

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting
Monday, March 7, 2005 at 7:00 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Allison Habkirk
Councillors: Graham, Haddon, King, Korol, Mason and Thompson
Gary C. Nason, Administrator
Trish Flanders, Municipal Clerk
Hope V. Burns, Director of Planning & Building Services

APPROVAL OF THE AGENDA:

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Report of the Public Hearing held on February 28, 2005, to be included under Section 2 – Adoption of the Minutes;
- Correspondence from The Honourable George Abbott, Minister of Sustainable Resources Management Re: Senanus Drive Water Quality & Supply Issue, to be included with Item 7 under Section 7 - Correspondence (Action Required or Recommended);
- Correspondence from Elizabeth and Larry Smith and Family Re: Proposed Development of Skate Park on Oakes Property, to be included with Item 10 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Nigel and Sue Parsons and Family Re: Proposed Development of Skate Park on Oakes Property, to be included with Item 10 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Caroline Caiger Re: Proposed Development of Skate Park on Oakes Property, to be included with Item 10 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Walter and Shirley Monych Re: Proposed Development of Skate Park on Oakes Property, to be included with Item 10 under Section 7 – Correspondence (Action Required or Recommended);
- Correspondence from Laurie Joslin Re: Central Saanich Horse Owners' Association and Need to Equestrian Facilities, to be considered in conjunction with the Parks & Facilities Committee Minutes of February 28, 2005 (Resolution No. 310.05) under Section 8 – Reports of Committees;
- Correspondence from David and Karen Snider Re: Development Variance Permit Application – Proposed Subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987 (1123 Verdier Avenue), to be included with Item 1 under Section 9 – Staff Memoranda and Reports;
- Correspondence from Andy and Debbie Thomson Re: Development Variance Permit Application – Proposed Subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987 (1123 Verdier Avenue), to be included with Item 1 under Section 9 – Staff Memoranda and Reports;

317.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the Agenda for the Regular Council Meeting held on March 7, 2005 be approved as amended.
 CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on February 21, 2005

318.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILOR KOROL
 That the Minutes of the Regular Council Meeting held on February 21, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

Report of the Public Hearing held on February 28, 2005

The Administrator advised that Butchart Gardens has requested clarification of the comments made by Mr. Arild Solbakken on Page 2 of the Report of the Public Hearing in regards to the length of the dock, and advised that the statement should read as follows:

“Mr. Arild Solbakken, General Manager of Butchart Gardens, stated that the existing float is 27 metres in length and the proposal is to extend the float by an additional 30 metres.”

- 319.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILOR MASON
 That the Report of the Public Hearing held on February 28, 2005 be adopted as amended.
 CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES:

1. Resolution No. 260.05 – Adoption of New Sidewalk Inspection Policy and Rescinding of Former (1994) Policy

The Administrator provided a brief overview of the 1994 “Sidewalk and Roadway Inspection Policy” and recommended that the Policy be rescinded and replaced with the Inspection Policies for Sidewalks, Roads and Parks Trails which were adopted at the February 21st, 2005 Regular Council Meeting.

- 320.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the “Sidewalk and Roadway Inspection Policy” as contained in the March 14, 1994 Memorandum from the Superintendent of Public Services and which was subsequently adopted by Council in 1994 be formally rescinded, and this Policy be replaced with the Inspection Policies for Sidewalks, Roads and Parks Trails which were recently adopted by Council on February 21, 2005.
 CARRIED UNANIMOUSLY

RISE AND REPORT:

1. Appointment to Central Saanich Heritage Commission

Mayor Habkirk advised that Council, at its In Camera Special Council Meeting held on February 21, 2005, appointed Mr. Don Chambers to the Central Saanich Heritage Commission, and requested that Council consider passing a motion to ratify this appointment.

- 321.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That Council ratify the appointment of Mr. Don Chambers to the Central Saanich Heritage Commission for a two-year term expiring on December 31, 2006.
 CARRIED UNANIMOUSLY

PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Dr. David A. Boag, 6746 Amwell Drive, questioned the removal of a number of trees on property located on Wallace Drive directly across from Centennial Park. Mayor Habkirk advised Dr. Boag that the property in question is privately owned.

PRESENTATIONS/PETITIONS AND DELEGATIONS:

1. University of Victoria (UVic) Re: UVic 2004 Report

Mr. Martin Segger, Director of UVic Community Relations, was in attendance at the Meeting and gave a brief, informational presentation on the UVic 2004 Report. During his presentation, Mr. Segger advised that over the next few years a total of 1900 additional spaces will be opening up at UVic, which will have a significant affect on various

amenities both on and off the university campus, including the campus library. He advised that the University recently received a \$5 million cash donation from the William C. Mearns family, which is the largest private donation to be awarded to the University. Mr. Segger briefly overviewed the University's Transportation Management Plan and its efforts to transport students to and from the campus in an environmentally friendly manner. He also addressed the University's interest in securing Dunsmuir Lodge as an additional facility. Mr. Segger distributed to members of Council copies of the "First Peoples House" brochure, and advised that the House which will be a welcoming home for Aboriginal students and will support the academic, emotional, spiritual and physical needs of indigenous students.

Council thanked Mr. Segger for his informational presentation.

The presentation from Mr. Martin Segger, Director of UVic Community Relations, was received for information without a motion.

CORRESPONDENCE (Action Required or Recommended):

1. La Fong Triathlon Club Re: Proposed Panorama Classic Triathlon on June 5, 2005

- a) Correspondence dated January 31, 2005 from David Barrie, Director – La Fong Triathlon Club Re: Proposed Panorama Classic Triathlon on June 5, 2005.

The letter writer, Mr. David Barrie, was in attendance at the meeting and advised that he was available to answer any questions.

322.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the District grant conditional approval for the above event subject to acceptable co-ordination with any other events to take place during this same general time period, and further subject to the concurrence of the Police, Fire and Engineering and Public Works Departments, and no costs be incurred by the District for this event.
 CARRIED UNANIMOUSLY

2. D and G Atchison Re: Request for Tree Removal - 7060 Hagan Road

- a) Correspondence dated February 23, 2005 from Diane and Gord Atchison, 7060 Hagan Road Re: Request for Tree Removal – 7060 Hagan Road.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

323.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That the correspondence be received and referred to Staff for review and appropriate action, or recommendation to Council as may be required.
 CARRIED UNANIMOUSLY

3. Requests for Provision of Water Service

- a) Correspondence dated February 16, 2005 from Clint Coleman and Carrie Henshaw, 1130 Benvenuto Avenue Re: Request for Water Supply at 1130 Benvenuto Avenue;
b) Correspondence dated March 2, 2005 from Paul and Virginia Hughes, 1542 Verling Avenue Re: Request for Water Supply at 1542 Verling Avenue.

The letter writers were in attendance at the meeting and advised that they had no comments to offer at this time.

324.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That the correspondence be received and referred to Staff for review and recommendation.
 CARRIED UNANIMOUSLY

4. W Ironmonger and A Ferriss Re: Pedestrian Crossing Opportunity in the Vicinity of Wallace Drive and Prosser Road

- a) Email correspondence dated February 17, 2005 from Wayne Ironmonger and Anita Ferriss, 7688 Grieve Crescent Re: Pedestrian Crossing Opportunity in the Vicinity of Wallace Drive and Prosser Road.

It was noted that the letter writers were not in attendance at the meeting to address their correspondence.

325.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and referred to Staff for review and recommendation.
 CARRIED UNANIMOUSLY

5. Central Saanich Senior Citizens Association Re: Redevelopment Proposal for Seniors' Centre Submitted by Mr. Wayne Disher

- a) Correspondence dated February 11, 2005 from Audrey Fox, President – Central Saanich Senior Citizens Association Re: Redevelopment Proposal for Seniors' Centre Submitted by Mr. Wayne Disher.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

Mr. Wayne Disher, #2 – 930 Josephine Road, gave a lengthy overview of the proposal to demolish and redevelop the Central Saanich Senior Citizens Association property located at 1209-1229 Clarke Road.

Mayor Habkirk encouraged Mr. Disher to discuss his redevelopment proposal with the Central Saanich Senior Citizens Association.

326.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

6. National Federation of the Blind: Advocates for Equality, Victoria Chapter Re: Greater Victoria Public Library (GVPL) Talking Book Library Service

- a) Correspondence dated February 15, 2005 from Linda Bartram, Victoria Chapter President – National Federation of the Blind: Advocates for Equality Re: Greater Victoria Public Library (GVPL) Talking Book Library Service.

Ms. Linda Bartram, 1839 Carnarvon Street, President of the Victoria Chapter of the National Federation of the Blind: Advocates for Equality, was in attendance at the meeting and briefly addressed the contents of her correspondence with respect to the Talking Book Library Service, and requested that Central Saanich increase its contribution to the Greater Victoria Public Library to make up the \$25,000 shortfall in the GVPL's budget.

Councillor Graham confirmed that these funds have been reinstated in the GVPL's 2005 budget.

327.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR THOMPSON
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Graham took his leave from the meeting at 7:33 pm. Councillor Graham stated that his family owns property on Senanus Drive.

7. Senanus Drive Water Quality & Supply Issue

- a) Correspondence dated February 20, 2005 from Barbara Kelly and William Appleby, 9160 Ardmore; and
- b) Correspondence dated February 22, 2005 from Frank Towler, President - Central Saanich West Voters Association.
- d) Correspondence dated March 3, 2005 from The Honourable George Abbott, Minister of Sustainable Resources Management.

The Administrator briefly introduced the subject and gave an overview of the process taken to date with respect to the Senanus Drive Water Quality and Supply Issue.

It was noted that Barbara Kelly and William Appleby were not in attendance at the meeting to address their correspondence.

Mr. Frank Towler, President of the Central Saanich West Voters Association, provided a detailed overview of his correspondence with respect to the Association's proposal to form a Water Utility for the purpose of trucking water to the residences on Senanus Drive. He advised that a Water Utility is required if 5 or more residences receive water via truck delivery. Mr. Towler concluded his remarks by stating that 15-25 residences currently receive their water in this manner, and in this regard he requested Council's favourable consideration to the Association's request for written support for a Water Utility for this purpose.

328.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the correspondence from the Central Saanich West Voters Association be received and referred to the Chair of the Water and Waste Management Committee and to Staff to meet with representatives from the CSWVA to obtain more background information in regards to the Association's proposal to form a private water utility for the purpose of trucking water to the Senanus area, and further information be provided to Council in this regard including an indication of what approvals may be required from the District.
CARRIED UNANIMOUSLY

329.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
That the correspondence from the Minister of Sustainable Resource Management be received and referred to an appropriate future Committee Meeting for further discussion after the outcome of the process contemplated in the foregoing motion has been suitably determined.
CARRIED UNANIMOUSLY

Councillor Graham returned to the meeting at 7:43 pm.

8. P Allen Re: Panorama Recreation Centre Proposed Facility Upgrading Project

- a) Correspondence dated February 23, 2005 from Petra Allen, 1114 Clarke Road Re: Panorama Recreation Centre Proposed Facility Upgrading Project.

Ms. Petra Allen, 1114 Clarke Road, advised that she had no further comments to offer in this regard, but questioned Council's position with respect to the financial aspect of the proposed facility upgrading project at Panorama Recreation Centre.

Mayor Habkirk advised Ms. Allen that the Municipal Council would prefer to have the current debt load either reduced significantly or eliminated entirely before assuming additional financial debt for the Panorama Recreation Centre facility.

The correspondence was received for information without a motion.

9. Correspondence Pertaining to the Proposed (Capital Regional District) Regional Affordable Housing Trust Fund

- a) CRD Re: CRD Board Housing Trust Fund Bylaw Working Committee, February 25, 2005;

- b) CRD Draft Bylaw No. 3266 – CRD Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005;
- c) CRD Re: Draft Memorandum of Understanding Concerning the Principles and Objective to Guide Preparation of the Administrative Bylaw for the Regional Housing Trust Fund, February 28, 2005;
- d) C Peacock, 1830 Cultra Avenue, February 26, 2005.

It was noted that there was no representation from the Capital Regional District in attending at the meeting to address the issue.

It was noted that Ms. Christina Peacock was not in attendance at the meeting to address her correspondence.

330.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR HADDON
 That the correspondence be received and the contents noted.
 CARRIED UNANIMOUSLY

10. Proposed Development of Skate Park on Oakes Property

- a) Correspondence dated January 31, February 14 and March 1, 2005 from David and Diane Hill, 1899 Hovey Road;
- b) Correspondence dated March 3, 2005 from Elizabeth & Larry Smith and Family, 1520 Hovey Road;
- c) Correspondence dated March 4, 2005 from Nigel & Sue Parsons and Family, 7485 Wallace Drive;
- d) Correspondence dated March 5, 2005 from Caroline Caiger, 7260 Kristin Place; and
- e) Correspondence dated March 7, 2005 from Walter and Shirley Monych, 7494 East Saanich Road.

Mr. David Hill, 1899 Hovey Road, read into the record of the meeting a letter dated March 7, 2005, a copy of which Mr. Hill submitted to the District and explains in detail his opposition to the development of a skate park on agriculturally zoned land.

Ms. Elizabeth Smith, 1520 Hovey Road, was in attendance at the meeting and advised that she does not feel the Oakes Property is a suitable location for a community skate park, and asked that Council reconsider the Parks & Facilities Committee recommendation in this regard.

Ms. Sue Parsons, 7485 Wallace Drive, advised that she and her husband recently purchased their property on Wallace Drive which is adjacent to the Oakes Property. She advised that they were very concerned when they became aware that the District is considering the development of a community skate park on the Oakes Property, and questioned why the Municipality did not send out written notification of the proposal to adjacent property owners. She advised of her opposition to the development of a skate park next door to her, and expressed concern that the noise levels emanating from this skate park facility would be extremely disruptive to her family and to their farm animals. Ms. Parsons advised Council that she feels her family's dream of owning a farm is disappearing, and asked that Council reconsider its position on this issue.

Ms. Caroline Caiger, 7260 Kristin Place, stated that in her opinion the current skate park users are quite happy with their existing location in Centennial Park.

Ms. Shirley Monych, 7494 East Saanich Road, advised that she is in support of her neighbour's comments, concerns and opposition to the proposed development of a skate park facility on the Oakes Property.

The correspondence was received for information without a motion.

11. BC Ferries Re: Attendance at Association of Vancouver Island and Coastal Communities (AVICC) Annual General Meeting

- a) Correspondence dated March 2, 2005 from Gary D. Leitch, BC Ferries Re: Attendance at AVICC Annual General Meeting.

331.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That the correspondence be received, and Council book an appointment with the appropriate representatives from BC Ferries at the upcoming Annual Meeting of the Association of Vancouver Island and Coastal Communities to be held on April 1st to 3rd, 2005.
 CARRIED UNANIMOUSLY

REPORTS OF COMMITTEES:

Standing Committees:

Water & Waste Management Committee – February 28, 2005

332.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the Minutes of the Water & Waste Management Committee Meeting held on February 28, 2005 be adopted as circulated.
 CARRIED UNANIMOUSLY

1. Capital Regional District (CRD) Re: Budget for Odour Control Program

333.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the correspondence dated January 13, 2005 from Capital Regional District Environmental Services and the presentation from Mr. Jim McFarland, Manager of Operations and Local Services, in regards to the proposed 2005 Budget for the Odour Control Program be received for information and the contents noted.
 CARRIED UNANIMOUSLY

2. Expansion of Sewer Collection Area No. 1

334.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR MASON
 That the Staff Memorandum dated February 10, 2005 entitled "Expansion of Sewer Collection Area No. 1" be received, and Council indicate support in principle for inclusion of the subject properties on Styan Road and Brownlee Place into Sewer Collection Area No. 1, and Staff be authorized to proceed with preparation of the necessary Sewer Inclusion Bylaw subject to confirmation of all outstanding technical, funding and cost recovery details for the project.
 CARRIED UNANIMOUSLY

Planning & Development Committee – February 28, 2005

Councillor Mason requested that the Minutes of the Planning & Development Committee Meeting held on February 28, 2005 be amended to reflect her opposition to Resolution No. 305.05.

335.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR GRAHAM
 That the Minutes of the Planning & Development Committee Meeting held on February 28, 2005 be adopted as amended.
 CARRIED UNANIMOUSLY

1. Proposed Rezoning to an Amended RM-1 Zone, 7410 Veyaness Road – Proposed Fourteen Residential Unit Project

336.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON

That the Staff Memorandum dated February 23, 2005 entitled “Proposed Rezoning to an Amended RM-1 Zone, 7410 Veyaness Road – Proposed Fourteen Residential Unit Project” be received, and:

- 1. Staff be instructed to proceed with the preparation of the necessary Land Use Bylaw Amendment for the proposed fourteen-unit residential project (7410 Veyaness Road) by rezoning the site from Rural Estate (RE-2) Zone to an amended Residential Attached (RM-1) Zone to allow for a comprehensive fourteen-unit residential development of single-family houses with secondary suites and a duplex.*

CARRIED UNANIMOUSLY

337.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM

That the Applicant be required to submit a detailed landscape plan and a (proposed exterior finishes and colours) materials board to reflect any comments or changes requested by Council, and the Applicant be further requested to incorporate fruit-bearing orchard trees within the detailed landscape plan for the development.

CARRIED UNANIMOUSLY

338.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM

That the foregoing motion be rescinded.

CARRIED UNANIMOUSLY

339.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM

That the Applicant be required to submit a detailed landscape plan and a (proposed exterior finishes and colours) materials board to reflect any comments or changes requested by Council, and the Applicant be further requested to incorporate fruit-bearing orchard trees within the detailed landscape plan for the development.

CARRIED

OPPOSED: MAYOR HABKIRK, COUNCILLORS MASON AND THOMPSON

340.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON

That Council propose to consider the issuance of a Development Variance Permit to vary:

- *the engineering standards for the sidewalk and street lighting requirements;*
- *the rear yard setback from 14 m to 12.5 m;*
- *the location of the secondary suite parking (not behind the front building line).*

CARRIED UNANIMOUSLY

341.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON

That Staff be instructed to undertake the required statutory notification procedures.

CARRIED UNANIMOUSLY

342.05

MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM

That the Applicant be requested to give consideration to the possible implementation of a more permeable surface for those areas that are now proposed to be covered with asphalt.

CARRIED UNANIMOUSLY

- 343.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR THOMPSON
That the Applicant be further requested to provide details on the proposed participation of this development in the Victoria Car Share Co-op, and whether this commitment could be secured by the registration of an appropriate restrictive covenant on title.
CARRIED UNANIMOUSLY

Due to a potential conflict of interest on the following item, Councillor Thompson took his leave from the meeting at 8:25 pm. Councillor Thompson stated that he has a business contract with the BC Agri-Tourism Alliance, which provided partial funding for the Agri-Tourism Task Force Report.

2. Report of the Agri-Tourism Task Force

Agri-Tourism Accommodations

- 344.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM
That the maximum threshold for Bed & Breakfast accommodations contained within the principal dwelling be three (3) guest bedrooms up to a maximum of eight (8) guests.
CARRIED UNANIMOUSLY
- 345.05 **** DEFEATED ****
MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR GRAHAM
That the maximum threshold for Farm Stays be ten (10) guest bedrooms up to a maximum of twenty-five (25) guests, with the minimum lot size to be set at 1 guest room per 2 hectares.
MOTION DEFEATED
OPPOSED: MAYOR HABKIRK, COUNCILLORS KING, MASON AND KOROL
- 346.05 MOVED BY COUNCILLOR MASON
SECONDED BY COUNCILLOR HADDON
That the maximum threshold for Farm Stays be six (6) guest bedrooms up to a maximum of eighteen (18) guests, with the minimum lot size to be set at one (1) guest room per one hectare.
CARRIED
OPPOSED: COUNCILLOR KOROL
- 347.05 MOVED BY COUNCILLOR HADDON
SECONDED BY COUNCILLOR MASON
That Bed & Breakfast and Farm Stay guest bedrooms be permitted in separate/secondary buildings on agricultural parcels.
CARRIED
OPPOSED: COUNCILLORS KING AND KOROL
- 348.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR HADDON
That the maximum threshold for Camping be ten (10) camping spaces (tents only – no RV's) with the maximum developed area for the camping operation to occupy no more than 2% of the site.
CARRIED
OPPOSED: MAYOR HABKIRK AND COUNCILLOR MASON
- Councillor Mason stated that she is opposed to the foregoing motion as it prohibits RV's from utilizing camping spaces.
- 349.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That Staff be requested to draft an appropriate permitting process for Farm Stay and Camping applications which would include neighbourhood notification, a permit fee to offset the District's direct costs of permit processing and neighbourhood notification, and an appropriate term for the permits.
CARRIED UNANIMOUSLY

350.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM
That prior to finalization of the necessary Bylaw amendments and companion regulations, the foregoing proposed regulations which have been supported in principle be applied to a number of specific property examples and/or case studies so as to better inform Council of the potential ramifications of these regulations were they to be enacted in their proposed form.
CARRIED UNANIMOUSLY

Agri-Tourism Activities

351.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That, in regards to the issue of Agri-Tourism Activities, Council indicate its support in principle of the approach recommended by the Task Force that certain types of agri-tourism activities (specifically, social/recreational; private events/ceremonies; and public assembly) be required to obtain "Special/Conditional" Permits if they fall above specified thresholds.
CARRIED UNANIMOUSLY

352.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That the thresholds referenced in the preceding motion include inadequate on-site parking and duration/frequency (i.e. outside of Noise Bylaw permitted hours; event longer than three consecutive days; and more than three events per calendar year).
CARRIED UNANIMOUSLY

353.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR GRAHAM
That the foregoing proposed thresholds also include whether amplified music is to be played at the event.
CARRIED
OPPOSED: COUNCILLOR MASON

354.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That agri-tourism activities which require either a public or private Special Occasion Liquor License be required in every case to obtain a "Special/Conditional" Permit from the District, regardless of threshold.
CARRIED UNANIMOUSLY

355.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That Staff be requested to draft an appropriate permitting process for Agri-Tourism Activities which would include neighbourhood notification, a permit fee to offset the District's direct costs of permit processing and neighbourhood notification, and Council approval of the permit.
CARRIED
OPPOSED: COUNCILLOR MASON

Councillor Thompson returned to the meeting at 8:42 pm.

3. Follow-up Discussion Re: Council Motion of February 7, 2005 – Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (Wallace Drive – Ken & Wendy Fox)

356.05 MOVED BY COUNCILLOR KOROL
SECONDED BY COUNCILLOR MASON
That Resolution Nos. 230.05, 231.05, 232.05 and 233.05 which were adopted at the February 7, 2005 Regular Council Meeting in regards to the Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R be rescinded, and the following motions be substituted therefor:

1. That the Staff Memorandum dated February 2, 2005 entitled "Development Variance Permit Application for Subdivision of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (Wallace Drive – Ken and Wendy Fox)" be received, and in connection with the proposed boundary adjustment of Part Parcel A, Plan 642R and Part Parcel B, Plan 617R (as shown on the proposed plan of subdivision prepared by Glen Mitchell Land Surveying Inc.), Council propose to consider the issuance of a Development Variance Permit to vary:
 - the minimum A-1 Agricultural Zone lot size from 4 ha (10 acres) to 0.8478 ha (2.1 acres);
2. Council further propose to vary the required full construction or provision of cash-in-lieu requirements for the development of the north half of Highfield Road, subject to the construction of a hammerhead turnaround to serve the proposed new lot;
3. Council indicate that it is not supportive of waiving the engineering servicing requirements for Wallace Drive; and
4. Staff be authorized to undertake the required statutory notification procedures.

CARRIED UNANIMOUSLY

Parks & Facilities Committee – February 28, 2005

357.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR KOROL
That the Minutes of the Administration & Finance Committee Meeting held on February 16, 2005 be adopted as circulated.
CARRIED UNANIMOUSLY

1. Alternative Locations for a Permanent Skate Park Within Centennial Park

- a) Correspondence dated March 1, 2005 from Laurie Joslin, 1439 Stelly's Cross Road Re: Central Saanich Horse Owners' Association – Request for Additional Equestrian Facilities.

358.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
That the Chair of the Parks & Facilities Committee be requested to contact the appropriate representatives from the Central Saanich Horse Owners' Association to advance the discussion on the exploration of other potential options for addressing the various issues and concerns expressed by the Association in its most recent correspondence to Council, including approaching the North and South Saanich Agricultural Society and other jurisdictions or agencies as deemed appropriate regarding potential utilization of existing riding rings and equestrian facilities.
CARRIED UNANIMOUSLY

359.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That the correspondence from Laurie Joslin be received for information and the contents noted.
CARRIED UNANIMOUSLY

Councillor Haddon briefly reported on her recent discussion with Ms. Val Hughes in regards to the potential use of the North & South Saanich Agricultural Society's equestrian facilities by the Central Saanich Horse Owners' Association, and Mayor Habkirk confirmed that the equestrian riding ring on the Agricultural Society's property is available for rent.

A very lengthy discussion took place in regards to the proposed use of the Oakes Property for a future skate park facility, during which time several members of Council indicated their desire to withdraw their support for the development of a community skate park at this particular location.

360.05 **** DEFEATED ****
 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
 That the Staff Memorandum dated February 21, 2005 entitled "Alternative Locations for a Permanent Skate Park within Centennial Park" be received, and Council endorse in principle the use of the Oakes Property (southeast corner of Wallace Drive at Hovey Road) for future development of a community skate park, and Staff be requested to consult further with neighbouring property owners in regards to layout and design considerations for the proposed skate park, with a view to addressing expressed concerns associated with this proposed project in this location.
 MOTION DEFEATED
 OPPOSED UNANIMOUSLY

361.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
 That depending upon the priority and timing of any other matters that are currently before the Parks and Facilities Committee, the permanent skate park issue be brought back to an appropriate future meeting of the Parks and Facilities Committee for further discussion.
 CARRIED UNANIMOUSLY

2. "Newman Farm" Park

362.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
 That the Staff Memorandum dated February 23, 2005 entitled "Newman Farm' Park" be received for information, and further consideration of this matter be postponed until Council's review of the Supplementary Budget Requests which will be undertaken in conjunction with the 2005-2009 Financial Plan deliberations.
 CARRIED UNANIMOUSLY

3. Sandown Raceway Gaming

363.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
 That further consideration of the materials provided by the Administrator in regards to the Western Communities (Proceeds from Gaming Revenue Sharing) Agreements for the Great Canadian Casino located in View Royal be postponed until such time as the District of North Saanich is further along in its process and deliberations related to the Sandown Raceway Gaming matter.
 CARRIED UNANIMOUSLY

4. March 3rd, 2005 Rally In Regards to Victoria Land Title Office/ALR Mapping Changes and Impact to First Nations

364.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR THOMPSON
 That the materials provided by Councillor King in regards to the changes to the Agricultural Land Reserve maps located in the Victoria Land Title Office and the impact of these changes on First Nations be received, and Councillor King be authorized to attend the rally to be held on March 3rd, 2005 and to speak to an appropriate letter to be forwarded from the District to the Provincial Premier and to the Minister of Sustainable Resource Management requesting that the Provincial Government take the necessary steps to re-examine this issue and address the various concerns which have been expressed.
 CARRIED UNANIMOUSLY

Advisory Committees:

1. Central Saanich Heritage Commission Re: 7226 Peden Lane (Thorne Cottage)

- a) Memorandum dated February 22, 2005 from Trevor May, Chair – Central Saanich Heritage Commission Re: 7226 Peden Lane (Thorne Cottage).

Mr. Wayne Watkins, representing the Central Saanich Heritage Commission, advised that the Heritage Commission believes that the Thorne Cottage is typical of the small scale, vernacular architecture of the Moodyville neighbourhood and that the cottage has remained largely unchanged from its original appearance. He further advised that despite the fact that the cottage is in need of repair and security, the Commission would prefer that the cottage be retained by the property owner and perhaps relocated to an alternate location.

Mr. Pierre Picot, 7212 Peden Lane, advised that the cottage has not been occupied for several years now and the lack of heat has caused the cottage to develop extensive mold and rot, which he considers to be a health hazard.

A lengthy discussion took place.

- 365.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Memorandum dated February 22, 2005 from the Central Saanich Heritage Commission entitled "7226 Peden Lane (Thorne Cottage)" be received, and within the permissible legal parameters for withholding Demolition Permits, Staff be requested to take no further action at the present time on the issuance of the Demolition Permit for the Thorne Cottage pending a consultation meeting with the property owner involving appropriate representatives from the Heritage Commission and Municipal Staff.
 CARRIED UNANIMOUSLY

Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:

1. **Capital Regional District (CRD)** – Mayor Habkirk provided a brief verbal report on the CRD budget process.
2. **Peninsula Recreation Commission (PRC)** – Mayor Habkirk advised that correspondence from the PRC in regards to the proposed Peninsula-wide referendum will be a discussion item at the March 14th, 2005 Committee Meeting.
3. **First Nations** – Councillor King thanked members of the Council for taking an active interest in local First Nations issues, and briefly reported on his participation at the March 3rd Rally in regards to the Victoria Land Title Office/ALR Mapping Changes and the impact to First Nations.
4. **Parks Projects** – Councillor Haddon gave a brief update on the current status of the following Parks projects:
 1. West Saanich Road Beach Access
 - the District is awaiting receipt of refined design drawings and specifications from the Applicant;
 2. Permanent Skate Park Project
 - this evening, Council will (has) consider(ed) a resolution endorsing use of the "Oakes" property within Centennial Park as the future site for development of a permanent skate park;
 - fundraising efforts for this project will be initiated by the Central Saanich Lions' Club;
 3. Alexander Playfield Improvement Project
 - the District is awaiting receipt of a proposal from the Peninsula Soccer Association.
 - of note, the Club's AGM will be held on Thursday, March 17th at 7:00pm;
 4. Pre-Season Meetings with Local Youth Ball Organizations
 - Staff recently met with representatives from Central Saanich Little League, Peninsula Baseball and Central Saanich & District Fastpitch Assn to review and confirm annual field use;
 - this presented an opportunity to review details associated with construction of two warm-up pitching mounds as recently proposed by Peninsula Baseball;

- Staff and ball representatives came to mutual agreement on the location for these mounds and anticipate their construction prior to the start of the 2005 Season;

5. Memoranda from Councillor King

- a) Memoranda dated January 24, February 4 and 28, 2005 from Councillor Zeb King Re: Light Pollution; and
- b) Memorandum dated February 10, 2005 from Councillor Zeb King Re: South Asia Tsunami Disaster Relief.

Councillor King provided a brief overview of his Memoranda pertaining to Light Pollution and the South Asia Tsunami Disaster Relief.

366.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR MASON
That the Memoranda from Councillor King dated January 24, February 4, and February 28, 2005 pertaining to the issue of light pollution be received, and an active file be created on the topic of light pollution and all matters pertaining to light pollution be consolidated for easy access.
 CARRIED UNANIMOUSLY

367.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR HADDON
That Staff be requested to review the current "Municipal Outdoor Lighting Standards for the Control of Lighting Pollution" in relation to compliance and enforcement, and provide further recommendations to Council at the appropriate time as other priorities and projects permit.
 CARRIED UNANIMOUSLY

6. Community Focus Newsletter – Distribution to Local First Nations

368.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KING
That the District of Central Saanich provide sufficient additional copies of the Community Focus Newsletter for distribution for both the Tsawout First Nation and the Tsartlip First Nation Reserves.

BEFORE THE QUESTION WAS CALLED, it was

369.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That consideration of the foregoing motion be postponed, pending clarification on the willingness of the Tsawout First Nation to participate, and the mechanisms and potential costs of distribution:
 CARRIED UNANIMOUSLY

STAFF MEMORANDA AND REPORTS:

1. Development Variance Permit Application – Proposed Subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987 (1123 Verdier Avenue)

- a) Staff Memorandum dated January 18, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Development Variance Permit Application for Subdivision – 1123 Verdier Avenue, Viewland Development Corp. (previously received at the January 24, 2005 Planning & Development Committee Meeting);
- b) Council Motion adopted on February 7, 2005 in regards to this application;
- c) Notice sent to adjacent property owners dated February 16, 2005;
- d) Correspondence received pertaining to this application:
 - Dennis Sorensen, 1077 Verdier Avenue, March 1, 2005;
 - David and Karen Snider, 1132 Damelart Way, March 6, 2005;
 - Andy and Debbie Thomson, 1126 Damelart Way, March 7, 2005.

The Director of Planning & Building Services, Ms. Hope V. Burns, gave an overview of the process taken to date with respect to the Development Variance Permit Application for property located at 1123 Verdier Avenue.

The property owner was in attendance at the meeting and briefly addressed the application.

370.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR HADDON
That the correspondence be received, and in connection with the proposed subdivision of Lot A, Section 10, Range 1 West, South Saanich District, Plan 36987 (as shown on the proposed plan of subdivision) for property located at 1123 Verdier Avenue:

1. Council authorize the issuance of a Development Variance Permit to vary the lot frontage required by Bylaw for:
 - Lot A (single family dwelling lot), from the required 21 m to 16.75 m; and
 - Lot B (a duplex lot), from the required 26 m to 21.34 m;
2. As a condition of issuance of the Development Variance Permit, the appropriate architectural design drawings for the renovated single family dwelling and the proposed new duplex be registered on title by restrictive covenant.

CARRIED UNANIMOUSLY

2. Recommended Section 57 Notices on Title

a) 7242 Highcrest Terrace – Suite Constructed Without Permits Used as a Bed & Breakfast

- Staff Memorandum dated January 25, 2005 from Roy Thomassen, Chief Building Inspector Re: 7242 Highcrest Terrace – Suite Constructed Without Permits Used as a Bed & Breakfast.

Ms. Kristina DeMedeiros, Building Inspector, gave a brief overview of the Staff Memorandum in regards to the proposed Section 57 Notice on Title for property located at 7242 Highcrest Terrace.

Mr. Charlie Bishop, 7242 Highcrest Terrace, advised that the suite existed before he purchased the property, and asked that a decision be deferred until he has had the opportunity to further discuss this matter with Municipal Staff.

371.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
That the Staff Memorandum dated January 25, 2005 from the Chief Building Inspector entitled "Notice on Title - 7242 Highcrest Terrace – Suite Constructed Without Permits Used as a Bed & Breakfast" be received, and further consideration of this matter be postponed to the next Regular Council Meeting pending further consultations between the property owner and the Chief Building Inspector.
CARRIED UNANIMOUSLY

b) 1350 Columbia Avenue – Suite Constructed Without Permits

- Staff Memorandum dated January 25, 2005 from Roy Thomassen, Chief Building Inspector Re: 1350 Columbia Avenue – Suite Constructed Without Permits;
- Correspondence dated February 24, 2005 from K & B Haggett, 1350 Columbia Avenue.

Ms. Kristina DeMedeiros, Building Inspector, gave a brief overview of the Staff Memorandum in regards to the proposed Section 57 Notice on Title for property located at 1350 Columbia Avenue.

It was noted that the property owner was not in attendance at the meeting.

372.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That the correspondence dated February 24, 2005 from Ken and Bev Haggett and the Staff Memorandum dated January 25, 2005 entitled "1350 Columbia Avenue – Suite Constructed Without Permits" be received, and the District of Central Saanich Municipal Clerk be authorized to file a Notice in the Victoria Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter relating to property legally described as Lot 1, Section 11, Range 1 East, South Saanich District, Plan 26529, PID 002-796-082 and having a civic address of 1350 Columbia Avenue, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.
CARRIED UNANIMOUSLY

373.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR KOROL
That a further recommendation pertaining to this property be forwarded to Council at a future date if required pending the completion of the secondary suite review by the District.
CARRIED UNANIMOUSLY

c) 8295 Thomson Place – Suite Constructed Without Permits Used as a Bed & Breakfast

- Staff Memorandum dated January 25, 2005 from Roy Thomassen, Chief Building Inspector Re: 8295 Thomson Place – Suite Constructed Without Permits Used as a Bed & Breakfast.

Ms. Kristina DeMedeiros, Building Inspector, gave a brief overview of the Staff Memorandum in regards to the proposed Section 57 Notice on Title for property located at 8295 Thomson Place.

Mr. Robert Saunders, 8295 Thomson Place, gave a lengthy overview of the history of the property, and asked that a decision be deferred until he has had the opportunity to further discuss this matter with Municipal Staff.

374.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated January 25, 2005 from the Chief Building Inspector entitled "Notice on Title - 8295 Thomson Place – Suite Constructed Without Permits Used as a Bed & Breakfast" be received, and further consideration of this matter be postponed to the next Regular Council Meeting pending further consultations between the property owner and the Chief Building Inspector.
CARRIED UNANIMOUSLY

d) 2812 Dooley Road – Barn Structure

- Staff Memorandum dated February 8, 2005 from Roy Thomassen, Chief Building Inspector Re: 2812 Dooley Road – Barn Structure.

Ms. Kristina DeMedeiros, Building Inspector, gave a brief overview of the Staff Memorandum in regards to the proposed Section 57 Notice on Title for property located at 2812 Dooley Road.

The property owner advised that the District's Building Inspector previously indicated that he was satisfied with the structure, and questioned why the Notice on Title was now an issue with the Building Department.

The Chief Building Inspector, Mr. Roy Thomassen, advised that approval by a Structural Engineer for the barn structure is required, and recommended that the Section 57 Notice be filed until such time as the property owner can provide the District with this information.

375.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KING
That the correspondence dated February 24, 2005 from Ken and Ben Haggett and the Staff Memorandum dated January 25, 2005 entitled "2812 Dooley Road – Barn Structure" be received, and the District of Central Saanich Municipal Clerk be authorized to file a Notice in the Victoria Land Title Office stating that a Resolution has been made under Section 57 of the Community Charter relating to property legally described as Lot 6, Section 17, Range 5 East, South Saanich District, Plan 20679, PID 003-551-296 and having a civic address of 2812 Dooley Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours.
CARRIED UNANIMOUSLY

3. Rezoning Bylaw No. 1513 – Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road (Proposed Hotel Development)

- a) Staff Memorandum dated March 2, 2005 from Hope V. Burns, Director of Planning & Building Services Re: Rezoning Bylaw No. 1513 – Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road (Proposed Hotel Development).

The Director of Planning & Building Services provided an overview of the Staff Memorandum and responded to questions from members of Council.

376.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR KOROL
That the Staff Memorandum dated March 2, 2005 entitled "Rezoning Bylaw No. 1513 – Four Properties, Southeast Corner of Keating Cross Road and West Saanich Road (Proposed Hotel Development)" be received and Council indicate that the security deposit for engineering works in connection with this proposed development may be provided at the Building Permit issuance stage, however the security deposit for landscaping works must be provided at the Development Permit issuance stage pursuant to the previously endorsed conditions for final adoption of the necessary Zoning Amendment Bylaw and the issuance of the Development Permit.
CARRIED UNANIMOUSLY

Proposed Change to Order of Agenda

377.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That Item Nos. 4, 5 and 6 under Staff Memoranda and Reports be considered immediately after Bylaws.
CARRIED UNANIMOUSLY

BYLAWS:

1. **"Central Saanich Land Use Bylaw Amendment Bylaw No. 1516, 2005"** [To Create a New Water Area (W-2A) Zone and to Change the Zoning Designation on the Area Described as District Lot 674, Cowichan District, Plan 14T1471 from Water Area (W-1) Zone to Water Area (W-2A) Zone]

378.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1516, cited as "Central Saanich Land Use Bylaw Amendment Bylaw No. 1516, 2005" be given third reading.
CARRIED
OPPOSED: COUNCILLORS KING AND KOROL

2. **"Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005"** [To Terminate the Housing Agreement Between the District of Central Saanich and the Home Port Housing Society – 1196 Sluggett Road (Lions Cove)]

- 379.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1520, cited as "Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005" be authorized to receive two readings at the same meeting.
 CARRIED UNANIMOUSLY
- 380.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR THOMPSON
That Bylaw No. 1520, cited as "Central Saanich Seniors Housing Agreement Termination Bylaw No. 1520, 2005" be given first reading.
 CARRIED
 OPPOSED: COUNCILLOR KING
- 381.05 MOVED BY COUNCILLOR HADDON
 SECONDED BY COUNCILLOR MASON
That Bylaw No. 1520 be given second reading and referred to a Public Hearing to be held on Wednesday, April 6, 2005 at 7:00 pm.
 CARRIED
 OPPOSED: COUNCILLOR KING

STAFF MEMORANDA AND REPORTS continued:

4. Assessment of the Riparian Areas Regulation

- a) Staff Memorandum dated February 23, 2005 from Lita Norman, Assistant Planner
Re: Assessment of the Riparian Areas Regulation.

The Director of Planning & Building Services provided an overview of the Staff Memorandum pertaining to the Assessment of the Riparian Areas Regulation.

- 382.05 MOVED BY COUNCILLOR THOMPSON
 SECONDED BY COUNCILLOR GRAHAM
That the Memorandum from the Assistant Planner dated February 23, 2005 entitled "Assessment of the Riparian Areas Regulation (RAR)" be received and:
1. *An appropriate letter be written under the Mayor's signature to the Minister of Water, Land and Air Protection expressing concerns in regards to the proposed March 31, 2005 deadline for implementing the new Riparian Areas Regulation requirements; and*
 2. *This matter together with the Memorandum from the Assistant Planner be referred to the Advisory Planning Commission for review and comment.*
- CARRIED UNANIMOUSLY

Motion to Extend Meeting Past 10:30 pm

- 383.05 MOVED BY COUNCILLOR KING
 SECONDED BY COUNCILLOR GRAHAM
That the Regular Council Meeting held on March 7, 2005 be authorized to extend past 10:30 pm.
 CARRIED UNANIMOUSLY

Councillor Haddon took her leave from the meeting at 10:32 pm.

5. 2005 Early Approval Requests

- a) Staff Memorandum dated March 1, 2005 from Ed Sykora, Director of Financial Services
Re: 2005 Early Approval Requests.

The Director of Financial Services, Mr. Ed Sykora, provided a comprehensive overview of the various 2004 Early Approval Requests, and responded to questions from members of Council.

- 384.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Staff Memorandum dated March 1, 2005 entitled "2005 Early Approval Requests" be received, and Council grant early approval of the following 2005 Supplementary Budget Requests:

<i>Server Replacement/Upgrade</i>	<i>\$60,000</i>
<i>Install SCADA System in 7 Sewer Lift Stations</i>	<i>\$100,000</i>
<i>Replace Pat Bay Highway W/M Gliddon-Tanner</i>	<i>\$75,000</i>

CARRIED UNANIMOUSLY

- 385.05 MOVED BY COUNCILLOR KOROL
 SECONDED BY COUNCILLOR GRAHAM
That further consideration of the Supplementary Budget Request for replacement of children's play equipment in Blossom Park in the amount of \$30,000 be deferred until later in the 2005-2009 Financial Plan process when Council undertakes its review of all Supplementary Operational, Equipment and Infrastructure requests.
CARRIED UNANIMOUSLY

6. Departmental Fourth Quarter 2004 Report (Finance Department)

The Departmental Fourth Quarter 2004 Report (Finance Department) was received for information without a motion.

UNFINISHED BUSINESS:

1. Items Postponed from the February 21st, 2005 Regular Council Meeting:

a) Proposed Dates for:

- Next Town Hall Meeting

- 386.05 MOVED BY COUNCILLOR MASON
 SECONDED BY COUNCILLOR KING
That Council endorse the scheduling of the next Town Hall Meeting to be held in May 2005 at Stelly's Senior Secondary with the principal focus for the Town Hall Meeting to be on youth issues, and Councillor Mason be requested to approach appropriate representatives from the School District and/or Stelly's Senior Secondary to confirm the date and venue for the meeting.
CARRIED UNANIMOUSLY

- Possible Separate Meeting Re: BC Citizens' Assembly on Electoral Reform Final Report and "Single Transferable Vote (STV)" System

It was noted that the Central Saanich Seniors Centre is hosting a meeting on April 18th, 2005 at 7:00 pm for the BC Citizens' Assembly on Electoral Reform Final Report and "Single Transferable Vote (STV)" System issue.

NEW BUSINESS/OTHER COMPETENT BUSINESS:

1. Council Resolution to Ratify Submission of Grant Application (under BC Community Water Improvement Program) for Watermain Replacement Component of Brentwood Bay Traffic Corridor Revitalization Project

- 387.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
That Council endorse the submission of a Grant Application under the BC Community Water Improvement Program for funding for the Watermain Replacement Component of the Brentwood Bay Traffic Corridor Revitalization Project at an estimated cost for this project of \$295,200, with it to indicated that this is to be considered as the District's number one priority project under this program.
CARRIED UNANIMOUSLY

388.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR THOMPSON
That Council endorse the submission of a Grant Application under the BC Community Water Improvement Program for funding for the Butchart Sewer Area Upgrade Project at an estimated cost for this project of \$377,907, with it to indicated that this is to be considered as the District's number two priority project under this program.
 CARRIED UNANIMOUSLY

2. Invitation to School District No. 63 (Saanich) to Attend Future Council/Committee Meeting Re: Update on Proposed School Closures

389.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That an invitation be extended to appropriate representatives from School District No. 63 (Saanich) to attend a future Council or Committee Meeting to provide an update and a status report to Council on the School District's proposed program for school closures, and in particular the implications of these school closures for the District of Central Saanich.
 CARRIED UNANIMOUSLY

3. Draft Calendar of Meetings (March 2005)

The Calendar of Meetings for March 2005 was received for information without a motion.

CORRESPONDENCE (Receive for General Information):

1. **Copy of Correspondence from District of Saanich to Premier Campbell Re: BC Transit – Provincial Funding** – Copy of Correspondence dated February 16, 2005 from Carrie MacPhee, Municipal Clerk – District of Saanich to Premier Gordon Campbell Re: BC Transit – Provincial Funding;
2. **Correspondence Addressed to Administrator from Liquor Control & Licensing Branch Re: Victoria Estate Winery – Hours of Operation of Picnic Area** – Correspondence dated February 17, 2005 from Cheryl Caldwell – Liquor Control & Licensing Branch to District Administrator Re: Victoria Estate Winery – Hours of Operation of Picnic Area;
3. **Institute of Public Administration of Canada (IPAC) Re: Coast Salish Aboriginal Awareness Workshop, April 9 and 10, 2005** – Email correspondence dated February 16, 2005 from Institute of Public Administration of Canada Re: Coast Salish Aboriginal Awareness Workshop on April 9 and 10, 2005;

390.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the correspondence be received and Councillor Korol and up to one member of Municipal Staff be authorized to attend the Coast Salish Aboriginal Awareness Workshop to be held on April 9th and 10th, 2005, and the payment of expenses necessarily incurred be approved.
 CARRIED UNANIMOUSLY

4. **British Columbia Transmission Re: 2005 Feedback Survey** – Correspondence dated February 17, 2005 from Scott Woronuik, BC Transmission Corporation Re: 2005 Feedback Survey;
5. **Copy of Correspondence from District of Metchosin to Minister of Transportation Re: Recent Government Surplus** – Copy of Correspondence dated February 17, 2005 from Anitra Winje, District of Metchosin to Minister of Transportation Re: Recent Government Surplus;
6. **Insurance Corporation of British Columbia (ICBC) Re: ICBC's Annual Service Plan** – Correspondence dated February 17, 2005 from Ann Wong, ICBC Re: ICBC's Annual Service Plan;

7. **United Steelworkers of America Re: Cancellation of February 22, 2005 Meeting in Nanaimo** – Correspondence dated February 18, 2005 from Stephen Hunt, United Steelworkers of America Re: Cancellation of February 22, 2005 Meeting in Nanaimo;
 8. **Malaspina University-College Re: Publication - “Research and Scholarly Activity at Malaspina University-College” 2003/04** – Correspondence dated February 21, 2005 from Richard Johnston, President and CEO – Malaspina University-College Re: Publication - “Research and Scholarly Activity at Malaspina University-College” 2003/04;
 9. **Copy of Correspondence from Island View Golf Centre to Agricultural Land Commission Re: Driving Range Operation Issues** – Copy of Correspondence dated January 28, 2005 from Scott Brackenridge, President – Island View Golf Centre to Agricultural Land Commission Re: Driving Range Operation Issues;
 10. **Correspondence Addressed to Various Agencies from E Acheson Re: Animal Control Issues** – Email correspondence dated February 26, 2005 from Evelyn Acheson, 6181 Old West Saanich Road to Various Agencies Re: Animal Control Issues;
 11. **Correspondence Addressed to Administrator from NAV Canada Re: Invitation to Attend Aeronautical Study Meeting – March 10, 2005** – Email correspondence dated March 1, 2005 from Don Henderson, NAV Canada Re: Invitation to Attend Aeronautical Study Meeting on March 10, 2005;
- 391.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the correspondence be received and Dr. David Boag be authorized to attend the Aeronautical Study Meeting to be held on March 10th, 2005 on behalf of the Municipality.
 CARRIED UNANIMOUSLY
12. **Coastal Community Network Re: 2005 Membership Benefits and 11th Annual Conference – March 11 and 12, 2005** – Correspondence dated February 21, 2005 from Tina Kelly, Executive Director – Coastal Community Network Re: 2005 Membership Benefits and 11th Annual Conference on March 11 and 12, 2005;
 13. **Correspondence from the Union of BC Municipalities (UBCM):**
 - Memorandum dated February 21, 2005 Re: 2005 Resolution Process;
 - In The House dated February 23, 2005 Re: Federal Budget Highlights;
 - Memorandum dated February 21, 2005 Re: 2005 Municipal Marketplace;
 - Memorandum dated March 1, 2005 Re: West Nile Risk Reduction Initiative Funding Now Available for Communities;
- 392.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
That the Memorandum be received, and the District's mosquito control contractor be invited to attend a future Committee Meeting for the purposes of making a presentation and updating Council on the District's Mosquito Control Program.
 CARRIED UNANIMOUSLY
14. **Keen Engineering Re: LEED Workshop on March 10, 2005** – Email correspondence dated February 24, 2005 from Maeve Maguire, Keen Engineering Re: Invitation to LEED Workshop on March 10, 2005;
 15. **Correspondence Addressed to Municipal Clerk from Peninsula Agricultural Commission Re: Projected 2005 PAC Administrative Costs** – Correspondence dated March 1, 2005 from Isobel Hoffmann, Secretary to the Peninsula Agricultural Commission Re: Projected 2005 PAC Administrative Costs;
 16. **District of Fort St. James Re: 2006 Bicentennial Celebrations** – Correspondence dated February 17, 2005 from Mayor Jim Togyi, District of Fort St. James Re: 2005 Bicentennial Celebrations;
 17. **Peninsula Recreation Commission** – Minutes of the Commission Meeting held on January 27, 2005;

18. Capital Regional District – Minutes of the CRD Board and Hospital Board Meetings held on February 23, 2005;

393.05 MOVED BY COUNCILLOR GRAHAM
 SECONDED BY COUNCILLOR MASON
 That the above Item Nos. 1 to 18 be received for information and the contents noted.
 CARRIED UNANIMOUSLY

ADJOURNMENT:

On motion, the Regular Council Meeting held on March 7, 2005 adjourned at 10:53 pm.

Recorded by: Trish Flanders
 Municipal Clerk