

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, October 17, 2005 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors Graham, King, Korol and Mason
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ed Sykora, Director of Financial Services

ABSENT: Councillors: Haddon, Thompson

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Correspondence from Cathy Weston, 8011 Polo Park Crescent Re: Resolution No. 1156.05 Re: Island View Golf Centre – Errant Golf Balls, to be included with Item 1 under Section 3 – Business Arising from the Minutes;
- Correspondence from Murray Langdon, Facilitator of School District No. 61 Community Task Force, and Mark McLaughlin, President of Crystal Meth Victoria Society Re: School District No. 63 Community Task Force, to be included with Item 2 under Section 6 – Presentations/Petitions and Delegations;
- Correspondence from Ron Kubek, 1085 Clarke Road Re: Request for Water Connection – 1185 Benvenuto Avenue, to be included with Item 1 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Des Bazett of Vic Davies Architect (2003) Ltd. Re: 7173 West Saanich Road (proposed renovation and addition), to be included with Item 1 under Section 9 – Staff Memoranda and Reports;
- Correspondence from Dave Sinclair, President of the South Vancouver Island Zone Housing Society, Re: Year 2006 Property Tax Exemptions, to be included with Item 4 under Section 9 – Staff Memoranda and Reports;

1214.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Agenda for the Regular Council Meeting held on October 17, 2005 be approved as amended.
 CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on September 19, 2005

The Administrator referred to Resolution No. 1130.05 pertaining to the discussion regarding the Water Main Extension Application for 1130 Benvenuto Avenue, and confirmed that his written notes accurately reflect the manner in which this issue was recorded.

1215.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Regular Council Meeting held on September 19, 2005 be approved as circulated.
 CARRIED UNANIMOUSLY

Minutes of the Regular Council Meeting held on October 3, 2005

1216.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Regular Council Meeting held on October 3, 2005 be approved as circulated.
 CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 7:08 pm. Councillor Graham stated that a member of his family has a business interest with Island View Golf Centre.

BUSINESS ARISING FROM THE MINUTES:

1. Resolution No. 1156.05 Re: Island View Golf Centre – Errant Golf Balls

- a) Correspondence dated October 17, 2005 from Cathy Weston, 8011 Polo Park Crescent Re: Resolution No. 1156.05 Re: Island View Golf Centre – Errant Golf Balls.

A brief discussion took place in regards to the issue of delivering the errant golf balls from the Island View Golf Centre which have been collected on the adjacent Silver Rill Farm during the past year be delivered to the Agricultural Land Commission.

It was noted that Ms. Cathy Weston was not in attendance at the meeting to address her correspondence.

1217.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That a letter be written to the Agricultural Land Commission (ALC) requesting that the Commission attend a meeting involving representatives from the District and the owners of Silver Rill Farm to discuss the detrimental impact that the Island View Golf Centre has had on their farming operation and to determine an appropriate course of action to resolve the various issues.
CARRIED UNANIMOUSLY

1218.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That in the aforementioned correspondence to the ALC the Commission be provided with a copy of the correspondence from Ms. Cathy Weston.
CARRIED UNANIMOUSLY

RISE & REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Dr. David A. Boag, 6746 Amwell Drive, questioned the practicality of registered covenants on residential properties which are difficult to enforce, noting that the intent of many covenants are not adhered to by developers and residents (citing the Greig Court covenant as an example). He inquired into the status of a covenant for the new strata development at Hagan Road and Wallace Drive and advised that some Pacific Dogwood trees on the site have already been removed. Dr. Boag questioned if the trees and vegetation on this site will be protected through a covenant.

The Director of Planning & Building Services acknowledged Dr. Boag's concerns and advised him that the District has recommended the retention of Garry Oak and other trees on this site.

PRESENTATIONS/PETITIONS AND DELEGATIONS:

1. Municipal Information Systems Association (MISA) Re: Joint Website Project

Mr. Jerry Matte, President of the Municipal Information Systems Association of BC (MISABC), advised Council that the Joint Website Project involving the three Peninsula Municipalities was given special recognition at the recent MISABC Annual Conference, and in this regard he presented to the District of Central Saanich a "2005 People's Choice Award" for "The Best Application of Information Technology in Local Government".

Members of Council thanked Mr. Matte for his presentation.

The presentation was received for information without a motion.

2. Crystal Meth Victoria Society Re: School District No. 63 Community Task Force

- a) Correspondence dated October 14, 2005 from Murray Langdon, Facilitator of School District No. 61 Community Task Force, and Mark McLaughlin, President of Crystal Meth Victoria Society Re: School District No. 63 Community Task Force.

Mr. Mark McLaughlin, representing the Crystal Meth Victoria Society, was in attendance at the meeting and gave an informational presentation on the "Community Campaign" against Crystal Meth and the proposed School District No. 63 Community Task Force. During his presentation, Mr. McLaughlin advised that the proposed Task Force would aim to combat the manufacture, trafficking and use of Crystal Meth, and to coordinate community resources to provide support for addicts and their families. He further advised that the proposed Task Force would partner with other government agencies, police departments, community organizations and the media to develop and implement "education, enforcement and treatment" action plans. Mr. McLaughlin encouraged Council to support the development of a Task Force in School District No. 63 and requested financial support for this initiative.

In discussion around the table, Mr. McLaughlin was advised that the deadline for 2006 grants-in-aid had expired on September 16th, 2005, and recommended that his informational materials be forwarded to the Central Saanich Police Board for information and appropriate action.

- 1219.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
 That the correspondence and presentation materials be received for information, and a copy of all materials be forwarded to the Central Saanich Police Board for its information and action as deemed appropriate.
 CARRIED UNANIMOUSLY

CORRESPONDENCE (Action Required or Recommended):

1. R Kubek Re: Request for Water Connection – 1185 Benvenuto Avenue

- a) Correspondence (2 letters) dated October 6 and 13, 2005 from Ron Kubek Re: Request for Water Connection at 1185 Benvenuto Avenue.

Mr. Ron Kubek was in attendance at the meeting and briefly addressed the request for a water line connection to the property located at 1185 Benvenuto Avenue.

The Administrator advised that the Saanich Peninsula Water Commission does not supply water to individual customers; however, a request from the District for a water connection at this location may be considered by the Commission.

- 1220.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to the Saanich Peninsula Water Commission for consideration and further discussion with the District on appropriate options, with the Commission to be advised of Council's support in principle for the requested connection.
 CARRIED UNANIMOUSLY

2. Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues Re: Integrated Stormwater Management Program Study Grant – McHugh Creek Catchment Area

- a) Correspondence dated September 23, 2005 from The Honourable Ida Chong, Minister of Community Services and Minister Responsible for Seniors' and Women's Issues Re: Integrated Stormwater Management Program Study Grant – McHugh Creek Catchment Area.

- 1221.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to Staff for action as deemed appropriate.
 CARRIED UNANIMOUSLY

3. J Creviston Re: Proposed Panorama Leisure Centre Renovation Project and West Saanich School Restoration Project

- a) Email correspondence dated October 5, 2005 from John Creviston, 866 Verdier Avenue Re: Proposed Panorama Leisure Centre Renovation Project and West Saanich School Restoration Project.

It was noted that the letter writer was not in attendance at the meeting to address his correspondence.

1222.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and referred to Staff for action as deemed appropriate.
 CARRIED UNANIMOUSLY

4. J Burton Re: Development Permit and Development Variance Permit for Anglers' Anchorage Marina

- a) Correspondence dated October 7, 2005 from James W. Burton, Anglers' Anchorage Marina Re: Development Permit and Development Variance Permit for Anglers' Anchorage Marina.

It was noted that the letter writer was not in attendance at the meeting to address his correspondence.

1223.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received for information and the contents noted.
 CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees:

Planning & Development Committee – October 11, 2005

1224.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
 That the Minutes of the Planning & Development Committee Meeting held on October 11, 2005 be approved as circulated.
 CARRIED UNANIMOUSLY

1. Development Variance Permit – 8129 West Saanich Road

1225.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
 That the Staff Memorandum dated October 4, 2005 entitled "Development Variance Permit – 8129 West Saanich Road" be received, and:

1. *Council propose to consider the issuance of a Development Variance Permit to vary:*
 - *the allowable height for accessory buildings from 4.5 m (14.8 ft.) to 5.81 m (19 ft.); and*
 - *reduce the required sideyard setback from 4.5 m (14.8 ft.) to 1.3 m (4.3 ft.);*
2. *Staff be authorized to undertake the required statutory notification procedures; and*
3. *Any issuance of the Development Variance Permit be made conditional upon the registration of a Restrictive Covenant on title prohibiting the use of the accessory building for residential accommodation.*

CARRIED UNANIMOUSLY

2. Secondary Suite Review Project

- 1226.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That in accordance with the directions to be given by Council pursuant to the following motions, Staff be authorized to proceed with the preparation of the required Amendment Bylaw to the District's Land Use Bylaw to permit secondary suites under specified conditions, with the draft Bylaw to be brought back to a subsequent Committee Meeting for further consideration and discussion by Council.
 CARRIED UNANIMOUSLY
- 1227.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That as a matter of general policy, secondary suites not be permitted in accessory buildings and structures.

 BEFORE THE QUESTION WAS CALLED, it was
- 1228.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the foregoing motion be amended by deleting the words "as a matter of general policy".

 THE QUESTION WAS CALLED ON THE AMENDING MOTION.
 CARRIED UNANIMOUSLY

 THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED.
 CARRIED UNANIMOUSLY
- 1229.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That in the proposed regulations for secondary suites there be no potential for the maximum suite size to be relaxed.
 CARRIED UNANIMOUSLY
- 1230.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That one additional on-site parking space be provided in connection with a proposed secondary suite.
 CARRIED UNANIMOUSLY
- 1231.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the principal dwelling unit or suite must be owner-occupied in all instances.
 CARRIED UNANIMOUSLY
- 1232.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That a minimum lot size be established as a pre-condition for approval of a secondary suite.
 CARRIED UNANIMOUSLY
- 1233.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That 780 m² (8400 sq.ft.) be established as the minimum lot size for permitting a secondary suite.
 CARRIED UNANIMOUSLY
- 1234.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That for existing construction, one additional accessible on-site parking space be required as a further precondition for the permitting of a secondary suite, and for new construction, the one additional on-site parking space be located behind the front building area line.
 CARRIED
 OPPOSED: COUNCILLORS GRAHAM, KING

- 1235.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KOROL
That secondary suites be permitted in the A-1 and A-2 zones, with the proviso that the regulations apply to properties that are not under the jurisdiction of the Agricultural Land Reserve.
CARRIED UNANIMOUSLY
- 1236.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KING
That secondary suites be permitted in the RE-1, RE-2, RE-3 and RE-4 zones.
CARRIED UNANIMOUSLY
- 1237.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KING
That secondary suites be permitted in the R-1, R-1M and R-1S zones.
CARRIED UNANIMOUSLY
- 1238.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KING
That secondary suites be permitted in the R-2 zone, with the proviso that it not be permissible to have both a duplex and a secondary suite within the principal dwelling.
- BEFORE THE QUESTION WAS CALLED, it was
- 1239.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KING
That the foregoing motion be amended by deleting the words "within the principal dwelling".
- THE QUESTION WAS CALLED ON THE AMENDING MOTION.
CARRIED UNANIMOUSLY
- THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED.
CARRIED UNANIMOUSLY
- 1240.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR KING
That a separate register not be maintained for legalized secondary suites, however upon adoption of the required Land Use Bylaw Amendment Bylaw Staff endeavour to maintain statistics on the number of conversions from formally illegal to legalized secondary suites, as well as the number of legal secondary suites in new construction.
CARRIED UNANIMOUSLY
- 1241.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR GRAHAM
That during upcoming 2006 Annual Budget and Five Year Financial Plan deliberations, Council discuss the merits and potential ramifications of converting to a utility rate billing system based entirely on consumption and with the elimination of any fixed charges.
CARRIED UNANIMOUSLY

Parks & Facilities Committee – October 11, 2005

- 1242.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM
That the Minutes of the Parks & Facilities Committee Meeting held on October 11, 2005 be approved as circulated.
CARRIED UNANIMOUSLY

1. West Saanich School Restoration Project

- 1243.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated October 7, 2005 entitled "West Saanich School Restoration Project" be received, and:

1. Staff be authorized to finalize a consulting contract for architectural services with Jonathan Yardley, based on the terms outlined in his Service Proposal dated October 5, 2005, and Staff be authorized to engage the services of a qualified project manager as recommended by Mr. Yardley;
2. Mr. Yardley be requested to prepare a prioritized scope of work, including any additional/emergent issues as considered necessary; detailed architectural plans where required, a projected time schedule; details of on-site supervision; and a detailed cost estimate, for Council review and approval prior to proceeding with any further components of the West Saanich School restoration project;
3. Staff, in consultation with Mr. Yardley and subject to Mr. Yardley's prior approval, be authorized to respond with appropriate mitigation measures to any emergent building-related issues requiring attention, with the necessary costs to be charged to the project account, and further that Staff ensure that in all instances any mitigation measures which are undertaken are consistent with the recommendations and directions contained in the various reports from Mr. Yardley; and
4. Staff be requested to prepare and submit a grant application request in the amount of \$25,000 to the "Heritage Legacy Fund of British Columbia" for additional financial assistance for the restoration of West Saanich School, 7130 West Saanich Road.

CARRIED UNANIMOUSLY

1244.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That in a future progress report on this particular matter Staff be requested to provide clarification on the relationship, roles and responsibilities and the proposed distribution of work between Mr. Yardley and the Project Manager who would be engaged as recommended by Mr. Yardley.
CARRIED UNANIMOUSLY

2. Proposed "Facilities Charette"

1245.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 23, 2005 entitled "Proposed Facilities Charette" be received for information, and Council indicate that it is in general agreement with the suggested general timeframe and format for the proposed Charette as set out in the Memorandum.
CARRIED UNANIMOUSLY

1246.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That representation at the proposed Charette include at least one member from the District's Advisory Planning Commission.
CARRIED UNANIMOUSLY

1247.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That in terms of solicitation of attendees to participate in the proposed Charette the District advertise for interested community representatives who have relevant experience and a particular interest in community affairs, and the suggested breakdown for the participant representation at the Charette, as set out in the Memorandum, be utilized as a guide only for Council.
CARRIED
OPPOSED: COUNCILLOR KING

1248.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR KING
That Council's First Nations liaison be authorized to approach the two local First Nations to solicit at least one representative to attend the Charette.
CARRIED UNANIMOUSLY

- 1249.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That prior to proceeding with the issuance of a Request for Written Quotations for professional facilitation services for the proposed Charette, Staff be requested to undertake a Request for Expressions of Interest for this particular project.
CARRIED UNANIMOUSLY
- 1250.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That in the Request for Expressions of Interest, Staff attempt to solicit responses from individuals from various creative professions who have had previous direct experience in Charettes of this nature.
CARRIED UNANIMOUSLY
- 1251.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That subject to the Request for Expressions of Interest process as noted in the foregoing motions, Staff in consultation with the sub-committee be authorized to proceed with the issuance of a Request for Written Quotations for professional facilitation services for the proposed Charette.
CARRIED UNANIMOUSLY
- 1252.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That during upcoming Annual Budget and Five Year Financial Plan deliberations Council reconsider the recommended allocation of \$82,400 for the development of a strategy for municipal facilities which was deleted from the 2005 Annual Budget.
CARRIED UNANIMOUSLY

Administration & Finance Committee – October 11, 2005

- 1253.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the Minutes of the Administration & Finance Committee Meeting held on October 11, 2005 be approved as circulated.
CARRIED UNANIMOUSLY

1. Newly Elected Council Orientation/Strategic Planning Program

- 1254.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 21, 2005 entitled "Newly Elected Council Orientation/Strategic Planning Program" be received, and Council indicate that it is supportive of engaging external expertise and resources to assist in both the Newly Elected Council Orientation and the Strategic Planning Programs.
CARRIED UNANIMOUSLY
- 1255.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That in the overview of the major policy documents component of the proposed Orientation Program, particular emphasis be placed on the District's current land use planning documents, including the Official Community Plan and the Land Use Bylaw.
CARRIED UNANIMOUSLY
- 1256.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the proposed Orientation Program also contain a component dedicated to role-playing by Council Members in a mock Council/Committee meeting procedure environment.
CARRIED UNANIMOUSLY

1257.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Staff be authorized to engage the services of Johnson & Elligott to provide external expertise and resources to assist in both the Council Orientation and the Strategic Planning components of the proposed Programs, with the principal elements of the Program and the order of magnitude costs to be as per those set out in the submission from Johnson & Elligott dated September 21, 2005 which is attached to the Staff Memorandum.
CARRIED UNANIMOUSLY

2. Planning/Building/Engineering Multi-Function Printer

1258.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated October 5, 2005 entitled "Planning/Building/Engineering Multi-Function Printer" be received, and the District be authorized to purchase the Canon Image Runner 5800 Colour Copier as the replacement Planning/Building/Engineering printer, with the necessary funds to be reallocated from the vacant Assistant Planner account in the operating fund to the IT Capital Budget to meet the funding shortfall for the copier.
CARRIED UNANIMOUSLY

3. Greater Victoria Public Library (GVPL) Re: Library Operating Agreement

1259.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the correspondence dated September 22, 2005 from the Greater Victoria Public Library Board attaching the proposed new Library Operating Agreement with an amended three-year term be received, and Council approve the Library Operating Agreement in the form as set out.
CARRIED UNANIMOUSLY

Advisory Committees:

1. Central Saanich Heritage Commission Re: "Turgoose Post Office Inspector's Office" (July 1892) Archival Document

- a) Memorandum dated September 21, 2005 from Trevor May, Chair – Central Saanich Heritage Commission Re: "Turgoose Post Office Inspector's Office" (July 1892) Archival Document.

Mr. Wayne Watkins, representing the Central Saanich Heritage Commission, briefly addressed the contents of the Memorandum and the Commission's recommendation that this document be forwarded to the Saanich Pioneers' Society for permanent preservation.

1260.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the Memorandum dated September 21, 2005 from the Central Saanich Heritage Commission entitled "Turgoose Post Office Inspector's Office (July 1892) Archival Document" be received for information and forwarded to the Saanich Pioneers' Society for permanent preservation.
CARRIED UNANIMOUSLY

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – None.
2. **Peninsula Recreation Commission (PRC)** – None.
3. **First Nations** – Councillor King provided a brief verbal report on his recent meetings with the Tsawout First Nation and their discussions pertaining to transit service.

4. **Parks Update** – Mayor Habkirk, on behalf of Councillor Haddon, gave a verbal update on the following parks projects:

Saanichton Green Phase II Improvement Project

- work continues on-site, including:
- construction of the youth court, with basketball hoop and skateboard obstacles;
- drainage and irrigation improvements;
- planting around the Saanich Pioneers' Museum and west of the tennis court;
- installation of security lighting in the vicinity of the Pioneer Museum and Centennial Building;

Public Consultation Processes – “Tanner” and “Woodward” (Park) Tot Lot Design advertising of the upcoming Public Open Houses to be held:

- Tanner Park Neighbourhood Meeting: October 19, 2005, 5:00 to 8:00 pm, Keating Elementary School Library (in the event the facility is unavailable due to BCTF job action, the Municipal Hall will be used);
- Woodward Park Neighbourhood Meeting: October 26, 2005, 5:00 to 8:00 pm, Bayside Middle School, Multi-purpose Room (in the event the facility is unavailable, the Central Saanich Seniors' Centre will be used);
- two alternative conceptual design options will be displayed for public review and comment;
- response forms will be available at each forum.

5. **Greater Victoria Public Library (GVPL) Finance Committee** – Councillor Graham provided a brief verbal report on the operating costs for the new Tillicum Branch.

STAFF MEMORANDUM AND REPORTS:

1. **Development Permit/Development Variance Permit Application, 7173 West Saanich Road (Proposed Renovation and Addition)**

- a) Staff Memorandum dated September 1, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Application for Development and Development Variance Permits, Proposed Renovation and Addition to 7173 West Saanich Road (previously received at the September 12th, 2005 Planning & Development Committee Meeting);
- b) Council Motion adopted on September 19, 2005 in regards to this application;
- c) Notice sent to adjacent property owners dated September 28, 2005; and
- d) Correspondence received pertaining to this application:
 - Gerry & Teresa Tarantino, 1088 Lands End Road, October 6, 2005;
 - Des Bazett, Vic Davies Architect (2003) Ltd., October 13, 2005;
 - Dexter Williams, #1 – 7174 West Saanich Road, October 12, 2005.

The Administrator gave an overview of the process taken to date with respect to the Development Variance Permit and Development Permit Applications for the proposed renovation and addition on the property located at 7173 West Saanich Road.

It was noted that Mr. and Mrs. Tarantino were not in the attendance at the meeting to address their correspondence.

Mr. Ian Archambault, #103 – 1255 Verdier Avenue, advised of his concerns with the proposed parking layout and the zero lot line on the north side of the property, and asked that the existing fir trees on the property not be removed.

The Applicant, Mr. Ron Kubek, advised that many of the trees that are being referenced are actually located on the neighbouring properties.

It was noted that Mr. Dexter Williams was not in attendance at the meeting.

Resident, #204 – 1255 Verdier Avenue, expressed concern with the proposed location of the garbage containers on the property, and questioned if this particular area would be adequately screened.

Mr. Ian Archambault also expressed concern with the proximity of the proposed garbage containers to the neighbouring residential apartments.

It was noted that Mr. Des Bazett, Vic Davies Architect, was not in attendance at the meeting to address his correspondence.

Ms. Beth Haugen-Dekkers, 1158 Clarke Road, submitted late correspondence from Ms. Linda Martin, #24 – 7070 West Saanich Road, which expressed several concerns in regards to the proposed parking on the site, the limited space between the sidewalk and the building footprint, and the lack of green space in the proposal. Ms. Haugen-Dekkers then submitted late correspondence from herself which addressed her concerns regarding the building footprint, the massing of the proposed three-storey building and the lack of sufficient parking.

Mr. Ron Kubek briefly addressed the comments which have been expressed by members of the public.

A lengthy question and answer session took place.

1261.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
That Council authorize the issuance of a Development Variance Permit in connection with the proposed renovation and addition on the property located at 7173 West Saanich Road to vary:

- a) the required front yard setback from 3.0 m to 1.5 m;*
- b) the required screening requirements from the parking area and adjacent uses;*
- c) the number of required parking stalls from 32 spaces to 24 spaces;*
- d) the requirement of 2.5 m to 0 m setback for the parking area from any lot line in all other zones; and*
- e) the relaxation of the required number of indoor bicycle racks/holders from 9 spaces to 6 spaces;*

BEFORE THE QUESTION WAS CALLED, it was

1262.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
That the foregoing motion be amended by deleting subsection b) and substituting the following therefor:

- “b) the required screening requirements from the parking area and adjacent uses; subject to the installation of a 1.8 m (6 ft.) high fence along the southern property line, the additional planting of trees along the southern property line, the relocation/shifting of the garbage/recycling area to the north by 0.5 m, and the retention of the existing fir trees on the subject property to the fullest extent possible;”*

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
CARRIED

OPPOSED: MAYOR HABKIRK, COUNCILLOR GRAHAM

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED.
CARRIED UNANIMOUSLY

1263.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That Council authorize the issuance a Development Permit in connection with the proposed renovation and addition on the property located at 7173 West Saanich Road, with the inclusion of the afore-noted approved variances.
CARRIED UNANIMOUSLY

- 1264.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
 That approval and issuance of the Development Permit be subject to the registration on title of the approved plans as a Restrictive Covenant.
 CARRIED UNANIMOUSLY

2. Development Variance Permit Application for Signage and Fencing 1445 and 1425 Benvenuto Avenue – Church and State Wines

- a) Staff Memorandum dated August 25, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application for Signage and Fencing 1445 and 1425 Benvenuto Avenue – Church and State Wines (previously received at the September 12th, 2005 Planning & Development Committee Meeting);
- b) Council Motion adopted on September 19, 2005 in regards to this application;
- c) Notice sent to adjacent property owners dated September 28, 2005; and
- d) Correspondence received pertaining to this application:
 - Victoria Butterfly Gardens (2 letters), October 5 and 8, 2005.

The Administrator gave an overview of the process taken to date with respect to the Development Variance Permit Application for the proposed signage and fencing on the property located at 1445 and 1425 Benvenuto Avenue (Church and State Wines).

Mr. Bill Bouchard, representing The Butchart Gardens, was in attendance at the meeting and advised that he had no comments to offer at this time.

Mr. Frank Edgell, representing Church and State Wines) provided a brief overview of the proposal and advised that he was available to answer any questions.

It was then,

- 1265.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Council authorize the issuance of a Development Variance Permit in connection with the proposed signage and fencing on the properties located at 1445 and 1425 Benvenuto Avenue (Church and State Wines) to reduce the required screening front yard setback for fencing over 1.3 m in height, from 7.5 m to 6 m.
 CARRIED UNANIMOUSLY

- 1266.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Council increase the number of allowable signs on 1445 Benvenuto Avenue from one sign to three signs as shown on the plans for fronting Benvenuto Avenue, however the proposed sign fronting on to West Saanich Road not be permitted and the Applicant be advised that the existing sign on West Saanich Road may be retained.
 CARRIED
 OPPOSED: COUNCILLOR KING

- 1267.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Council increase the number of allowable signs on 1425 Benvenuto Avenue from none to three signs.
 CARRIED
 OPPOSED: COUNCILLOR KING

3. Recommended Notice on Title – 955 Sluggett Road

- a) Staff Memorandum dated September 20, 2005 from Roy Thomassen, Chief Building Inspector Re: Recommended Notice on Title – 955 Sluggett Road.

The Director of Planning & Building Services provided a brief overview of the Staff Memorandum pertaining to the recommended Notice on Title for the property located at 955 Sluggett Road, and responded to questions from members of Council.

Mr. Francisco Sanchez advised Council that he is the new owner of the property in question and stated that he would be willing to bring the property into compliance through the Development Variance Permit process as outlined in the correspondence dated August 23, 2005 from the Chief Building Inspector.

1268.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
 That the Staff Memorandum dated September 20, 2005 entitled "Recommended Notice on Title – 955 Sluggett Road" be received, and:

1. *the District of Central Saanich Municipal Clerk file a notice in the Victoria Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter relating to property legally described as Lot 9, Section 11, Range 2 West, South Saanich District, Plan 26897, PID: 002-461-641 and having a civic address of 955 Sluggett Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours; and*
2. *that if required, this matter be brought back to a future Council Meeting for consideration of an order for remedial action to remove this illegal construction.*

CARRIED UNANIMOUSLY

4. Year 2006 Property Tax Exemptions and Grants-in-Aid Requests

- a) Staff Memorandum dated October 4, 2005 from Ed Sykora, Director of Financial Services Re: Year 2006 Property Tax Exemptions and Grants-in-Aid Requests; and
- b) Late correspondence dated October 13, 2005 from Dave Sinclair, President of the South Vancouver Island Zone Housing Society, Re: Year 2006 Property Tax Exemptions

Mr. Ed Sykora, Director of Financial Services, gave a comprehensive overview of the Property Tax Exemptions component of his Memorandum, and then addressed the various Year 2006 Property Tax Exemption applications that have been received by the District. He referred to the late submission of correspondence from the South Vancouver Island Zone Housing Society and its request for a 2006 property tax exemption for the property located at 7601 East Saanich Road, and advised that this request, if approved by Council, would require a separate bylaw to be adopted by the statutory deadline of October 31st, 2005.

At this time, Mayor Habkirk opened the floor for comments from the various applicants for 2006 Property Tax Exemptions.

Mr. Ken Travis, President - North & South Saanich Agricultural Society, advised that he had no further comments at this time.

Mr. David Hopkins, President - Saanich Historical Artifacts Society, advised that he had no further comments to offer at this time in regards to the request for a permissive tax exemption for the 2006 taxation year but that he was available to answer any questions from Council.

Mr. Robert Tidquist, President - Brentwood Community Club, also advised that he had no further comments to offer at this time.

Mr. Harold McCarthy, Centennial Park Fellowship Baptist Church, briefly commented on the increase in assessed value on the property and requested that Council grant the permissive tax exemption for the 2006 taxation year.

Mr. Bill Eastgate, Central Saanich Lions, was in attendance at the meeting and advised that he was available to answer any questions from Council.

It was noted that there was no representation from the Central Saanich Seniors Centre in attendance at the meeting.

Ms. Isobel Mackenzie, Peninsula Community Services, advised that she had no further comments to offer at this time.

It was noted that there was no representation from the South Vancouver Island Zone Housing Society in attendance at the meeting.

During a brief discussion in regards to the late correspondence from the South Vancouver Island Zone Housing Society and its request for a 2006 property tax exemption for the property located at 7601 East Saanich Road, it was the general consensus that applications which are submitted beyond the District's established application deadline not be considered.

- 1269.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Staff Memorandum dated October 4, 2005 entitled "Year 2006 Property Tax Exemptions and Grants-in-Aid Requests" be received, and Bylaw No. 1533, as attached to the Memorandum, be forwarded to the Bylaws section of this evening's agenda for consideration of the necessary readings.
 CARRIED UNANIMOUSLY
- 1270.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
 That the correspondence be received, and the request for a Permissive Tax Exemption for 2006 be denied as the application was received after the District's stipulated deadline of September 16, 2005.
 CARRIED UNANIMOUSLY

The Director of Financial Services then gave an overview of the 2006 Grant-in-Aid Application component of his Memorandum, and responded to questions from members of Council.

A representative from the Peninsula Celebrations Society was in attendance at the meeting and advised that he had no further comments to offer at this time.

Mr. Bill Eastgate, Central Saanich Lions Club, was in attendance at the meeting and advised that he had no further comments to offer at this time in regards to the request for a 2006 grant-in-aid for Lions Field.

Mr. Gord Irving, representing the Boys and Girls Club, briefly addressed the request for a 2006 grant-in-aid in the amount of \$20,000.

Mr. Clive Tanner, Saanich Peninsula Foundation Society, provided brief comments in regards to the Society's request for a 2006 grant-in-aid in the amount of \$2,000.

A representative from Tourism Victoria was in attendance at the meeting and addressed the request for a 2006 grant-in-aid in the amount of \$950 (annual membership).

It was noted that there was no representation from the Friends of Dominion Brook Park in attendance at the meeting.

It was noted that there was no representation from the Saanich Peninsula Piranhas Swim Club in attendance at the meeting to address their 2006 grant-in-aid request.

It was noted that there was no representation from the Need Crisis and Information Line in attendance at the meeting.

Ms. Edie Copeland, Silver Threads Service, briefly commented on the services provided by Silver Threads and addressed the request for a grant-in-aid in the amount of \$3,300 for the year 2006.

Ms. Hanne Kohout, representing School District No. 63 (Saanich) was in attendance at the meeting and briefly addressed the request for a 2006 grant-in-aid in the amount of \$8,349.

Ms. Isobel Mackenzie, Beacon Community Services, provided a brief overview of the services provided by the Seniors Hotline and Youth Employment Program and addressed the request for a 2006 grant-in-aid in the total amount of \$10,000.

Mr. John Dendy, Community Arts Council of the Saanich Peninsula, was in attendance at the meeting and gave a brief overview of the request for a \$2,500 grant-in-aid for 2006.

A representative from the Greater Victoria Film Commission was in attendance at the meeting and advised that he had no further comments to offer in regards to the request for a 2006 grant-in-aid in the amount of \$1,500.

Ms. Bea Johnson, Saanich Pioneers' Society, addressed the Society's request for a 2006 grant-in-aid in the amount of \$26,500 to offset the maintenance and operating costs of the Saanich Pioneers Museum.

Mr. Lyle Sorsdahl, Navy League of Canada (Saanich Peninsula Branch) was in attendance at the meeting and addressed the request for a \$500 grant-in-aid for the year 2006.

It was noted at there was no representation from The Friends of Amar-B Society in attendance at the meeting.

It was noted at there was no representation from the Peninsula Stroke Recovery and Activation Centre in attendance at the meeting to address their request for a 2006 grant-in-aid in the amount of \$500.

Due to a potential conflict of interest on the following grant-in-aid request, Councillor Mason took her leave from the meeting at 9:38 pm. Councillor Mason stated that she is a member of the Brentwood Bay Revitalization Committee.

A representative from the Brentwood Bay Revitalization Committee thanked Council for its continued support and addressed the Committee's request for a 2006 grant-in-aid in the amount of \$3,100 plus all associated permit fees for related activities throughout the year.

Councillor Mason returned to the meeting at 9:39 pm.

Due to a potential conflict of interest on the following grant-in-aid request, Councillor King took his leave from the meeting at 9:39 pm. Councillor King stated that he is a member of the Victoria Car Share Co-op.

Ms. Susan Belford, Victoria Car Share Co-op, briefly addressed the request for a 2006 grant-in-aid in the amount of \$200.

Councillor King returned to the meeting at 9:40 pm.

A brief question and answer session took place.

1271.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
 That Councillor Graham be requested to obtain any outstanding information required from the various Applicants and solicit the input of Council Members, and provide recommendations on 2006 Grant-in-Aid allocations for consideration at a future Council or Committee Meeting.
 CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Tax Exemption Bylaw No. 1533, 2005"** [To Exempt Certain Lands and Improvements from General Taxation for the Calendar Year 2006]

1272.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1533, cited as "Central Saanich Tax Exemption Bylaw No. 1533, 2005" be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY

1273.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1533, cited as "Central Saanich Tax Exemption Bylaw No. 1533, 2005" be given first reading.
 CARRIED UNANIMOUSLY

1274.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1533 be given second reading.
 CARRIED UNANIMOUSLY

1275.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1533 be given third reading.
 CARRIED UNANIMOUSLY

UNFINISHED BUSINESS: None.

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Central Saanich Police Service Re: British Columbia Police Services Witness Protection Conditional Grant Agreement – Indemnity Agreement

1276.05 MOVED BY COUNCILLOR
 SECONDED BY COUNCILLOR
That the Indemnity Agreement which is attached as Appendix “B” to the British Columbia Police Services Witness Protection Conditional Agreement be approved in the form as set out, and the corporate signing officers of the District be authorized to execute the document on behalf of the Municipality.
 CARRIED UNANIMOUSLY

2. October 31, 2005 – “Fifth Monday”/Halloween

Council agreed to not schedule any meetings on October 31st, 2005.

3. Calendar of Meetings (November 2005)

The draft Calendar of Meetings for November 2005 was received for information without a motion.

4. Christmas 2005 – Closure of Municipal Offices

The Administrator overviewed the dates for the proposed closure of the Municipal Hall offices (excluding Police, Fire and the Public Works Yard) during the 2005 holiday season (December 28th, 29th and 30th, 2005 and January 2nd, 2006).

1277.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Council approve the proposed closure of the Central Saanich Municipal Hall offices (excluding Police, Fire and the Public Works Yard) from 12:00 noon on December 23rd, 2005 until Monday, January 2nd, 2006 inclusive, re-opening on Tuesday, January 3rd, 2006.
 CARRIED UNANIMOUSLY

CORRESPONDENCE (Action Required or Recommended):

- 1. Copy of Correspondence from City of Coquitlam to Mayor of City of Port Moody Re: Insurance Premium Tax Resolution** – Correspondence dated September 26, 2005 from the City of Coquitlam to the City of Port Moody Re: Insurance Premium Tax Resolution;
- 2. Correspondence from the Ministry of Public Safety and Solicitor General Re: Guidelines for Local Authorities and First Nations for Financial Assistance on Response and Recovery Costs, and for Community Disaster Recovery** – Correspondence dated September 26, 2005 from the Ministry of Public Safety and Solicitor General Re: Guidelines for Local Authorities and First Nations for Financial Assistance on Response and Recovery Costs, and for Community Disaster Recovery;
- 3. Copy of a Memorandum Addressed to the Saanich Municipal Council from Councillor Carol Pickup entitled “Vancouver Island Health Authority in the CRD – Concerns Regarding Lack of Consultation, Communication and Accountability”** – Copy of a Memorandum dated September 27, 2005 from Councillor Carol Pickup of the District of Saanich to the Saanich Municipal Council Re: “Vancouver Island Health Authority in the CRD – Concerns Regarding Lack of Consultation, Communication and Accountability”;

4. **B Ritchie Re: Union of BC Municipalities Issues** – Email correspondence dated October 3, 2005 from Bob Ritchie, Qualicum Beach Re: Union of BC Municipalities (UBCM) Issues;
5. **Water in the City** - “A 21st Century Approach to Water Issues in Our Communities Large and Small” Conference, September 17 to 20, 2006 in Victoria;

1278.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
 That the correspondence be received and forwarded for further consideration to the first Regular Council Meeting to be held after the Inaugural Council Meeting.
 CARRIED UNANIMOUSLY

6. **Correspondence from the Union of BC Municipalities:**
 - a) Release of Additional Tourism Funding, October 5, 2005;
 - b) UBCM 2005 Resolutions, October 7, 2005;
 - c) Centennial Convention Announcements, October 7, 2005;
 - d) Proposal for Community Participation in BC – Canada Place, Torino, Italy, 2006, October 11, 2005;
 - e) “Seniors Housing and Support Initiative” Funding Guidelines for Pilot Projects, October 11, 2005;
7. **Falun Dafa Association of Canada Re: Falun Gong Deportations to China** – Correspondence dated October 6, 2005 from Jane Banks, #207 – 1520 Belcher Avenue and representing the Falun Dafa Association of Canada Re: Falun Gong Deportations to China;
8. **D Watts, Chair of Joint Family Court Committee Re: 2005 Family Court/Youth Justice Conference – Recommendation for Ratification** – Correspondence dated October 11, 2005 from Councillor Dianne Watts, Chair – Joint Family Court Committee Re: 2005 Family Court/Youth Justice Conference – Recommendation for Ratification;
9. **Victoria Family Court and Youth Justice Committee** – Minutes of the Committee Meeting held on September 21, 2005;

1279.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the above Item Nos. 1 to 9 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on October 17, 2005 adjourned at 9:50 pm.

Recorded by: Trish Flanders
 Municipal Clerk