

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, October 4, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ruby Shea, Receptionist/Clerk-Typist

ABSENT: Councillor Haddon

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Email correspondence from BC Transit Re: Transit Service to the Saanich Peninsula and Changes to No. 75 Bus Route, to be considered in conjunction with Item 1 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Stephen Moyse Re: Transit Service to the Saanich Peninsula and Changes to No. 75 Bus Route, to be considered in conjunction with Item 1 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Brentwood Bay Lodge & Spa Re: Proposed Garden Villas at Brentwood Bay Lodge, to be considered in conjunction with the September 27th, 2004 Minutes of the Planning & Development Committee Meeting under Section 8 – Reports of Standing Committees;
- Email correspondence from S Lawrence Re: Tree Removal and Replacement - Brentwood Traffic Corridor Revitalization Project, to be considered in conjunction with Item 4 under Section 7 – Correspondence (Action Required or Recommended);

1146.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
 That the Agenda for the Regular Council Meeting held on October 4, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

MAYOR'S OPENING REMARKS:

Mayor Habkirk briefly reported on the following issues:

- the Union of BC Municipalities Convention which was held in Kelowna from September 21 – 24, 2004 and was attended by Mayor Habkirk, Councillors Graham, Haddon and Mason;
- Official Opening Ceremony of the Centennial Park Skate Park which was held on Saturday, October 2, 2004 from 1:00 – 2:30 pm. Mayor Habkirk and Councillor Mason offered a special thanks to Staff for their efforts in organizing this event.

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on September 20, 2004

Councillor King requested that the Minutes of the Regular Council Meeting held on September 20, 2004 be amended to reflect that he voted in opposition to Resolution No. 1073.04 with respect to the Petition to Members of Parliament – Noise from Float Planes.

- 1147.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILOR GRAHAM
 That the Minutes of the Regular Council Meeting held on September 20, 2004 be adopted as amended.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES: None.

RISE AND REPORT: None.

PUBLIC INQUIRIES AND ANSWERS THERETO: None.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None.

CORRESPONDENCE (Action Required or Recommended):

1. S Stroud Re: Transit Service to the Saanich Peninsula and Changes to No. 75 Bus Route

- a) Email correspondence dated September 8, 2004 from Sue Stroud, #105 – 7088 Wallace Drive Re: Transit Service to the Saanich Peninsula and Changes to No. 75 Bus Route;
- b) Email correspondence dated September 30, 2004 from June Klassen, BC Transit Re: Transit Service to the Saanich Peninsula and Changes to No. 75 Bus Route.
- c) Correspondence dated September 29, 2004 from Stephen Moyse, 7227 Norman Lane Re: BC Transit Peninsula Working Group and Transit Service to the Saanich Peninsula/Changes to No. 75 Bus Route;

The Administrator gave an overview of the email correspondence from June Klassen of BC Transit in response to the comments made by Ms. Sue Stroud in her email correspondence dated September 8, 2004.

Ms. Sue Stroud, #105 – 7088 Wallace Drive, addressed her concerns with respect to the transit service to the Saanich Peninsula and the changes to the No. 75 bus route, and encouraged Council to take appropriate action to save the transit service in the Brentwood Bay loop.

Councillor King referred to the “Saanich Peninsula Community Bus Draft Service Plan” draft document and in particular Page 3 of the document which does not include reference to maintaining service levels “including the Brentwood Bay loop” which was outlined in correspondence dated January 12th, 2004 to BC Transit.

In discussion around the table, members of Council requested that the Draft Service Plan document be forwarded to a future Committee Meeting for further consideration and discussion, and that BC Transit be requested to correctly reference the Brentwood Bay loop in the draft document.

- 1148.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That the correspondence be received, and the BC Transit/Victoria Regional Transit System “Saanich Peninsula Community Bus Draft Service Plan” Report be forwarded as soon as appropriate to a future Committee Meeting for further discussion.
 CARRIED UNANIMOUSLY

- 1149.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 *That BC Transit be advised of the foregoing motion and be further reminded that the first transit priority indicated by Council in correspondence dated January 12, 2004 was to “Maintain service levels in Central Saanich, **including the Brentwood Bay loop**”, and BC Transit be requested to correctly reference this priority in the Draft Service Plan document.*
 CARRIED
 OPPOSED: MAYOR HABKIRK

2. Central Saanich Lions Club Re: Condition of Centennial Park During Central Saanich Days – Letter of Thanks

- a) Correspondence dated September 15, 2004 from Larry Griffith, President – Central Saanich Lions Club Re: Letter of Thanks for Superb Condition of Centennial Park During Central Saanich Days.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The correspondence was received for information without a motion.

3. Capital Regional District (CRD) Re: Presentation by CRD Roundtable on the Environment Pesticide Reduction Sub-Committee

- a) Correspondence dated September 20, 2004 from Paul West, Chair – CRD Roundtable on the Environment – Pesticide Reduction Sub-Committee Re: Presentation to Council at a Future Council Meeting.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Administrator briefly overviewed the correspondence and described the current status of the District's permits and approval processes.

1150.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received, and the Sub-Committee be invited to make an informational presentation on this issue at a future Committee Meeting.
 CARRIED UNANIMOUSLY

4. Correspondence in Regards to Brentwood Traffic Corridor Revitalization Project

- a) Email correspondence dated September 28, 2004 from Mikkel Schau, 1007 Barkway Terrace;
b) Email correspondence dated October 3, 2004 from S Lawrence.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

1151.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to the Committee Meeting following the upcoming Public Open House when the Brentwood Traffic Corridor Revitalization Project is to be next considered.
 CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees:

Planning & Development Committee – September 27, 2004

1152.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Planning & Development Committee Meeting held on September 27, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

1. Recent Passing of Mr. Harry Heine

1153.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That an appropriate letter of condolence be sent by the District to the family of Mr. Harry Heine, expressing the District's sympathies on his recent passing.
 CARRIED UNANIMOUSLY

2. Development Variance Permit Application – 6456 Rey Road

- 1154.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 16, 2004 entitled “Development Variance Permit Application – 6456 Rey Road” be received, and in connection with the proposed subdivision of Lot 1, Sections 15 and 16, Range 4 East, South Saanich District, Plan VIP 48663 (as shown on the proposed plan of subdivision, Appendix B):
1. *Council propose to consider the issuance of a Development Variance Permit to vary the engineering subdivision standards required by Bylaw with respect to:*
 - *the road allowance width on Bella Vista Drive from 20 m to 18 m;*
 - *the road width on Bella Vista Drive from 13 m to 11 m; and*
 2. *Staff be instructed to undertake the statutory notification procedures.*

CARRIED UNANIMOUSLY

3. Development Variance Permit Application – 1043 and 1051 Verdier Avenue (Duo Consultants Ltd.)

- 1155.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 21, 2004 entitled “Development Variance Permit Application – 1043 and 1051 Verdier Avenue (Duo Consultants Ltd.)” be received, and in connection with the proposed subdivision of Lot B, Section 10, Range 1 West, South Saanich District, Plan 28789, and Lot 1, Section 12, Range 12 West, South Saanich District, Plan 29297 (as shown on the proposed plan of subdivision, Appendix B):
1. *Council propose to consider the issuance of a Development Variance Permit to vary the:*
 - a) *lot frontage required by Bylaw for:*
 - *Lot 1, a proposed two family dwelling, from the required 26 m to 21.9 m (71.85 ft.);*
 - *Lot 2, a proposed single family dwelling, from the required 21 m to 15.7 m (51.57 ft.);*
 - *Lot 3, a proposed single family dwelling, from the required 21 m to 15.7 m (51.75 ft.); and*
 - b) *R-2 zoning regulations which state:*
“No two family dwelling shall be located within 50 m of another two family dwelling that is in existence or in respect of which a building permit application has been made”;
 2. *Staff be instructed to undertake the statutory notification procedures; and*
 3. *Council propose to make it a requirement that as a condition of issuance of the Development Variance Permit, the Applicant be required to register on title, through an appropriate covenant or legal undertaking, completed design plans for the proposed three-lot development.*

CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Mason took her leave from the meeting at 7:28 pm. Councillor Mason stated that her daughter is an employee of the Brentwood Bay Lodge and Spa.

4. Brentwood Lodge & Spa – Proposed Garden Villas – Informational Presentation by the Applicant

- Correspondence dated September 30, 2004 from Dan Behune, President - Brentwood Bay Lodge & Spa Re: Proposed Garden Villas at Brentwood Bay Lodge.

Mr. Dan Behune, President of Brentwood Bay Lodge & Spa, was in attendance at the meeting and addressed the contents of his correspondence dated September 30th, 2004 in regards to the proposed Garden Villas development. Mr. Behune confirmed that he intends to proceed with the scheme that was presented to Committee on September 27th, 2004 with one minor change in the use of the single storey village commercial space fronting Verdier Avenue, noting that rather than developing a fitness/wellness centre, he now proposes to build a café/retail space similar to Octavio's café/bakery/deli in the Oak Bay Village.

During a brief discussion around the table, Council indicated it was supportive of the proposed change.

- 1156.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
That the informational rezoning application presentation from the Brentwood Lodge & Spa on the proposed Garden Villas Project as well as the proposed increase in the Water Lot License area be received for information and referred to Staff and the Advisory Planning Commission for further review and processing, and recommendation to Council at a future meeting of the Planning & Development Committee.
 CARRIED UNANIMOUSLY

Councillor Mason returned to the meeting at 7:37 pm.

5. Development Variance Permit Application – 1123 Verdier Avenue (Viewland Development Corp.)

- 1157.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 21, 2004 entitled "Development Variance Permit Application - 1123 Verdier Avenue (Viewland Development Corp.) be received, and in connection with the proposed subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987 (as shown on the proposed plan of subdivision, Appendix B):
1. *Council propose to consider the issuance of a Development Variance Permit to vary:*
 - a) *lot frontage required by Bylaw for:*
 - *Lot A, a single family dwelling, from the required 21 m to 16.75 m;*
 - *Lot B, a duplex, from the required 26 m to 21.34 m; and*
 2. *Council request that the Applicant provide more detailed design plans and an Arborist's Report on the proposed tree retention prior to the public notification for the proposed new dwelling units; and*
 3. *Staff be instructed to undertake the statutory notification procedures.*
- CARRIED UNANIMOUSLY

6. Brentwood Traffic Corridor Revitalization Project

- 1158.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the correspondence dated September 27, 2004 from 1st Team Consulting Ltd. setting out a fee proposal for additional professional consulting services required in connection with the proposed October 14th, 2004 Public Open House for the Brentwood Traffic Corridor Revitalization Project be received, and Council accept the proposal for the total fixed fee cost, including disbursements, of \$12,000 (excluding taxes), and the Consultants be authorized to proceed with the methodology and scope of work as outlined in the proposal.

BEFORE THE QUESTION WAS CALLED, a lengthy discussion took place in regards to the costs for the proposed additional scope of works in connection with the proposed Open House on October 14th, 2004.

THE QUESTION WAS CALLED ON THE MOTION.
CARRIED
OPPOSED: COUNCILLOR GRAHAM

- 1159.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Parks Foreman and other appropriate Parks Staff as deemed necessary be requested and authorized to attend the proposed Public Open House in a resource capacity.
CARRIED
OPPOSED: COUNCILLOR GRAHAM

Parks & Facilities Committee – September 27, 2004

- 1160.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR KOROL
That the Minutes of the Parks & Facilities Committee Meeting held on September 27, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities: (1) Request for Proposals for Consulting Services, and (2) Recommended Next Steps in the Process

- 1161.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 17, 2004 entitled "Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities: (1) Request for Proposals (RFP) for Consulting Services, and (2) Recommended Next Steps in the Process" be received, and given the level of concern on the part of both Council and Staff in regards to the proposals which have been received, as well as concerns with respect to the priorities, scope of work and proposed next steps in the facilities strategic planning process, the District not proceed at this time with the award of a contract on the basis of the RFP as currently structured.
CARRIED UNANIMOUSLY

- 1162.04 MOVED BY COUNCILLOR GRAHAM
SECONDED BY COUNCILLOR MASON
That Council hold a half day or evening stand-alone strategic workshop for the purposes of discussing the next steps in the facility planning process, and the British Columbia Buildings Corporation be requested to provide a quotation to provide one-off facilitation and summation report services for the workshop.
CARRIED UNANIMOUSLY

Water & Waste Management Committee – September 27, 2004

- 1163.04 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the Minutes of the Water & Waste Management Committee Meeting held on September 27, 2004 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Capital Regional District (CRD) Draft Composting Bylaw

- 1164.04 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the draft "Mail/Fax Comment Reply Form" pertaining to the Capital Regional District's (CRD) Draft Composting Bylaw and associated information be received, and the Comment Reply Form be forwarded to the CRD in the current form as drafted by Staff, with the following amendments:

- 1. In Point No. 3, the deletion of the words "with the application of 'biosolids' (sewage)" after the words "deemed safe";*

2. *The addition of a fifth point to be added to the Comment Reply Form indicating Council's concerns in regards to the multiple jurisdictions which have regulatory authority over various aspects of composting (i.e. Provincial Government; Agricultural Land Commission; Capital Regional District; Municipalities), and the potential for duplication, inefficiencies and the discouragement of legitimate composting operations in the Capital Region.*

CARRIED UNANIMOUSLY

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Mayor Habkirk provided brief comments on the CRD's Travel Choices Strategy. Councillor Graham advised that the Juan de Fuca Land Use Committee Meeting is scheduled to be held on October 5th, 2004.
2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk briefly reported on her attendance at the September 28th, 2004 PRC Strategic Planning Open House, and advised that at the PRC Meeting held on September 30th, 2004, the Commission passed motions to circulate the PRC Strategic Plan to the three Peninsula Municipal Councils and to refer discussion on the Strategic Plan to an upcoming Tri-Municipal Council Meeting. Mayor Habkirk advised that the District's representative on the PRC, Ms. Pauline Penner, would like the opportunity to meet with members of Council to discuss the Strategic Plan prior to Council's consideration of the document.

1165.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That the Peninsula Recreation Commission (PRC) Strategic Plan document be received for information, and a letter be forwarded to the Town of Sidney requesting that this item be added to the agenda of the next Tri-Municipal Council Meeting to be held on November 4th, 2004.
CARRIED UNANIMOUSLY

3. **First Nations** – Councillors King, Korol and Graham provided a brief update on the current status of the proposed 2004 Community to Community Forum.

Councillor King gave an overview of the September 21st, 2004 Meeting with representatives from the Tsartlip and Tsawout First Nations. He then introduced Councillor Paul Sam of the Tsartlip First Nation and Mrs. Maryanne Sam of the Tsawout First Nation, who commended Council for moving forward on this initiative. Councillor Paul Sam advised that the Tsawout First Nation has requested that "Cordova Spit Park" be added to the agenda for the Community to Community Forum.

1166.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR GRAHAM
That the Community to Community Forum Sub-Committee be authorized to proceed with the request for written quotations (RFQ) generally in the form as attached, with the proposed date for the Forum to be amended to November 20th, 2004 and with the additional discussion topic "Cordova Spit Park" to be added to the proposed agenda for the Forum, and the Sub-Committee be authorized to select the preferred Consultant and proceed with the necessary arrangements for the Forum in consultation with Council as deemed necessary.
CARRIED UNANIMOUSLY

4. **Parks Projects** – On behalf of Councillor Haddon, the Director of Planning & Building Services provided a brief verbal update on the following Parks projects:

Alexander Playfield Improvement Project:

- the project ad hoc committee met on October 1st, with the main topic of discussion being field closure standards;
- the next meeting is scheduled for October 15th;

Centennial Park Skate Park

- The official “launch” of the skate park was held on October 2nd from 1:00 – 2:30 pm.
- The Central Saanich Lions club has announced its commitment to establishing a permanent skate park in the community;
- The fundraising campaign is now underway – donations will be gratefully accepted at the Municipal Office;

New Centennial Park Caretaker

- Mr. Steve McKellar (and his family) has moved into the park residence, as he commences a two-year term as the on-site caretaker for Centennial Park.

5. **Town Hall Meeting on November 24, 2004** – Councillor Thompson briefly reported on the proposed location for the upcoming Town Hall Meeting.
6. **Union of BC Municipalities Convention from September 21 to 24, 2004** – Mayor Habkirk provided a brief verbal report on the meetings with the Agricultural Land Commission and BC Ferries, as well as the various Addresses and Seminars that were held during the recent UBCM Convention.

STAFF MEMORANDA AND REPORTS:

1. Development Variance Permit Application – 7245 Puckle Road (Height of Proposed Fence)

- a) Staff Memorandum dated August 31, 2004 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application – 7245 Puckle Road;
- b) Council Motion adopted on September 20, 2004 in regards to this application;
- c) Notice sent to adjacent property owners dated September 21, 2004;
- d) Correspondence previously received pertaining to this application:
 - A Bryson, 1239 Mount Newton Cross Road, August 16, 2004;
 - A Warren, 334 Walton Place, August 18, 2004;
 - L Lee, 2660 Island View Road, August 18, 2004;
 - A Clements (2 letters), 6516 Island View Road, August 11, 2004 and September 14, 2004;
 - M Magnusson, Seattle WA, August 18, 2004;
 - V Mosvold, 7101 Puckle Road, August 23, 2004;
 - GL Rickard, 1760 McTavish Road, with attached petition, August 24, 2004;
 - J Elliott, 2928 Lamont Road, August 20, 2004.

The Administrator provided a brief overview of the process taken to date with respect to the Development Variance Permit Application for 7245 Puckle Road, and responded to questions from members of Council.

It was noted that the Applicant was not in attendance at the meeting.

Mr. Gordon Rickard, 1760 McTavish Road, was in attendance at the meeting and advised that he had no further comments to offer at this time.

Mr. David Reed, Manager of the Seed Orchard facility on Puckle Road, spoke in favour of the Development Variance Permit Application to increase the allowable fence height on property located at 7245 Puckle Road.

1167.04 **MOVED BY COUNCILLOR THOMPSON**
 SECONDED BY COUNCILLOR GRAHAM
 That Council authorize the issuance of a Development Variance Permit in connection with property located at 7245 Puckle Road to vary the maximum allowable fence height for this A-1 (Agriculture Zone) property from 1.3 metres to 2.5 metres for a chain link fence.
 CARRIED UNANIMOUSLY

2. Requested Upgrading of Holm Road

- a) Staff Memorandum dated September 24, 2004 from Nirmal Bhattacharya, Municipal Engineer Re: Requested Upgrading of Holm Road.

The Municipal Engineer, Mr. Nirmal Bhattacharya, briefly overviewed the process taken to date with respect to the request from Marlene Watson to upgrade Holm Road, and responded to questions from members of Council.

Ms. Marlene Watson, 7330 Holm Road, provided brief comments in regards to the proposed upgrading of Holm Road.

1168.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
That the Staff Memorandum dated September 24, 2004 entitled "Requested Upgrading of Holm Road" be received, and Council:

1. *authorize the execution of the Construction Agreement and Licence in the form as set out in the Memorandum for the construction of a 4.0 m wide gravelled access and associated bollards within the Holm Road municipal road allowance from Stelly's Cross Road to 7330 Holm Road, in accordance with the terms and conditions stipulated in the Agreement; and*
2. *waive the fees (\$30.00 per day) payable by Ms. Watson with respect of the issuance of a permit to construct in the municipal road allowance (Holm Road) during the period of construction.*

CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Development Application Procedures Bylaw No. 1504, 2004"**
[To Define Procedures for Development Applications]

1169.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1504, cited as "Central Saanich Development Application Procedures Bylaw No. 1504, 2004" be reconsidered, finally passed and adopted by Council.
CARRIED UNANIMOUSLY

2. **"Central Saanich Development Application Fees Bylaw No. 1505, 2004"** [To Impose Fees for Development Applications]

1170.04 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That Bylaw No. 1505, cited as "Central Saanich Development Application Fees Bylaw No. 1505, 2004" be reconsidered, finally passed and adopted by Council.
CARRIED UNANIMOUSLY

3. **"Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1508, 2004"**
[To Include Property Located at 1951 Hovey Road in the Sewage Collection Area No. 1 – Pursuant to the Council Motion Adopted on June 28, 2004]

1171.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1508, cited as "Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1508, 2004" be authorized to receive three readings at the same meeting.
CARRIED UNANIMOUSLY

1172.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1508, cited as "Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1508, 2004" be given first reading.
CARRIED UNANIMOUSLY

1173.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1508 be given second reading.
CARRIED UNANIMOUSLY

- 1174.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1508 be given third reading.
 CARRIED UNANIMOUSLY

UNFINISHED BUSINESS:

1. Saanich Peninsula Hospital Foundation License Plate Holder Project (Cost of License Plate Holders)

- a) Email correspondence dated September 24, 2004 from Nirmal Bhattacharya, Municipal Engineer Re: Saanich Peninsula Hospital Foundation License Plate Holder Project (Cost of License Plate Holders).

The Administrator gave an overview of the email correspondence from the Municipal Engineer in regards to the proposed purchase of the license plate holders for each municipal vehicle (excluding Police and Fire) which can be accommodated in the Public Works operational budget.

- 1175.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
 That Staff be authorized to proceed with the purchase of 26 sets of license plate holders for each municipal vehicle (excluding Police and Fire) at a total cost of \$260, and Councillor Mason be requested to liaise with Mr. Kenny Podmore on any outstanding design issues prior to finalizing the purchase and installation of the holders.
 CARRIED UNANIMOUSLY

2. Oak Haven Park Conservation Covenant

- a) Staff Memorandum dated August 24, 2004 (previously received at the August 30, 2004 Special (Open) Council Meeting);
b) Council motion adopted on August 30, 2004;
c) Copy of Newspaper Notice published on September 22 and 29, 2004.

The Administrator provided a brief overview of the process taken to date with respect to the proposed Conservation Covenant for Oak Haven Park.

Mr. Eric Lofroth, a member of the Board of Directors for the Habitat Acquisition Trust, commended Council for proceeding with the Conservation Covenant for Oak Haven Park, and stated that in his opinion this initiative is a wonderful tribute to former Councillor Diane Moen.

- 1176.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That Council authorize the execution of the Oak Haven Park Conservation Covenant in the form as set out in the Memorandum dated August 24, 2004 from the Director of Planning & Building Services, and the Mayor and the Municipal Clerk be authorized to execute the Conservation Covenant on behalf of the corporation.
 CARRIED UNANIMOUSLY

3. Vehicular Traffic on Peden Lane

The Administrator referred to the Special (Open) Council Meeting held on July 19th, 2004 at which time Council received and considered several items of correspondence pertaining to vehicular traffic/parking/speeding/pedestrian safety in the lower Verdier Avenue area, including Peden Lane. He noted that a motion was passed requesting that the correspondence be referred to the Central Saanich Police Service for review and comment and/or action as deemed necessary. Mr. Nason advised that the Police Chief is now prepared to issue a Traffic Order to prohibit parking on both sides of Peden Lane.

Council held a brief discussion in regards to the proposed Traffic Order and it was generally agreed that prior to proceeding with the installation of signage to prohibit parking on both sides of Peden Lane, the Police Service be requested to obtain feedback from the residents along Peden Lane in this regard.

- 1177.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the information from the Administrator in regards to the Traffic Order from the Chief Constable pertaining to the proposed installation of no parking signs on both sides of Peden Lane be received, and the Police be requested to undertake notification of all residents along Peden Lane advising them of the contemplated action and affording them the opportunity to provide any comments or feedback prior to proceeding with the installation of the proposed signage.
 CARRIED UNANIMOUSLY

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Calendar of Meetings (October 2004)

The Calendar of Meetings for October 2004 was received for information without a motion.

CORRESPONDENCE (Receive for General Information):

- 1. Youth Parliament of British Columbia Re: Youth Parliament – December 27 to 31, 2004** - Correspondence dated September, 2004 from Kerry L. Simmons, Registrar – Youth Parliament of BC Alumni Society Re: Youth Parliament – December 27 to 31, 2004;
- 2. BC and Yukon Chamber of Mines Re: “Mining and Exploration – The Good News in BC” Publication** – Correspondence dated September 8, 2004 from Dan Jespen , Executive Director and CEO – BC and Yukon Chamber of Mines Re: “Mining and Exploration – The Good News in BC” Publication;
- 3. Fisheries and Oceans Canada Re: Invitation to Communities to Attend Dialogue Sessions on Current Fisheries Conservation Initiatives** – correspondence received September 20, 2004 from Paul Macgillivray, Acting Regional Director General – Fisheries and Oceans Canada Re: Invitation to Communities to Attend Dialogue Sessions on Current Fisheries Conservation Initiatives;
- 4. Copy of Correspondence Addressed to Approving Officer from A & A McEwen Re: Subdivision Application for 6900 Wallace Drive** – Copy of Correspondence from Al and Ann McEwen, 6894 Wallace Drive to District’s Approving Officer Re: Subdivision Application for 6900 Wallace Drive;
- 5. Copy of Correspondence from Community Social Planning Council of Greater Victoria to Capital Regional District (CRD) Board Chair Re: Housing Affordability Week 2004** – Copy of Correspondence dated September 20, 2004 from Community Social Planning Council of Greater Victoria to Mayor Don Amos, CRD Board Chair Re: Housing Affordability Week 2004;
- 6. Healthy Saanich Community Workshop 2004 Agenda – November 6, 2004** – Agenda Materials received September 24, 2004 from District of Saanich Re: Agenda and Registration Materials for Healthy Saanich Community Workshop 2004 Agenda to be held on November 6, 2004;
- 7. Correspondence from the Union of BC Municipalities (UBCM):**
 - a) Memorandum received September 2004 Re: 2004-2005 UBCM Executive;
 - b) Memorandum dated September 28, 2004 Re: First Annual CEO Forum – November 2 & 3, 2004 in Vancouver, BC;
- 8. Minister of Community, Aboriginal and Women’s Services Re: Public Consultation in Provincial Capital Commission (PCC) Decision-Making Process** – Correspondence dated September 28, 2004 from The Honourable Murray Coell, Minister of Community, Aboriginal and Women’s Services Re: Public Consultation in Provincial Capital Commission (PCC) Decision-Making Process;

9. The Truck Loggers Association Re: “The Changing Forest Industry, A Communities Perspective” Report – Correspondence dated September 28, 2004 from Sandra Bishop, Director of Communication – The Truck Loggers Association Re: “The Changing Forest Industry, A Communities Perspective” Report;

10. Regional Water Supply Commission – Minutes of the Commission Meeting held on September 15, 2004;

1178.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the above Item Nos. 1 to 10 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on October 4, 2004 adjourned at 8:49 pm.

Allison Habkirk
Mayor

Trish Flanders
Municipal Clerk

Recorded by: Trish Flanders
 Municipal Clerk