

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, September 20, 2004 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer
Ed Sykora, Director of Financial Services (in part)
Ron French, Fire Chief (in part)

ABSENT: Councillor Graham

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Minutes of the Special Planning & Development Committee Meeting held on September 15, 2004, to be included under Section 8 – Reports of Standing Committees;
- Staff Memorandum Re: Municipal Telephone System, to be included as Item 3 under Section 9 – Staff Memoranda and Report;
- Petition with 19 signatories Re: Enforcement of Current Speed Limits along West Saanich Road and Request for Associated Crosswalk Improvements, to be included with Item 1 under Section 7 – Correspondence (Action Required or Recommended);
- Revised Site Plan to accompany the Agricultural Land Commission Application for a Second Dwelling for property located at 7082 East Saanich Road, to be considered in conjunction with Item 4 under Section 8 – Reports of Standing Committees, Minutes of the Planning & Development Committee Meeting held on September 13, 2004;
- Correspondence pertaining to the Brentwood Revitalization Project in the Brentwood Traffic Corridor (West Saanich Road from Wallace Drive to Verdier Avenue), to be considered in conjunction with Item 1 under Section 8 – Reports of Standing Committees, Minutes of the Special Planning & Development Committee Meeting held on September 15, 2004, as follows:
 - a) Summary of comments from the June 23rd, 2004 Open House on the Brentwood Traffic Corridor Revitalization Project;
 - b) A Richard King - 765 Harding Lane, September 16, 2004;
 - c) Wayne and Lou Watkins – 7055 Wallace Drive, Gary and Jessie Rogers – 800 Delamere Road, Lorraine and Garry Wake – 1317 Marchant Road, September 20, 2004;
 - d) Petra Allen – 1114 Clarke Road, September 19, 2004;
 - e) Robyn Ross – 1191 Lucille Drive, September 18, 2004;
 - f) David R. Wilson - #42-1287 Verdier, September 18, 2004;
 - g) Leslie Gentile – 7035 Wallace Drive, September 19, 2004;
 - h) Marion Bridge-Aussenegg – 1259 Marchant Road, September 19, 2004;
 - i) Sue Stroud - #105-7088 Wallace Drive, September 18, 2004;
 - j) Elizabeth Chambers – 901 Verdier Avenue, September 17, 2004;
 - k) Bill Anderson – 1025 Waverley Terrace, September 20, 2004;
 - l) Jim Percival – 7032 West Saanich Road, September 20, 2004;
 - m) Dot Lavoie, September 20, 2004;
 - n) John Tidman, 6-7120 West Saanich Road, September 20, 2004;
 - o) Lyse Gentile, 7035 Wallace Drive, September 20, 2004;
 - p) Evelyn Blanchard, September 20, 2004;
 - q) Beth Haggan Dekkers, 1158 Clarke Road, September 18, 2004;
 - r) Sue Stroud, #105 – 7088 Wallace Drive, September 19, 2004;
 - s) Memorandum from Councillor Korol, September 20, 2004; and
 - t) Colour drawings from Councillor Thompson.

- 1064.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the Agenda for the Regular Council Meeting held on September 20, 2004 be approved as amended.
 CARRIED UNANIMOUSLY

MAYOR'S OPENING REMARKS:

Mayor Habkirk briefly reported on the following issues:

- Heritage Acres – A celebration ceremony on September 11, 2004 which recognized the official transfer of Crown Land from the Province of BC to the District of Central Saanich;
- Heritage Acres – Threshing Event on September 18 and 19, 2004;
- Sooke “Feast of Fields” Event on September 18, 2004;
- An article on the Brentwood Bay Lodge Resort & Spa that was published in a recent edition of Boulevard magazine;
- An article on Brentwood Bay that was published in a recent edition of Canadian House & Home magazine.

ADOPTION OF THE MINUTES:

Minutes of the Special (Open) Council Meeting held on August 30, 2004

- 1065.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILOR KING
 That the Minutes of the Special (Open) Council Meeting held on August 30, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES: None.

RISE AND REPORT:

Mayor Habkirk briefly reported on the following issue:

Purchase of 922 Grilse Lane (Lot 13, Plan 1824, LD 65, Range 2W)

- In the context of recent traffic and pedestrian safety concerns which have been expressed by residents of the Anglers/Grilse/Bickford Lanes area, the District has been requested to consider purchasing the property located at 922 Grilse Lane which is currently owned by Anglers' Anchorage Marina.
- Council has received communication from Mr. Jim Burton in this regard, however after careful consideration Council has advised Mr. Burton that it is not prepared to further consider the purchase of the subject property.
- With the sale and recent development of the adjacent lot to the west, facilitating access to the Marina through the purchase of Lot 13 would provide little or no additional benefit as the District's operational access requirements for large emergency vehicles cannot be met due to the sharp right and left turns that would be required.
- Pursuant to the motions which have been previously adopted by Council on this overall issue, Council will continue to work with the neighbourhood, Anglers' Anchorage Marina, Engineering and Fire Department Staff, and Central Saanich Police Services on appropriate measures to attempt to address and/or mitigate the traffic flow, vehicular congestion, pedestrian safety and noise concerns which have been expressed.

PUBLIC INQUIRIES AND ANSWERS THERETO: None.

PRESENTATIONS/PETITIONS AND DELEGATIONS: None.

CORRESPONDENCE (Action Required or Recommended):

1. Petition with 130 Signatories Re: Enforcement of Current Speed Limits along West Saanich Road and Request for Associated Crosswalk Improvements

- a) Petition with 130 signatories received September 8, 2004 Re: Enforcement of Current Speed Limits along West Saanich Road and Request for Associated Crosswalk Improvements.
- b) Additional Petition with 19 signatories received September 20, 2004.

1066.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING

That the petition be received and forwarded to the Central Saanich Police Service for appropriate action in regards to the speed limit enforcement issue, and the request for crosswalk enhancements be forwarded to Staff for review and appropriate action or recommendation to Council as deemed appropriate.
CARRIED UNANIMOUSLY

2. S & B Pang Re: Requested Improvement/Upgrading of Meadowbank Road

- a) Correspondence dated August 26, 2004 from Sam and Betty Pang Re: Requested Improvement/Upgrading of Meadowbank Road.

Mr. Blake Morrow of Sutton West Realty briefly addressed the issue on behalf of the property owners, Mr. and Mrs. Pang, and advised that the owners are intending to sell their property on Meadowbank Road.

1067.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON

That the correspondence be received and referred to Staff for review and recommendation.
CARRIED UNANIMOUSLY

3. Correspondence Addressed to Administrator from Land and Water BC Inc. Re: Proposed Culverting of a Drainage Course for Subdivision Within Part of Lot 8 and Lot 9, Section 12, Range 2 West, South Saanich District, Plan 3586

- a) Correspondence dated August 20, 2004 from W. Van Bruggen, Land and Water BC Inc. to Mr. Gary C. Nason, Administrator – District of Central Saanich Re: Proposed Culverting of a Drainage Course for Subdivision Within Part of Lot 8 and Lot 9, Section 12, Range 2 West, South Saanich District, Plan 3586.

The Administrator briefly overviewed the correspondence, and advised that this matter is in connection with property located at 6900 Wallace Drive.

1068.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR HADDON

That the correspondence be received, and a copy be forwarded to Mrs. Lorna Pugh for her information.
CARRIED UNANIMOUSLY

4. M & P Matheson Re: Intersection of Mt. Newton Cross Road and East Saanich Road

- a) Correspondence dated August 28, 2004 from Murray and Peggy Matheson, 1645 Newton Heights Road Re: Intersection of Mt. Newton Cross Road and East Saanich Road.

Mrs. Peggy Matheson, 1645 Newton Heights Road, addressed the contents of her correspondence and urged Council to consider implementing upgrades to this particular intersection for vehicular and pedestrian safety reasons.

The Administrator referred to the previous allocation of \$120,000 in the District's Five Year Financial Plan, which was to be used for the full signalization of this intersection, was recently deleted from the Financial Plan by Council.

- 1069.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received, and the request be referred to Staff for review and recommendation and possible further consideration in the context of 2005-2009 Financial Plan deliberations.
 CARRIED UNANIMOUSLY

5. J Jackson Re: Centennial Park Skate Park

- a) Correspondence dated August 30, 2004 from Joshua Jackson, 1830 Cultra Avenue
Re: Centennial Park Skate Park.

Mr. Joshua Jackson, 1830 Cultra Avenue, was in attendance at the meeting and thanked Council for developing the skate park in Centennial Park.

The correspondence was received for information without a motion.

6. K Podmore Re: Saanich Peninsula Hospital Foundation License Plate Holder Project

- a) Correspondence dated September 13, 2004 from Kenny Podmore, #101 – 2354 Brethour Avenue, Sidney Re: Saanich Peninsula Hospital Foundation License Plate Holder Project.

Mr. Kenny Podmore, #101 – 2354 Brethour Avenue, gave an overview of his project to develop license plate holders which are customized for each Peninsula Municipality. He advised that his fundraising project is to support the Saanich Peninsula Hospital Foundation, and that he is hopeful that the project's initial sales would provide the Foundation with approximately \$3,000. Mr. Podmore distributed a sample licence plate holder and advised that each pair would be sold for \$10 with all proceeds going to the Hospital Foundation.

During a brief discussion, individual members of Council indicated support for the proposed project.

- 1070.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR HADDON
 That the correspondence be received, and Council support in principle the District's participation in the project as outlined by the letter writer.
 CARRIED UNANIMOUSLY

- 1071.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That Staff be requested to advise Council of the potential cost that would be incurred for purchase of the licence plate holders for each municipal vehicle, excluding Police and Fire.
 CARRIED UNANIMOUSLY

7. Correspondence Pertaining to Brentwood Bay Lodge & Spa – Garden Villas Proposal

- a) A & H Porter to Brentwood Bay Lodge, 975 Verdier Avenue, September 7, 2004;
b) B Bouchard, 7254 Kristin Place, September 10, 2004.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

- 1072.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to the appropriate future Committee Meeting when the Brentwood Bay Lodge's application for its Garden Villas proposal is to be considered by Council.
 CARRIED UNANIMOUSLY

8. Institute of Public Administration of Canada Re: Proposed Community to Community Forum

- a) Correspondence dated September 10, 2004 from Todd D. Pugh, Chair, Victoria Regional Group – Institute of Public Administration of Canada Re: Proposed Community to Community Forum.

Councillor Korol advised that she and Councillor King would be attending a meeting with representatives from the Tsartlip and Tsawout First Nations on Tuesday, September 21st, 2004 for the purpose of discussing the proposed Community to Community Forum.

The correspondence was received for information without a motion.

9. A Clements Re: Development Variance Permit Application, Fence Height at 7245 Puckle Road

- a) Correspondence dated September 14, 2004 from Adelle Clements, 6516 Central Saanich Road Re: Development Variance Permit Application, Fence Height at 7245 Puckle Road.

Ms. Adelle Clements briefly addressed the contents of her correspondence.

The correspondence was received for information without a motion.

10. G Hemminger Re: Petition to Members of Parliament – Noise from Float Planes

- a) Correspondence dated September 14, 2004 from Garry Hemminger, 7713 Blackglama Place Re: Petition to Members of Parliament – Noise from Float Planes.

It was noted that Mr. Garry Hemminger was not in attendance at the meeting to address his correspondence.

Councillor King briefly addressed the intent of the Petition, and asked Council to consider authorizing the placement of this Petition in the Municipal Hall for signature by members of the public.

Dr. David A. Boag, 6746 Amwell Drive, expressed concern that Saanichton residents are exposed to excessive overhead noise pollution from planes that leave the airport and circle over Saanichton and Brentwood Bay. He noted that on July 19th, 2004 a local resident recorded 73 over flights in a twelve hour period, and urged Council to address this matter.

During a discussion around the table, it was suggested that consideration be given to discussing this matter directly with the District's MP, Mr. Gary Lunn, and with Transport Canada.

1073.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received for information purposes only at this time, and no further action be taken in regards to the letter writer's request that the Petition be made available at the Municipal Hall counter for signature by members of the public.
 CARRIED
 OPPOSED: COUNCILLOR KING

REPORTS OF COMMITTEES:

Standing Committees:

Special Parks & Facilities Committee – September 8, 2004

1074.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That the Minutes of the Special Parks & Facilities Committee Meeting held on September 8, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

Public Works, Transportation & Economic Development Committee - September 13, 2004

- 1075.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
That the Minutes of the Public Works, Transportation and Economic Development Committee Meeting held on September 13, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY
- 1. Application for Request for Inclusion of Property Located at 8449 Alec Road in Schedule "A" of District's Soil Removal Bylaw (Mr. Dennis Bowcott)**
- 1076.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR HADDON
That Council not proceed at this time with the necessary readings of "Central Saanich Soil Removal Regulation Bylaw Amendment Bylaw No. 1507, 2004" to include the property located at 8449 Alec Road in the District's Soil Removal Bylaw.
 CARRIED UNANIMOUSLY
- 2. Gravel Extraction Agreement – Butler Brothers Supplies Ltd.**
- 1077.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That the Staff Memorandum dated August 24, 2004 entitled "Gravel Extraction Agreement – Butler Brothers Supplies Ltd." be received, and any decision to extend the Gravel Extraction Agreement with Butler Brothers Supplies Ltd. be deferred pending the completion by early 2005 of the upcoming Facilities review/strategic planning process which will include recommendations on the future development potential of the Works Yard site and options open to the District in this regard.
 CARRIED UNANIMOUSLY
- 3. Highway 17 – McKenzie Avenue to Swartz Bay**
- 1078.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That the correspondence be received and the Town of Sidney be advised that Mayor Habkirk, together with Councillors Graham, Haddon and Mason, will attend the October 4th, 2004 meeting with the Minister of Transportation regarding Highway 17 (McKenzie Avenue to Swartz Bay) issues, and the Town of Sidney be further requested to consider inviting the Mayor of Victoria and Susan Brice, Saanich South MLA, to attend the meeting.
 CARRIED UNANIMOUSLY
- 4. Proposed Policies and Prioritization for Bicycle Routes and Pedestrian Facilities in the District, as Contained in the Transportation Planning Study**
- 5. Proposed Heritage Designation of Mt. Newton Cross Road, Between Malcolm Road and Senanus Drive, and the Adoption of Related Heritage Maintenance and Construction Standards**
- 1079.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That:
- 1. the Staff Memorandum dated September 7, 2004 entitled "Proposed Policies and Prioritization for Bicycle Routes and Pedestrian Facilities in the District, as Contained in the Transportation Planning Study" be received and referred to the Advisory Planning Commission for review and comment, and further consideration of the Memorandum be deferred to a future Committee Meeting; and**

2. *the Staff Memorandum dated August 27, 2004 entitled "Proposed Heritage Designation of Mt. Newton Cross Road, Between Malcolm Road and Senanus Drive, and the Adoption of Related Heritage Maintenance and Construction Standards" be received and referred to the Central Saanich Heritage Commission for review and comment, and further consideration of the Memorandum be deferred to a future Committee Meeting.*

CARRIED UNANIMOUSLY

Planning & Development Committee – September 13, 2004

Councillor Haddon requested that the Minutes of the Planning & Development Committee Meeting held on September 13, 2004 be amended to reflect that she was the Mover of Committee Resolution No. 1052.04.

- 1080.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
That the Minutes of the Planning & Development Committee Meeting held on September 13, 2004 be amended to reflect that Councillor Haddon was the Mover of Resolution No. 1052.04.
CARRIED UNANIMOUSLY

1. Development Variance Permit Application, 7245 Puckle Road

- 1081.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated August 31, 2004 entitled "Development Variance Permit Application, 7245 Puckle Road" be received, and:
1. *Council propose to consider the issuance of a Development Variance Permit to vary:*
 - *the maximum allowable fence height for this A-1 (Agriculture Zone) property from 1.3 metres to 2.5 metres for a chain link fence; and*
 2. *Staff be instructed to undertake the statutory notification procedures.*

CARRIED UNANIMOUSLY

2. Proposed Rezoning for 7410 Veyaness Road – Fourteen Residential Unit Proposal

- 1082.04 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR KOROL
That the Applicant be requested to provide further information to Council at an appropriate future date clarifying his intentions in regards to participation in the various transportation initiatives which are undertaken by the Victoria Car Share Co-op.
CARRIED UNANIMOUSLY

- 1083.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 3, 2004 entitled "Proposed Rezoning for 7410 Veyaness Road – Fourteen Residential Unit Proposal" be received, and Staff be requested to proceed with the preparation of the necessary Land Use Bylaw Amendment Bylaw for consideration of the necessary readings at a future Regular Council Meeting and referral to a Public Hearing.
CARRIED UNANIMOUSLY

- 1084.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff be requested to prepare the proposed Land Use Bylaw Amendment Bylaw to accommodate this proposed development on the basis of the Residential Attached (RM-1) zoning category.
CARRIED UNANIMOUSLY

- 1085.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Applicant be requested to work with Staff on the provision of more detailed design plans, in particular exterior design and floor plans showing the proposed secondary suites, for receipt and further consideration by Council prior to the necessary readings being given to the Land Use Bylaw Amendment Bylaw and referral of the application to a Public Hearing.
CARRIED UNANIMOUSLY
- 1086.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Applicant, in consultation with Staff, be requested to include the provision of an appropriate play area in the detailed design plans for the proposed development.
CARRIED UNANIMOUSLY
- 1087.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Applicant, in consultation with Staff, be requested to provide appropriate sidewalk and road frontage amenities which are generally consistent with those that are located along other portions of Veyaness Road in the general vicinity of the proposed development.
- BEFORE THE QUESTION WAS CALLED, it was
- 1088.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the foregoing motion be amended to replace the word "consistent" with "sympathetic", and include the following words after "development":
- “, including consideration to be given to the various works and amenities suggested by the Advisory Planning Commission.”*
- THE QUESTION WAS CALLED ON THE AMENDING MOTION.
 THE AMENDING MOTION CARRIED UNANIMOUSLY
- THE QUESTION WAS CALLED ON THE MAIN MOTION, AS AMENDED.
 THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY
- 1089.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That in addition to the recommended registration of restrictive covenants guaranteeing tree protection and providing new owners with an awareness of agricultural operations on adjacent lands, the Applicant be requested to provide an appropriate restrictive covenant or legal undertaking ensuring that either the main dwelling unit or the secondary suite must be owner-occupied in each case.
- BEFORE THE QUESTION WAS CALLED, it was
- 1090.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That the foregoing motion be amended to replace the words "tree protection" with "appropriate protection of vegetation (trees and understory)".
- THE QUESTION WAS CALLED ON THE AMENDING MOTION.
 THE AMENDING MOTION CARRIED UNANIMOUSLY
- THE QUESTION WAS CALLED ON THE MAIN MOTION, AS AMENDED.
 THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

3. Development Permit Exception, 6764 Oldfield Road – Co-op Gas Canopy Signage

1091.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 3, 2004 entitled "Development Permit Exception, 6764 Oldfield Road – Co-op Gas Canopy Signage" be received, and Council confirm that a Development Permit for sign alterations at 6764 Oldfield Road is not required under the provisions of Section 13.3(b) of the Official Community Plan.
CARRIED UNANIMOUSLY

4. Agricultural Land Commission Application for a Second Dwelling, 7082 East Saanich Road

a) Revised Site Plan to accompany the Agricultural Land Commission Application for a Second Dwelling for property located at 7082 East Saanich Road.

1092.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KING
That the Staff Memorandum dated September 1, 2004 entitled "Agricultural Land Commission Application for a Second Dwelling, 7082 East Saanich Road" be received, and:

- 1. the application for a second dwelling located in a barn at 7082 East Saanich Road be forwarded to the Agricultural Land Commission (ALC) with all background information including the Staff Memorandum, and with the inclusion in the application materials of an updated site plan to be prepared by the Applicant and confirmed by Staff prior to submission of the application.*

BEFORE THE QUESTION WAS CALLED, it was

1093.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That the foregoing motion be amended to include the following additional point:

- "2. the application not be forwarded to the ALC until such time as any other outstanding enforcement concerns relating to unauthorized residential dwelling unit or illegal suite issues on the property have been suitably addressed to the satisfaction of Staff in consultation with the Municipal Solicitor."*

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
THE AMENDING MOTION CARRIED
OPPOSED: COUNCILLOR KING

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED.
THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

5. Development Application Procedures Bylaw and Development Application Fees Bylaw

1094.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated August 20, 2004 entitled "Development Application Procedures Bylaw and Development Application Fees Bylaw" be received, and:

- 1. "Central Saanich Development Application Procedures Bylaw No. 1504, 2004" and "Central Saanich Development Application Fees Bylaw No. 1505, 2004" be forwarded to the agenda of the next Regular Council Meeting for introduction and the necessary readings; and*

2. Staff be requested to confirm whether it may be advisable to amend Section 7 of Bylaw No. 1504 to clarify that Council may, in its legislative discretion, refuse an application after receipt and consideration of the application by Council but prior to the receipt of a report from the Director of Planning & Building Services on the application.

CARRIED UNANIMOUSLY

The Administrator confirmed that Section 7 of Bylaw No. 1504 has been amended accordingly, in accordance with the afore-noted motion.

Special Planning & Development Committee – September 15, 2004

1095.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Special Planning & Development Committee Meeting held on September 15, 2004 be adopted as circulated.
 CARRIED UNANIMOUSLY

1. Brentwood Revitalization Project in the Brentwood Traffic Corridor (West Saanich Road from Wallace Drive to Verdier Avenue)

- a) Summary of comments from the June 23rd, 2004 Open House on the Brentwood Traffic Corridor Revitalization Project;
- b) A Richard King - 765 Harding Lane, September 16, 2004;
- c) Wayne and Lou Watkins – 7055 Wallace Drive, Gary and Jessie Rogers – 800 Delamere Road, Lorraine and Garry Wake – 1317 Marchant Road, September 20, 2004;
- d) Petra Allen – 1114 Clarke Road, September 19, 2004;
- e) Robyn Ross – 1191 Lucille Drive, September 18, 2004;
- f) David R. Wilson - #42-1287 Verdier, September 18, 2004;
- g) Leslie Gentile – 7035 Wallace Drive, September 19, 2004;
- h) Marion Bridge-Aussenegg – 1259 Marchant Road, September 19, 2004;
- i) Sue Stroud - #105-7088 Wallace Drive, September 18, 2004;
- j) Elizabeth Chambers – 901 Verdier Avenue, September 17, 2004;
- k) Bill Anderson – 1025 Waverley Terrace, September 20, 2004;
- l) Jim Percival – 7032 West Saanich Road, September 20, 2004;
- m) Dot Lavoie, September 20, 2004;
- n) John Tidman, 6-7120 West Saanich Road, September 20, 2004;
- o) Lyse Gentile, 7035 Wallace Drive, September 20, 2004;
- p) Evelyn Blanchard, September 20, 2004;
- q) Beth Haggan Dekkers, 1158 Clarke Road, September 18, 2004;
- r) Sue Stroud, #105 – 7088 Wallace Drive, September 19, 2004;
- s) Memorandum from Councillor Korol, September 20, 2004; and
- t) Colour drawings from Councillor Thompson.

A brief discussion took place in regards to the Committee recommendations and the items of correspondence which have been received in regards to the Brentwood Traffic Corridor Project, particularly those letters which were distributed as late items at this evening's meeting. Members of Council noted that the majority of concerns noted in the late correspondence are in connection with the proposed tree removal and replacement, and Council agreed that it would be appropriate to give the letter writers an opportunity to briefly address their correspondence at the time when the Committee recommendation pertaining to the issue of tree removal and replacement was to be considered.

1096.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

1097.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That Staff and the Consultants be requested to include the provision of appropriate lighting and pedestrian safety illumination at both the Verdier Avenue and Clarke Road crosswalks which are proposed to be installed within the traffic corridor.
 CARRIED UNANIMOUSLY

1098.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the provision for appropriate lighting and pedestrian safety illumination at the crosswalks include the additional installation of suitable lights within the crosswalk medians.
 CARRIED UNANIMOUSLY

1099.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff and the Consultants be requested to consider the provision of additional bicycle racks within the traffic corridor, or alternatively identify appropriate locations where these additional racks could be installed at some future date.
 CARRIED UNANIMOUSLY

1100.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff and the Consultants be requested to consider the inclusion of additional litter and recycling receptacles within the traffic corridor.

BEFORE THE QUESTION WAS CALLED, it was

1101.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KOROL
That the foregoing motion be amended to include the following words after "corridor":

“, or alternatively identify appropriate locations where these additional receptacles could be installed at some future date.”

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
THE AMENDING MOTION CARRIED UNANIMOUSLY

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED.
THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

1102.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Council endorse the recommended tree replacement proposals as outlined in the Memorandum from the Municipal Engineer dated September 2, 2004 and the attached Memorandum from 1st Team Consulting dated August 31, 2004.

BEFORE THE QUESTION WAS CALLED, it was

1103.04 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KOROL
That the foregoing motion be tabled.
 CARRIED UNANIMOUSLY

Councillor Korol referred to the September 15th, 2004 Committee Meeting and the Committee Chair's request that she provide further substantiation in regards to her suggestion that a certain number of existing trees be retained. She then proceeded to give a comprehensive overview of her Memorandum dated September 20, 2004 entitled "Tree Retention as Part of the Brentwood Revitalization Project", and responded to several questions from members of Council.

A very lengthy discussion took place in regards to the proposed tree removal and replacement, and the absence of a third mid-block crosswalk along this portion of West Saanich Road. It was suggested that consideration be given to conducting a further Public Open House for the purpose of gathering additional public input with respect to these particular issues, and that simplified colour engineering and landscape drawings be prepared for presentation at the Open House. It was further suggested that the District's rationale for the proposed tree removal/replacement and why the third mid-block crosswalk is not recommended be presented to the public at this Open House.

At this time, Mayor Habkirk opened the floor for comments from the various letter writers.

It was noted that Mr. A. Richard King, 765 Harding Lane, was not in attendance at the meeting to address his correspondence.

Mr. Wayne Watkins, 7055 Wallace Drive, spoke to the issue of tree retention, removal and replacement and stated that, in his opinion, it would not be wise to retain the present trees within the proposed project corridor, and urged Council to proceed with the Brentwood Traffic Corridor Project as presented.

It was noted that Ms. Petra Allen, Mr. Robyn Ross, Mr. David Wilson, Ms. Leslie Gentile, and Ms. Marion Aussenegg were not in attendance at the meeting to address their correspondence.

Ms. Sue Stroud, #105 – 7088 Wallace Drive, made reference to recent revitalization developments in White Rock and Prince George in which sidewalks were built around existing mature trees, and encouraged Council to re-evaluate the proposed plans to remove these beautiful trees.

Ms. Elizabeth Chambers, 901 Verdier Avenue, commented on the difficulty of Council's decision on the issue of tree retention, removal and replacement.

Mr. Jim Percival, 7032 West Saanich Road, stated that in his opinion there has been ample opportunity for the public to express comments and concerns with respect to the various components of this project, and encouraged Council to proceed as proposed.

It was noted that Ms. Dot Lavoie was not in attendance at the meeting to address her correspondence.

Mr. John Tidman, #6 – 7120 West Saanich Road, stated that although this is a difficult decision for Council, he does not feel that Council will be any further ahead if a further Public Open House is held, and encouraged Council to proceed with the project.

It was noted that Ms. Leslie Gentile, Ms. Evelyn Blanchard and Ms. Beth Haugen Dekkers were not in attendance at the meeting to address their correspondence.

Lengthy deliberations ensued.

1104.04

MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON

That the District host at an appropriate location in Brentwood Bay a further Public Open House as early as deemed feasible in October, 2004 for the purposes of obtaining further public input on issues relating primarily to the proposed tree removal and replacement, and the retention or installation of a third (mid-block) crosswalk along the corridor, with clear, large scale colour 95% engineering and landscape drawings to be presented for viewing by the public as well as other related information presenting the rationale for the proposed tree removal and replacement, and the rationale for why the retention of a third (mid-block) crosswalk is not recommended.

BEFORE THE QUESTION WAS CALLED, deliberations continued with respect to the potential affects if the project is temporarily delayed, the pros and cons of scheduling a further Public Open House, the need to provide the public with the rationalization as to why a third mid-block crosswalk is not being pursued and why there is a need to remove and replace trees, as well as the potential challenges with the left-hand turning movement at the West Saanich/Clarke Road intersection. It was then,

1105.04 MOVED BY COUNCILLOR
SECONDED BY COUNCILLOR
That the foregoing motion be amended to include the following after the word "corridor":

“, and the West Saanich Road/Clarke Road intersection left-hand turning movements”.

THE QUESTION WAS CALLED ON THE AMENDING MOTION.
THE AMENDING MOTION CARRIED
OPPOSED: MAYOR HABKIRK

THE QUESTION WAS CALLED ON THE MAIN MOTION, AS AMENDED.
THE MAIN MOTION, AS AMENDED, CARRIED UNANIMOUSLY

1106.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That Resolution No. 1102.04 be lifted from the table.
CARRIED UNANIMOUSLY

1107.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR KING
That further consideration of the following motion be postponed to a future Committee Meeting following the completion of the Public Open House referenced in the preceding motion:

“That Council endorse the recommended tree replacement proposals as outlined in the Memorandum from the Municipal Engineer dated September 2, 2004 and the attached Memorandum from 1st Team Consulting dated August 31, 2004.”

CARRIED UNANIMOUSLY

1108.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That Staff and the Consultants be requested to include the provision for appropriate electrical facilities in the median down the centre of the Road traffic corridor in question.
CARRIED UNANIMOUSLY

1109.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That further consideration of the following motion be postponed to a future Committee Meeting following the completion of the Public Open House referenced in the preceding motion:

“That at the Regular Council Meeting when the foregoing resolutions are to be considered, should it be the desire of Council to have further deliberations with respect to an appropriate motif for the traffic corridor, then these options be suitably presented and a decision be taken by Council on this matter at the Meeting.”

CARRIED UNANIMOUSLY

Staff was requested to further discuss with Council the proposed date, time and location for the Brentwood Traffic Corridor Project Public Open House.

Advisory Committees: None.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Mayor Habkirk advised that the District of Central Saanich is the only participating municipal member on the Juan de Fuca Land Use Planning Committee.

2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk advised that the PRC's Strategic Plan will be considered by the Commission on September 23, 2004.
3. **First Nations** – Councillor King advised that a meeting with the Tsartlip and Tsawout First Nations will be held on September 21st, 2004 to discuss the proposed Community to Community Forum.
4. **BC Transit** – Councillor King gave a brief verbal report on the proposed changes to the #75 transit route which was discussed at a recent meeting of the BC Transit Working Group, and suggested that Mr. Stephen Moyse and Mr. David Wilson be invited to make a brief, informational presentation to Council on the current findings of the Working Group.
5. **Parks Projects** – Councillor Haddon gave a verbal report on the following current parks projects:
 - Alexander Playfield Improvement Project
 - the Project Ad Hoc Committee met on September 16th, 2004 and the main topic of discussion was the potential adjustment to field closure standards;
 - Saanichton Green Improvements
 - the Ad Hoc Committee met recently to review the results of the Public Open House and discuss the next steps;
 - Newman Farm Project
 - stabilization of the house, cabin and shed was undertaken in August, 2004;
 - a Staff Report providing an update of recent activities for Newman Park is forthcoming;
 - Office Transfer of Heritage Acres to District-Ownership
 - a ceremony was held at Heritage Acres on September 11th, 2004;
 - presentations by the Honourable Murray Coell, MLA, Mayor Habkirk and Dave Hopkins, Chair of the Saanich Historical Artifacts Society;
 - Centennial Park Skate Park
 - official opening will be held on October 2nd, 2004;
6. **Heritage Acres** – Councillor Thompson provided a brief report on his attendance at the Official Transfer ceremony and the Threshing Events that recently took place at Heritage Acres.
7. **Regional Water Supply Commission** – Councillor Korol advised that ULF (6 litre) toilets are mandated for all new construction effective for January 1, 2005, and that the District of Highlands has made application to the CRD for a water extension into the Highlands;
8. **Beach Clean-Up** – Councillor Korol briefly commented on the beach clean-up efforts that took place on September 18th and 19th, 2004;
9. **Solid Waste Advisory Committee** – Councillor Korol advised that the three Peninsula Municipalities are now fully represented on this Committee.

STAFF MEMORANDA AND REPORTS:

1. **Peninsula Fire and Emergency Program – Mutual Aid Agreement**
 - a) Staff Memorandum dated September 7, 2004 from Ron French, Fire Chief Re: Peninsula Fire and Emergency Program – Mutual Aid Agreement.

The Fire Chief, Mr. Ron French, provided a brief overview of the proposed Mutual Aid Agreement for the Peninsula Fire and Emergency Program, and responded to questions from members of Council.

1110.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 7, 2004 entitled "Peninsula Fire and Emergency Program – Mutual Aid Agreement" be received, and the Peninsula Fire and Emergency Program Mutual Aid Agreement between the District of North Saanich, the Town of Sidney and the District of Central Saanich be approved, and the Mayor and Municipal Clerk be authorized to execute the document on behalf of the Municipality.
CARRIED UNANIMOUSLY

2. OCP Amendment Bylaw No. 1482, Rezoning Bylaw No. 1485, 8025 East Saanich Road – Development Permit 3060-20-8/04

- a) Staff Memorandum dated September 15, 2004 from Hope V. Burns, Director of Planning & Building Services Re: OCP Amendment Bylaw No. 1482, Rezoning Bylaw No. 1485, 8025 East Saanich Road – Development Permit 3060-20-8/04.

The Director of Planning & Building Services, Ms. Hope V. Burns, gave a comprehensive overview of the Staff Memorandum regarding the OCP Amendment and Rezoning Bylaws, and the Development Permit for 8025 East Saanich Road.

1111.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated September 15, 2004 entitled "OCP Amendment Bylaw No. 1482, Rezoning Bylaw No. 1485, 8025 East Saanich Road – Development Permit 3060-20-8/04" be received, and the contents noted.
CARRIED UNANIMOUSLY

3. Municipal Telephone System

- a) Staff Memorandum dated September 17, 2004 from Ed Sykora, Director of Financial Services Re: Telephone System.

1112.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR THOMPSON
That the Staff Memorandum dated September 17, 2004 entitled "Telephone System" be received, and Staff be authorized to proceed with the replacement of the telephone system switch at a cost of approximately \$35,000., and the Five Year Financial Plan be revised accordingly.
CARRIED UNANIMOUSLY

BYLAWS:

- 1. "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1482, 2003"** [To Designate Property Located at 8025 East Saanich Road as a Development Permit Area]

1113.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR HADDON
That Bylaw No. 1482, cited as "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1482, 2003" be reconsidered, finally passed and adopted by Council.
CARRIED UNANIMOUSLY

- 2. "Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003"** [To Create a new Residential Attached (RM-3) Zone and to Rezone Property Located at 8025 East Saanich Road from Agriculture (A-1) Zone to Residential Attached (RM-3) Zone]

1114.04 MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON
That Bylaw No. 1485, cited as "Central Saanich Land Use Bylaw Amendment Bylaw No. 1485, 2003" be reconsidered, finally passed and adopted by Council.
CARRIED
OPPOSED: COUNCILLOR KING

Development Permit – 8025 East Saanich Road

- 1115.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That Council authorize the issuance of a Development Permit for the proposed construction of 15 residential units at 8025 East Saanich Road, subject to the various conditions listed in the Development Permit 3060-20-8/04.
 CARRIED UNANIMOUSLY
3. **“Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1415, 2001”** [To Designate Property Located at 8025 East Saanich Road as a Development Permit Area]
- 1116.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1415, cited as “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1415, 2001” be abandoned.
 CARRIED UNANIMOUSLY
4. **“Central Saanich Land Use Bylaw Amendment Bylaw No. 1416, 2001”** [To Rezone Property Located at 8025 East Saanich Road from Agriculture (A-1) Zone to Residential Institutional (RP-1) Zone]
- 1117.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1416, cited as “Central Saanich Land Use Bylaw Amendment Bylaw No. 1416, 2001” be abandoned.
 CARRIED UNANIMOUSLY
5. **“Central Saanich Development Application Procedures Bylaw No. 1504, 2004”** [To Define Procedures for Development Applications]
- 1118.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1504, cited as “Central Saanich Development Application Procedures Bylaw No. 1504, 2004” be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY
- 1119.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1504, cited as “Central Saanich Development Application Procedures Bylaw No. 1504, 2004” be given first reading.
 CARRIED UNANIMOUSLY
- 1120.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1504 be given second reading.
 CARRIED UNANIMOUSLY
- 1121.04 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That Bylaw No. 1504 be given third reading.
 CARRIED UNANIMOUSLY
6. **“Central Saanich Development Application Fees Bylaw No. 1505, 2004”** [To Impose Fees for Development Applications]
- 1122.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That Bylaw No. 1505, cited as “Central Saanich Development Application Fees Bylaw No. 1505, 2004” be authorized to receive three readings at the same meeting.
 CARRIED UNANIMOUSLY

- 1123.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1505, cited as "Central Saanich Development Application Fees Bylaw No. 1505, 2004" be given first reading.
CARRIED UNANIMOUSLY
- 1124.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1505 be given second reading.
CARRIED UNANIMOUSLY
- 1125.04 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1505 be given third reading.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS: None.

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Commemorative Recognition by District of Former Councillor Diane Moen

During a discussion around the table, the following suggestions were made in regards to commemorative recognition of former Councillor Diane Moen:

- a commemorative bench in the Hagan Bight area;
- a commemorative bench in Oak Haven Park;
- a decorative fountain at the Municipal Hall;
- the planting of a tree at an appropriate location.

- 1126.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That Council support in principle an appropriate commemorative recognition or charitable donation in the memory of former Councillor Diane Moen, and the Mayor be authorized to discuss the various options presented at the Meeting with the Moen family, and with further information to be provided to Council in this regard.
CARRIED UNANIMOUSLY

2. Central Saanich Police Association Re: Funding for Youth Initiatives

- a) Email correspondence dated August 25, 2004 from Dillon Sahota, President – Central Saanich Police Association Re: Funding for Youth Initiatives.

The Administrator provided an overview of the email correspondence from the Central Saanich Police Association which advised that the Police Association is interesting in awarding up to \$10,000 to community groups are that involved with youth initiatives. During a brief discussion, it was suggested that a permanent skate park facility in the District may be a viable community project for such an award.

- 1127.04 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR KOROL
That the correspondence be received, and a letter be written to the Central Saanich Police Association requesting whether the Association would entertain an application from an appropriate group or organization in the community soliciting funding for the installation of a permanent skate park facility in Central Saanich.
CARRIED UNANIMOUSLY

3. BC Hydro Community Regreening Grant

- a) Correspondence dated September 13, 2004 from Brian Fisher, BC Hydro Re: BC Hydro Community Regreening Grant.

The Administrator advised that the District's Parks Foreman, Mr. Norm Doerksen, assisted the District with securing a \$10,000 Community Regreening Grant from BC Hydro.

- 1128.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received, and a letter be forwarded to Mr. Norm Doerksen thanking him for his initiative in pursuing and obtaining the BC Hydro Community Regreening Grant.
 CARRIED UNANIMOUSLY

4. Draft Calendar of Meetings – October 2004

The draft Calendar of Meetings for October 2004 was received for information without a motion.

CORRESPONDENCE (Receive for General Information):

1. **Ministry of Public Safety and Solicitor General Re: Summary Crime Report – 2003; First Quarterly Report – 2004** – Correspondence dated June 28, 2004 from Lynne McNally, Police Services Division – Ministry of Public Safety and Solicitor General Re: Summary Crime Report – 2003;
2. **Copy of Correspondence from District of Port Edward to Deputy Prime Minister Re: Canada Customs Policy Related to Prince Rupert Container Port** – Copy of Correspondence dated August 26, 2004 from Mayor Ed Wampler, District of Port Edward to Deputy Prime Minister Anne McLellan Re: Canada Customs Policy Related to Prince Rupert Container Port;
3. **Canadian Forces Base Esquimalt Re: State of the Environment Report – 2003/2004** – Correspondence dated August 27, 2004 from Captain D.J. Kyle, Base Commander, Canadian Forces Base Esquimalt Re: State of the Environment Report – 2003/2004;
4. **Correspondence from the Union of BC Municipalities (UBCM):**
 - Emergency Planning Grant Application, August 30, 2004;

The Administrator advised that the District's Fire Chief, Mr. Ron French, assisted the District with securing a \$2,550 Emergency Planning Grant from the Province of British Columbia through the UBCM.

- 1129.04 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received, and a letter be forwarded to Mr. Ron French, Fire Chief, thanking him for his initiative in pursuing and obtaining the UBCM Emergency Planning Grant.
 CARRIED UNANIMOUSLY

5. **Transport Canada Re: Transport Canada's Roles and Responsibilities in the Port of Victoria** – Email correspondence dated August 31, 2004 from Cliff Rhodes, Transport Canada Re: Transport Canada's Roles and Responsibilities in the Port of Victoria;
6. **Correspondence Pertaining to the Closure of Crystal Gardens:**
 - Richard Mills (2), August 31 and September 6, 2004;
 - Vicki Cook, September 1, 2004;
7. **Community Services Report – August 2004 (Attaching Speed Watch Monthly Reporting Form for August, 2004)** – Community Services Report dated August 2004 (attaching Speed Watch Monthly Reporting Form for August, 2004);
8. **British Columbia Achievement Foundation Re: Community Achievement Awards** – Correspondence dated September 1, 2004 from Premier Gordon Campbell, Board Member – British Columbia Achievement Foundation Re: Community Achievement Awards;

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9. **BC Games Society Re: Invitation to Bid to Host 2008 BC Winter Games, 2008 BC Summer Games, 2010 BC Winter Games or 2010 BC Summer Games** – Correspondence dated September 1, 2004 from Joan Hess and Tony Fiala – BC Games Society Re: Invitation to Bid to Host 2008 BC Winter Games, 2008 BC Summer Games, 2010 BC Winter Games or 2010 BC Summer Games;
 10. **BC Hydro Re: Response to Saanich News Article** – Email correspondence dated September 2, 2004 from Stephen Watson, BC Hydro Re: Response to Saanich News Article;
 11. **City of Courtenay to UBCM Member Municipalities Re: Proposed UBCM Resolution - UBCM Convention Days** – Correspondence dated September 8, 2004 from Mayor Starr Winchester, City of Courtenay to UBCM Member Municipalities Re: Proposed UBCM Resolution – UBCM Convention Days;
 12. **South Vancouver Island Zone Housing Society Re: Expansion Project for 7601 East Saanich Road - Public Information Meeting – September 28, 2004** – Correspondence dated September 13, 2004 from Dave Sinclair, President – South Vancouver Island Zone Housing Society Re: Proposed Expansion Project for 7601 East Saanich Road – Public Information Meeting on September 28, 2004;
 13. **Municipal Insurance Association of BC (MIABC) - Risk Management Tidbits** – August 2004;
 14. **BC Ferries Re: Notice of First Joint Annual Public Meeting – September 27, 2004 in Nanaimo, BC** – Correspondence dated September 10, 2004 from Elizabeth Harrison and David Hahn, BC Ferries Re: Notice of First Joint Annual Public Meeting – September 27, 2004 in Nanaimo, BC;
 15. **2010 Legacies Now Re: Community Update** – Correspondence received September 15, 2004 from 2010 Legacies Now Re: Community Update Publication for September 2004;
 16. **Central Saanich Police Board** – Minutes of the Police Board Meeting held on June 9, 2004
 17. **Capital Regional District (CRD) Board** – Minutes of the Board Meeting held on September 8, 2004
- 1130.04 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
 That the above Item Nos. 1 to 17 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on September 20, 2004 adjourned at 9:52 pm.

Allison Habkirk
Mayor

Trish Flanders
Municipal Clerk

Recorded by: Trish Flanders
Municipal Clerk