

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, June 6, 2005 at 7:00 pm  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Allison Habkirk  
Councillors: Graham, Haddon, King, Korol, Mason, Thompson  
Gary C. Nason, Administrator  
Trish Flanders, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer

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**APPROVAL OF THE AGENDA:**

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Correspondence from Vancouver Island Health Authority Re: Community Pandemic Awareness Seminar, to be included as Item 16 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence Pertaining to the Central Saanich Horse Owners Association's Request for an Equestrian Riding Facility, to be included with Item 1 under Section 7 – Correspondence (Action Required or Recommended):
  - a) Laurie Joslin, June 3, 2005;
  - b) David Harris, May 31, 2005;
  - c) Anne Waterhouse (received June 6, 2005);
- Addendum Staff Report Re: Regional Context Statement, to be considered in conjunction with Bylaw No. 1528 under Section 10 – Bylaws;
- Parks Update and Draft Press Release, to be considered under Section 8 – Reports of Committees (Parks Projects Update);

737.05            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Agenda for the Regular Council Meeting held on June 6, 2005 be approved as amended.*  
                      CARRIED UNANIMOUSLY

**MAYOR'S OPENING REMARKS:**

Mayor Habkirk briefly commented on the success of this year's Brentwood Bay Festival that was held on Saturday, June 4<sup>th</sup>, 2005 in Pioneer Park.

**ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on May 16, 2005**

738.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the Minutes of the Regular Council Meeting held on May 16, 2005 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:** None.

**RISE AND REPORT:** None.

**PUBLIC INQUIRIES AND ANSWERS THERETO:**

1. Dr. David A. Boag, 6746 Amwell Drive, advised Council that the Dawson Reservoir property is for sale, and expressed concern with the possible redevelopment of this property due to its close proximity to Oak Haven Park and the impact that any development may have on the sensitive ecological areas within the park. He questioned whether this land could be donated to, or acquired by, the District of Central Saanich as the Capital Regional District is not interested in acquiring this particular property.

Mayor Habkirk encouraged Dr. Boag to further discuss this matter with Councillor Thompson and Staff, and requested that Councillor Thompson report back to Council at a future meeting.

**PRESENTATIONS/PETITIONS AND DELEGATIONS:** None.

**CORRESPONDENCE (Action Required or Recommended):**

**1. Correspondence Pertaining to Central Saanich Horse Owners Association's Request for Equestrian Facility**

- Susan Evans, 1742 Prosser Road, May 12, 2005;
- D J Freethy, 1641 Newton Heights, May 19, 2005;
- Tony Yonge, 1600 White Road, May 24, 2005;
- Maureen Shenton, 1584 White Road, May 17, 2005;
- Jane Biggs, 7344 Seabrook Road, May 25, 2005;
- Karen Harris, 849 Mt. Newton Cross Road, May 24, 2005;
- Shelley Dunsmuir, 2294 Shady Creek, May 26, 2005;
- Lee Hardy, 6309 Old East Saanich Road, May 25, 2005;
- Frances Pugh, 6963 West Saanich Road, May 26, 2005;
- Shellie Fyfe, 347 Ivor Road, April 21, 2005.
- Laurie Joslin, 1439 Stelly's Cross Road, June 3, 2005;
- David Harris, 849 Mt. Newton Cross Road, May 31, 2005;
- Anne Waterhouse, 7810 Malcolm Road (received June 6, 2005);

739.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and referred to the June 13<sup>th</sup>, 2005 Meeting of the Parks & Facilities Committee for further consideration.*  
                      CARRIED UNANIMOUSLY

Ms. Nancy Hardman, 6864 East Saanich Road, briefly spoke to the issue of the \$15 hourly fee that is charged by the North & South Saanich Agricultural Society for use of the equestrian facilities at the Fairgrounds.

**2. R and V McIntyre Re: Bickstan Place Section 57 Notices on Title/Secondary Suites Issue**

- a) Correspondence dated May 1, 2005 from Ross McIntyre and Veronica Cooper-McIntyre Re: Bickstan Place Section 57 Notices on Title/Secondary Suites Issue.

It was noted that the letter writers were not in attendance at the meeting to address the correspondence.

The Administrator advised that no further action is being taken at this time in regards to the Section 57 Notices on Title for secondary suites, pending the outcome of the Secondary Suite Review process.

740.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**3. Central Saanich Lions Club Re: Request for Financial Contribution Towards Cost of Exterior Upgrades to "Lions Hall"**

- a) Correspondence dated May 6, 2005 from Larry Griffith, President – Central Saanich Lions Club Re: Request for Financial Contribution Towards Cost of Exterior Upgrades to "Lions Hall".

Mr. Bill Eastgate, representing the Central Saanich Lions Club, gave an overview of the interior and exterior work to the "Lions Hall" that has been recently undertaken by the Central Saanich Lions Club, and addressed the Club's request for a 50% financial contribution (\$10,166.77) from the District of Central Saanich to help offset the cost of exterior upgrades including painting, replacing handrails, repairing the roof over the back door, and improving the landscaping around the building.

The Administrator briefly outlined clauses contained within the Lease Agreement pertaining to the improvements and/or alterations to the Lions Hall premises including maintaining the interior and exterior of the building.

In discussion around the table, it was agreed that this matter be referred to Staff for further discussion with the Lions Club, and that Staff be requested to provide Council with appropriate information on possible options to fund the exterior upgrades to the Lions Hall, for consideration at a future meeting.

- 741.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence be received, and this matter be referred to Staff for further discussion with the Central Saanich Lions Club, and a report be provided to Council identifying possible options open to the District to fund an appropriate portion of the costs of the exterior upgrades to the Lions Hall, including potential sources of funding process and timing.*  
                      CARRIED UNANIMOUSLY

**4. Turgoose Point Estates Strata Corporation Re: Saanichton Bay Erosion Protection Project**

- a) Correspondence dated May 9, 2005 from Wayne Elwood, President – Strata 758 Council – Turgoose Point Estates Strata Corporation Re: Saanichton Bay Erosion Protection Project.

The Administrator gave an overview of the history of this issue and referred to the April 18<sup>th</sup>, 2005 Council motion which authorized that the District proceed with funding the entire cost of the south section of the project and cost share the middle section of the project with the residents, with the entire north section to be funded by the residents.

Mr. Eric Scheuer, 2641 Lancelot Place, expressed disappointment with Council's position on this issue and advised that it is unreasonable to expect the residents to fully fund the north section of Saanichton Bay Erosion Protection Project at a cost of approximately \$73,000. Mr. Scheuer questioned the requirement for the residents to cost share the middle section of the project when the residences do not even front this particular area of Saanichton Bay.

Following a discussion in regards to the proposed erosion protection project, the timing of the Fisheries window to undertake the project, and the concerns expressed in Mr. Scheuer's letter, it was suggested that this matter be referred to the appropriate Committee Chair and Staff for further discussion with Mr. Scheuer and a report back to Council.

- 742.05            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the correspondence be received, and this matter be referred to the Chair of the Public Works, Transportation and Economic Development Committee and the appropriate Staff for further discussion with Mr. Eric Scheuer, and a report be presented to Council including a recommended scope of work for the District's portion of the proposed project.*  
                      CARRIED UNANIMOUSLY

**5. School District No. 63 (Saanich) Re: Status of Saanichton Elementary School (Two Letters)**

- a) Correspondence dated May 13 and 19, 2005 from Helen Parker, Board Chair – School District No. 63 (Saanich) Re: Status of Saanichton Elementary School.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

*The correspondence was received for information without a motion.*

**6. P Burnham Re: Identification and Control of Cats – Animal Control Bylaw**

- a) Email correspondence dated May 15, 2005 from Piers Burnham, 1060 Holly Park Road Re: Identification and Control of Cats – Animal Control Bylaw.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

743.05            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**7. M Austin Re: Request for Sidewalk Between East Saanich Road/Wallace Drive Intersection and Thrifty's Store**

- a) Email correspondence dated May 16, 2005 from Marilyn Austin, #304 – 7865 Patterson Road Re: Request for Sidewalk Between East Saanich Road/Wallace Drive Intersection and Thrifty's Store.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Administrator advised that although this proposed section of sidewalk is not included in the Transportation Planning Study or 2005-2009 Financial Plan, consideration could be given to forwarding this request to the 2006-2010 Financial Plan deliberations with a view to undertaking this work in 2006.

744.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received and referred to 2006-2010 Financial Plan deliberations, with high priority consideration to be given to undertaking the project in 2006.*  
                      CARRIED UNANIMOUSLY

**8. Brentwood Revitalization Implementation Committee Re: Brentwood Traffic Corridor Revitalization Project**

- a) Correspondence dated May 16, 2005 from members of the Brentwood Revitalization Implementation Committee (Ginny Alger, Peter Parsons, John Tidman and Wayne Watkins) Re: Brentwood Bay Traffic Corridor Revitalization Project.

Mr. Peter Parsons, Mr. John Tidman and Mr. Wayne Watkins were in attendance at the meeting and individually expressed their support for this Brentwood Bay Traffic Corridor Revitalization Project.

745.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the correspondence be received and referred for further consideration to the upcoming Council and Committee Meetings when the Memorandum on financing options for the Brentwood Traffic Corridor Revitalization Project is to be considered.*  
                      CARRIED UNANIMOUSLY

**9. Peninsula Celebrations Society Re: Request for Financial Support for Peninsula Eve First Night Festival**

- a) Correspondence dated May 18, 2005 from Hewitt Helmsing, President – Peninsula Celebrations Society Re: Request for Financial Support for Peninsula Eve First Night Festival.

Mr. Allan Wittur, 7105 Hagan Road and representing the Peninsula Celebrations Society, gave a brief overview of the correspondence from the President of the Society and the request that the District of Central Saanich consider participating as a Program Supporter of the Society's Peninsula New Years Eve First Night Festival, at a cost of \$500.

- 746.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KING  
*That the correspondence be received and referred to the 2006 grants-in-aid process for further consideration.*  
                      CARRIED UNANIMOUSLY

**10. M Willbond Re: Centennial Park Baptist Church – Height of Hedge Requirement**

- a) Correspondence dated May 5, 2005 from Mary Willbond, 1883 Prosser Road Re: Centennial Park Baptist Church – Height of Hedge Requirement.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Administrator overviewed the correspondence from the letter writer and her request that the Centennial Park Baptist Church not be required to install a five foot hedge around the parking lot due to potential vandalism and inappropriate activity with a hedge of that height, and noted that she has requested that a three foot hedge be planted instead.

The Director of Planning & Building Services, Ms. Hope V. Burns, advised that the installation of a hedge is a required under the District's Land Use Bylaw, and confirmed that any variation to the Land Use Bylaw regulations would require a Development Variance Permit.

A lengthy discussion took place in regards to the safety concerns expressed by the letter writer.

- 747.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR HADDON  
*That the correspondence be received, and the concerns in the letter pertaining to inappropriate activity in Alexander Field be referred to the Central Saanich Police Service for information and follow-up action as deemed appropriate.*  
                      CARRIED UNANIMOUSLY

- 748.05            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the letter writers be further advised that the height of the hedge to be planted around the proposed Centennial Baptist Church parking lot is a Land Use Bylaw requirement that can only be varied upon receipt and consideration of an application from the property owners, however the letter writers be further advised that should public nuisance problems arise as a result of inappropriate activities in the parking lot, then these will be brought to the attention of the Central Saanich Police Service for requested enforcement action including discussions with the property owners in regards to the installation of appropriate lighting in the area.*  
                      CARRIED UNANIMOUSLY

**11. R Reid Re: Panorama Recreation Centre Renovation Project**

- a) Email correspondence dated May 27, 2005 from Ronald Reid, 6586 Bella Vista Drive Re: Panorama Recreation Centre Renovation Project.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 749.05            MOVED BY COUNCILLOR HADDON  
                      SECONDED BY COUNCILLOR MASON  
*That the correspondence be received, and the letter writer be advised that a statistically valid random sample opinion survey was conducted in connection with the development of the Peninsula Recreation Commission Strategic Plan including questions on the proposed renovation project, and a copy of the relevant excerpts from the Strategic Plan document be provided to the letter writer.*  
                      CARRIED UNANIMOUSLY

**12. B & A Borron Re: 2005 Property Taxes**

- a) Correspondence received May 31, 2005 from Brenda and Art Borron, 1934 Genoa Place Re: 2005 Property Taxes.

It was noted that the letter writers were not in attendance at the meeting to address the correspondence.

The Administrator gave a detailed explanation of the 2005 property assessment and property tax calculations for the subject property.

750.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**13. S Cowan Re: Saanichton Bay Park**

- a) Correspondence dated May 30, 2005 from Sheila Cowan, 2635 Lancelot Place Re: Saanichton Bay Park.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Administrator advised that the service level for Saanichton Bay Park is to cut the grass on a ten working day schedule and that picking up the grass clippings is not part of the scheduled workplan.

751.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR THOMPSON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**14. Correspondence from Fred Peet**

- a) Correspondence dated May 31, 2005 from Fred Peet, 1210 Marin Park Drive Re: Vacancy on Advisory Planning Commission.

Mr. Fred Peet, 1210 Marin Park Drive, briefly addressed the contents of his correspondence and referred to section 3(i) of the Advisory Planning Commission Bylaw No. 808, which states "In the event of a vacancy occurring in the Commission the Council shall forthwith appoint a new member to fill the vacancy for the unexpired term thereof", and questioned if Council intends to appoint a new member to the Commission.

In discussion around the table, it was suggested that the unsuccessful applications from the most recent round of appointments to the Advisory Planning Commission be brought forward to the next In Camera Special Council Meeting for consideration and discussion.

752.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received and this matter be referred to the next In Camera Special Council Meeting for further discussion, and Staff be requested to place on the agenda for that meeting copies of the applications from those individuals who were unsuccessful in the most recent round of appointments to the Commission.*  
                      CARRIED UNANIMOUSLY

- b) Correspondence dated May 31, 2005 from Fred Peet, 1210 Marin Park Drive Re: Proposed Amendments to Council Procedure Bylaw.

Mr. Peet gave a comprehensive overview of his correspondence in regards to the proposed amendments to the Council Procedure Bylaw, and questioned the differences between the various "Committees" as contained in the Bylaw. He further

questioned the consistency of the definitions and the application of the Bylaw as it pertains to public participation at meetings.

- 753.05            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

***Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 8:22 pm. Councillor Graham stated that his family owns property located on Senanus Drive.***

**15. Central Saanich West Voters Association Re: Senanus Water Quality and Supply Issue**

- a) Correspondence dated May 31, 2005 from Frank Towler, President – Central Saanich West Voters Association Re: Senanus Water Quality and Supply Issue.

Mr. Frank Towler, President of the Central Saanich West Voters Association, addressed the contents of his correspondence, and requested that Council reconsider its position with respect to the mediation services that were previously suggested by the Province regarding the Senanus water quality and supply issue.

In discussion around the table, Councillors Korol and King indicated that they would be willing to discuss with Mr. Towler other potential options/alternatives to address the water quality and supply issues in the area, and Councillor Thompson requested the opportunity to review the mediation offer from the Province.

Mr. Towler indicated that the Association would be willing to further discuss this matter with members of Council, but questioned what other alternatives could possibly exist that would satisfactorily address this issue.

- 754.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR MASON  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

***Councillor Graham returned to the meeting at 8:31 pm.***

**16. Vancouver Island Health Authority Re: Community Pandemic Awareness Seminar**

- a) Correspondence dated June 1, 2005 from Richard Stanwick, Chief Medical Health Officer – Vancouver Island Health Authority Re: Community Pandemic Awareness Seminar on June 17, 2005.

The Administrator advised that the Fire Chief would be representing the District at this Seminar on Friday, June 17<sup>th</sup>, 2005.

- 755.05            MOVED BY COUNCILLOR MASON  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the correspondence be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:**

**Planning & Development Committee – May 30, 2005**

- 756.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the Minutes of the Planning & Development Committee Meeting held on May 30, 2005 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**1. Proposed Amendments to Land Use Bylaw No. 1309 and Rescinding Bylaw No. 1187 to Meet the Provincial Riparian Area Regulation Requirements**

- 757.05      MOVED BY COUNCILLOR KOROL  
              SECONDED BY COUNCILLOR MASON  
              *That the Staff Memorandum dated May 17, 2005 entitled "Proposed Amendments to Land Use Bylaw No. 1309 and Rescinding Bylaw No. 1187 to Meet the Provincial Riparian Area Regulation Requirements" be received, and:*
1. *draft Bylaw No. 1527 as contained in the Staff Memorandum be forwarded to the June 6<sup>th</sup>, 2005 Regular Council Meeting for consideration of first two readings and referral to a Public Hearing to be held at 6:30 pm on June 27, 2005;*
  2. *Staff be requested to compile a list of Qualified Environmental Professionals for referral to Applicants.*

CARRIED UNANIMOUSLY

**2. Proposed Regional Context Statement**

- 758.05      MOVED BY COUNCILLOR KOROL  
              SECONDED BY COUNCILLOR MASON  
              *That the Staff Memorandum dated May 25, 2005 entitled "Proposed Regional Context Statement" be received, and:*
1. *Council refer the Staff Memorandum to the Advisory Planning Commission for review and comment; and*
  2. *Council endorse in principle the draft Regional Context Statement, as revised at this evening's Committee Meeting, for the purposes of incorporation as an amendment to the Official Community Plan Bylaw, and Staff be instructed to prepare the necessary amending Bylaw for consideration of the necessary readings and referral to a Public Hearing to be held at 6:30 pm on July 4, 2005.*

CARRIED UNANIMOUSLY

**3. Regular Status/Update: Secondary Suite Review Project**

- 759.05      MOVED BY COUNCILLOR KORLL  
              SECONDED BY COUNCILLOR MASON  
              *That the verbal status/update report on the Secondary Suite Review Project be received for information, and Staff be requested to advise, in a manner as deemed appropriate, the two local First Nations of the upcoming Secondary Suite Review Public Open Houses to be held on June 8 and 15, 2005.*
- CARRIED UNANIMOUSLY

**Public Works, Transportation & Economic Development Committee – May 30, 2005**

- 760.05      MOVED BY COUNCILLOR MASON  
              SECONDED BY COUNCILLOR GRAHAM  
              *That the Minutes of the Public Works, Transportation & Economic Development Committee Meeting held on May 30, 2005 be adopted as circulated.*
- CARRIED UNANIMOUSLY

**1. Gravel Extraction Agreement – Butler Brothers Supplies Ltd.**

- 761.05      MOVED BY COUNCILLOR MASON  
              SECONDED BY COUNCILLOR GRAHAM  
              *That the Staff Memorandum dated May 19, 2005 entitled "Gravel Extraction Agreement – Butler Brothers Supplies Ltd." be received, and Council grant the requested extension to 2017 to the term of the existing Gravel Extraction Agreement, with approval of the extension to be made subject to the following two conditions:*

1. *Butler Brothers be required to engage a Geotechnical Engineer to review annually the current condition of the slope stability particularly at the rear of the equipment shed at the Works Yard, and assuming the cost of any remediation measures that may be recommended by the Engineer to ensure the stability of the slope for the duration of the extended term of the Agreement; and*
2. *Butler Brothers be required to recompense the District for the accrued revenue shortfall which will result from an extension of the Agreement timelines from 2011 to 2017, so as to ensure that the extension will not result in any financial impacts to the District's Budget and Financial Statements.*

BEFORE THE QUESTION WAS CALLED, Councillor Mason expressed concern with the stability of the slope and the close proximity of the slope to the equipment sheds at the Municipal Works Yard.

THE QUESTION WAS CALLED ON THE MOTION.  
CARRIED UNANIMOUSLY

## **2. S Moyse Re: Public Transit Working Group**

762.05      MOVED BY COUNCILLOR MASON  
              SECONDED BY COUNCILLOR HADDON  
*That the correspondence dated April 29, 2005 from Mr. Stephen Moyse pertaining to the proposed establishment of a Local Transit Working Group be received, and Councillor King be formally designated as Council's liaison to deal with local transit issues and associated dealings with BC Transit.*  
CARRIED UNANIMOUSLY

763.05      MOVED BY COUNCILLOR MASON  
              SECONDED BY COUNCILLOR GRAHAM  
*That appropriate correspondence be forwarded to the Provincial Minister responsible for the Greater Victoria Regional Transit Commission requesting that during the next round of formal appointments to the Commission following the 2005 Local Government Elections, a representative from the District of Central Saanich be appointed to sit on the Commission.*  
CARRIED UNANIMOUSLY

## **3. Snow Clearing Procedures**

764.05      MOVED BY COUNCILLOR MASON  
              SECONDED BY COUNCILLOR GRAHAM  
*That prior to the onset of the 2005-2006 winter season, Staff be requested to give due consideration and implement as deemed appropriate and within the available resources of the District, the following strategies to increase the level of communication and local understanding of the District's current procedures and practices, including property owner responsibilities, in regards to snow clearing and removal:*

1. *An informational sheet to local businesses for dissemination concurrent with annual renewal of business licences;*
2. *An appropriate article in the September 2005 edition of the Community Focus Newsletter;*
3. *An appropriate bulletin to be posted on the District's website; and*
4. *A separate circular, brochure or insert which could either be mailed or hand-delivered to business property owners.*

CARRIED UNANIMOUSLY

Councillor Thompson requested that Staff examine its own policy and practice of snow clearing and removal on both municipally-owned and privately-owned property.

**Parks & Facilities Committee – May 30, 2005**

765.05            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Minutes of the Parks & Facilities Committee Meeting held on May 30, 2005 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**1. Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library)**

766.05            MOVED BY COUNCILLOR KING  
                      SECONDED BY COUNCILLOR GRAHAM  
                      *That the Staff Memorandum dated May 11, 2005 entitled "Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library)" be received, and a sub-committee of Council comprising Councillors Graham, Thompson and Mason be designated to work with the appropriate Staff on the details of a proposed "Facilities Charette" (including timing, purpose/agenda, attendees and logistics), with the Charette to be confirmed in the Fall of 2005 and be scheduled to take place in early 2006 concurrent with the orientation of the newly elected Council.*  
                      CARRIED UNANIMOUSLY

**Community & Protective Services Committee – May 30, 2005**

767.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Minutes of the Community & Protective Services Committee Meeting held on May 30, 2005 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

*Councillor Mason indicated her willingness to continue to sit on the Family Court and Youth Justice Committee for the remainder of the term (December 31<sup>st</sup>, 2005); therefore, Committee Resolution No. 733.05 was not considered.*

**Administration & Finance Committee – May 30, 2005**

768.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Minutes of the Administration & Finance Committee Meeting held on May 30, 2005 be adopted as circulated.*  
                      CARRIED UNANIMOUSLY

**1. Proposed Amendments to Council Procedure Bylaw**

769.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
                      *That the Staff Memorandum dated May 24, 2005 entitled "Proposed Amendments to Council Procedure Bylaw" be received, and Staff be requested to prepare the necessary Amendment Bylaw to the Council Procedure Bylaw to include the following proposed amendment to the "Committee of the Whole" section of the Bylaw:*

*(d) The Chair of the Committee shall be entitled to structure opportunities for applicants and public delegations to speak to the Council, and for Council members to ask questions of applicants, public delegations and Staff.*

CARRIED  
OPPOSED: COUNCILLOR KING

770.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KOROL  
                      *That Staff be further requested to prepare the necessary amendment Bylaw to the Council Procedure Bylaw to include the following additional amendment to the "Committee of the Whole" section of the Bylaw:*

*“(e) By consensus of the Committee of the Whole, if time constraints or other circumstances warrant it, the Chair of the Committee shall be entitled to set time limits on specific agenda items, but the members present may confirm, modify or set aside such time limits;*

*and the “Guide to Procedures at Committee Meetings” be revised accordingly so as to be consistent with the amended language of the Council Procedure Bylaw.*

BEFORE THE QUESTION WAS CALLED, it was

AMENDMENT

771.05

MOVED BY COUNCILLOR KING

SECONDED BY COUNCILLOR MASON

*That the foregoing motion be amended by deleting the words “By consensus of the Committee of the Whole” and substituting the words “With the unanimous agreement of all members of the Committee of the Whole” therefor.*

THE QUESTION WAS CALLED ON THE AMENDING MOTION

THE AMENDING MOTION CARRIED

OPPOSED: COUNCILLOR THOMPSON

THE QUESTION WAS CALLED ON THE MAIN MOTION, AS AMENDED

THE MAIN MOTION, AS AMENDED, CARRIED

OPPOSED: MAYOR HABKIRK, COUNCILLORS KING AND THOMPSON

**Advisory Committees:** None.

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

1. **Capital Regional District (CRD)** – Mayor Habkirk gave a brief verbal report on recent CRD activities.
2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk advised that the next meeting of the PRC is scheduled to take place on Thursday, June 23<sup>rd</sup>, 2005 at 7:00 pm, and encouraged members of Council to attend.
3. **First Nations** – Councillor King provided a brief verbal report on: his attendance at the recent opening of the new Health Building on the Tsawout Reserve; he will be meeting with the new Administrator for the Tsartlip First Nation in the near future; he hopes to have future discussions with BC Transit concerning various transit issues on the Tsawout Reserve; the local First Nation canoe races will take place in July 2005; and the Tsawout First Nations election.
4. **Canadian Standards Association** – Councillor King advised that he recently travelled to Toronto, Ontario as a newly appointed member of the Canadian Standards Association’s (CSA) Committee that deals with non-potable water systems, and that he will be attending the CSA’s 2005 Annual Conference and AGM which is scheduled to be held from June 19 to 24, 2005 in Kelowna.
5. **Emergency Operations Course** – Councillor King advised that he and Councillor Mason attended the Emergency Operations Level II training that was recently held in the Fire Training Centre.
6. **Parks Projects** – Councillor Haddon gave a brief update on the current status of the following Parks projects:
  1. Saanichton Green Improvement Project
    - a) Children’s play area and walkway connection to Simpson Road are currently closed;
    - b) Simpson Rd walkway lighting
      - pipe has been laid in-ground;
      - pads for pathway light were poured this past week;
      - awaiting electrical inspection;
    - c) Fairmeadows ROW lighting underway as well

- d) Playground
  - site prepped, drainage and curbing installed;
  - swings have been ordered; awaiting delivery;
  - children's play area will be re-opened asap (by end of the month);

2. White Road Horse Trail

- a) Reminder: a Council endorsement (in the form of a motion) required for an application to the LRC for placement of fill material to construct the horse path along White Road, as per discussions of May 30<sup>th</sup>;

MOVED BY COUNCILLOR HADDON  
SECONDED BY COUNCILLOR MASON

*That Council endorse the submission of an application to the Agricultural Land Commission for the placement of fill material and development of an appropriate horse path along a portion of White Road.*

CARRIED UNANIMOUSLY

3. Lochside Regional Trail - Partnership Recognition

- a) Please find attached a proposed "press release" for Council review and endorsement prior to distribution;

MOVED BY COUNCILLOR MASON  
SECONDED BY COUNCILLOR HADDON

*That Council approve the draft Press Release in the form as circulated, and authorize its dissemination as appropriate.*

CARRIED UNANIMOUSLY

- 8. **Peninsula Country Market** – Councillor Thompson advised that the Peninsula Country Market opens on Saturday, June 11<sup>th</sup>, 2005 at the Saanich Fairgrounds.
- 9. **Habitat Acquisition Trust** – Councillor Thompson advised that he has been invited to speak at the upcoming Habitat Acquisition Trust Meeting to be held on June 23<sup>rd</sup>, 2005.
- 10. **Peninsula Agricultural Commission Bus Tour** – Councillor Thompson reminded members of Council of the PAC Bus Tour which is scheduled to be held on Sunday, June 12<sup>th</sup>, 2005.
- 11. **Community Arts Council** – Councillor Mason advised that the Community Arts Council Studio Tour will take place on June 12<sup>th</sup>, 2005.
- 12. **Family Court and Youth Justice Committee** – Councillor Mason gave a verbal report on her attendance at the recent Family Court and Youth Justice Committee.
- 13. **Regional Water Commission** – Councillor Korol advised that the Commission's Rainwater Workshop is scheduled to be held on June 20<sup>th</sup>, 2005.
- 14. **Stelly's Secondary School Graduation Ceremonies** – Mayor Habkirk and Councillor Mason briefly commented on their attendance at the recent graduation ceremonies for the Grade 12 students of Stelly's Secondary School.

**STAFF MEMORANDA AND REPORTS:**

1. **Recommended Notice on Title – 6921 East Saanich Road – Accessory Building Constructed Without Building Permits**

- a) Staff Memorandum dated May 12, 2005 from Roy Thomassen, Chief Building Inspector Re: Recommended Notice on Title – 6921 East Saanich Road – Accessory Building Constructed Without Building Permits.

The Director of Planning & Building Services gave a comprehensive overview of the Staff Memorandum in regards to the Recommended Notice on Title for property located at 6921 East Saanich Road (Accessory Building Constructed Without Building Permits).

Mr. Dave Conway, 6921 East Saanich Road, gave a lengthy chronological overview of the history of the property and his dealings with BC Hydro and District Staff. He

provided Council with copies of correspondence from BC Hydro with respect to a Joint Statutory Right-of-Way Agreement between BC Hydro, Telus and himself for underground electrical works to his property, and stated that securing this easement/right-of-way is the reason for his delay in obtaining the necessary building permit from the District. Mr. Conway advised Council that Municipal Staff advised him to not pursue a building permit until his right-of-way issue with BC Hydro and Telus had been resolved, which did not occur until April 2005. He acknowledged that he constructed a building without the necessary building permit, and confirmed that the building is still unfinished; however, he advised that the proposed wording of the motion is acceptable to him. In closing, Mr. Conway advised Council that he was never attempting to do anything underhandedly, and that he is agreeable to the proposed deadline of August 31<sup>st</sup>, 2005 as noted in the draft motion.

772.05

MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR KOROL

*That the Staff Memorandum dated May 12, 2005 entitled "Recommended Notice on Title – 6921 East Saanich Road – Accessory Building Constructed Without Building Permits" be received, and:*

- A. *the District of Central Saanich Municipal Clerk file a Notice in the Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter relating to the Property legally described as Lot 1, Section 12, Range 4 East, South Saanich District, Plan 7627 Except Part Lying East of Plan 805RW and Except Part in Plan 805RW, PID 005-666-040, having a civic address of 6921 East Saanich Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours; and*
- B. *In accordance with the Community Charter, sections 72(1)(a) and 72(2)(b)(iii) and sections 73(1)(a) and 73(2)(b), the owner of the property be required to:*
  1. *engage an engineer or architect qualified in building code analysis and licensed to practice in BC to provide to the owner and the Building Inspector by July 15, 2005 a building code analysis of the accessory building on the property in relation to the BC Building Code 1998, identifying all health and safety deficiencies related to construction of the building without a building permit and specifically identify the use of the building, foundation/footing design and structural integrity of the building;*
  2. *engage the engineer or architect to prepare and seal construction drawings for the building and any work required to bring the building and in particular the complete building construction into full compliance with the health and safety standards of the BC Building Code 1998; and*
  3. *obtain the required building permit and carry out the remedial work which has been identified by the engineer or architect by August 31, 2005, obtaining all inspections required by the Building Bylaw.*

CARRIED UNANIMOUSLY

773.05

MOVED BY COUNCILLOR MASON  
SECONDED BY COUNCILLOR KING

*That in the event that compliance is not achieved in accordance with the foregoing motions and the owner fails to carry out the remedial work by August 31<sup>st</sup>, 2005, then Council consider at the appropriate time the following motion:*

*"In accordance with section 77(3)(b) of the Community Charter, the Municipality take the actions described in section B of the foregoing resolution in accordance with section 17 of the Community Charter (municipal action at defaulter's expense) at the expense of the owner of the property."*

CARRIED UNANIMOUSLY

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**Councillor Haddon took her leave from the meeting at 9:30 pm.**

**2. Requested Water Main Extensions – 1542 Verling Avenue and 1130 Benvenuto Avenue**

- a) Staff Memorandum dated May 31, 2005 from Mike van der Linden, Senior Engineering Technologist Re: Requested Water Main Extensions – 1542 Verling Avenue and 1130 Benvenuto Avenue.

It was noted that the property owners were not in attendance at the meeting to address their requests for water main extensions to their properties located at 1542 Verling Avenue and 1130 Benvenuto Avenue.

774.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR THOMPSON  
*That the Staff Memorandum dated May 31, 2005 entitled “Requested Water Main Extensions – 1542 Verling Avenue and 1130 Benvenuto Avenue” be received, and as the property located at 1542 Verling Avenue does not meet the Land Use Bylaw requirements for the subdivision proposed by the Applicants, the requested water main extension be denied.*  
CARRIED UNANIMOUSLY

775.05            MOVED BY COUNCILLOR KOROL  
                      SECONDED BY COUNCILLOR KING  
*That:*

1. *In consideration of the current wording of the District’s “Connections To and Use of the District Waterworks System Bylaw No. 1410”, and the potential availability of a less costly on-site treatment option, the application to extend the water main to the frontage of the property located at 1130 Benvenuto Avenue for connection to the District’s water supply system be denied; and*
2. *Should, however, the property owner be able to demonstrate that on-site treatment of the well water is not a viable option, then the water main extension request be brought forward for further consideration by Council.*

CARRIED UNANIMOUSLY

**3. Land and Water British Columbia Inc. Tenure Offer – Brentwood Dock**

- a) Correspondence dated May 17, 2005 from Land and Water BC Inc. (Ministry of Sustainable Resource Management) Re: Tenure Offer – Brentwood Dock.

The Administrator gave a comprehensive overview of the correspondence from Land and Water BC Inc. and the Tenure Offer for the Brentwood dock, and responded to questions from members of Council.

776.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KOROL  
*That the correspondence be received and the proposed thirty year Lease document for the Brentwood Dock be approved, and the Mayor and Municipal Clerk be authorized to execute the Lease on behalf of the District.*  
CARRIED UNANIMOUSLY

**BYLAWS:**

**1. “Central Saanich Land Use Bylaw Amendment Bylaw No. 1527, 2005” (To Implement the Riparian Areas Regulation)**

777.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1527, cited as “Central Saanich Land Use Bylaw Amendment Bylaw No. 1527, 2005” be authorized to receive two readings at the same meeting.*  
CARRIED UNANIMOUSLY

778.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1527, cited as "Central Saanich Land Use Bylaw Amendment Bylaw No. 1527, 2005" be given first reading.*  
CARRIED UNANIMOUSLY

779.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1527 be given second reading and referred to a Public Hearing to be held at 6:30 pm on June 27, 2005.*  
CARRIED UNANIMOUSLY

**2. "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1528, 2005"** (To Include the Regional Context Statement in the Official Community Plan)

- a) Staff Memorandum dated June 6, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Regional Context Statement, Consultation Addendum Report.

The Director of Planning & Building Services briefly addressed the contents of the Staff Memorandum and confirmed that consultation referrals are required for Bylaw No. 1528.

780.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1528, cited as "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1528, 2005" be authorized to receive two readings at the same meeting.*  
CARRIED UNANIMOUSLY

781.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1528, cited as "Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1528, 2005" be given first reading.*  
CARRIED UNANIMOUSLY

782.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Council has examined Bylaw No. 1528 in conjunction with the Five Year Financial Plan and the Waste Management Plan.*  
CARRIED UNANIMOUSLY

783.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Council has determined that separate consultation is not required with the Capital Regional District, adjacent local, provincial or federal government authorities, or First Nations, pursuant to Section 879 of the Local Government Act.*  
CARRIED UNANIMOUSLY

784.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Council refer Bylaw No. 1528 to School District No. 63 and the Agricultural Land Commission for review and consultation, respectfully requesting a response prior to the Public Hearing date.*  
CARRIED UNANIMOUSLY

785.05 MOVED BY COUNCILLOR GRAHAM  
SECONDED BY COUNCILLOR KOROL  
*That Bylaw No. 1528 be given second reading and referred to a Public Hearing to be held at 6:30 pm on July 4, 2005.*  
CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS/OTHER COMPETENT BUSINESS:**

**1. Motion to Appoint Capital Regional District Animal Control Officers**

- a) Correspondence dated May 23, 2005 from Don Brown, Chief Bylaw Enforcement Officer Re: Appointment of Officers Pursuant to Section 264(1) of the Community Charter.

786.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
*That the correspondence be received, and pursuant to Section 264(1)(b) of the Community Charter, Council appoint the following CRD Animal Control/Bylaw Enforcement Officers for the purpose of enforcing the District's Animal Control Bylaw:*

*Dean Ridley;  
Robert Letts.*

CARRIED UNANIMOUSLY

**2. Date for Next Joint Council/Police Board Meeting**

787.05            MOVED BY COUNCILLOR GRAHAM  
                      SECONDED BY COUNCILLOR MASON  
*That the next Joint Council/Police Board Meeting be scheduled for Monday, September 19<sup>th</sup>, 2005 at 6:00 pm.*  
CARRIED UNANIMOUSLY

**3. Calendar of Meetings – June 2005**

Councillor Thompson advised that the next meeting of the Peninsula Agricultural Commission is scheduled to be held on June 9<sup>th</sup>, 2005 at 7:00 pm, and requested that the June 2005 Calendar be amended accordingly.

*The draft Calendar of Meetings for June 2005 was received for information without a motion.*

At this time, Mr. John Senyk, 2277 Lynne Lane, advised Council that he submitted a letter to the District last week and questioned why it was not on this evening's agenda as a "late item".

The Administrator explained the District's policy in regards to accepting late items on an agenda, and advised Mr. Senyk that his letter would be placed on the agenda for the next Regular Council Meeting which is scheduled to be held on June 20<sup>th</sup>, 2005.

**CORRESPONDENCE (Receive for General Information):**

1. **Peninsula Streams Re: Peninsula Streams Society Newsletter – April, 2005 –** Correspondence dated May 2, 2005 from Ian D. Bruce, Executive Director – Peninsula Streams Society Re: Peninsula Streams Society Newsletter, April 2005;
2. **Association of B.C. Forest Professionals Re: 2006 Forest Capital of Canada –** Correspondence dated May 9, 2005 from Denise Leech, Fore Capital Program Coordinator – Association of BC Forest Professionals Re: 2006 Forest Capital of Canada;
3. **Copy of Correspondence from Town of View Royal to Minister of Water, Land and Air Protection Re: Riparian Areas Regulation – Request for Time Extension –** Copy of correspondence dated May 5, 2005 from Mark Anthony Brennan, Chief Administrative Officer – Town of View Royal to Minister of Water, Land and Air Protection Re: Riparian Areas Regulations – Request for Time Extension;
4. **J Campbell Re: BC Hydro Issues –** Correspondence dated May 12, 2005 from James Campbell, 2484 Shoreacres Road Re: BC Hydro Issues;

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***Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 9:52 pm. Councillor Graham stated that a member of his family has a business interest with Island View Golf Centre.***

5. **Copy of Correspondence from Agricultural Land Commission to Island View Golf Centre Ltd Re: Driving Range Operation** – Copy of correspondence dated May 12, 2005 from K.B. Miller, Chief Executive Officer – Agricultural Land Commission to Scott Brackenridge, Island View Golf Centre Ltd. Re: Driving Range Operation;

Mrs. Wendy Fox, Silver Rill Farm, advised that she and her husband are unable to farm five acres of their property this year because of the errant golf balls from the driving range operations which will have a detrimental financial impact on their business operations, and expressed frustration and concern that this matter has not been satisfactorily addressed by the Agricultural Land Commission. Mrs. Fox advised Council that she and her husband have sought their own legal counsel in this regard.

***Councillor Graham returned to the meeting at 9:56 pm.***

6. **Western Canada Bed & Breakfast Inn Keepers Association Re: Bed & Breakfast Regulations/Bylaws** – Correspondence dated May 15, 2005 from Ingrid Vermegen, President – Western Canada Bed & Breakfast Inn Keepers Association Re: Bed & Breakfast Regulations/Bylaws;
7. **Capital Regional District Re: Household Hazardous Waste Collection Schedule** – Correspondence dated May 18, 2005 from A.W. Summers, Manager of Solid Waste Division – Capital Regional District Re: Household Hazardous Waste Collection Schedule;
8. **Rick Hansen Wheels in Motion Re: 2005 Rick Hansen Wheels in Motion Event – June 12, 2005** – Correspondence dated May 18, 2005 from Rick Hansen Wheels In Motion Re: Rick Hansen Wheels In Motion Event on June 12, 2005;
9. **Capital Regional District Re: Travel Choices Document** – Correspondence dated May 20, 2005 from Don Amos, Chair – Capital Regional District Board of Directors Re: Travel Choices Document;
10. **Malaspina University – College Re: New Projects**- Correspondence dated May 24, 2005 from Richard Johnston, President and CEO – Malaspina University-College Re: New Projects;
11. **Municipal Insurance Association** – Risk Management Tidbits, May 2005;
12. **Victoria Airport Authority (VAA) Re: Victoria Airport Rent Issue – Letter of Thanks** – Correspondence dated May 18, 2005 from Linda S. Petch, VAA Chair and Peter Parsons, VAA Director Re: Victoria Airport Rent Issue – Letter of Thanks;
13. **British Columbia Transmission Corporation Re: Provincial Planning Forum, June 9, 2005** – Correspondence dated May 25, 2005 from Moira Chicilo, Director of Communications and Stakeholder Relations – BC Transmission Corporation Re: Provincial Planning Forum on June 9, 2005;
14. **Correspondence from the Union of B.C. Municipalities:**
  - a) 2005 Community Excellence Awards Application Now Available, May 12, 2005;
  - b) Notification of Change to Water Act Section 9 – Changes In and About a Stream, May 16, 2005;
  - c) Solicitor General Community Safety and Crime Prevention Awards – Award Nominations 2005, May 23, 2005;
  - d) Fuel Management – Pilot Projects Request for Expressions of Interest;
  - e) Member Release – Questions and Answers on the Wildfire Act/Regulation, May 27, 2005;
  - f) Survey on Local Government Participation in Community and Employee Health Promotion, May 31, 2005;
15. **Greater Victoria Public Library** – Minutes of the GVPL Board Meeting held on April 26, 2005;

**16. Capital Regional District** – Minutes of the CRD Board and Hospital Board Meetings held on May 11<sup>th</sup> and 25<sup>th</sup>, 2005;

788.05            MOVED BY COUNCILLOR THOMPSON  
                      SECONDED BY COUNCILLOR KOROL  
                      *That the above Item Nos. 1 to 16 be received for information and the contents noted.*  
                      CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Regular Council Meeting held on June 6, 2005 adjourned at 9:59 pm.*

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Allison Habkirk  
Mayor

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Trish Flanders  
Municipal Clerk

Recorded by: Trish Flanders  
Municipal Clerk