 19, 2004;
13. **Royal Roads University Foundation Re: “InRoads Community Report”** – Correspondence dated October 22, 2004 from Sharon Gillean, Executive Director – Advancement and Corporate Relations – Royal Roads University Foundation Re: “InRoads Community Report”;
14. **House of Commons Canada Re: 2004 Report Entitled “Fraser River Sockeye Escapement Crisis: Review of Possible and Provable Causes in Aid of a Judicial Inquiry”** – Correspondence dated October 22, 2004 from MP John Cummins Re: 2004 Report entitled “Fraser River Sockeye Escapement Crisis: Review of Possible and Provable Causes in Aid of a Judicial Inquiry”;
15. **L Hopkins Re: Federation of Canadian Municipalities (FCM) Land Management Workshop – November 17, 2004 in Vancouver** – Email correspondence dated October 25, 2004 from Lindsay Hopkins, Project Officer – Federation of Canadian Municipalities Re: FCM Land Management Workshop – November 17, 2004 in Vancouver;
- 1287.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
That the correspondence be received, and the Administrator be authorized, if determined feasible, to attend the Workshop and make the appropriate presentation on behalf of the District.
 CARRIED UNANIMOUSLY
- 1288.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That Councillor King be authorized to attend the Workshop subject to all necessary travel to be undertaken in one day with no overnight accommodation to be provided.
 CARRIED UNANIMOUSLY
16. **Capital Regional District** – Minutes of the CRD Board Meeting held on October 13, 2004;
- 1289.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
That the above Item Nos. 1 to 16 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on November 1, 2004 adjourned at 10:16 pm.

Allison Habkirk
Mayor

Trish Flanders
Municipal Clerk

Recorded by: Trish Flanders
Municipal Clerk