

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, November 20, 2006, at 7:08 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Jack Mar  
Councillors: Bryson, Garrison, King, and Thompson  
Gary C. Nason, Administrator  
Sara C. Ribeiro, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

**ABSENT:** Councillors Graham and Mason

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**APPROVAL OF THE AGENDA:**

The Administrator, Mr. Gary C. Nason, noted the removal of the following items from the agenda:

- Correspondence from C Eriksen Re: Referendum on Amalgamation to be removed under Section VII – Correspondence (Action Required or Recommended) as Item No. 9.
- Staff Memorandum Re: OCP Amendment Bylaw No. 1556; Rezoning Bylaw No. 1557; Development Permit No. 3060-20-9/06; Development Variance Permit No. 3090-20-10/06 – 6961 East Saanich Road to be removed under Section IX – Staff Memoranda and Reports as Item No. 3.
- “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1556, 2006” [6961 East Saanich Road – Dogwood Estates] to be removed under Section X – Bylaws as Item 3.
- “Central Saanich Land Use Bylaw Amendment Bylaw No. 1557, 2006” [6961 East Saanich Road – Dogwood Estates] to be removed under Section X – Bylaws as Item No. 4.

And the addition of the following agenda items:

- Correspondence Re: Sustainable Approaches to Crime Prevention Seminar November 28 and 30, 2006 to be included as Item No. 11 under Section VII – Correspondence (Action Required or Recommended).
- Correspondence dated November 20, 2006, Re: Invitation from the CRD Board’s TravelChoices Select Committee to the Regional Transportation Modeling Workshop on December 1, 2006, to be included as Item No. 12 under Section VII – Correspondence (Action Required or Recommended).
- Council Photograph – December 4, 2006, at 6:15 p.m. in the Council Chamber to be included as Item No. 2 under Section XII – New Business / Other Competent Business.
- That Section IX – Staff Memoranda and Reports and Section X – Bylaws be moved to follow the Standing Committees under Section VIII – Reports of the Committee.

1229.06        MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the Agenda for the Regular Council Meeting held on November 20, 2006, be approved as amended.*  
                      CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on November 6, 2006**

1230.06        MOVED BY COUNCILLOR GARRISON  
                      SECONDED BY COUNCILLOR KING  
                      *That the Minutes of the Regular Council Meeting held on November 6, 2006, be approved as circulated.*  
                      CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:**

1. Council Resolution No. 1187.06 – BC Sustainable Energy Association (BCSEA) Re: “Local Improvement Charges to Finance Renewable Energy Pilot Project”  
Councillor King advised that under Resolution 1187.06 of the November 6, 2006, Regular Council Minutes, he is instructed to seek information regarding the pilot project for “Local Improvement Charges to Finance Renewable Energy”. He would like to seek the legal opinion of the Municipal Solicitor before proceeding.
  
- 1231.06        MOVED BY COUNCILLOR BRYSON  
                      SECONDED BY COUNCILLOR KING  
                      *That the District of Central Saanich obtain a written opinion from the Municipal Solicitor as to whether the proposed project, “Local Improvement Charges to Finance Renewable Energy”, would be legally permissible under the Community Charter and/or Local Government Act.*  
                      CARRIED  
                      OPPOSED: COUNCILLOR GARRISON

**RISE & REPORT:** Nil.

**PUBLIC INQUIRIES AND ANSWERS THERETO:**

1. Sue Stroud, 7088 Wallace Drive, enquired if any member of Staff or Council would be attending the National Research Council workshop in Vancouver on November 21, 2006. The Administrator advised no member of Staff would be attending this workshop. Council confirmed no one would be attending that workshop.
  
2. Jill Wakes, 7046 Brentwood Road, enquired what work the District of Central Saanich is undertaking in order to improve safety concerns for pedestrians in Brentwood Bay. Councillor Thompson advised the District of Central Saanich is in close contact with the contractors to address concerns regarding access and safety. The Municipal Engineer advised if Ms. Wakes has specific issues, to contact him to discuss.
  
3. Sharon Lawrence, 8381 West Saanich Road, enquired if Council supports the 4-4-2-1 position on BC Transit which increases funding to BC Transit from the gas tax. Mayor Mar advised he voted to increase the amount of funding as the gas tax money should be used for transit services.
  
4. John Creviston, 866 Verdier Avenue, enquired what proactive conditions have been taken to improve or restore transit in Central Saanich. Councillor King advised that each year Central Saanich sends a list of priorities to BC Transit which in some cases, has been developed during Council’s annual strategic planning process. The Municipal Engineer advised the current budget for bus shelters is \$3,500.00 per annum. Mr. Creviston explained the Mayor of Esquimalt corresponds with BC Transit and there have been positive changes in Esquimalt. Councillor King offered to have a dialogue with BC Transit regarding service to Central Saanich.

**PRESENTATIONS/PETITIONS AND DELEGATIONS:** Nil.

**CORRESPONDENCE (Action Required or Recommended):**

**1. W Midlane Re: 770 Sea Drive – Registration of Current Architectural Plans**

- a) Correspondence dated November 7, 2006, from Wayne Midlane Re: 770 Sea Drive – Registration of Current Architectural Plans

Wayne Midlane spoke to his correspondence stating two minor changes have been made to the door and the window in the kitchen. The height or footprint of the building have not changed. He would like Council’s approval of these two changes.

The Director of Planning & Building Services, Hope V. Burns, advised Council a report will be forthcoming.

- 1232.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received and referred to Staff for review and recommendation.*  
                  CARRIED UNANIMOUSLY

**2. L Jack Re: Water Supply to 2869 Lamont Road and 2834 Island View Road**

- a) Correspondence received November 6, 2006, from Lorne Jack Re: Water Supply to 2869 Lamont Road and 2834 Island View Road

The Administrator, Gary C. Nason, outlined the recommendation and provided Council with some background information regarding the water quality at this location. He advised CRD Water Services is responsible for water treatment and water quality. The municipality performs an annual flush which helps remove sediment. Staff is prepared to discuss with Mr. Jack and to work towards a solution.

Stephen Jack, 2869 Lamont Road, spoke to Mr. Lorne Jack's correspondence emphasizing the need to remove impurities from their water supply.

The Municipal Engineer, Nirmal Bhattacharya, acknowledged Mr. Jack's comments and reiterated the Administrator's comments. He answered questions of Council.

- 1233.06      MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That the correspondence be received and referred to Staff for review and appropriate action, and/or recommendation to Council if required.*  
                  CARRIED UNANIMOUSLY

**3. BC AgriTourism Alliance Re: Provincial Signage Campaign – Agri-tourism**

- a) Correspondence dated October 10, 2006, from the BC AgriTourism Alliance Re: Provincial Signage Campaign – Agri-tourism

It was noted that a representative of BC AgriTourism Alliance was not in attendance at the meeting to speak to their correspondence.

A discussion occurred between Mayor and Council.

- 1234.06      MOVED BY COUNCILLOR BRYSON  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received and this matter be referred to a future Committee meeting and a representative from the BC AgriTourism Alliance be invited to make a presentation and provide further information in regards to their request.*  
                  CARRIED UNANIMOUSLY

**4. S Lawrence Re: Various Issues of Concern**

- a) E-mail correspondence dated November 3, 2006, from Sharon Lawrence Re: Various Issues of Concern

Sharon Lawrence, 8381 West Saanich Road, spoke to her correspondence and emphasized the need for an Environmental Officer.

- 1235.06      MOVED BY COUNCILLOR GARRISON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**5. G Martin Re: Support for Environmental Initiatives**

- a) Correspondence dated November 7, 2006, from Georgette Martin Re: Support for Environmental Initiatives

It was noted that Georgette Martin was not in attendance at the meeting to speak to her correspondence.

The Administrator, Gary C. Nason, provided a brief overview of environmental initiatives undertaken by the District of Central Saanich.

Sharon Lawrence, 8381 West Saanich Road, thanked Staff for the update.

**6. P Marsh Re: Bus Shelters – Brentwood Commercial Core**

- a) Correspondence dated November 8, 2006, from Patricia Marsh Re: Bus Shelters – Brentwood Commercial Core

It was noted that Patricia Marsh was not in attendance at the meeting to speak to her correspondence.

1236.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**7. W Ironmonger & A Ferriss Re: Ban on Fireworks and Firecrackers**

- a) E-mail correspondence dated November 9, 2006, from Wayne Ironmonger and Anita Ferriss Re: Ban on Fireworks and Firecrackers

Wayne Ironmonger, 7688 Grieve Crescent, spoke to his correspondence.

1237.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**8. Correspondence Pertaining to the Proposed Brentwood Bay / Royal Bank Shopping Center Redevelopment**

- a) D Creviston, 866 Verdier Avenue, received November 8, 2006
- b) B Goulet, 1103 Vic Plane, November 14, 2006

It was noted that Dustin Creviston was not in attendance at the meeting to speak to his correspondence.

Bev Goulet, 1103 Vic Place, spoke to her correspondence. Overall, she feels this proposal has too high of a density which will increase noise pollution and create traffic congestion.

A discussion occurred between Mayor and Council.

1238.06        MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR BRYSON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**9. E Chambers Re: Traffic Calming and Walkable Communities**

- a) Correspondence dated November 10, 2006, from Elizabeth Chambers Re: Traffic Calming and Walkable Communities

It was noted that Elizabeth Chambers was not in attendance at the meeting to speak to her correspondence.

1239.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**10. D, C & A Watters Re: Panorama Recreation Centre Proposed Renovation / Expansion Project**

- a) E-mail correspondence dated November 14, 2006, from Doug, Corilee and Alexa Watters, Re: Panorama Recreation Centre Proposed Renovation / Expansion Project

It was noted that Doug, Corille and Alexa Watters were not in attendance at the meeting to speak to their correspondence.

1240.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR BRYSON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**11. SPARC BC Re: Sustainable Approaches to Crime Prevention Seminar November 28 and 30, 2006**

- a) Correspondence from SPARC BC Re: Sustainable Approaches to Crime Prevention Seminar November 28 and 30, 2006

It was noted that a representative of SPARC BC was not in attendance at the meeting to speak to their correspondence.

1241.06        MOVED BY COUNCILLOR BYRSON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**12. Capital Regional District Re: Invitation from the CRD Board's TravelChoices Select Committee to the Regional Transportation Modeling Workshop on December 1, 2006**

- a) Correspondence dated November 20, 2006, from the Capital Regional District Re: Invitation from the CRD Board's TravelChoices Select Committee to the Regional Transportation Modeling Workshop on December 1, 2006

It was noted that a representative of the Capital Regional District was not in attendance at the meeting to speak to their correspondence.

Councillor King advised he would like to attend this workshop.

1242.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR BRYSON  
                  *That the correspondence be received and the contents noted.*  
                  CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:**

**Planning & Development Committee – November 14, 2006**

- 1. Minutes of the Planning & Development Committee Meeting held November 14, 2006.**

1243.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR BRYSON  
                  *That the Minutes of the Planning & Development Committee Meeting held on November 14, 2006, be approved as circulated.*  
                  CARRIED UNANIMOUSLY



- 1247.06            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the Fire Chief be requested to explore emergency access in the vicinity of  
                      Rey Road and report back to Council.*  
                      CARRIED UNANIMOUSLY

**4. Staff Memorandum**

- a) Staff Memorandum from the Planner dated November 7, 2006, entitled "Development Permit Application for 1970 Keating Cross Road (Lidell Contracting Ltd. for EJC Developments)".
- b) Addendum Staff Memorandum from the Planner dated November 15, 2006, entitled "Development Permit Application; 1970 Keating Cross Road (Buckerfields) – Addendum Report".

- 1248.06            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That the Staff Memorandum from the Planner dated November 7, 2006, entitled  
                      "Development Permit Application for 1970 Keating Cross Road (Lidell  
                      Contracting Ltd. for EJC Developments)" and the Staff Memorandum from the  
                      Planner dated November 15, 2006, entitled "Development Permit Application;  
                      1970 Keating Cross Road (Buckerfields) "Addendum Report" be received, and in  
                      connection with the proposed Development Permit Application to the proposed  
                      addition to the "Buckerfields" warehouse at 1970 Keating Cross Road (Lot 1,  
                      Section 13, Range 2 East, South Saanich District, Plan 55228):*  
                      1. *Council propose to consider varying the required setback of parking areas  
                      from any lot line from a minimum of 2.5m to 0.9m.*  
                      2. *Council then instruct Staff to undertake the statutory notification procedures;  
                      and,*  
                      CARRIED UNANIMOUSLY

AMENDMENT

- 1249.06            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR GARRISON  
                      *That*  
                      3. *Council then consider the issuance of a Development Permit and a  
                      Development Variance Permit, subject to the following conditions:*  
                      ➤ *a restrictive covenant to be registered on the property to ensure:*  
                          ▪ *construction will be in strict compliance with the approved  
                          development permit;*  
                          ▪ *sealed engineering confirmation will be provided to indicate that post-  
                          development storm water runoff will not exceed pre-development  
                          conditions and that the system, including the oil and grit interceptor,  
                          will be maintained in the future; and,*  
                          ▪ *the permeable paving will be maintained in the future;*  
                      ➤ *the landscape plan be revised to provide suitable evergreen hedging to  
                      screen the parking areas along the east and west sides of the property,  
                      as required by the Land Use Bylaw;*  
                      ➤ *a landscape deposit be provided in the amount of 125% of the estimated  
                      costs of installation of all soft and hard landscape works and site  
                      amenities;*  
                      ➤ *prior to issuance of the building permit the following details be provided  
                      for the review and approval of the Director of Planning and Building  
                      Services:*  
                          ▪ *the permeable paving system;*  
                          ▪ *the exterior lighting; and,*  
                          ▪ *the site amenities.*  
                      CARRIED UNANIMOUSLY

## 5. Staff Memorandum

- a) Staff Memorandum from the Director of Planning & Building Services dated November 8, 2006, entitled "Permeable Surface Parking – Secondary Suites".

A discussion occurred between Staff, Mayor and Council regarding the two proposed Bylaws.

1250.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That further consideration of the following motion be postponed to the next Regular Council Meeting when all members of Council are anticipated to be in attendance:*

*That Council proceed with the necessary readings of the required Land Use Bylaw Amendment Bylaw to reduce the minimum lot size for a residential single family dwelling building containing a secondary suite to 660m<sup>2</sup>, as well as require the installation of a permeable surface for the additional parking space required for any secondary suite use.*

CARRIED UNANIMOUSLY

## 6. Staff Memorandum

- a) Staff Memorandum from the Director of Planning & Building Services dated November 1, 2006, entitled "Official Community Plan (OCP) – Primer".

1251.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That the Staff Memorandum dated November 1, 2006, from the Director of Planning & Building Services entitled "Official Community Plan (OCP) – Primer" be received, and that Council endorse the proposed OCP review process as set-out in Appendix C of the Staff Memorandum dated November 1, 2006.*  
CARRIED UNANIMOUSLY

1252.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That Council endorse the establishment of an OCP Review Steering Committee, as set-out in the Staff Memorandum dated November 1, 2006.*  
CARRIED UNANIMOUSLY

1253.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That Council appoint Councillors Bryson and Thompson to the OCP Review Steering Committee.*  
CARRIED UNANIMOUSLY

1254.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That Council direct that consultation with other impacted parties is to occur at a later stage in the process.*  
CARRIED UNANIMOUSLY

1255.06      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
*That Council endorse the Terms of Reference for the OCP Review for the purposes of hiring a professional planning consultant team (including undertaking the Housing Capacity Analysis Study) as set-out in Appendix D of the Staff Memorandum dated November 1, 2006.*  
CARRIED UNANIMOUSLY

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**Administration & Finance Committee – November 14, 2006**

**1. Minutes of the Administration & Finance Committee Meeting held November 14, 2006.**

- 1256.06      MOVED BY COUNCILLOR GARRISON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the Minutes of the Administration & Finance Committee Meeting held on November 14, 2006, be approved as circulated.*  
                  CARRIED UNANIMOUSLY

***Due to a potential conflict of interest on the following item, Councillor King took his leave from the meeting at 8:43 p.m. Councillor King stated that he is a member of the Victoria Car Share Co-op.***

**2. 2007 Grant in Aid Requests**

- 1257.06      MOVED BY COUNCILLOR GARRISON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the following 2007 Grant in Aid applications be approved in the amounts indicated:*
- *Community Arts Council of the Saanich Peninsula – \$500.00*
  - *Silver Threads Service (Meals on Wheels) –\$2,500.00*
  - *Navy League of Canada Saanich Peninsula Branch – \$500.00*
  - *Saanich Peninsula Piranhas Swim Club – \$500.00*
  - *Boys and Girls Club – \$20,000.00*
  - *Saanich School District No. 63 (School Crossing Guard Program) – \$8,432.00*
  - *Saanich Pioneer’s Society – \$17,500.00*
  - *Habitat Acquisition Trust – \$500.00*
  - *NEED Crisis and Information Line – \$1,500.00*
  - *Peninsula Community Services (Youth Employment Program) – \$5,000.00*
  - *Peninsula Community Services Volunteer Centre & Seniors Info/Referral Service (Hotline) – \$2,000.00*
  - *Peninsula Streams – \$10,000.00*
  - *Saanichton Family Place Society – \$1,900.00*
  - *Volunteer Victoria – \$150.00*
  - *Brentwood Bay Revitalization Committee – \$2,500.00*
- And that the following 2007 Grant in Aid applications be declined:*
- *Ballet Victoria*
  - *Saanich Peninsula Foundation Society*
  - *Tourism Victoria*
  - *Victoria Ride Share Co-op*
  - *Peninsula Cross Roads Community Justice Program*
  - *Peninsula Celebrations Society*
- CARRIED UNANIMOUSLY

***Councillor King returned to the meeting at 8:45 p.m.***

**3. Comprehensive Fees & Charges Review 2006**

- a) Staff Memorandum from the Management Group dated October 3, 2006, entitled “Comprehensive Fees and Charges Review 2006”

- 1258.06      MOVED BY COUNCILLOR GARRISON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That Staff be instructed to prepare the necessary Bylaws to implement the proposed fee changes as outlined in the Staff Memorandum dated October 3, 2006, from the Management Group entitled “Comprehensive Fees and Charges Review 2006” with the following suggested changes:*
- *Under Sign Permit Fees – for a Major (APC and Council approval required) application, the fee remain at \$250.00.*
  - *The cost of providing the Official Community Plan Bylaw be increased to \$50.00, with the consideration of posting the Bylaw with maps on the District of Central Saanich website.*
- CARRIED UNANIMOUSLY

**4. 2007 Strategic Planning Process/Workshop – Timeframe and Desired Process**

- 1259.06 MOVED BY COUNCILLOR GARRISON  
SECONDED BY COUNCILLOR THOMPSON  
*That the following items be added to the Referrals for the 2007 Strategic Planning Process:*
1. *Communications with the public in terms of process;*
  2. *Walkable communities;*
  3. *Economic development;*
  4. *Developing an Agricultural Area Plan; and,*
  5. *Affordable Housing*
- CARRIED UNANIMOUSLY
- 1260.06 MOVED BY COUNCILLOR GARRISON  
SECONDED BY COUNCILLOR THOMPSON  
*That Staff be instructed to seek a new facilitator for the 2007 Strategic Planning Session.*  
BEFORE THE QUESTION WAS CALLED, it was
- AMENDMENT
- 1261.06 MOVED BY COUNCILLOR GARRISON  
SECONDED BY COUNCILLOR KING  
*That Staff be instructed to seek a facilitator for the 2007 Strategic Planning Session.*  
CARRIED UNANIMOUSLY

**STAFF MEMORANDA AND REPORTS:**

**1. Recommended Notices on Title**

- a) 7247 West Saanich Road
- i) Staff Memorandum dated October 12, 2006, from the Chief Building Inspector, entitled “Notice on Title – 7247 West Saanich Road – Non-permitted Use and Construction”
  - ii) Correspondence dated November 1, 2006, from Evelyn Hardy
  - iii) Correspondence dated November 3, 2006, from Evelyn Hardy
  - iv) Correspondence dated November 5, 2006, from Michael Perry

The Chief Building Inspector, Roy Thomassen, overviewed the Staff Memorandum dated October 12, 2006, entitled “Notice on Title – 7247 West Saanich Road – Non-permitted Use and Construction” and answered questions from Council.

Mayor Mar invited the property owner to make a presentation.

Mr. Strandlund spoke on behalf of the property owner. He advised Ms. Hardy has the intention of complying with Staff’s requests but requires time to bring the property into compliance.

Mayor Mar enquired as to whether there were any members of the public in attendance at the meeting who wished to make representations with respect to 7247 West Saanich Road.

- 1262.06 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR KING  
*That the correspondence be received and the contents noted.*  
CARRIED UNANIMOUSLY
- 1263.06 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR KING  
*That the Staff Memorandum dated October 12, 2006, from the Chief Building Inspector entitled “Notice on Title – 7247 West Saanich Road – Non-permitted Use and Construction” be received, and that the District of Central Saanich Municipal Clerk file a notice in the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council, relating to the Property legally described as Lot 1, Section 10,*

*Range 1 West, South Saanich District, Plan 10118 – PID 000-156-591, having a civic address of 7247 West Saanich Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.*

CARRIED UNANIMOUSLY

b) 7224 Meadowlark Lane

- i) Staff Memorandum dated November 7, 2006, from the Chief Building Inspector entitled “Notice on Title – 7224 Meadowlark Lane – Suite Constructed Without Permit”

The Chief Building Inspector, Roy Thomassen, overviewed the Staff Memorandum dated November 7, 2006, entitled “Notice on Title – 7224 Meadowlark Lane – Suite Constructed Without Permit” and answered questions from Council.

Mayor Mar invited the property owner to make a presentation. Mayor Mar enquired as to whether there were any members of the public in attendance at the meeting who wished to make representations with respect to 7224 Meadowlark Lane. No one addressed Mayor and Council.

1264.06 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR KING

*That the Staff Memorandum dated November 7, 2006, from the Chief Building Inspector entitled “Notice on Title – 7224 Meadowlark Lane – Suite Constructed Without Permit” be received, and that:*

- 1. The District of Central Saanich Municipal Clerk file a notice in the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council, relating to the Property legally described as Lot 2, Section 10, Range 1 West, South Saanich District, Plan 26513 – PID 000-559-041, having a civic address of 7224 Meadowlark Lane, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.*
- 2. A further recommendation that this be brought back to a future Council meeting to impose remedial action requirements, if the owner fails to resolve the bylaw contraventions to the satisfaction of the Building Department.*

CARRIED UNANIMOUSLY

c) 7055 Seabrook Road

- i) Staff Memorandum dated October 30, 2006, from the Chief Building Inspector entitled “Notice on Title – 7055 Seabrook Road – Non-Conforming Construction”

The Chief Building Inspector, Roy Thomassen, overviewed the Staff Memorandum dated October 30, 2006, entitled “Notice on Title – 7055 Seabrook Road – Non-Conforming Construction” and answered questions from Council.

Howard Halpenny, the property owner, provided Council with some information regarding his ownership of this property. He advised when they were constructing the barn, they opted to install a legal suite. His only concern is his occupancy permit and his deposit of \$500.00.

Mayor Mar enquired as to whether there were any members of the public in attendance at the meeting who wished to make representations with respect to 7055 Seabrook Road. No one addressed Mayor and Council.

1265.06 MOVED BY COUNCILLOR GARRISON  
SECONDED BY COUNCILLOR THOMPSON

*That the Staff Memorandum dated October 30, 2006, from the Chief Building Inspector entitled “Notice on Title – 7055 Seabrook Road – Non-Conforming Construction” be received, and that the District of Central Saanich Municipal Clerk file a notice in the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council, relating to the Property legally described as Lot 2, Section 11, Range 3 East, South Saanich District, Plan 21157 – PID 003-510-824 having a civic address of*

*7055 Seabrook Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.*

CARRIED UNANIMOUSLY

d) 821 Stelly's Cross Road

- i) Staff Memorandum dated November 7, 2006, from the Chief Building Inspector entitled "Notice on Title – 821 Stelly's Cross Road – Suite Constructed Without Permits"

The Chief Building Inspector, Roy Thomassen, overviewed the Staff Memorandum dated November 7, 2006, entitled "Notice on Title – 821 Stelly's Cross Road – Suite Constructed Without Permits" and answered questions from Council.

Mayor Mar invited the property owner to make a presentation. Mayor Mar enquired as to whether there were any members of the public in attendance at the meeting who wished to make representations with respect to 821 Stelly's Cross Road. No one addressed Mayor and Council.

1266.06 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR GARRISON

*That the Staff Memorandum dated November 7, 2006, from the Chief Building Inspector entitled "Notice on Title – 821 Stelly's Cross Road – Suite Constructed Without Permits" be received, and that:*

- 1. The District of Central Saanich Municipal Clerk file a notice in the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council, relating to the Property legally described as Lot 2, Section 10, Range 2 West, South Saanich District, Plan 26871 – PID 002-450-259 having a civic address of 821 Stelly's Cross Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.*
- 2. A further recommendation that this be brought back to a future Council meeting to impose remedial action requirements, if the owner fails to resolve the bylaw contraventions to the satisfaction of the Building Department.*

CARRIED UNANIMOUSLY

**2. Staff Memorandum**

- a) Staff Memorandum dated November 15, 2006, from the Director of Planning & Building Services entitled "OCP Amendment Bylaw No. 1554, Rezoning Bylaw No. 1555, Sewer Inclusion Bylaw No. 1562, Development Permit No. 3060-20-10/06, and Development Variance Permit No. 3090-20-12/06 – 7005 East Saanich Road, Island View Place Care Facility (Praxis Architects, Inc.)"

The Director of Planning & Building Services, Hope V. Burns, overviewed the Staff Memorandum dated November 15, 2006, entitled "OCP Amendment Bylaw No. 1554, Rezoning Bylaw No. 1555, Sewer Inclusion Bylaw No. 1562, Development Permit No. 3060-20-10/06, and Development Variance Permit No. 3090-20-12/06 – 7005 East Saanich Road, Island View Place Care Facility (Praxis Architects, Inc.)" and answered questions from Council.

1267.06 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR GARRISON

*That the Staff Memorandum dated November 15, 2006, from the Director of Planning & Building Services entitled "OCP Amendment Bylaw No. 1554, Rezoning Bylaw No. 1555, Sewer Inclusion Bylaw No. 1562, Development Permit No. 3060-20-10/06, and Development Variance Permit No. 3090-20-12/06 – 7005 East Saanich Road, Island View Place Care Facility (Praxis Architects, Inc.)" be received.*

CARRIED UNANIMOUSLY

**BYLAWS:**

For Consideration of Final Adoption:

**1. “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1554, 2006”  
[7005 East Saanich Road – Island View Place Care Facility]**

1268.06        MOVED BY COUNCILLOR GARRISON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That Bylaw No. 1554 cited as “Central Saanich Official Community Plan Bylaw  
Amendment Bylaw No. 1554, 2006” be authorised to be reconsidered, finally  
passed and adopted by Council.*  
                  CARRIED UNANIMOUSLY

**2. “Central Saanich Land Use Bylaw Amendment Bylaw No. 1555, 2006” [7005 East  
Saanich Road – Island View Place Care Facility]**

1269.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That Bylaw No. 1555 cited as “Central Saanich Land Use Bylaw Amendment  
Bylaw No. 1555, 2006” be authorised to be reconsidered, finally passed and  
adopted by Council.*  
                  CARRIED UNANIMOUSLY

**3. “Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1562, 2006”  
[7005 East Saanich Road – Island View Place Care Facility]**

1270.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That Bylaw No. 1562, cited as “Central Saanich Sewage Collection Area No. 1  
Extension Bylaw No. 1562, 2006” be authorised to be reconsidered, finally passed  
and adopted by Council.*  
                  CARRIED UNANIMOUSLY

1271.06        MOVED BY COUNCILLOR BRYSON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That in connection with the property located at 7005 East Saanich Road (Island  
View Place Care Facility), Council approve:*  
                  1. *The issuance of Development Variance Permit No. 3090-20-12/06 to vary  
the following requirements of the Land Use Bylaw:*  
                  i) *reduce the minimum front yard setback requirement from 7.5m to 5.3m;*  
                  ii) *reduce the rear yard setback requirement from 7.5m to 6m;*  
                  iii) *waive the additional setback from ALR for residential uses;*  
                  iv) *waive the requirement for an off-street loading bay;*  
                  v) *for one of the proposed parking spaces, reduce the minimum length from  
the required 5.5m to 4.57m; and,*  
                  vi) *vary the screening requirement along the eastern property line to allow a  
1.8m high fence plus a 0.9m wide planting strip.*  
                  2. *The issuance of Development Permit No. 3090-20-12/06 for a three-storey  
addition to the existing Island View Place Care Facility at 7013 East Saanich  
Road including 22 bedrooms and related facilities and including the afore-  
noted variances specified in Section 1.*  
                  CARRIED UNANIMOUSLY

**4. “Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1561, 2006”  
[1545 Keating Cross Road – Metes and Bounds Inclusion Approved by Council on  
June 28, 2004]**

1272.06        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GARRISON  
                  *That Bylaw No. 1561, cited as “Central Saanich Sewage Collection Area No. 1  
Extension Bylaw No. 1561, 2006” be authorised to be reconsidered, finally passed  
and adopted by Council.*  
                  CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Advisory Committees/Others:** Nil

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

1. **Capital Regional District (CRD)** – Mayor Mar provided Council with the highlights from the last CRD Board Meeting.
2. **First Nations** – Council briefly discussed a recent incident at Mt. Newton.
3. **Peninsula Recreation Commission (PRC)** – Council discussed the upcoming Tri-Municipal Meeting where the Panorama Recreation Centre Proposed Renovation / Expansion Project item is on the agenda.

**\*DEFEATED\***

1273.06 MOVED BY COUNCILLOR BRYSON  
SECONDED BY COUNCILLOR KING

*That Council request the District of Central Saanich's representative for the PRC request the PRC be pro-active to ensure safety concerns for the existing pool are alleviated for the public.*

DEFEATED

OPPOSED: MAYOR MAR, COUNCILLORS GARRISON AND THOMPSON

4. **Greater Victoria Public Library Board** – Nil.
5. **Memorandum from Councillor King Re: 2006 Union of BC Municipalities Annual Convention**  
Council had a discussion about Councillor King's Memorandum regarding the recent Union of BC Municipalities Convention.

**UNFINISHED BUSINESS:** Nil.

**NEW BUSINESS/OTHER COMPETENT BUSINESS:**

**1. Calendar of Meetings – December 2006**

The Administrator, Gary C. Nason, provided Council with the December 2006 Calendar of Meetings.

**2. Council Photograph – December 4, 2006, at 6:15 p.m.**

Councillor Bryson advised he is unable to attend.

**3. Customer Service Workshop – November 23, 2006**

The Administrator, Gary C. Nason, advised Council that Municipal Staff will be in a half day training session offered on November 23, 2006. There will be a morning and an afternoon session.

**CORRESPONDENCE (Receive for General Information):**

1. **BC Clean Air Day Coordinator Re: "Clean Air Kit: A Guide for Local Government"** – Correspondence dated October 27, 2006, from Tara Steigenberger Re: "Clean Air Kit: A Guide for Local Government".
2. **Canadian Wood Council Re: Sustainability Workshops** – Correspondence received November 2, 2006, from the Canadian Wood Council Re: Sustainability Workshops.
3. **Town of View Royal Re: Restoration of Funding to the EnerGuide Houses Program** – Correspondence dated October 31, 2006, from Chelsea Chalifour, Assistant Clerk / Confidential Secretary at the Town of View Royal Re: Restoration of Funding to the EnerGuide Houses Program.

4. **Correspondence from the Union of BC Municipalities:**
  - a) **Community Health Promotion Fund – Round 2 Announcement**
  - b) **Member Release – Provincial Government Announcements at UBCM Convention**
  - c) **Member Release – UBCM 2006 Resolutions Disposition**
  - d) **2006 Integrated Emergency Planning Grant Step 1 – “Connection Communities” Application**
5. **D Morris, President, Morris Media Re: Proposal for Establishment of Bus Bench/Street Side Bench Program** – Correspondence dated October 18, 2006, from Dan Morris, President Re: Proposal for Establishment of Bus Bench/Street Side Bench Program.
6. **City of Burnaby Re: Motion Regarding Homelessness** – Correspondence dated October 27, 2006, from Derek Corrigan, Mayor Re: Homelessness.
7. **CUPE BC Re: Sewage Treatment in Capital Regional District** – Correspondence dated November 6, 2006, from Barry O’Neill, President Re: Sewage Treatment in Capital Regional District.
8. **Ministry of Community Services and Minister Responsible for Seniors’ and Women’s Issues Re: Traffic Fine Revenue Sharing** – Correspondence dated November 9, 2006, from Minister Ida Chong Re: Traffic Fine Revenue Sharing.
9. **District of Saanich Planning / Environmental Services Re: Green Buildings Workshop** – Correspondence received November 9, 2006, from Saanich Planning / Environmental Services Re: Green Buildings Workshop.
10. **Municipal Finance Authority of BC (MFA) Re: MFA Fall 2006 Debenture Issue** – Correspondence received November 14, 2006, from the Municipal Finance Authority Re: Fall 2006 Debenture Issue.
11. **Association for Mineral Exploration BC Re: Invitation to Attend Mineral Exploration Roundup 2007**– Correspondence dated November 8, 2006, from Dan Jepsen, President & CEO, Association for Mineral Exploration BC Re: Invitation to Attend Mineral Exploration Roundup 2007.
12. **Sport BC Re: Sport BC Community Report** – Correspondence dated November 9, 2006, from David Wiebe, Director of Communications Re: Sport BC Community Report.
13. **Copy of Correspondence from the City of Langley to the Minister of Public Safety and Solicitor General Re: Integrated Teams** – Correspondence dated November 9, 2006, from the City of Langley to the Minister of Public Safety and Solicitor General Re: Integrated Teams.
14. **National Defence Canada Re: Maritime Forces Pacific’s State of the Environment Report for 2005/2006** – Correspondence dated November 9, 2006, from M.F. Williamson, Captain, Base Commander Re: Maritime Forces Pacific’s State of the Environment Report for 2005/2006.
15. **Central Saanich Police Board Re: Minutes of the Board Meeting of October 12, 2006** – Copy of the Minutes of the Central Saanich Police Board Meeting held on October 12, 2006.
16. **Greater Victoria Public Library Board Re: Minutes of the Board Meeting of September 26, 2006** – Copy of the Minutes of the Greater Victoria Public Library Board Meeting held September 26, 2006.

1273.06      MOVED BY COUNCILLOR BRYSON  
                  SECONDED BY COUNCILLOR KING  
                  *That Correspondence Item Nos. 1 to 16 be received for information.*  
                  CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Regular Council Meeting held on November 20, 2006, adjourned at 9:50 p.m.*

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Jack Mar  
Mayor

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Sara C. Ribeiro  
Municipal Clerk

Recorded by: Sara C. Ribeiro  
Municipal Clerk