

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, February 7, 2005 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services
Nirmal Bhattacharya, Municipal Engineer

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Correspondence from Susan Stroud Re: CRD Regional Affordable Housing Trust Fund, to be included as Item 9(n) under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from S Lawrence Re: CRD Regional Affordable Housing Trust Fund, to be included with Item 9(i) under Section 7 – Correspondence (Action Required or Recommended);
- Email correspondence from Councillor King Re: CRD Regional Affordable Housing Trust Fund and Recommendation from District of Metchosin's Planning Committee, to be included as Item 9(o) under Section 7 – Correspondence (Action Required or Recommended);
- Memorandum from Councillor King Re: Light Pollution, to be included with Item 12 under Section 7 – Correspondence (Action Required or Recommended);
- Site Plan for Proposed Subdivision of Property on Meadowbank Road (Dan and Jean Ireland), to be included with Item 13 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Victoria Airport Authority Re: Victoria Airport Rent, to be included as Item 15 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Mike Lane Re: Panorama Recreation Centre Proposed Facility Expansion, to be included as Item 16 under Section 7 – Correspondence (Action Required or Recommended);
- Memorandum dated February 7, 2005 from Councillor Robert Thompson Re: Meeting with Alastair Bryson – Future of Agriculture in Central Saanich, to be included under Section 8 – Reports of Committees - Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions;

191.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That the Agenda for the Regular Council Meeting held on February 7, 2005 be approved as amended.
 CARRIED UNANIMOUSLY

MAYOR'S OPENING REMARKS: None.

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on January 17, 2005

192.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILOR MASON
 That the Minutes of the Regular Council Meeting held on January 17, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES:

1. Resolution Nos. 172.05 and 173.05 from the Minutes of the January 17, 2005 Regular Council Meeting and Proposed Resolution Re: Provincial Funding of School Districts

193.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
***WHEREAS** prior to the 2002/03 school year, school districts received funding on a square metres basis for maintenance and operation of each school regardless of the number of schools, the size of a school or the number of students in a school. In addition, the provincial government provided base funding to support school administration, library services, clerical services, supplies and equipment for each school;*

***AND WHEREAS** in the 2003/04 school year, the Ministry of Education began funding school districts primarily on a per pupil basis;*

***AND WHEREAS** in light of declining enrolment in many districts, under the current funding formula it is difficult, if not impossible, to continue to support surplus capacity, and to also sustain the delivery of the full range of quality educational programs for which the Provincial educational system has been well recognized for. In fact, school districts throughout the Province have found it necessary to close schools to reduce surplus capacity at great detrimental impact to many local communities;*

***THEREFORE BE IT RESOLVED THAT** the Minister of Education be requested to review the current funding formula for school districts with a view to increasing the levels of Provincial funding and support, including:*

- *re-instatement of base funding to support school administration, library services, clerical services, supplies and equipment for each school;*
- *increased supplements for unique geographical factors for small communities, rural settings, sparseness and climate factors;*
- *greater sensitivity to the challenges posed by declining enrolment and the costs associated with small schools; and*
- *funding that better keeps pace with inflation and other cost increases;*

***AND BE IT FURTHER RESOLVED THAT** copies of this Resolution be forwarded to all British Columbia Municipalities with a request that they consider similar Resolutions, and to the Union of British Columbia Municipalities (UBCM) for consideration at the 2005 UBCM Annual Convention.*

BEFORE THE QUESTION WAS CALLED, a discussion took place in regards to the wording of the Resolution and the suggestion that it be amended with a view to emphasizing the significant impact that reduced Provincial funding has placed on communities and local neighbourhoods. Members of Council were encouraged to forward their suggested changes directly to Municipal Staff. It was then,

194.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
That further consideration of the proposed Resolution be postponed to the next Regular Council Meeting to be held on February 21, 2005.
CARRIED UNANIMOUSLY

RISE AND REPORT:

1. Appointments to Civic Advisory Committees, Boards and Commissions

Mayor Habkirk advised that Council, at its In Camera Special Council Meeting held on January 17, 2005, made several appointments to the Central Saanich Heritage Commission and the Advisory Planning Commission, and requested that Council consider passing a motion to ratify these appointments.

- 195.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Council ratify the following appointments to the Central Saanich Heritage Commission and the Advisory Planning Commission:

Central Saanich Heritage Commission

Michael Rice two-year term expiring on December 31, 2006
Wayne Watkins two-year term expiring on December 31, 2006
Greg Sam two-year term expiring on December 31, 2006

Advisory Planning Commission

Grant Hilliard two-year term expiring on December 31, 2006
Dale Quarry two-year term expiring on December 31, 2006
Wayne Quinn two-year term expiring on December 31, 2006
Bob Richardson two-year term expiring on December 31, 2006
Rachel Sexton two-year term expiring on December 31, 2006

CARRIED UNANIMOUSLY

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Ms. Elizabeth Chambers, 901 Verdier Avenue, referred to the amount of email correspondence that is being placed on Council and Committee agendas, and expressed concern that action is being taken on items of correspondence that do not contain appropriate contact/address information of the letter writer.

Staff was requested to consider including information on the District's website and in a future edition of the Community Focus Newsletter that all email communications directed to the attention of the Municipal Council must include the address of the writer.

PRESENTATIONS/PETITIONS AND DELEGATIONS:

1. **Brentwood Bay Old School Hall Society – Update on West Saanich School Restoration Project**

- a) Correspondence dated January 25, 2005 Re: "West Saanich School Heritage News" and Update on West Saanich School Restoration Project.

Mr. Wayne Watkins, Vice-President of the Brentwood Bay Old School Hall Society, was in attendance and introduced the following supporters of the West Saanich School Restoration Project:

- Representing the Brentwood Bay Old School Hall Society: Sue Myerscough (President), Arden White and Ron Bilinsky;
- Representing the Scout and Guide Leaders/Parents: Brenda Fraser, Dawn Holland, Susan Zedel, Bea Worsley, Bob Sproule and Isabel Albert;
- Representing the Scouts: Richard; and representing the Brownies: Abby.

Mr. Watkins then gave a brief informational presentation on the current status of the West Saanich School Restoration Project, and noted the following points of interest:

- The Brentwood Bay Old School Hall Society is waiting for the replies to several pending grant applications, and is also planning more community appeals for donations, towards the Restoration Project;
- The Heritage Plaque was presented in May 2004;
- A very successful reunion took place in May 2004 with approximately 100 former students of West Saanich School in attendance;
- The Society was granted charitable status under the Income Tax Act (Federal) in June 2004, and tax deduction receipts can now be issued by the Society;
- The Victoria Foundation has granted \$5,000 to the West Saanich School Restoration Project for 2005;
- The sign has been changed on the front of the building to read "Brentwood Bay Old School Hall" to reflect the identify of the building;
- The building continues to be well used by Scouting, Guiding and other local groups.

Mr. Watkins thanked Council for its support for the West Saanich School Restoration Project.

The correspondence and presentation were received for information without a motion.

CORRESPONDENCE (Action Required or Recommended):

1. Tsartlip First Nation Re: Servicing Agreements with District of Central Saanich

- a) Correspondence dated January 12, 2005 from Jennifer Trotti, Band Administrator – Tsartlip First Nation Re: Servicing Agreements with District of Central Saanich.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

196.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and referred to Staff for further discussion with the Tsartlip First Nation (TFN), and report/ recommendation to Council as required.
 CARRIED UNANIMOUSLY

2. Central Saanich Horse Owners Association Re: Road Allowance on White Road Between Tomlinson and Gowdy Roads

- a) Correspondence dated January 26, 2005 from Jill Yonge, Director – Central Saanich Horse Owners Association Re: Road Allowance on White Road Between Tomlinson and Gowdy Roads.

The Administrator briefly introduced the subject and advised that the section of White Road referred to by the letter writer is actually an unopened road allowance and is referenced in the Transportation Planning Study as a trail to be developed. He further advised that the District is aware that there are drainage problems in the area, and that the installation of a culvert would cost of approximately \$3,000.

Ms. Jill Yonge, Director of the Central Saanich Horse Owners Association, was in attendance at the meeting and briefly addressed the contents of her correspondence, and asked that the District consider raising the grade of this unopened road allowance to address the drainage issues and allow for a safer passage, year-round passage for horses and pedestrians.

Ms. Val Hughes, Secretary of the Central Saanich Horse Owners Association, referred to the advice given by Staff to Mrs. Diana McMurtry that the drainage issues in this particular area would be corrected by the Municipality.

Mr. Terry Forsythe, 1511 Hovey Road, advised that to his knowledge the impacted property owners have never been approached by the District in regards to addressing the drainage problems in the area.

Mayor Habkirk suggested that this matter be referred to Staff for review and recommendation, and brought back to Council for further consideration.

197.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and referred to Staff for review and appropriate action and/or recommendation as required.
 CARRIED UNANIMOUSLY

3. D & J Logue Re: Curbing on Tanner Road at Highway 17

- a) Correspondence dated January 27, 2005 from Jackie Logue, 6251 Springlea Road Re: Curbing on Tanner Road at Highway 17.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

- 198.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and forwarded to the Ministry of Transportation for appropriate action, as this matter falls within the jurisdiction of the Ministry in regards to Highway 17.
 CARRIED UNANIMOUSLY

4. A Lambeth and W Gray Re: Outstanding Utility Bill – 1542 Hovey Road

- a) Correspondence dated January 14, 2005 from Allan Lambeth and Wanda Gray, 1542 Hovey Road Re: Outstanding Utility Bill – 1542 Hovey Road.

The Administrator provided a brief overview of the correspondence.

Mr. Allan Lambeth and Ms. Wanda Gray, 1542 Hovey Road, addressed the contents of their correspondence with respect to the utility bill that remained outstanding at the time of sale of their property located at 1542 Hovey Road, and the application of this outstanding amount to their property taxes.

- 199.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR KING
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

5. D MacSween Re: Harriers Pioneer 8 Km Road Race on January 16, 2005

- a) Email correspondence dated January 16, 2005 from Donald MacSween, 2055 Haidey Terrace Re: Harriers Pioneer 8 Km Road Race on January 16, 2005.

Mr. Donald MacSween, 2055 Haidey Terrace was in attendance at the meeting and addressed his concerns in regards to the Harriers Pioneer 8 Km Road Race on January 16, 2005 and the road closures that took place during this year's race. Mr. MacSween advised that Wallace Drive between Prosser Road and Stelly's Cross Road was also closed during last year's race, and that this practice is not acceptable. He submitted additional written materials to supplement the comments raised in his correspondence.

The Administrator confirmed that the District of Central Saanich did not authorize the stop-up and closure of any roads for the 2005 Prairie Inn Harriers Running Club Race, and advised that a number of complaints were received by members of Council and Staff in regards to this particular race. He confirmed that the District has had no concern with this annual event until this year.

- 200.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and retained on file for future reference and consideration in connection with any proposed 2006 Road Race request from the Prairie Inn Harriers Running Club, and a copy of the correspondence be forwarded to the Central Saanich Police Service.
 CARRIED UNANIMOUSLY

- 201.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That a letter be forwarded to the Prairie Inn Harriers Running Club expressing Council's concerns with respect to the conduct of the 2005 Road Race and its opposition to the closure of any roads to accommodate this event, and attach a copy of the correspondence from Mr. MacSween.
 CARRIED UNANIMOUSLY

6. S & J Eng Re: Snow Clearing Procedures

- a) Email correspondence dated January 16, 2005 from Stephen and Jacki Eng, 7170 Maber Road Re: Snow Clearing Procedures.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

202.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received, and this matter be referred to a future Committee Meeting for further discussion.
 CARRIED UNANIMOUSLY

7. G Underwood Re: Intersection of Central Saanich and Mt. Newton Cross Roads

- a) Correspondence dated January 17, 2005 from Gus A. Underwood, 7799 Central Saanich Road Re: Intersection of Central Saanich and Mt. Newton Cross Roads.

It was noted that the letter writer was not in attendance at the meeting to address his correspondence.

The Administrator gave a brief overview of the correspondence and advised that the cost to grind and pave this particular area is approximately \$35,000., and that this work is proposed to be undertaken in 2005 under the District's Pavement Management Plan (Annual Road Restoration Program).

The correspondence was received for information without a motion.

8. D & E Webber Re: Proposed Roundabout at Intersection of West Saanich Road and Verdier Avenue

- a) Email correspondence dated January 23, 2005 from Dave and Eunice Webber Re: Proposed Roundabout at Intersection of West Saanich Road and Verdier Avenue.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

The correspondence was received for information without a motion.

9. Correspondence Pertaining to Proposed (Capital Regional District) Regional Affordable Housing Trust Fund

- a) Brenda and Peter Day, 1864 Stelly's Cross Road, January 24, 2005;
b) Heather Tufts, #15 – 2694 Stautw Road, January 25, 2005;
c) Denise Holmen, January 25, 2005;
d) Bob and Nancy Dobbs, 1086 Holly Park Road, January 25, 2005;
e) Susan Draper, 2601 Dufferin Avenue, January 25, 2005
f) Brian and Ruth Nicholl, 1728 Duchess Street, January 26, 2005;
g) Krisaundra Weening, 3579 Savannah Avenue, January 26, 2005;
h) Victoria Weber, January 26, 2005;
i) Sharon Lawrence, 8381 West Saanich Road, January 26 and February 2, 2005;
j) Tanya Silvonon, January 26, 2005;
k) Paul and Jean Jenkins, January 27, 2005;
l) Wayne and Lou Watkins, 7055 Wallace Drive, January 27, 2005;
m) Heather Woodland-Huck, 7305 Veyaness Road, January 31, 2005;
n) Susan Stroud, #105 – 7088 Wallace Drive, February 6, 2005;
o) Email correspondence from Councillor King Re: CRD Regional Affordable Housing Trust Fund and Recommendation from District of Metchosin's Planning Committee, February 7, 2005.

Mayor Habkirk opened the floor for input from the various letter writers.

It was noted that Ms. Sharon Lawrence and Mr. Wayne Watkins were the only letter writers in attendance at the meeting.

Ms. Sharon Lawrence, 8381 West Saanich Road, briefly commented on her views with respect to the CRD's Regional Affordable Housing Trust Fund and Regional Growth Strategies. She also referred to her second item of correspondence with respect to an upcoming Workshop which she feels would be beneficial to the District in planning the revitalization of the Saanichton and Brentwood Bay areas. Mayor Habkirk encouraged Ms. Lawrence to contact her directly to further discuss these matters.

Mr. Wayne Watkins, 7088 Wallace Drive, briefly addressed the contents of his correspondence with respect to the proposed Regional Affordable Housing Trust Fund.

The correspondence was received for information without a motion.

10. Association of Vancouver Island and Coastal Communities (AVICC) Re: Local Government Survey

- a) Correspondence dated January 17, 2005 from Eydie Fraser, Executive Coordinator Re: Association of Vancouver Island and Coastal Communities (AVICC) Re: Local Government Survey.

Mayor Habkirk requested that each member of Council individually complete the Survey and forward back to AVICC by the February 15th, 2005 deadline.

The correspondence was received for information without a motion.

11. Correspondence from School District No. 63 (Saanich)

- a) School Facilities & Public Education in the Saanich School District – Working Group Report, January 18, 2005.

The correspondence was received for information without a motion.

- b) Invitation to Participate on Committee to Consider School Closure Implementation Issues, January 17, 2005.

203.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON

That the correspondence be received and School District No. 63 (Saanich) be advised that, while Council is both interested and concerned regarding the school closure issue in particular, at the present time Council is not in a position to allocate the necessary resources to attend the full schedule of meetings and community consultations as set out in the correspondence, however Council requests that it be notified when issues pertaining specifically to the proposed closure of Saanichton School are to be discussed so that Council is in a position to participate in this component of the process.

CARRIED UNANIMOUSLY

12. Correspondence Pertaining to Light Pollution

- a) Correspondence dated January 26, 2005 from Henk Meursing, 7235 Skyline Crescent Re: Bylaw to Control Light Pollution;
b) Memorandum dated January 24, 2005 from Councillor Zeb King Re: Light Pollution.

Mr. Henk Meursing, 7235 Skyline Crescent, was in attendance at the meeting and referred to his January 6, 2003 presentation to Council at which time he requested that Council give consideration to enacting a Bylaw to regulate the amount of light pollution and provide for adequate enforcement regulations. He gave a comprehensive overview of the detrimental effects of excessive light on the environment, animals and human health, and asked that Council consider implementing a Bylaw or other regulation to restrict and/or prohibit light pollution.

Councillor King advised of his support for the development of innovative measures and appropriate legislation that would regulate light pollution.

Mayor Habkirk advised that by Council resolution made in 1995, the District adopted the "Saanich Municipal Outdoor Lighting Standards for the Control of Lighting Pollution" as the standards for Central Saanich. She thanked Mr. Meursing for presenting his research information on this subject.

The correspondence was received for information without a motion.

13. Ireland Farms Re: Application for Lot Realignment (Subdivision, Meadowbank Road)

- a) Correspondence dated January 26, 2005 from Dan and Jean Ireland, 1910 Meadowbank Road Re: Application for Lot Realignment (Subdivision, Meadowbank Road); and
- b) Site Plan for Proposed Subdivision of Property on Meadowbank Road (Dan and Jean Ireland).

It was noted that the Applicants were not in attendance at the meeting to address the proposal to subdivide their property on Meadowbank Road.

The Director of Planning & Building Services gave a brief overview of the proposal and confirmed that a formal subdivision application has not yet been submitted by the property owners.

204.05 **** DEFEATED ****
 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That further consideration of this matter be deferred to the next Regular Council Meeting when the Applicants are able to be in attendance.
 MOTION DEFEATED
 OPPOSED: MAYOR HABKIRK, COUNCILLORS GRAHAM, KOROL AND THOMPSON

205.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
 That the correspondence be received, and the letter writer be encouraged to submit the appropriate application to the District for consideration by the Approving Officer and/or Council if required, and he be encouraged to contact the Director of Planning & Building Services to obtain the appropriate information in regards to the next steps in the process.
 CARRIED UNANIMOUSLY

14. Saanich Peninsula Climbing Club Re: Request for Support of Infrastructure Grant Application for Rock Climbing Facility

- a) Correspondence from Peter Mason, President – Saanich Peninsula Climbing Club Re: Request for Support of Infrastructure Grant Application for Rock Climbing Facility.

Mr. Peter Mason, President of the Saanich Peninsula Climbing Club was in attendance at the meeting and addressed his request that the District support the Club's Canada/British Columbia Infrastructure Grant Application for completion of the Rock Climbing facility located in the Stelly's Secondary School Gymnasium.

206.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received, and an appropriate letter be forwarded to the Saanich Peninsula Climbing Club advising of the District's support for the Club's application for grant funding assistance under the Canada/British Columbia Infrastructure Program to complete the second phase of The Boulders Climbing Gym facility located at Stelly's Secondary School.
 CARRIED UNANIMOUSLY

15. Victoria Airport Authority Re: Victoria Airport Rent

- a) Correspondence dated February 4, 2005 from Linda S. Petch, Chair – Victoria Airport authority and Peter Parsons, Director – Victoria Airport Authority Re: Victoria Airport Rent.

Mr. Peter Parsons, Director of the Victoria Airport Authority, was in attendance at the meeting and provided a brief overview of the correspondence.

- 207.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the correspondence be received, and a letter be written to the Standing Committee on Transport advising of the District's full support for the position and recommendations of the Victoria Airport Authority as it relates to the issue of the airport rental fees currently being paid by the Authority for the Victoria Airport.
 CARRIED UNANIMOUSLY

16. Panorama Recreation Centre Proposed Facility Expansion

- a) Correspondence dated February 6, 2005 from Mike Lane, 7833 Scohon Drive Re: Support for Proposed Facility Expansion of Panorama Recreation Centre.

It was noted that the letter writer was not in attendance at the meeting to address his correspondence.

The correspondence was received for information without a motion.

REPORTS OF COMMITTEES:

Standing Committees:

Parks & Facilities Committee – January 24, 2005

- 208.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the Minutes of the Parks & Facilities Committee Meeting held on January 24, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

1. Peninsula Recreation Commission (PRC) Re: Strategic Plan

- 209.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the presentation from representatives from the Peninsula Recreation Commission (PRC) and Staff be received for information, and Staff be requested to provide clarification on the Loan Authorization Bylaw approval process and related referendum options for the facility upgrading projects proposed by the Commission.
 CARRIED UNANIMOUSLY

- 210.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the Peninsula Recreation Commission (PRC) be advised that at this time Council is not comfortable with proceeding to referendum in the immediate future on the proposed Panorama Recreation facility upgrading projects.
 CARRIED UNANIMOUSLY

- 211.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR HADDON
That Staff be further requested to provide information on the process for withdrawal from the Peninsula Recreation function were the District to decide to pursue that particular course of action at a future date.
 CARRIED UNANIMOUSLY

212.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the Peninsula Recreation Commission (PRC) be advised that it is Council's position that the retirement of at least a substantial portion of the current debt for the Panorama Recreation facilities (tennis/admin; arena; pool) should be a pre-condition to proceeding to referendum and further borrowing for the proposed facility upgrading projects which are outlined in the Commission's Strategic Plan.
CARRIED UNANIMOUSLY

2. Central Saanich Horse Owners' Association Re: Request for Equestrian Facility – Oaks Property

213.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the Chair of the Parks & Facilities Committee be requested, in further consultation with the Central Saanich Horse Owners' Association, to explore other potential options for addressing the various issues and concerns expressed by the Association in its most recent correspondence to Council, including approaching the North & South Saanich Agricultural Society and other jurisdictions or agencies as deemed appropriate regarding potential utilization of existing riding rings and equestrian facilities.
CARRIED UNANIMOUSLY

Planning & Development Committee – January 10, 2005

214.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Minutes of the Planning & Development Committee Meeting held on January 24, 2005 be adopted as circulated.
CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 8:50 pm. Councillor Graham stated that a member of his family has a business interest with Sunshine Hills Driving Range (Island View Golf Centre).

1. Development Variance Permit Application – Sunshine Hills Driving Range (Island View Golf Centre), 7081 Central Saanich Road

215.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated January 17, 2005 entitled "Development Variance Permit Application – Sunshine Hills Driving Range, 7081 Central Saanich Road" be received, and in connection with the property located at 7081 Central Saanich Road:

1. *Council propose to consider the issuance of a Development Variance Permit Application for 7081 Central Saanich Road (Sunshine Hills Driving Range) to vary:*
 - *the number of required parking spaces on site, with details on the precise number of required and proposed parking spaces to be provided to the Director of Planning & Building Services prior to the further consideration of this matter at the February 7th, 2005 Regular Council Meeting; and*
2. *Staff be instructed to undertake the necessary statutory notification procedures.*

BEFORE THE QUESTION WAS CALLED, the Chair questioned whether the requested parking space information as noted in the foregoing motion had been received by Staff, and the Director of Planning & Building Services confirmed that the Applicant has not provided the District with sufficient information on the parking requirements. In a brief discussion around the table, Mayor Habkirk encouraged the Applicant to have further discussions with Staff in this regard. It was then,

- 216.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
That further consideration of the foregoing motion be postponed to the Regular Council Meeting to be held on February 21, 2005 pending the Applicant providing details on the number of required and proposed parking spaces at the site.
CARRIED UNANIMOUSLY
- 217.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Council not support the issuance of a Development Variance Permit to vary the allowable location of the free-standing sign from the frontage at Central Saanich to the frontage at the Pat Bay Highway, and to vary the maximum allowable height of a free-standing sign from 6.1 metres to 7.62 metres.
CARRIED UNANIMOUSLY
- 218.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Chair of the Planning & Development Committee be requested to meet with the parties in an effort to address the various concerns which have been expressed by the adjacent property owners, including attending any meetings involving the Agricultural Land Commission which may be held with respect to this issue.
CARRIED UNANIMOUSLY
- 219.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR HADDON
That a letter be written to the Agricultural Land Commission (ALC) advising of Council's concerns with respect to the impact on the adjacent farming operations of stray golf balls escaping from the enclosed driving range facility, and in particular posing the following questions:
1. *Did the ALC approve the fence design on the basis of one or two tiers of tee-off areas; did Resolution No. 291/2004 reflect knowledge of two tiers of tee-off areas, or only the one tier shown in the diagram that was submitted to the Commission; and would it be possible to obtain a copy of Commissioner Rugg's Report which is referred to in the correspondence dated June 24, 2004?*
 2. *Is the fencing for the facility engineered, and if not, may there be some WCB implications?*
 3. *Did the ALC finally confirm that the driving range facility was constructed as specified, as required in the Commission's correspondence dated June 24, 2004 to Mr. Scott Brackenridge?*
- and further, the Commission be provided with a copy of the correspondence from Triple Rock Enterprises indicating "100% ball containment", along with the photographs of the collected golf balls which have been provided to Council.*
- CARRIED UNANIMOUSLY

Councillor Graham returned to the meeting at 9:08 pm.

2. **Proposed Development Permit Amendment for Signage – Peninsula Co-op Service Station (6429 Patricia Bay Highway)**
- 220.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated January 19, 2005 entitled "Proposed Development Permit Amendment for Signage – Peninsula Co-op Service Station (6429 Patricia Bay Highway)" be received, and Council authorize an amendment to Development Permit No. 3060-20-5/04 to allow for the proposed revised signage for the property located at 6429 Patricia Bay Highway, as presented on the plans received December 21, 2004.
CARRIED UNANIMOUSLY

3. Development Variance Permit Application – 1123 Verdier Avenue (Viewland Development Corp.)

221.05

MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON

That the Staff Memorandum dated January 18, 2005 entitled "Development Variance Permit Application – 1123 Verdier Avenue (Viewland Development Corp.)" be received, and in connection with the proposed subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987:

1. *Council propose to consider the issuance of a Development Variance Permit to vary the lot frontage required by Bylaw for:*
 - *Lot A (a single family dwelling lot), from the required 21 metres to 16.75 metres; and*
 - *Lot B (a duplex lot), from the required 26 metres to 21.34 metres;*
2. *Staff be instructed to undertake the necessary statutory notification procedures; and*
3. *As a condition of issuance of the Development Variance Permit, the appropriate architectural plans for the proposed development be registered on title.*

CARRIED UNANIMOUSLY

4. Capital Regional District (CRD) Re: Proposed Regional Affordable Housing Trust Fund

222.05

MOVED BY COUNCILLOR THOMPSON
SECONDED BY COUNCILLOR MASON

That the various materials from the Capital Regional District (CRD) pertaining to the proposed CRD Regional Affordable Housing Trust Fund be received, and:

1. *the CRD be advised that while Council is supportive in principle of the concept of a Regional Affordable Housing Trust Fund, Council is not prepared to support the establishment in 2005 of such a Trust Fund primarily due to concerns related to the timing of such an initiative given the municipal budget approval process, as well as concerns relating to the need to further develop and refine the various administrative and implementation details with respect to the proposed Trust Fund; and*
2. *dependent upon the foregoing issues being suitably addressed, Council would be prepared to consider support for the proposed Trust Fund in 2006.*

BEFORE THE QUESTION WAS CALLED, Councillor King made reference to the support given to the Regional Affordable Housing Trust Fund by the Districts of Metchosin and North Saanich, and requested that Central Saanich consider the same. He then read the following statement into the record of the Minutes:

"Although my reasons for voting against the Committee Resolution No. 187.05 are different than Councillor Graham's, I appreciate his clear stance on this issue. The motion is not a good motion as it is full of waffling and the public deserves clarity. The motion suggests that Council would consider support in 2006, after the next election. This presumes that this Council will be here in 2006, which is practically suggesting that we can read the future. This is simply not a good motion. I support the CRD Regional Affordable Housing Trust Fund and would prefer to see entral Saanich support it as has Saanich, North Saanich and Metchosin. I am interested in fighting homelessness and that is one reason why I am supporting this Trust Fund by opposing Committee Resolution No. 187.05. This is not an issue about Zeb King or various groups or even letter writers. This is about affordable housing and a pretty good solution proposed for addressing this problem. My vote should be recorded in the Minutes as a vote in favour of the CRD Housing Trust Fund for this Council, this mandate and starting this year, 2005."

A very lengthy discussion took place in regards to various comments made which suggest that the District of Central Saanich does not support addressing the affordable housing and homeless issues in the Capital Region, during which time the following points were noted:

- Central Saanich has undertaken various initiatives to addressing the issue of affordable housing through the development of the District's Housing Needs Assessment, Affordable Housing Guidelines and Secondary Suite Zoning Category;
- all Developers are required to include an affordable housing component in their development proposals;
- over 100 affordable housing units have been developed within the District over the past three years;
- concerns were expressed that property taxation should not be the primary generator of financial commitment for this Trust Fund;
- concerns were expressed that a social program of this nature and magnitude may not be realized solely through the implementation of this Trust Fund, and that there is no single solution to the affordable housing challenges that exist in the Capital Region.

THE QUESTION WAS THE CALLED ON THE MOTION.

CARRIED

OPPOSED: COUNCILLORS GRAHAM, KING AND KOROL

Administration & Finance Committee – January 24, 2005

223.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Minutes of the Administration & Finance Committee Meeting held on January 24, 2005 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Informational Presentation – Final Report of the British Columbia Citizens' Assembly on Electoral Reform

224.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Council consider sponsoring a separate meeting prior to the forthcoming Provincial election for the purposes of better informing the local community on the BC Citizens' Assembly on Electoral Reform's Final Report and the details of the proposed "Single Transferable Vote (STV)" System.
CARRIED UNANIMOUSLY

2. Community to Community Forum

225.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That Council authorize a 1/3 (\$250) contribution towards offsetting the costs of two evening meals for the Community to Community Forum to be held on February 8th and 10th, 2005.
CARRIED UNANIMOUSLY

Advisory Committees:

1. Central Saanich Heritage Commission Re: 2004 Annual Report

- a) Memorandum dated January 12, 2005 from Trevor May, Chair of the Central Saanich Heritage Commission Re: 2004 Annual Report.

Mr. Wayne Watkins, representing the Central Saanich Heritage Commission, was in attendance at the meeting and gave a brief overview of the Commission's 2004 Annual Report, and responded to questions from members of Council.

The Memorandum dated January 12, 2005 from the Central Saanich Heritage Commission entitled "2004 Annual Report" was received for information without a motion.

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Mayor Habkirk briefly commented on the CRD’s preliminary budget for Central Saanich (2.6%), as well as the absence of Regional Growth Strategy references in the Official Community Plans for the Malahat, Shirley/Jordan River, East Sooke and Otter Point areas.
2. **Peninsula Recreation Commission (PRC)** – None.
3. **First Nations** – Mayor Habkirk reminded Council of the Community to Community Forum sessions that are scheduled to be held on February 8th at the Tsawout Administration Office and on February 10th at the Tsartlip Sports Complex.

226.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
 That Mr. Wayne Watkins be invited and authorized to attend the Community to Community Forum as a “community representative” of the District of Central Saanich.
 CARRIED UNANIMOUSLY

4. **Parks Projects** – Councillor Haddon gave a brief update on the current status of the following Parks project:

Saanichton Green Improvement Project

- Staff is undertaking an internal review of the final plans in preparation of implementation;

Butterfield Gardens Restoration Project

- a work party was held on Sunday, February 6, 2005 from 10:00am – 12 noon;

West Saanich Road Beach Access

- preliminary design/specifications have been received from the Applicant for District review.

5. **Greater Victoria Public Library (GVPL)** – Councillor Graham advised that he is now the Chair of the GVPL Finance Committee and a member of the GVPL Fundraising Committee.
6. **Victoria Family Court Committee** – Councillor Graham advised that, due to work commitments, he will no longer be able to attend the meetings of the Victoria Family Court Committee, and inquired whether any other members of Council would be interested in replacing him on this Committee.

7. **Future of Agriculture in Central Saanich**

- a) Memorandum dated February 7, 2005 from Councillor Robert Thompson Re: Meeting with Alastair Bryson – Future of Agriculture in Central Saanich.

Councillor Thompson gave an overview of his recent discussions with Dr. Alastair Bryson and Mr. Robert Maxwell in regards to the future of agriculture in Central Saanich, and suggested that Council consider hosting a future Town Hall Meeting to deal exclusively with agricultural issues in the community.

227.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That Council consider hosting a Town Hall Meeting to deal exclusively with agricultural issues, with the timing of the Meeting to take place outside of the regular growing season (November to February).
 CARRIED UNANIMOUSLY

STAFF MEMORANDA AND REPORTS:

1. Proposed Rezoning to Accommodate Expansion to the Existing Restaurant and Development Variance Permit for a Proposed Transit Shelter, 2261 Keating Cross Road

- a) Staff Memorandum dated February 1, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Proposed Rezoning to Accommodate Expansion to the Existing Restaurant and Development Variance Permit for a Proposed Transit Shelter, 2261 Keating Cross Road.

The Director of Planning & Building Services, Ms. Hope V. Burns, provided an overview of the Staff Memorandum in regards to the Proposed Rezoning to Accommodate Expansion to the Existing Restaurant and Development Variance Permit for a Proposed Transit Shelter at 2261 Keating Cross Road, and responded to questions from members of Council.

It was noted that the Applicant was not in attendance at the meeting.

228.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON

That the Staff Memorandum dated February 1, 2005 entitled "Proposed Rezoning to Accommodate Expansion to the Existing Restaurant and Development Variance Permit for a Proposed Transit Shelter, 2261 Keating Cross Road" be received, and:

1. *Council authorize the preparation of the necessary amending Bylaw to increase the allowable size of a restaurant to a maximum of 320 m² or 120 seats;*
2. *Council propose to consider the issuance of a Development Variance Permit to vary:*
 - *the minimum allowable front yard setback in the CD-1 (Comprehensive Development Zone 1) from 7.5 metres to 0 metres for a new transit shelter; and*
3. *Staff be instructed to undertake the statutory notification procedures.*

CARRIED UNANIMOUSLY

2. Agricultural Land Commission Application for Non-Farm Use to Place Fill at 2969 Martindale Road (Richard and Sheila Sandover-Sly)

- a) Staff Memorandum dated February 2, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Agricultural Land Commission Application for Non-Farm Use to Place Fill at 2969 Martindale Road (Richard and Sheila Sandover-Sly).

The Director of Planning & Building Services provided an overview of the Staff Memorandum in regards to the Agricultural Land Commission Application for Non-Farm Use to Place Fill at 2969 Martindale Road, and responded to questions from members of Council.

It was noted that the Applicants were not in attendance at the meeting.

A lengthy discussion took place in regards to the amount of fill to be deposited on to the site, the possible impact on the existing creek within the site, and the fact that the property in question is located within the Nematode Quarantine area, and it was agreed that these concerns should be conveyed to the Agricultural Land Commission.

- 229.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated February 2, 2005 entitled "Agricultural Land Commission Application for Non-Farm Use to Place Fill at 2969 Martindale Road (Richard and Sheila Sandover-Sly)" be received, and the Application submitted by Richard and Sheila Sandover-Sly be forwarded to the Agricultural Land Commission along with the Staff Memorandum dated February 2, 2005 and with the comments that Council has very significant concerns with the proposal in terms of the proposed amount of fill and area to be covered; the possible impact on the creek even if the fill is kept within the required setbacks; the fact that the property in question is located within the Nematode Quarantine Area; and other drainage concerns raised by the various municipal departments.
CARRIED UNANIMOUSLY

Councillor Haddon took her leave from the meeting at 10:00 pm.

3. Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (Wallace Drive – Ken and Wendy Fox)

- a) Staff Memorandum dated February 2, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (Wallace Drive – Ken and Wendy Fox).

The Director of Planning & Building Services gave a comprehensive overview of the Staff Memorandum with respect to the Development Variance Permit Application for Subdivision of Property Located at 7215 Wallace Drive, and responded to questions from members of Council.

The Applicant, Ms. Wendy Fox, was in attendance at the meeting and briefly commented on the proposed application to vary the minimum A-1 lot size.

- 230.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR THOMPSON
That the Staff Memorandum dated February 2, 2005 entitled "Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (Wallace Drive – Ken and Wendy Fox)" be received, and in connection with the proposed boundary adjustment of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (as shown on the proposed plan of subdivision prepared by Glen Mitchell Land Surveying Inc.):

1. Council propose to consider the issuance of a Development Variance Permit to vary:

- a) the minimum A-1 Agricultural Zone lot size from 4 ha (10 acres) to 0.8478 ha (2.1 acres):

CARRIED UNANIMOUSLY

- 231.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Council propose to waive the required construction of full engineering services for Wallace Drive and Highfield Road, including the construction of a hammerhead turnabout on Highfield Road.
CARRIED UNANIMOUSLY

- 232.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR KING
That Council propose to still require the provision of cash-in-lieu for the full engineering services as noted above.
CARRIED UNANIMOUSLY

- 233.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
That Staff be authorized to undertake the statutory notification procedures.
CARRIED UNANIMOUSLY

BYLAWS: None.

UNFINISHED BUSINESS:

1. Lions Cove Property – 1196 Sluggett Road

The Director of Planning & Building Services gave a brief verbal report on the current status of the proposed amendments to the Housing Agreement for the Lions Cove Property located at 1196 Sluggett Road, and advised that a Staff Memorandum on this issue would be presented to Council at the February 21st, 2005 Regular Council Meeting.

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Calendar of Meetings (February 2005)

The Calendar of Meetings for February 2005 was received for information without a motion.

Motion to Extend Meeting Past 10:30 pm

234.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the Regular Council Meeting held on February 7, 2005 be authorized to extend past 10:30 pm.
 CARRIED UNANIMOUSLY

2. Proposed Dates for:

- a) Committee Meeting During Week of February 14, 2005 (Re: Core Budget Review; Brentwood Traffic Corridor Revitalization Project)
- b) Next Town Hall Meeting
- c) Joint Council/Police Board Meeting

In discussion around the table, Council confirmed the following:

- *A Committee Meeting will be held on February 16, 2005 commencing at 6:00 pm for the purposes of dealing with the Brentwood Bay Traffic Corridor Revitalization Project and the 2005 Core Budget Review;*
- *The proposed date for next Town Hall Meeting is deferred to the February 21st, 2005 Regular Council Meeting; and*
- *The next Joint Council/Police Board Meeting is proposed to be held on March 7, 2005 at 6:00 pm.*

CORRESPONDENCE (Receive for General Information):

1. Correspondence from the Union of BC Municipalities (UBCM):

- a) Memorandum dated January 4, 2005 Re: 2005 UBCM Membership;
- b) Member Notice dated January 26, 2005 Re: Canadian Environmental Protection Act: Wastewater Management;
- c) Member Notice dated January 26, 2005 Re: Canadian Environmental Protection Act: Wastewater Management;
- d) In The House dated January 28, 2005 Re: New Policing Actions;
- e) Member Notice dated January 27, 2005 Re: Federal Appeal Court Ruling – PSAC vs. Municipal RCMP Employees;

2. Tourism Vancouver Island Re: Request for Proposal to Host Tourism Vancouver Island Conference and Annual General Meeting in May 2006 – Correspondence dated January 7, 2005 from Erin Gilmore, Marketing Coordinator – Tourism Vancouver Island Re: Request for Proposal to Host Tourism Vancouver Island Conference and Annual General Meeting in May 2006;

3. **Village of Cumberland Re: 2nd Annual Lunar New Year's Celebration on February 19, 2005** – Correspondence dated January 10, 2005 from Mayor Fred Bates, Village of Cumberland Re: 2nd Annual Lunar New Year's Celebration on February 19, 2005;
4. **Ministry of Water, Land and Air Protection Re: Environmental Best Management Practices for Urban and Rural Land Development Workshops** – Correspondence dated January 10, 2005 from R.H. Heath, Regional Environmental Stewardship Manager, Vancouver Island Region – Ministry of Water, Land and Air Protection Re: Environmental Best Management Practices for Urban and Rural Land Development Workshops;
5. **Municipal Finance Authority of BC Re: Notice of Annual General Meeting and Financial Forum 2005** – Correspondence dated January 11, 2004 from the Municipal Finance Authority of BC Re: Notice of Annual General meeting and Financial Forum 2005 on March 23 and 24, 2005 in Vancouver;
6. **Copy of Correspondence from Town of View Royal to Minister of Transportation Re: Recent Government Surplus** – Copy of correspondence dated January 12, 2005 from Mark Brennan, Chief Administrative Officer – Town of View Royal to Minister of Transportation Re: Recent Government Surplus;
7. **Copy of Correspondence from District of Saanich to School District No. 61 Re: School Facilities and Public Education in the Saanich School District** – Copy of correspondence dated January 12, 2005 from Carrie MacPhee, Municipal Clerk – District of Saanich to School District No. 61 Re: School Facilities and Public Education in the Saanich School District;
8. **Smart Growth BC Re: Forum on June 17, 2005 – Financing Smart Growth** – Correspondence dated January 17, 2005 from Smart Growth BC Re: Forum on June 17, 2005 – Financing Smart Growth;
9. **Honours and Awards Secretariat Re: Order of British Columbia – 2005 Call for Nominations** – Correspondence dated January 14, 2005 from Sven Buemann, Coordinator – Honours and Awards Secretariat Re: Order of British Columbia – 2005 Call for Nominations;
10. **Federation of Canadian Municipalities Re: Membership in FCM** – Correspondence dated January 14, 2005 from James Knight, Chief Executive Officer – Federation of Canadian Municipalities Re: Membership in FCM;
11. **Agricultural Land Commission Re: Application to Construct Road Accesses Within Ridgedown Road Right-of-Way** – Correspondence dated January 18, 2005 from K.B. Miller, Chief Executive Officer – Agricultural Land Commission Re: Application to Construct Road Access Within Ridgedown Road Right-of-Way;
12. **School District No. 63 (Saanich) Re: Election of New Board of School Trustees** – Correspondence dated January 18, 2005 from Judy Turner, Executive Administrative Assistant – School District No. 63 (Saanich) Re: Election of New Board of School Trustees;
13. **Copy of Correspondence from City of Victoria to Minister of Human Resources Re: Welfare Legislation – Employment and Assistance Act** – Copy of correspondence dated January 18, 2005 from Robert Woodland, Corporate Administrator – City of Victoria to Minister of Human Resources Re: Welfare Legislation – Employment and Assistance Act;
14. **Copy of Correspondence from City of North Vancouver to UBCM Member Municipalities Re: Resolution - Possible Loss of Film Industry to British Columbia** – Copy of correspondence dated January 19, 2005 from Sandra Dowey, City Clerk – City of North Vancouver to UBCM Member Municipalities Re: Resolution – Possible Loss of Film Industry to British Columbia;
15. **Pitch-In BC Re: 2005 Pitch-In Canada Week – April 18 to 24, 2005** – Correspondence received January 20, 2005 from Stella Jo Dean, Volunteer Chair – Pitch-In BC Re: 2005 Pitch-In Canada Week, April 18 to 24, 2005;

16. **BC Hydro Re: BC Hydro 2005 Integrated Electricity Plan – Vancouver Regional Workshop on February 25, 2005** – Correspondence dated January 21, 2005 from Ted Olynyk, Manager of Vancouver Island Community Relations – BC Hydro Re: BC Hydro 2005 Integrated Electricity Plan – Vancouver Regional Workshop on February 25, 2005;
 17. **Celebrate Canada Committee for British Columbia Re: 2005 Celebrate Canada Celebrations** – Correspondence received January 24, 2005 from Patrick Nicol, President of Celebrate Canada Committee for British Columbia Re: 2005 Celebrate Canada Celebrations;
 18. **Greater Victoria Enterprise Partnership Society Re: Greater Victoria Economic Development Opportunities Blueprint** – Correspondence dated January 24, 2005 from Bruce Carter and Lorne Whyte, Greater Victoria Enterprise Partnership Society Re: Greater Victoria Economic Development Opportunities Blueprint;
 19. **Copy of Correspondence from Town of Sidney to Panorama Recreation Re: Peninsula Recreation Commission Strategic Plan** – Copy of correspondence dated January 25, 2005 from David Bartley, Chief Administrative Officer – Town of Sidney to Doug Henderson, Administrator – Panorama Recreation Re: Peninsula Recreation Commission Strategic Plan;
 20. **Tourism Victoria Re: 29th Annual Flower Count - Mayor's Flower Arranging Contest** – Correspondence dated January 27, 2005 from Katey Scott, Flower Count Coordinator – Tourism Victoria Re: 29th Annual Flower Count – Mayor's Flower Arranging Contest;
 21. **Office of the Premier Re: Governance and Disclosure Guidelines for Governing Boards of British Columbia Public Sector Organizations** – Correspondence dated January 25, 2005 from Elizabeth Watson, Managing Director – Office of the Premier Re: Governance and Disclosure Guidelines for Governing Boards of British Columbia Public Sector Organizations;
 22. **A Wong Re: ICBC Fairness Commissioner** – Email correspondence dated January 28, 2005 from Ann Wong Re: ICBC Fairness Commissioner;
 23. **City of Burnaby Re: Riparian Area Regulation Update** – Correspondence dated January 25, 2005 from Mayor Derek Corrigan, City of Burnaby Re: Riparian Area Regulation Update;
 24. **Human Resources & Skills Development and Ministry of Human Resources Re: Request for Input in Addressing Community Labour Market Needs** – Correspondence dated January 31, 2005 from Shannon Baggott, Human Resources and Skills Development, and Lori Mist, Ministry of Human Resources Re: Request for Input in Addressing Community Labour Market Needs;
 25. **British Columbia Paraplegic Association Re: "Coming Into Focus: People with Spinal Cord Injury in BC" Publication** – Correspondence dated January 27, 2005 from Melanie Crombie, Executive Director – British Columbia Paraplegic Association Re: "Coming Into Focus: People with Spinal Cord Injury in BC" Publication;
 26. **Peninsula Recreation Commission** – Minutes of the Commission Meeting held on December 16, 2004;
 27. **Greater Victoria Public Library Board** – Minutes of the Board Meeting held on December 14, 2004 and January 11, 2005;
 28. **Capital Regional District** – Minutes of the Board Meetings held on January 12 and 26, 2005;
- 235.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILOR THOMPSON
 That the above Item Nos. 1 to 28 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on February 7, 2005 adjourned at 10:40 pm.

Allison Habkirk
Mayor

Trish Flanders
Municipal Clerk

Recorded by: Trish Flanders
Municipal Clerk