

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, March 15, 2010, at 7:00 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Jack Mar  
Councillors Bryson, Garrison, Kubek, Mason, Olsen, and Siklenka  
Gary C. Nason, Administrator  
Susan Brown, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

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The Municipal Clerk noted the following proposed additions to the Agenda:

- Under Section XIII – Correspondence (Receive for General Information)  
New Item No. 9 BC Transmission Corporation Re: Construction Notice: Saanich Peninsula Transmission Project – Keating Substation Expansion

**I. APPROVAL OF THE AGENDA:**

175.10 MOVED AND SECONDED  
*That the Agenda for the Regular Council Meeting of March 15, 2010, be approved as amended by the Late Items Agenda circulated on table.*  
CARRIED UNANIMOUSLY

**II. ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on March 1, 2010**

176.10 MOVED AND SECONDED  
*That the Minutes of the Regular Council Meeting held on March 1, 2010, be approved as circulated.*  
CARRIED UNANIMOUSLY

**III. BUSINESS ARISING FROM THE MINUTES: Nil**

**IV. RISE AND REPORT: Nil**

**V. PUBLIC INQUIRIES AND ANSWERS THERETO: Nil**

**VI. REPORTS OF COMMITTEES:**

**1. Standing Committees:**

**a) Special Administration & Finance Committee – March 1, 2010**

- i) Minutes of the Special Administration & Finance Committee Meeting held March 1, 2010

177.10 MOVED AND SECONDED  
*That the Minutes of the Special Administration & Finance Committee Meeting held on March 1, 2010, be approved as circulated.*  
CARRIED UNANIMOUSLY

**b) Special Administration & Finance Committee – March 3, 2010**

- i) Minutes of the Special Administration & Finance Committee Meeting held March 3, 2010

178.10 MOVED AND SECONDED  
*That the Minutes of the Special Administration & Finance Committee Meeting held on March 3, 2010, be approved as circulated.*  
CARRIED UNANIMOUSLY

**c) Administration & Finance Committee – March 8, 2010**

- i) Minutes of the Administration & Finance Committee Meeting held March 8, 2010

179.10 MOVED AND SECONDED  
*That the Minutes of the Administration & Finance Committee Meeting held on March 8, 2010, be approved as circulated.*  
CARRIED UNANIMOUSLY

**d) Planning & Development Committee – March 8, 2010**

- i) Minutes of the Planning & Development Committee Meeting held March 8, 2010

180.10 MOVED AND SECONDED  
*That the Minutes of the Planning & Development Committee Meeting held on March 8, 2010, be approved as circulated.*  
CARRIED UNANIMOUSLY

- ii) Referral from Strategic Planning Workshop – Informational Presentations to Council and Committee Meetings by OCP / Zoning Amendment Applicants

181.10 MOVED AND SECONDED  
*That the “Official Community Plan and Zoning Amendment Applications Policy” concerning informational presentations by applicants, adopted by Council on April 7, 1997, be rescinded.*  
CARRIED  
OPPOSED: Councillor Mason

- iii) Tree Removal Council Notification Policy (from Notice of Motion to Committee – Councillor Kubek)

182.10 MOVED AND SECONDED  
*That Staff discontinue the policy of notifying Council members for the removal of trees on municipal land (an amendment to the “Management of Trees on Municipal Properties” Policy).*  
CARRIED UNANIMOUSLY

- iv) Notice of Motion from Councillor Kubek – Policy on Informational Presentations by OCP / Zoning Amendment Applicants

Councillor Kubek spoke to his Notice of Motion, explaining that the proposed policy would provide for optional presentations to the Planning and Development Committee concerning proposed land use applications.

183.10 MOVED AND SECONDED  
*That for any development application, the applicant has the option to request, in writing, to make a brief presentation to a Planning and Development Committee meeting to provide an overview of the proposal prior to submitting a formal rezoning/OCP/development application.*  
CARRIED UNANIMOUSLY

**2. Advisory Committees / Other: Nil**

**3. Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards, or Commissions:**

- a) Agricultural Area Plan Steering Committee – Councillor Bryson noted that the Agricultural Area Plan process is underway to address important issue in the farm industry. He advised that there is a workshop scheduled for 3:00 p.m. tomorrow, March 16, 2010, at the Fairgrounds, and extended an invitation to members of Council and the public to attend and comment on important issues to the farming industry. In response to a question from a member of Council, the Councillor confirmed that the workshop would be facilitated by Consultants, and advised Council members that there would be a brief Steering Committee meeting in advance of the workshop at about 2:00 p.m.

- b) Community Focus Newsletter Subcommittee – Councillor Mason noted a meeting to discuss topic ideas for the upcoming May Newsletter is scheduled for Wednesday, March 17, 2010, at 2:30, to which members of Council are invited.

## VII. STAFF MEMORANDA AND REPORTS:

### 1. Development Variance Permit Application – 1627 Stelly's Cross Road (Boulders Climbing Wall on Behalf of School District No. 63)

- a) Included in the Agenda materials for Council's consideration was the following documentation pertaining to this application:
  - i) Staff Memorandum dated February 1, 2010, from the Planner entitled "Development Variance Permit Application; 1627 Stelly's Cross Road (Boulders Climbing Wall on Behalf of School District #63)" [Previously received at the February 8, 2010, Planning & Development Committee Meeting.]
  - ii) Council motion adopted on February 15, 2010, in regard to this application
  - iii) Notice sent to subject and adjacent property owners/occupiers dated February 22, 2010.
  - iv) Correspondence received pertaining to this application subsequent to the February 8, 2010, Planning & Development Committee Meeting: Nil

The Municipal Clerk advised that the required notification had been carried out. She overviewed the documentation, advising that no written submissions had been received subsequent to the February 8, 2010 Planning & Development Committee Meeting. She outlined the Administrator's recommendations and advised that an Opportunity to be Heard for those wanting to speak on the matter would now be appropriate.

- b) Opportunity to be Heard:

The Mayor invited the applicant and any owner/occupier of the subject property to address Council on this matter. A representative of the applicant was present at the meeting, but did not rise to address Council. The Mayor then invited members of the public to address Council and no one rose to speak.

184.10            **MOVED AND SECONDED**  
*That the Staff Memorandum dated February 1, 2010, from the Director, Planning & Building Services, be received; and with regard to the proposed new indoor climbing gym addition to Stelly's Secondary School on the property at 1627 Stelly's Cross Road, the issuance of a Development Variance Permit be approved with a variance to increase the maximum permitted building height from 8m (26ft.) to 22m (72.2 ft.).*  
**CARRIED UNANIMOUSLY**

### 2. Staff Memorandum

- a) Staff Memorandum dated February 22, 2010, from the Senior Engineering Technician entitled "2338 Mt. Newton Cross Road – Expansion of Sewer Collection Area No. 1"

The Municipal Engineer overviewed the Staff Memorandum and advised that the applicant was in attendance.

E Gait, Resident, advised Council that he needed to move the sewer because he was building a new house to better meet personal living needs.

- 185.10            **MOVED AND SECONDED**  
*That the Staff Memorandum dated February 22, 2010, from the Senior Engineering Technician entitled "2338 Mt. Newton Cross Road – Expansion of Sewer Collection Area No. 1" be received, and:*
1. *An amendment to the existing contributing area of the Sewer Collection Area No. 1 at 2338 Mt. Newton Cross Road, described by metes and bounds, to represent the area of the new primary residence proposed on that property, be considered, and all costs associated with the proposed physical connection to the sanitary sewer system for the new residence be borne by the applicant; and,*
  2. *the appropriate Bylaw to amend the "Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1693, 2010" be considered for three readings, with consideration of final adoption concurrent to the satisfactory disconnection of the existing residence from the sanitary system.*
- CARRIED UNANIMOUSLY
- 186.10            **MOVED AND SECONDED**  
*That "Central Saanich Sewage Collection Area No. 1, Extension Bylaw (Portion of 2338 Mt. Newton Cross Road) No. 1693, 2010" [A Bylaw to Amend Sewer Loan Authorization Bylaw No. 322, 1971 to extend Sewage Collection Area No. 1 to a Portion of 2338 Mt. Newton Cross Road] receive first reading.*
- CARRIED UNANIMOUSLY
- 187.10            **MOVED AND SECONDED**  
*That "Central Saanich Sewage Collection Area No. 1, Extension Bylaw (Portion of 2338 Mt. Newton Cross Road) No. 1693, 2010" receive second reading.*
- CARRIED UNANIMOUSLY
- 188.10            **MOVED AND SECONDED**  
*That "Central Saanich Sewage Collection Area No. 1, Extension Bylaw (Portion of 2338 Mt. Newton Cross Road) No. 1693, 2010" receive third reading.*
- CARRIED UNANIMOUSLY

**3. Staff Memorandum**

- a) Staff Memorandum dated March 10, 2010, from the Building Inspector entitled "Secondary Suites in Existing Single Family Dwelling - Results of Waived Building Permit Fees"

The Director of Planning & Building Services overviewed the Staff Memorandum and responded to questions from Council.

- 189.10            **MOVED AND SECONDED**  
*That the Staff Memorandum dated March 10, 2010, from the Building Inspector entitled "Secondary Suites in Existing Single Family Dwelling, Results of Waived Building Permit Fees", be received for information; and the waiving of the Building Permit fee for the legalization or creation of secondary suites in existing single-family residences be continued for another year.*
- CARRIED  
 OPPOSED:    One Member

**VIII BYLAWS:**

For Consideration of Final Adoption

1. **"Central Saanich Surface Water Management Plan Bylaw Amendment Bylaw No. 1697, 2010"**  
 [A Bylaw to Amend the Definition of "Water Balance Model" in Surface Water Management Plan Bylaw No. 1606, 2010]

- 190.10            MOVED AND SECONDED  
*That "Central Saanich Surface Water Management Plan Bylaw Amendment Bylaw No. 1697, 2010" be reconsidered, finally passed and adopted.*  
CARRIED UNANIMOUSLY

**IX. DELEGATIONS / PRESENTATIONS:**

**1. Presentation from Capital Regional Environmental Services Re: Capital Regional District 2010 Budget – Central Saanich Odour Management**

- a) Included in the Agenda materials is a copy of the Capital Regional District 2010 Budget with respect to Central Saanich Odour Management

Mr. Ted Robbins, Acting Senior Manager, Water Management Division, Integrated Water Services Department, Capital Regional District, gave a presentation concerning the Central Saanich Odour Management Program and the 2010 Capital Regional District Budget for the Program. He summarized the history of the Program's development and described the two main components of the Program – Monitoring and Field Installations. Mr. Robbins then elaborated on the 2009 Program operations, and in particular noted that due to a shorter than usual summer season, the budget for bioxide solution, which is a significant component of the overall budget, was under-spent, resulting in a surplus for 2009. He drew Council's attention to the Budget Summary Sheet for 2010 and explained the .66% increase. In conclusion, Mr. Robbins requested that Council adopt the Administrator's recommendation.

Mr. Robbins then responded to questions from members of Council concerning the 2010 Budget figures.

The Administrator provided clarification concerning funding sources and spoke to his recommendation.

Mr. Robbins responded to further questions.

- 191.10            MOVED AND SECONDED  
*That the presentation and 2010 Budget in regard to the Central Saanich Odour Management Program be received for information and referred to the upcoming Annual Budget and Five Year Financial Plan process.*  
CARRIED UNANIMOUSLY

**X. CORRESPONDENCE & PETITIONS:**

**1. Victoria Family Court and Youth Justice Committee Re: Annual Report (2009) and Request for Endorsement of Changes to Constitution**

- a) Correspondence dated March 4, 2010

The Administrator gave an overview of this correspondence.

At the invitation of the Mayor, Ms. Daleen Thomas, the District's representative on the Victoria Family Court and Youth Justice Committee, addressed Council. She spoke to the changes to the Committee's Constitution and highlighted its successes in the past year. A member of Council expressed appreciation for the work of the Committee and that of Ms. Thomas, as Central Saanich's representative.

- 192.10            MOVED AND SECONDED  
*That the correspondence dated March 4, 2010, from Victoria Family Court and Youth Justice Committee Re: Annual Report (2009) be received, and the changes recommended by the Committee to its Constitution (as set out in the attachment to the correspondence), be endorsed.*  
CARRIED UNANIMOUSLY

**2. 2009 New Balance Triathlon – June 20, 2010**

- a) Correspondence dated January 25, 2010

The Administrator gave a brief overview of this matter.

It was noted that a representative of 2009 New Balance Triathlon was not in attendance at the Meeting to address this correspondence.

- 193.10            **MOVED AND SECONDED**  
*That the correspondence dated January 25, 2010, from 2009 New Balance Triathlon concerning the proposed triathlon – June 20, 2010, be received, and the District grant conditional approval for the above event subject to acceptable co-ordination with any other events to take place during this same general time period, and further subject to the concurrence of the Police, Fire and Engineering and Public Works Departments, and no costs be incurred by the District for this event.*  
**CARRIED UNANIMOUSLY**

**3. J. Creviston Re: Request for Amendment to the Animal Control Bylaw**

- a) Correspondence dated March 9, 2010

The Director of Planning and Building Services gave a brief overview of this matter.

J Creviston, Resident, Brentwood Bay, advised that he was available to respond to any questions from Council.

- 194.10            **MOVED AND SECONDED**  
*That the correspondence dated March 9, 2010, from J. Creviston, be received and referred to Staff for review and appropriate action as deemed warranted, or recommendation back to Council if required.*  
**CARRIED UNANIMOUSLY**

**XI UNFINISHED BUSINESS:** Nil.

**XII NEW BUSINESS / OTHER COMPETENT BUSINESS:**

**1. Notice of Motion Submitted by Councillor Kubek Re: Sale of Olympic Torch Relay Street Banners**

Councillor Kubek spoke to his Notice of Motion on this matter.

- 195.10            **MOVED AND SECONDED**  
*That Staff be requested to coordinate the public sale (in the form of a silent auction) of 14 Olympic Torch Relay street banners, with any funds raised to be applied to a special parks' project to be determined at a later date.*

PRIOR TO THE QUESTION BEING CALLED ON THE MOTION, the following Amendment motion was moved:

**\*AMENDMENT MOTION\***

**\*DEFEATED\***

- 196.10            **MOVED AND SECONDED**  
*That the main motion be amended by replacing the remaining phrase following the words "funds raised to be", with the phrase "allocated to replace the Olympic banners with new appropriately themed street banners".*  
**DEFEATED**  
**OPPOSED: Five Members**

THE QUESTION ON THE MAIN MOTION WAS THEN CALLED, and it was:

**CARRIED UNANIMOUSLY**

## 2. April 2010 Calendar of Meetings

*The April 2010 Calendar of Meetings was received for information without a motion.*

## 3. Agenda Topics for April 29, 2010 Tri-Municipal Meeting

The Administrator referenced the upcoming Tri-Municipal Meeting, and advised Council that Sidney was seeking topics for discussion at the meeting. He recommended three topics for Council's consideration.

Members of Council concurred with the recommendation of the following Agenda Topics for discussion at the April 29, 2010 Tri-Municipal Meeting:

- Update on the Highway 17 Joint Peninsula Steering Committee;
- Update on the District of Central Saanich's Agricultural Area Plan process; and
- Coordination of a Meeting to Discuss a Goose Management Strategy.

## XIII CORRESPONDENCE (Receive for General Information)

1. **Correspondence from the Federation of Canadian Municipalities (FCM):**
  - a) Members' Advisory – March 5 and March 3, 2010 Re: FCM's Response to the Federal Budget
2. **Correspondence Pertaining to the "Vantreight Farm Hills Project":**
  - a) H Knight, February 24, 2010
3. **Correspondence from Woodwynn Farms to the Reverend Frances Lynford Smith Re: Request Permission to Use Kitchen Facilities at St. Stephen's Church - Correspondence received March 2, 2010**
4. **BC Hydro Re: World Wildlife Fund's Annual Earth Hour Event - Correspondence dated February 25, 2010**
5. **Barnard Club Breakfast Committee, Cascadia Council, Scouts Canada Re: 4<sup>th</sup> Annual Barnard Club Breakfast – Invitation to Attend and Sponsor a Table – Correspondence dated February 24, 2010**
6. **Upcoming Conferences / Seminars:**
  - a) Island Corridor Foundation Re: "Get On The Train" Workshop 2 – Sustainable Rail Based Tourism, March 24, 2010, 9:00 a.m. to 4:00 p.m., Vancouver Island Conference Centre, Nanaimo
7. **Parliamentary Secretary for Water Supply and Allocation Re: Water Act Modernization – Correspondence dated February 24, 2010**
8. **Minutes of Various Boards, Committees and Commissions:**
  - a) Central Saanich Police Board, February 11, 2010
9. **BC Transmission Corporation Re: Construction Notice: Saanich Peninsula Transmission Project – Keating Substation Expansion – Correspondence dated March 11, 2010 (Late Item)**

*Item Nos. 1-9 were received for information without a motion.*

## ADJOURNMENT

*On motion, the Regular Council Meeting held on March 15, 2010, adjourned at 7:45 p.m.*

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Jack Mar  
Mayor

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Susan Brown  
Municipal Clerk

Recorded by: Susan Brown  
Municipal Clerk