

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, October 18, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, King, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Ed Sykora, Director of Financial Services
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Bonnie McKenzie, Manager of Community Services
Roy Thomassen, Chief Building Inspector (in part)

ABSENT: Councillors Haddon and Korol

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Correspondence from Brian and Christina Donaldson Re: Brentwood Bay Lodge & Spa – Garden Villas Proposal, to be included with Item 12 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from the Capital Regional District Re: Invitation to Roundtable on the Environment Public Meetings – Proposed Community Action Plan, to be included as Item 13 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Mark Filipovic Re: Section 57 Notice on Title – 6559 Oldfield Road, to be included with Item 1 under Section 9 – Staff Memoranda and Reports;
- “Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1511, 2004 (1616 Keating Cross Road) ” to be included under Section 10 – Bylaws;

Mr. Nason further noted that the Staff Memorandum and Bylaw No. 1502 pertaining to the proposed rezoning of properties located at 1265 Greig Avenue and 1300 Benvenuto Avenue is to be deleted from this evening’s agenda;

1179.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Agenda for the Regular Council Meeting held on October 18, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

MAYOR’S OPENING REMARKS:

Mayor Habkirk gave a special thanks to the public, Staff and members of Council who attended the October 14th, 2004 Public Open House for the Brentwood Traffic Corridor Revitalization project, and noted that over 300 people attended the Open House. Mayor Habkirk advised that the public comments received at the Open House in regards to the proposed traffic corridor revitalization project will be presented to Council in the near future.

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on October 4, 2004

1180.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILOR MASON
 That the Minutes of the Regular Council Meeting held on October 4, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES: None.

RISE AND REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Dr. David A. Boag, 6746 Amwell Drive, congratulated Council on its success in securing a Conservation Covenant for Oak Haven Park, and questioned the possibility of expanding it to include Gore Park as well. Mayor Habkirk confirmed that there has been some community interest expressed in this regard, and advised that Councillor Haddon would further discuss this matter with Dr. Boag.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None.

CORRESPONDENCE (Action Required or Recommended):

1. Saanich Historical Artifacts Society Re: Request for Support of Application for Grant Funding for Model Rail Track Extension Project at Heritage Acres

- a) Correspondence dated September 16, 2004 from Dave Hopkins, President – Saanich Historical Artifacts Society and Mark Obersteller, President – Vancouver Island Model Engineers Re: Request for Support of Application for Grant Funding for Model Rail Track Extension Project at Heritage Acres.

The Administrator briefly addressed the correspondence from the Saanich Historical Artifacts Society (SHAS) and the Vancouver Island Model Engineers (VIME) in regards to their request for support of their application for grant funding from the Gaming Policy and Enforcement Branch.

Mr. Robert Buckle, 7959 Galbraith Crescent and representing SHAS, addressed the proposed joint application for a grant from the Gaming Policy and Enforcement Branch which would, if successful, allow the SHAS and VIME to construct an extension to the model rail track at Heritage Acres, and asked for Council's support for the submission of this grant funding application.

1181.04 **MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR THOMPSON**

That the correspondence be received, and a letter be written to the Saanich Historical Artifacts Society advising of the District's support for the submission of an application to the Gaming Policy and Enforcement Branch for grant funding to permit the construction of an extension to the model rail track at Heritage Acres, subject to, if the grant application is successful, the Society and the Vancouver Island Model Engineers obtaining all necessary permits and approvals which may be required from the various Federal and Provincial Ministries, the Agricultural Land Commission and the District to undertake the project.

CARRIED UNANIMOUSLY

2. Correspondence Pertaining to Subdivision Application for 6900 Wallace Drive

- a) Alan and Lorna Pugh, 6895 Wallace Drive Addressed to Approving Officer, September 26, 2004;
- b) Mark and Loretta Lee, 6905 Bayside Place, September 30, 2004;
- c) Copy of Petition Addressed to Approving Officer (18 signatories), October 11, 2004.

The Administrator briefly addressed the correspondence and suggested that the correspondence from Mark and Loretta Lee be forwarded to the District's Approving Officer for consideration.

It was noted that Alan and Lorna Pugh were not in attendance at the meeting to address their correspondence.

Mr. Mark Lee was in attendance at the meeting and questioned the "independent" role of the Approving Officer. He further questioned whether the environmental sensitivities of the area have been fully considered by the Approving Officer as part of the subdivision approval process.

Councillor Thompson gave a detailed explanation of the subdivision and rezoning processes, and confirmed that the residential zoning of this particular property has been in place for several years and does not preclude the subdivision of the property.

The Administrator then gave a comprehensive overview of the responsibility and authority of the District's Approving Officer.

Mayor Habkirk encouraged Mr. Lee to further discuss this matter with Councillor Thompson.

- 1182.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
That the various items of correspondence be received, and the correspondence from Mark and Loretta Lee be forwarded to the Approving Officer for information and consideration as deemed appropriate, and the Lees also be forwarded a copy of the recent correspondence from Land and Water BC Inc. in regards to the watercourse issue on the subject property.
 CARRIED UNANIMOUSLY

Dr. Boag briefly commented on the difficulties associated with upholding the objectives of restrictive covenants.

3. Town of Sidney Re: Tri-Municipal Council Meeting – November 4, 2004

- a) Correspondence dated September 29, 2004 from Mayor Don Amos, Town of Sidney Re: Tri-Municipal Council Meeting – November 4, 2004.

Mayor Habkirk confirmed that the Peninsula Recreation Commission Strategic Plan has been referred to the November 4th, 2004 Tri-Municipal Council Meeting for discussion.

- 1183.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the correspondence be received, and the Town of Sidney be requested to extend an invitation to the School Board of School District No. 63 (Saanich) to send a representative(s) to attend the Tri-Municipal Council Meeting to be held on November 4, 2004.
 CARRIED UNANIMOUSLY

4. School District No. 63 (Saanich) Re: Programs and Facilities in School District No. 63 – Invitation to Attend Focus Group Meeting on October 26, 2004

- a) Correspondence dated September 30, 2004 from Mike McKay, Superintendent of Schools Re: Programs and Facilities in School District No. 63 – Invitation to Attend Focus Group Meeting on October 26, 2004.

Councillor Mason indicated that she would be available to attend the Focus Group Meeting on October 26th, 2004, and Councillor King also expressed an interest in attending the meeting as well.

The correspondence was received for information without a motion.

5. M Aussenegg Re: Speed Limit on Hagan Road

- a) Email correspondence dated October 4, 2004 from Marion Aussenegg, 1259 Marchant Road Re: Speed Limit on Hagan Road.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1184.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That the correspondence be received and referred to the Central Saanich Police Service for information and action as deemed appropriate.
 CARRIED UNANIMOUSLY

6. BC Transit Re: 2005/06 Transit Priorities

- a) Correspondence dated October 4, 2004 from Mike Davis, Manager of Planning & Scheduling – BC Transit Re: 2005/2006 Transit Priorities.

The Administrator suggested that this correspondence be referred to a future Committee Meeting when the Saanich Peninsula Community Bus Draft Service Plan is to be considered.

- 1185.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to the same future Committee Meeting when the Saanich Peninsula Community Bus Draft Service Plan is to be discussed by Council.
 CARRIED UNANIMOUSLY

7. R Baidwan Re: 7010 Island View Place – Request for Amendment of Covenant

- a) Correspondence dated October 6, 2004 from Randy Baidwan, 7010 Island View Place Re: 7010 Island View Place – Request for Amendment of Covenant.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1186.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That the correspondence be received and, subject to the agreement of the letter writer, this matter be scheduled for an upcoming future Committee Meeting for further consideration by Council.
 CARRIED UNANIMOUSLY

8. Peninsula Recreation Commission Re: Proposed Disc Golf Course

- a) Correspondence dated October 6, 2004 from Tim Chair, Chair – Peninsula Recreation Commission (PRC) Re: Proposed Disc Golf Course.

The Administrator provided an overview in regards to the PRC's proposed disc golf course, and advised Council that the space and landscape requirements of a disc golf course, as proposed, were not available within the District's parks system.

In discussion around the table, Councillor King indicated an interest in further discussing this matter with the Island Disc Golf Course Society.

- 1187.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received, and the matter be referred to Councillor King for possible further discussion with the proponents for the Disc Golf Course.
 CARRIED UNANIMOUSLY

9. Capital Region Emergency Service Telecommunications (CREST) Re: CREST Revenue Strategy – Blended Levy Proposal

- a) Correspondence dated October 7, 2004 from Ron Cullis, General Manager – Capital Region Emergency Service Telecommunications (CREST) Re: CREST Revenue Strategy – Blended Levy Proposal.

The Administrator briefly introduced the topic, and the Director of Financial Services gave a comprehensive overview of the proposed funding options and responded to questions from members of Council.

- 1188.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received, and Council indicate its general support for Option 1 (Blended Charge) as outlined in the Memorandum from the CREST General Manager dated September 29th, 2004 entitled "CREST Revenue Strategy – Blended Levy Proposal".
 CARRIED UNANIMOUSLY

10. Capital Regional District Re: Hazardous Materials Incident Response – Approval for Joint Emergency Preparedness Program (JEPP) Funding

- a) Correspondence dated October 8, 2004 from Board Chair Don Amos, Capital Regional District Re: Hazardous Materials Incident Response – Approval for Joint Emergency Preparedness Program (JEPP) Funding.

The Administrator provided an overview of the correspondence in regards to the CRD's proposed application for grant funding under the Joint Emergency Preparedness Program (JEPP) to assist with the possible establishment of a Regional Hazardous Materials (Hazmat) service in 2005.

During a brief discussion, members of Council expressed general support for the submission of a grant application by the CRD but indicated that the project should not proceed until all potential costs and implications related to this project are determined.

1189.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING

That the correspondence be received, and the Capital Regional District (CRD) be advised of Council's support for the submission by the CRD of an application for grant funding under the Joint Emergency Preparedness Program (JEPP) to assist with the proposed establishment of a Regional Hazmat Service in 2005, with it to be clearly indicated that Council's support for the grant application should not be interpreted at this stage as approval for the project to proceed until such time as full operational and cost details and implications are known.

CARRIED UNANIMOUSLY

11. The Butchart Gardens Re: Proposed Rezoning of Water Area Adjacent to the Gardens

- a) Correspondence dated October 12, 2004 from Arild Solbakken, General Manager – The Butchart Gardens Re: Proposed Rezoning of Water Area Adjacent to the Gardens.

Ms. Laural Akam, Assistant General Manager and Mr. Norm Dyson, Board of Directors – The Butchart Gardens, advised that they were available to answer any questions in regards to the rezoning proposal.

1190.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON

That the correspondence be received for information and the contents noted.
CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Mason took her leave from the meeting at 7:52 pm. Councillor Mason stated that her daughter is an employee of the Brentwood Bay Lodge & Spa.

12. Correspondence Pertaining to Brentwood Bay Lodge & Spa – Garden Villas Proposal

- a) Peter Morton & Joyce Huska, 860 Verdier Avenue, October 12, 2004;
b) Eileen Henthorn, 854 Verdier Avenue, October 12, 2004;
d) Brian and Christina Donaldson, 7249 Kristin Place, October 12, 2004.

Mr. Peter Morton, 860 Verdier Avenue, addressed the contents of his correspondence in regards to traffic noise, congestion and vehicular/pedestrian safety conditions in the vicinity of the Brentwood Bay Lodge & Spa, and asked for clarification in regards to the application process and timelines.

The Director of Planning & Building Services, Ms. Hope V. Burns, confirmed that the Applicant has submitted a formal application which will be reviewed by the Advisory Planning Commission at its meeting to be held this month, after which time a Staff Memorandum will be brought forward to the Planning & Development Committee for consideration by Council.

Ms. Joyce Huska, 860 Verdier Avenue referred to the various photographs that she had submitted to the District which depicted the parking challenges and traffic congestion on Verdier Avenue, and expressed concern with the lack of yellow lining at the corner of Verdier Avenue and Brentwood Drive.

It was noted that Eileen Henthorn, 854 Verdier Avenue was not in attendance at the meeting to address her correspondence.

Mr. Brian Christina Donaldson, 7249 Kristin Place, questioned whether the applicant has applied to rezone the properties in question, and asked if the proposal conforms to the District's design guidelines.

Ms. Huska asked if her correspondence would be forwarded to the Advisory Planning Commission for information, and was advised by Councillor Thompson that the Commission considers the merits of development applications only, and that correspondence is only considered by Council.

- 1191.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That the various items of correspondence be received and referred to the same Committee Meeting when the Staff and APC Reports on the application from the Brentwood Bay Lodge & Spa for the proposed Garden Villas project are to be considered by Council.
 CARRIED UNANIMOUSLY

Councillor Mason returned to the meeting at 8:03 pm.

13. Capital Regional District Re: Invitation to the Roundtable on the Environment Public Meetings – Proposed Community Action Plan

- a) Correspondence dated October 8, 2004 from Paul West, Chair – CRD Environment on the Roundtable – Pesticide Reduction Committee Re: Invitation to the Roundtable on the Environment Public Meetings – Proposed Community Action Plan.

The Administrator noted that the first public meeting of the CRD Roundtable on the Environment Pesticide Reduction Sub-Committee is scheduled to be held on Saturday, October 30th, 2004.

Members of Council suggested that this information be forwarded to Councillors Haddon and Korol.

- 1192.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and forwarded to both Councillors Haddon and Korol for information and action as deemed appropriate.
 CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees: None.

Advisory Committees:

Memoranda from the Advisory Planning Commission

- a) Memorandum dated October 5, 2004 from Peter Parsons, Chair – Advisory Planning Commission Re: Agri-Tourism Task Force Report – June 2004; and
b) Memorandum dated October 5, 2004 from Peter Parsons, Chair – Advisory Planning Commission Re: Prioritized Bike Route and Pedestrian Projects.

The Chair of the Advisory Planning Commission, Mr. Peter Parsons, advised that he had no further comments to offer at this time.

1193.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
That the Memoranda dated October 5, 2004 from the Advisory Planning Commission entitled "Agri-Tourism Task Force Report – June 2004" and "Prioritized Bike Route and Pedestrian Projects" be received and forwarded to the appropriate future Committee Meetings when the Agri-Tourism Task Force Report and the Prioritized Bike Route and Pedestrian Projects resulting from the Transportation Planning Study are to be considered by Council.
CARRIED UNANIMOUSLY

- c) Memorandum dated October 5, 2004 from Peter Parsons, Chair – Advisory Planning Commission Re: Correspondence Received from Lorna Pugh – Watercourse.

The Chair of the Advisory Planning Commission, Mr. Peter Parsons, advised that he had no further comments to offer at this time.

1194.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That the Memorandum dated October 5, 2004 from the Advisory Planning Commission entitled "Correspondence Received from Lorna Pugh – Watercourse" be received for information and the contents noted.
CARRIED UNANIMOUSLY

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Mayor Habkirk advised that the CRD Board recently awarded the "Archie Galbraith Scholarship" to a local resident who is a student at Pearson College. Councillor Graham briefly commented on his attendance at the Inaugural Meeting of the new Juan de Fuca Land Use Planning Committee.
2. **Peninsula Recreation Commission (PRC)** – None.
3. **First Nations** – Councillors King and Graham provided a brief update on the current status of the proposed 2004 Community to Community Forum. He advised that the sub-committee met on Thursday, October 14, 2004 at which time it was suggested that the proposed Forum be held over two days (evenings) rather than one day (weekend). Councillor King confirmed that the agenda has been agreed upon by the three parties. In discussion around the table, it was suggested that ADR be requested to consider revising its proposal based on this new information. Several members of Council expressed concern with the proposed two-evening event.

1195.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
That Staff be authorized to finalize a contract with ADR Education for consulting and facilitation services for the 2004 Community to Community Forum, and ADR be requested to consider possible revisions to its proposal based upon the Forum now being an event to be held over two evenings, and the agenda for the Forum having already been largely determined and agreed upon between the parties.
CARRIED UNANIMOUSLY

4. **Parks Projects** – Mayor Habkirk provided a brief verbal update on the following Parks projects:

Alexander Playfield Improvement Project

- Revision of field closure standards currently under review and discussion;

Saanichton Green Improvement Project

- Preparation of a refined design underway;

Butterfield Gardens Restoration

- Next work party to remove invasive plants (primarily English ivy and daphne) scheduled for Sunday, November 7th;
- Information/notice board has recently been installed on-site;
- Hazard pruning and thinning of trees to improve light levels on historic landscaped beds is scheduled to be undertaken this Fall;
- Quotation being solicited for construction of compost bins and a rose trellis.

5. **Harvest Dance** – Councillor Mason advised that the Harvest Dance will be held at the Brentwood Community Hall on Saturday, October 23rd, 2004.
6. **Central Saanich Police Board** – Mayor Habkirk provided a brief verbal report on recent Police Board activities.
7. **BC Transit Saanich Peninsula Working Group** – Mayor Habkirk advised that she and Councillor Mason attended a recent meeting of the BC Transit Saanich Peninsula Working Group.
8. **School Facilities Planning Session** – Mayor Habkirk advised that the recent School Facilities Planning session was attended by Councillor Mason and herself.
9. **District Website Launch** – Mayor Habkirk advised that the District's new website was officially launched on October 15th, 2004. Councillor Mason acknowledged that several photographs taken by Mr. Jim Percival are featured on the website.

STAFF MEMORANDA AND REPORTS:

1. **Section 57 Notice on Title – 6559 Oldfield Road (Dwelling Unit Constructed in an Accessory Building)**
 - a) Staff Memorandum dated September 28, 2004 entitled "Notice on Title – 6559 Oldfield Road, Dwelling Unit Constructed in the Accessory Building";
 - b) Correspondence dated October 6, 2004 from Mark Filipovic, 6559 Oldfield Road.

The District's Chief Building Inspector, Mr. Roy Thomassen, gave an overview of the Staff Memorandum in regards to the proposed Section 57 Notice on Title for property located at 6559 Oldfield Road, and responded to questions from members of Council.

Mr. Filipovic, 6559 Oldfield Road, responded to the District's request that he remove the bathroom, cooking and sleeping facilities in the accessory building by questioning why the District was requiring him to spend time and money on correcting the construction work which had been previously approved by one of the District's Building Inspectors. Mr. Filipovic confirmed that his daughter has been living in the accessory structure for over three years, and that if necessary he will remove the kitchen cabinets in an effort to conform to the District's request.

A brief discussion took place.

1196.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
That the Staff Memorandum dated September 28, 2004 entitled "Notice on Title – 6559 Oldfield Road, Dwelling Unit Constructed in the Accessory Building" be received, and the District of Central Saanich Municipal Clerk file a notice in the Victoria Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter by the Council relating to land legally described as Lot 1, Section 15, Range 3 East, South Saanich District, Plan 14128, PID 004-352-742, and that further information respecting the resolution may be inspected at the office of the Municipal Building Division during regular office hours.
 CARRIED UNANIMOUSLY

1197.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That if the owner of property located at 6559 Oldfield Road fails to resolve the violation through building permits by removing the additional dwelling, then at a future Council Meeting, Council consider imposing a remedial action order on the owner.
 CARRIED UNANIMOUSLY

2. Year 2005 Property Tax Exemptions and Grants-in-Aid Requests

- a) Staff Memorandum dated October 7, 2004 from Ed Sykora, Director of Financial Services Re: Year 2005 Property Tax Exemptions and Grants-in-Aid Requests.

Mr. Ed Sykora, Director of Financial Services, gave a comprehensive overview of the Property Tax Exemptions component of his Memorandum, and then addressed the various Year 2005 Property Tax Exemption applications that have been received by the District, and responded to questions from members of Council. Mr. Sykora advised Council that the Lions Field property cannot be considered for a 2005 property tax exemption due to the fact that the property is now owned by a private individual and therefore does not qualify under the statutory regulations.

During a brief discussion around the table, members of Council questioned the requirements for a Section 225 Partnership Agreement for the "Lions Field" property, and a suggestion was made that perhaps consideration could be given to allocating a 2005 grant-in-aid for this property.

At this time, Mayor Habkirk opened the floor for comments from the various applicants for 2005 Property Tax Exemptions.

Mr. Richard Enqvist, Vice-President – North & South Saanich Agricultural Society, was in attendance at the meeting and addressed the request for permissive exemption for the 2005 taxation year, and responded to questions from members of Council.

Mr. Bob White, Secretary – Central Saanich Lions Club, briefly addressed the request for permissive exemption for the "Lions Hall" and the "Lions Field" property for the 2005 taxation year.

Mr. Bill Eastgate of the Central Saanich Lions Club advised that the use of the "Lions Field" property is on a year-by-year basis with the new property owner.

It was noted that there was no representation from the Saanich Historical Artifacts Society in attendance at the meeting to address the request for permissive exemption for the 2005 taxation year.

Mr. Robert Tidquist, President – Brentwood Community Club, was in attendance at the meeting and advised that he had no further comments to offer at this time.

It was noted that there was no representation from the Centennial Park Fellowship Baptist Church in attendance at the meeting to address the request for a permissive exemption for the 2005 taxation year.

It was noted that there was no representation from the Central Saanich Seniors Centre or the Central Saanich Lawn Bowling Club in attendance at the meeting to address their requests for a permissive exemption for the 2005 taxation year.

Council held a brief discussion around the table in regards to the various applications for 2005 permissive tax exemptions.

1198.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
That the Staff Memorandum dated October 7, 2004 entitled "Year 2005 Property Tax Exemptions and Grants-in-Aid Requests" be received, and Bylaw Nos. 1509 and 1510, as attached to the Memorandum, be forwarded to the Bylaws section of this evening's agenda for consideration of the necessary readings.
 CARRIED UNANIMOUSLY

1199.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Councillor Graham be authorized to undertake further discussions with Staff and the Lions Club as deemed appropriate in regards to the feasibility of finalizing a "Partnership Agreement" with the appropriate parties in order to permit the granting in 2005 of a full property tax exemption for the Lions Field property, however should this not prove feasible or achievable, then the matter of financial relief for the Lions Field property be referred to the 2005 grants-in-aid deliberations for further consideration.
 CARRIED UNANIMOUSLY

The Director of Financial Services then gave an overview of the 2005 Grant-in-Aid Application component of his Memorandum, and responded to questions from members of Council.

Ms. Jane Arnott, Administrative Director of the Need Crisis and Information Line, was in attendance at the meeting and briefly addressed the request for a 2005 grant-in-aid in the amount of \$3,000.

It was noted that there was no representation from the Friends of AMAR-B Society in attendance at the meeting to address the request for a 2005 grant-in-aid in the amount of \$500.

Ms. Clive Tanner, representing the Peninsula Foundation Society, was in attendance at the meeting, and addressed the request for a 2005 grant-in-aid in the amount of \$2,000. He clarified that the Foundation is requesting \$2,000 per year over the next five years for a total grant contribution of \$10,000.00.

It was noted that there was no representation from the Horticulture Centre of the Pacific in attendance at the meeting to address the request for a 2005 grant-in-aid in the amount of \$2,000.

Mr. Ralph Hembruff, Executive Director of the Central Saanich Boys and Girls Club, was in attendance at the meeting and addressed the request for a 2005 grant-in-aid in the amount of \$20,000.

Mr. Lorne Whyte, President and CEO of Tourism Victoria, was in attendance at the meeting and addressed the request for a grant-in-aid in the amount of \$922 for 2006.

Ms. Edie Copland, Executive Director of Silver Threads Service was in attendance at the meeting and addressed the request for a 2005 grant-in-aid in the amount of \$3,000 for the Meals on Wheels Program.

It was noted that there was no representation from Peninsula Community Services in attendance at the meeting to address the request for a 2005 grant-in-aid in the amounts of \$3,000 and \$6,000 respectively for the Volunteer Centre/Seniors Hotline and the Youth Employment Program.

Due to a potential conflict of interest on the following grant-in-aid request, Councillor Mason took her leave from the meeting at 9:12 pm. Councillor Mason stated that she is a member of the Brentwood Bay Revitalization Committee.

Ms. Leslie Gentile, Chair of the Brentwood Bay Revitalization Committee was in attendance at the meeting and addressed the request for a 2005 grant-in-aid in the amount of \$2,300 plus an equivalent amount to offset park fees for the "Brentwood Bay Days" and the "Music in the Park" events.

Councillor Mason returned to the meeting at 9:14 pm.

Mr. Myles Sorsdahl, President of the Saanich Peninsula Branch, Navy League of Canada addressed the request for a 2005 grant-in-aid in the amount of \$500 to assist with funding various Navy League activities.

Mr. Ian Bruce, Executive Coordinator – Peninsula Streams, briefly addressed the request for a 2005 grant-in-aid in the amount of \$10,000 and gave an overview of the various environmental protection projects and initiatives currently underway in the community.

Ms. Tracey Walker, Treasurer and Mr. John Hawkins, Director - Community Arts Council of the Saanich Peninsula were in attendance at the meeting and addressed the request for a \$2,500 grant-in-aid in 2005. Mr. Hawkins advised Council that the Community Arts Council no longer qualifies for funding under the Gaming Policy and asked for Council's consideration to providing a grant-in-aid to the Community Arts Council in an amount equivalent to that provided by the District of North Saanich and the Town of Sidney.

Ms. Jeannette Sloan, Secretary to the Board of Directors – Ballet Victoria addressed the request for a grant-in-aid in the amount of \$500 for 2005.

It was noted that there was no representation from the Central Saanich and District Fastpitch Association in attendance at the meeting to address the request for a \$3,000 grant-in-aid in 2005.

It was noted that there was no representation from School District No. 63 (Saanich) in attendance at the meeting to address the request for a 2005 grant-in-aid in the amount of \$8,292 to assist with funding the Adult Crossing Guard program.

It was noted that there was no representation from the Greater Victoria Film Commission in attendance at the meeting to address the Commission's request for a 2005 grant-in-aid in the amount of \$5,000.

Mr. Al McDonnell, representing Victoria Car Share Co-op, was in attendance at the meeting and addressed the request for a 2005 grant-in-aid in the amount of \$500.

Mr. Bill Cooke, CEO – VIA Tec, was in attendance at the meeting to address the request for a 2005 grant-in-aid in the amount of \$2,500.

It was noted that there was no representation from the Peninsula Stroke Recovery and Activity Centre in attendance at the meeting to address the request for a 2005 grant-in-aid in the amount of \$500.

During lengthy discussion in regards to the various 2005 grant-in-aid applications and the total amount of funding that is being requested of the District, comments were made with respect to the number of "late" applications this year. The Administrator provided a brief overview of the reminder letters that were sent out in July 2004 and the follow-up phone calls that were made by Staff in September after the application deadline had passed.

Ms. Leslie Gentile, Brentwood Bay Revitalization Committee, advised Council that the September 10th, 2004 deadline date as noted in the July 8, 2004 correspondence from the District conflicts with the October 31st deadline date as noted in the District's Grant-in-Aid Policy, and stated that in her opinion this error was likely the cause of the late submission of several grant-in-aid applications.

1200.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That the correspondence and presentations from the various grant-in-aid applicants be received, and further consideration of specific grant-in-aid allocations for 2005 be deferred to a future Council or Committee Meeting.
 CARRIED UNANIMOUSLY

3. Municipal Hall Roof Replacement – Fire Wing (2004)

- a) Staff Memorandum dated October 6, 2004 from Bonnie McKenzie, Manager of Community Services Re: Municipal Hall Roof Replacement – Fire Wing (2004).

The Director of Financial Services provided an overview of the Staff Memorandum in regards to the proposed roof replacement in the Fire Wing of the Municipal Hall, and responded to questions from members of Council in regards to the various funding options as outlined in the Memorandum.

1201.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
 That the Staff Memorandum dated October 6, 2004 entitled "Municipal Hall Roof Replacement – Fire Wing (2004)" be received and Council authorize funding in the amount of \$11,700 for replacement in 2004 of the roof over the fire training room at the Municipal Hall, with the source of funding to be from the Contingency Account, and the Five Year Financial Plan be amended accordingly.
 CARRIED UNANIMOUSLY

BYLAWS:

1. **“Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1508, 2004”**
[To Include Property Located at 1951 Hovey Road in the Sewage Collection Area No. 1
– Pursuant to the Council Motion Adopted on June 28, 2004]

1202.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 *That Bylaw No. 1508, cited as “Central Saanich Sewage Collection Area No. 1,
Extension Bylaw No. 1508, 2004” be reconsidered, finally passed and adopted
by Council.*
 CARRIED UNANIMOUSLY

2. **“Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1511, 2004”**
[To Include Property Located at 1616 Keating Cross Road in the Sewage Collection
Area No. 1 - Pursuant to the Council Motion Adopted on June 28, 2004]

1203.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 *That Bylaw No. 1511, cited as “Central Saanich Sewage Collection Area No. 1,
Extension Bylaw No. 1511, 2004” be authorized to receive three readings at the
same meeting.*
 CARRIED UNANIMOUSLY

1204.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 *That Bylaw No. 1511, cited as “Central Saanich Sewage Collection Area No. 1,
Extension Bylaw No. 1511, 2004” be given first reading.*
 CARRIED UNANIMOUSLY

1205.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1511 be given second reading.
 CARRIED UNANIMOUSLY

1206.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1511 be given third reading.
 CARRIED UNANIMOUSLY

3. **“Central Saanich Tax Exemption Bylaw No. 1509, 2004”** [To Exempt Certain Lands
and Improvements from General Taxation for the Calendar Year 2005]

1207.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 *That Bylaw No. 1509, cited as “Central Saanich Tax Exemption Bylaw No. 1509,
2004” be authorized to receive three readings at the same meeting.*
 CARRIED UNANIMOUSLY

1208.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 *That Bylaw No. 1509, cited as “Central Saanich Tax Exemption Bylaw No. 1509,
2004” be given first reading.*
 CARRIED UNANIMOUSLY

1209.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1509 be given second reading.
 CARRIED UNANIMOUSLY

1210.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1509 be given third reading.
 CARRIED UNANIMOUSLY

4. "Central Saanich Tax Exemption Bylaw No. 1510, 2004, (Brentwood House 2005 – 2008)" [To Exempt Certain Lands and Improvements (Brentwood House) from General Taxation for the Calendar Years 2005 – 2008]

- 1211.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1510, cited as "Central Saanich Tax Exemption Bylaw No. 1510, 2004 (Brentwood House 2005-2008)" be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY
- 1212.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1510, cited as "Central Saanich Tax Exemption Bylaw No. 1510, 2004 (Brentwood House 2005-2008)" be given first reading.
 CARRIED UNANIMOUSLY
- 1213.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That Bylaw No. 1510 be given second reading.
 CARRIED UNANIMOUSLY
- 1214.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1510 be given third reading.
 CARRIED UNANIMOUSLY

UNFINISHED BUSINESS:

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Calendar of Meetings (November 2004)

The Calendar of Meetings for November 2004 was received for information without a motion.

CORRESPONDENCE (Receive for General Information):

- 1. Master Municipal Construction Document Association Re: Sustainable Infrastructure in Your Community Workshop – November 16, 2004 in Qualicum Beach** – Correspondence dated September 27, 2004 from Neil Nyberg, Chair – Master Municipal Construction Document Association Re: Sustainable Infrastructure in Your Community Workshop – November 16, 2004 in Qualicum Beach;
- 2. Fraser Basin Council Re: 2004 State of the Fraser Basin Conference in Vancouver – November 26 and 27, 2004** – Correspondence dated September 29, 2004 from David Marshall, Executive Director - Fraser Basin Council Re: 2004 State of the Fraser Basin Conference in Vancouver – November 26 and 27, 2004;
- 3. Copy of Correspondence from Victoria Airport Authority to Prime Minister Re: Excessive and Inequitable Airport Rent** – Copy of Correspondence from Linda S. Petch, Chair – Victoria Airport Authority to Prime Minister Paul Martin Re: Excessive and Inequitable Airport Rent;
- 4. Correspondence from the Union of BC Municipalities (UBCM):**
 - a) In The House: October 1, 2004;
 - b) UBCM Member Notice Re: Crime Prevention and Community Safety: Working with Youth in Your Community, October 1, 2004;
 - c) UBCM Member Release: UBCM 2004 Resolutions Disposition, October 1, 2004;
 - d) Memorandum Re: Support for Regional District Action Plan, October 8, 2004;

16. Greater Victoria Public Library Board – Minutes of the Library Board Meeting held on June 29, 2004;

17. Capital Regional District – Minutes of the CRD Board Meeting held on September 29, 2004;

1217.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the above Item Nos. 1 to 17 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on October 18, 2004 adjourned at 9:54 pm.

Allison Habkirk
Mayor

Trish Flanders
Municipal Clerk

Recorded by: Trish Flanders
Municipal Clerk