

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **REGULAR COUNCIL** Meeting  
Monday, November 15, 2004 at 7:00 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Mayor Allison Habkirk  
Councillors: Graham, Haddon, King, Korol, Mason and Thompson  
Gary C. Nason, Administrator  
Ed Sykora, Director of Financial Services (in part)  
Nirmal Bhattacharya, Municipal Engineer  
Pam Bell, Recording Secretary

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**APPROVAL OF THE AGENDA:**

The Administrator, Mr. Gary C. Nason, noted the addition to the agenda of the following late items:

- Email correspondence dated November 12, 2004 from Wayne Watkins Re: Bicycle Signs on Keating Cross Road, to be included with Public Works, Transportation & Economic Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees);
- Correspondence dated November 9, 2004 from Tru Value Food Centre Re: Proposed Brentwood Bay Traffic Corridor Revitalization Project, to be included with Planning & Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees);
- Correspondence dated November 15, 2004 from Ginny Alger Re: Proposed Brentwood Bay Traffic Corridor Revitalization Project, to be included with Planning & Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees);
- Correspondence dated November 9, 2004 from Mike Davis Re: Bicycle Routes and Pedestrian Walkways, to be included with Public Works, Transportation & Economic Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees);

1323.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the Agenda for the Regular Council Meeting held on November 15, 2004 be approved as amended.*  
                  CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES:**

**Minutes of the Regular Council Meeting held on November 1, 2004**

1324.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KING  
                  *That the Minutes of the Regular Council Meeting held on November 1, 2004 be amended as follows:*

*Amend Resolution No. 1260.04 to indicate that Councillor Thompson was opposed to the motion and amend Resolution No. 1263.04 to delete Councillor King as being opposed to the motion, and further amend Resolution No. 1263.04 to note that Councillor Thompson was opposed to the motion.*

CARRIED UNANIMOUSLY

1325.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILOR GRAHAM  
                  *That the Minutes of the Regular Council Meeting held on November 1, 2004 be adopted as amended.*  
                  CARRIED UNANIMOUSLY

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**Minutes of the Special (Open) Council Meeting held on November 8, 2004**

- 1326.04      MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILOR GRAHAM  
                  *That the Minutes of the Special (Open) Council Meeting held on November 8, 2004 be adopted as circulated.*  
                  CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES:**

1. Resolution No. 1281.04 – Development Variance Permit Application – 1043 and 1051 Verdier Avenue (Duo Consultants Ltd.)
  - a) Correspondence dated November 10, 2004 from Gerry Smith, President - Duo Consultants Ltd. Re: Development Variance Permit Application – 1043 and 1051 Verdier Avenue.

- 1327.04      MOVED BY COUNCILLOR MASON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the correspondence be received and further consideration of the issuance of a Development Variance Permit in connection with the proposed subdivision of Lot B, Section 10, Range 1 West, SSD, Plan 28789 and Lot 1, Section 12 Range 12 West, SSD, Plan 29297 (1043 and 1051 Verdier Avenue) be postponed to the Regular Council Meeting to be held on December 20, 2004 in order to afford the applicant the opportunity to consider and respond to the comments and concerns raised at the meeting both by neighbours and by Council members particularly in regards to the scale and design of the proposed dwellings.*  
                  CARRIED UNANIMOUSLY

**RISE AND REPORT:** None.

**PUBLIC INQUIRIES AND ANSWERS THERETO:**

1. Mr. Leonard King of 307 – 7865 Patterson Road, Saanichton, inquired as to when the forthcoming report from Staff in regards to recommendations on improvements and amenities to Saanichton Green would be coming forward to a future Committee Meeting.

The Chair of the Parks and Facilities Committee, Councillor Michele Haddon, advised that she would be meeting with Staff within the next week to discuss this particular matter, and that the Memorandum would be coming forward to either the November 22, 2004 Committee Meeting or the first meeting thereafter. Councillor Haddon requested that Staff notify Mr. King when the item was being brought forward to a Committee Meeting.

**PRESENTATIONS/PETITIONS AND DELEGATIONS:** None.

**CORRESPONDENCE (Action Required or Recommended):**

1. **Greater Victoria Public Library (GVPL) Re: 2005 GVPL Provisional Operating Budget**

- a) Correspondence dated October 26, 2004 from John Barton, Chair – Greater Victoria Public Library (GVPL) Board Re: 2005 GVPL Provisional Operating Budget.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

- 1328.04      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
                  *That the 2005 GVPL Provisional Operating Budget be received and forwarded to the District's 2005-2009 Financial Plan process, and representatives from the GVPL be requested to make a presentation on the 2005 GVPL Budget at an appropriate future date.*  
                  CARRIED UNANIMOUSLY

**2. Island Land Surveying Ltd. on Behalf of Brentwood Gardens Inc. Re: Proposed Subdivision of Brentwood Gardens Property**

- a) Correspondence dated October 28, 2004 from Jason C. Kozina, Island Land Surveying Ltd. on Behalf of Brentwood Gardens Inc. Re: Proposed Subdivision of Brentwood Gardens Property.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

1329.04            MOVED BY COUNCILLOR THOMPSON  
                         SECONDED BY COUNCILLOR GRAHAM  
*That Council adopt a resolution pursuant to Section 944 of the Local Government Act to exempt the minimum frontage requirement for the remainder of Lot B, Section 12, Range 1 West, South Saanich District, Plan VIP 52947(set at 10 percent of the perimeter of the parcel).*  
                         CARRIED UNANIMOUSLY

**3. Petition (8 Signatories) Re: Request for Inclusion in Sewer Collection Area – Styan Place and Brownlee Place**

- a) Petition (with 8 signatories) dated November 9, 2004 Re: Request for Inclusion in Sewer Collection Area – Styan Place and Brownlee Place.

Ms. Heidi Schwartz, 2399 Styan Road, one of the petition signatories was in attendance at the meeting and noted that of the 14 homes on the cul-de-sac, only six properties are on sewer, and the septic systems in place are approximately 30 years old and have either failed or are failing.

1330.04            MOVED BY COUNCILLOR THOMPSON  
                         SECONDED BY COUNCILLOR GRAHAM  
*That the petition be received and referred to Staff for review and recommendation.*  
                         CARRIED UNANIMOUSLY

**4. CF Lambert Re: Halloween Disturbances**

- a) Correspondence received November 2, 2004 from C.F. Lambert, #203 – 7115 West Saanich Road Re: Halloween Disturbances.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

1331.04            MOVED BY COUNCILLOR THOMPSON  
                         SECONDED BY COUNCILLOR MASON  
*That the correspondence be received and forwarded to the Central Saanich Police Service and to the Fire Department for review and comment back to Council.*  
                         CARRIED UNANIMOUSLY

**5. BC Ferries Re: Ridership Statistics for Brentwood Bay/Mill Bay Ferry**

- a) Correspondence dated October 28, 2004 from David Hahn, President and CEO – BC Ferries Re: Ridership Statistics for Brentwood Bay/Mill Bay Ferry.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

1332.04            MOVED BY COUNCILLOR THOMPSON  
                         SECONDED BY COUNCILLOR GRAHAM  
*That the correspondence be received, and the contents noted.*  
                         CARRIED UNANIMOUSLY

**6. Councillor King Re: Attendance at (November 17, 2004) Federation of Canadian Municipalities (FCM) Land Management Workshop, Vancouver**

- a) Correspondence received November 4, 2004 from Councillor Zeb King Re: Attendance at (November 17, 2004) Federation of Canadian Municipalities (FCM) Land Management Workshop in Vancouver.

1333.04        MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KOROL  
                  *That the correspondence be received, and the contents noted.*  
                  CARRIED UNANIMOUSLY

**7. F Pugh Re: 2005 Grant-in-Aid Application – Peninsula Streams**

- a) Correspondence dated November 2, 2004 from Frances Pugh, 6963 West Saanich Road Re: 2005 Grant-in-Aid Application from Peninsula Streams.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

1334.04        MOVED BY COUNCILLOR KOROL  
                  SECONDED BY COUNCILLOR MASON  
                  *That the correspondence be received, and the contents noted.*  
                  CARRIED UNANIMOUSLY

**8. Capital Region Emergency Services Telecommunications (CREST) Re: Revised Blended Levy Proposal**

- a) Correspondence dated November 3, 2004 from Denise Blackwell, President – CREST Re: Revised Blended Levy Proposal.

It was noted that the letter writer was not in attendance at the meeting to address the correspondence.

The Administrator and Mr. Ed Sykora, Director of Financial Services, provided a brief overview of the correspondence from Ms. Denise Blackwell, President, CREST.

1335.04        MOVED BY COUNCILLOR KING  
                  SECONDED BY COUNCILLOR KOROL  
                  *That the correspondence be received and Council approve the CREST 2005 blended charge which is outlined in Attachment 1 to the correspondence, which would result in a charge to the District of Central Saanich under the formula in the amount of \$39,769.*  
                  CARRIED UNANIMOUSLY

1336.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR KING  
                  *That CREST be further advised that Council's approval of the aforementioned blended charge is for 2005 only and the District is not supportive of the rationale behind the 50 percent reduction for the infrastructure portion of the levy for those municipal members that do not benefit from the Traffic Fine Revenue Sharing Program, and that the District continues to urge CREST to work towards the implementation of a long-term funding strategy through appropriate clarification and/or amendments to the Members Agreement as required in 2005.*  
                  CARRIED UNANIMOUSLY

**9. L King Re: Traffic on East Saanich Road and Ride Share Program**

- a) Correspondence dated November 8, 2004 from Leonard King, #307 – 7865 Patterson Road Re: Traffic on East Saanich Road and Ride Share Program.

Mr. Leonard King, #307 – 7865 Patterson Road was in attendance at the meeting and requested authorization to meet with the Chair of the Public Works, Transportation and Economic Development Committee to further discuss his correspondence. Mr. King also requested whether brochures providing information

on the Ride Share Program, which is referred to in his correspondence, could be placed in the information racks located in the Municipal foyer.

1337.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received, and the matter be referred to Councillor Mason for further discussion with the letter writer.*  
                  CARRIED UNANIMOUSLY

1338.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That Council authorize any informational brochure material on the Ride Share Program, which is referred to by the letter writer in his correspondence, to be placed in the brochure racks located in the Municipal foyer.*  
                  CARRIED UNANIMOUSLY

**10. W Watkins Re: Right Turn Movement/Intersection of West Saanich Road and Wallace Drive**

- a) Correspondence dated November 9, 2004 from Wayne Watkins, 7055 Wallace Drive Re: Right Turn Movement/Intersection of West Saanich Road and Wallace Drive.

The letter writer, Mr. Wayne Watkins, 7055 Wallace Drive, was in attendance at the meeting and indicated that he had nothing further to add to his correspondence at this time.

1339.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That the correspondence be received and considered later on in the agenda under the report from the Planning & Development Committee pertaining to the Review of the Proposed Brentwood Bay Traffic Corridor Revitalization Project Drawings – Summary of Comments Received at the October 14, 2004 Open House.*  
                  CARRIED UNANIMOUSLY

**11. S Stroud and D Wilson Re: Victoria Car Share Co-op Program Flyer**

- a) Correspondence dated November 9, 2004 from Susan Stroud, #105 – 7088 Wallace Drive, and David Wilson, #42 – 1297 Verdier Avenue Re: Victoria Car Share Co-op Program Flyer.

Ms. Susan Stroud, #105 – 7088 Wallace Drive, was in attendance at the meeting and spoke to the issues raised in the correspondence. Ms. Stroud requested the District's consideration of including in the next distribution of utility bills a proposed informational flyer/insert on the Victoria Car Share Co-op's Car Sharing Program.

The Administrator provided information to Council in regards to a previous occasion when the District circulated in its utility billing mailing an informational flyer/insert containing information on one of the programs operated by the Peninsula Community Services, and cost recovery arrangements which were implemented at that time.

1340.04      MOVED BY COUNCILLOR KOROL  
                  SECONDED BY COUNCILLOR KING  
                  *That the correspondence be received and authorization be granted for the distribution of the Victoria Car Share Co-op's car sharing informational flyer/insert in the January 2005 Newsletter distribution and utility billings, and a fee of \$100 be charged to the Victoria Car Share Co-op for the provision of this service.*  
                  CARRIED  
                  OPPOSED: COUNCILLORS HADDON AND THOMPSON

**12. Central Saanich Lions Club Re: Permanent Skate Park Facility**

- a) Correspondence dated November 4, 2004 from Bob White, Secretary – Central Saanich Lions Club Re: Permanent Skate Park Facility.

Mr. Bob White and Mr. Bill Eastgate, representing the Central Saanich Lions Club, were in attendance at the meeting and spoke briefly to their correspondence.

It was noted that a meeting has been tentatively scheduled for December 1, 2004 to meet with the Lions Club to further discuss issues related to the permanent skate park facility and the Club's offer of financial assistance towards this project.

- 1341.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR THOMPSON  
                  *That the correspondence be received with sincere thanks for the donation offer, and the matter be referred for further discussion with the Lion's Club at the upcoming meeting which is tentatively scheduled for December 1, 2004.*  
                  CARRIED UNANIMOUSLY

**REPORTS OF COMMITTEES:**

**Standing Committees:**

**Planning & Development Committee – November 8, 2004**

Councillor King requested that the Minutes of the Planning & Development Committee Meeting held on November 8, 2004 be amended to indicate that Councillor King voted in favour of (defeated) Resolution No. 1298.04.

- 1342.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR MASON  
                  *That the Minutes of the Planning & Development Committee Meeting held on November 8, 2004 be adopted as amended above.*  
                  CARRIED UNANIMOUSLY

**1. Review of the Proposed Brentwood Bay Traffic Corridor Revitalization Program Drawings – Summary of Comments Received at the October 14, 2004 Open House**

- Correspondence dated November 9, 2004 from Tru Value Food Centre Re: Proposed Brentwood Bay Traffic Corridor Revitalization Project, to be included with Planning & Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees);
- Correspondence dated November 15, 2004 from Ginny Alger Re: Proposed Brentwood Bay Traffic Corridor Revitalization Project, to be included with Planning & Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees).

a) Proposed Tree Replacement Plan

- 1343.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the proposed tree replacement plan be amended so as to retain the two ash trees which are located on the east side of West Saanich Road close to the intersection with Verdier Avenue.*  
                  CARRIED UNANIMOUSLY

- 1344.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR GRAHAM  
                  *That the proposed tree replacement plan be amended so as to retain the pin oak tree which is located on the west side of West Saanich Road adjacent to Pioneer Park in proximity to the intersection with Clarke Road.*  
                  CARRIED UNANIMOUSLY

- 1345.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILLOR KOROL  
                  *That Council endorse the proposed tree replacement plan as otherwise amended by the foregoing motions.*  
                  CARRIED  
                  OPPOSED: COUNCILLORS KING AND KOROL

b) Additional Mid-Block Crosswalk (Flashing Lights at all Crosswalk Locations)

1346.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That Council endorse the addition of a third (mid-block) crosswalk in the location where the existing crosswalk is currently located.*  
CARRIED  
OPPOSED: COUNCILLOR GRAHAM

1347.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That the proposed crosswalk to be installed closest to the West Saanich Road/Verdier Avenue intersection be shifted northwards closer to the intersection, with it to be clarified that the proposed crosswalk should be shifted northwards only to the extent that it remains a safe crossing opportunity and that pedestrian safety is in no way compromised.*  
CARRIED UNANIMOUSLY

c) Additional Left-Hand Turning Lane at Clarke Road

1348.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR KOROL  
*That the current design for the proposed West Saanich Road/Clarke Road intersection be endorsed, with no additional left hand turning lane at Clarke Road to be incorporated at this time.*  
CARRIED  
OPPOSED: COUNCILLOR MASON

d) Left Turning Opportunities to 7105 and 7111 West Saanich Road

**\*\* DEFEATED \*\***

1349.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That the current design for the project be amended to eliminate the proposed raised median in the vicinity of the properties located at 7105 and 7111 West Saanich Road, with the raised median to be replaced with a painted median so as to afford vehicular traffic travelling southbound on West Saanich road a left turn opportunity into the afore-noted properties.*  
**MOTION DEFEATED**  
OPPOSED: MAYOR HABKIRK, COUNCILLORS, GRAHAM, HADDON, KING, KOROL, MASON, THOMPSON

1350.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That given the long-term goal of the Brentwood Bay Traffic Corridor Revitalization is to increase traffic safety by eliminating left-turns across West Saanich Road north of the Wallace Drive intersection, Council:*

- i) include the option for a raised median in the plan as well as a painted median;*
- ii) encourage adjacent property owners on the northeast (7105, 7111 and 7115 West Saanich Road) and northwest (7108 and 7120 West Saanich Road) sides of the intersection to find a single-access left-turn solution compatible with the current engineering design; and*
- iii) offer to facilitate discussions among the parties to find a workable long-term solution.*

CARRIED UNANIMOUSLY

e) Issues That Have Already Been Decided by BRIC

1351.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That Council advise of its intentions to provide a vehicular U-turning opportunity at the break in the proposed median fronting the Chiropractic Office at 7115 West Saanich Road.*  
CARRIED UNANIMOUSLY

1352.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That the design plans be revised to provide for the inclusion of a dual curb at the northwest corner of West Saanich Road and Wallace Drive that may be easily, inexpensively and expeditiously removed should it be determined that it is necessary to restore the dedicated right turn lane opportunity for southbound traffic on West Saanich Road turning west onto Wallace Drive.*  
CARRIED  
OPPOSED: COUNCILLOR MASON

1353.04 MOVED BY COUNCILLOR HADDON  
SECONDED BY COUNCILLOR THOMPSON  
*That the Chair of the Public Works, Transportation and Economic Development Committee and the appropriate Municipal Staff be authorized to initiate discussions with Butchart Gardens in regards to the potential for implementing improvements to the northwest corner of the intersection of West Saanich Road and Benvenuto Avenue in order to afford easier turning opportunities for large buses.*  
CARRIED UNANIMOUSLY

f) Size of Traffic Circle/Roundabout

1354.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR GRAHAM  
*That the concerns of Butchart Gardens in regards to the outside radius of the mountable curb for the proposed roundabout at West Saanich Road/Verdier Avenue be taken into consideration when designing the height of the mountable curb, so as to make it as gradual or as flush as possible to the travelling surface of the roadway in order to afford easier turning opportunities for large buses.*  
CARRIED UNANIMOUSLY

1355.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That Staff and the Consultants be authorized to proceed with finalization of the 100 percent design drawings with the incorporation of the various revisions and amendments as approved by the foregoing motions, and the Consultants be further authorized to proceed with the preparation of updated cost estimates for the project as currently proposed, for further consideration by Council at a future Council or Committee Meeting.*  
CARRIED UNANIMOUSLY

1356.04 MOVED BY COUNCILLOR THOMPSON  
SECONDED BY COUNCILLOR MASON  
*That Council's sincere appreciation and thanks be extended to the members of the Brentwood Revitalization Implementation Committee and to Municipal Staff for their hard work, time and commitment towards the Brentwood Traffic Corridor Revitalization Project.*  
CARRIED UNANIMOUSLY

**Public Works, Transportation & Economic Development – November 8, 2004**

1357.04 MOVED BY COUNCILLOR MASON  
SECONDED BY COUNCILLOR THOMPSON  
*That the Minutes of the Public Works, Transportation & Economic Development Committee Meeting held on November 8, 2004 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**1. Memoranda (2) Related to the Transportation Planning Study**

- Email correspondence dated November 12, 2004 from Wayne Watkins Re: Bicycle Signs on Keating Cross Road, to be included with Public Works, Transportation & Economic Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees); and
- Correspondence dated November 9, 2004 from Mike Davis Re: Bicycle Routes and Pedestrian Walkways, to be included with Public Works, Transportation & Economic Development Committee Minutes under Section 8 – Reports of Committees (Standing Committees).

1358.04

MOVED BY COUNCILLOR MASON

SECONDED BY COUNCILLOR THOMPSON

*That the Staff Memorandum dated August 27, 2004 entitled "Options to Recognize the Rural Character and/or Heritage Value of Mt. Newton Cross Road and Related Maintenance and Construction Standards" be received, and:*

- a) *Council adopt a resolution pursuant to Section 955 of the Local Government Act to officially recognize the heritage value and character of Mt. Newton Cross Road; and*
- b) *Council adopt the recommended "Guidelines for Construction and Maintenance of a Heritage Road (Mt. Newton Cross Road between Malcolm Road and Senanus Drive)" which are included in Appendix "B" of the Staff Memorandum, with an amendment to the third bullet under the section entitled "Utilities" to read "Excavation to construct and maintain underground utilities in the right-of-way shall be permitted noting that the existing ground, vegetation and/or trail must be restored to their original form".*

CARRIED UNANIMOUSLY

1359.04

MOVED BY COUNCILLOR MASON

SECONDED BY COUNCILLOR GRAHAM

*That the Memorandum dated September 7, 2004 from the Municipal Engineer entitled "Proposed Policies and Prioritization for Bicycle Routes and Pedestrian Facilities in the District, as Contained in the Transportation Planning Study" be received, and:*

- a) *Council endorse the recommended policies for bicycle routes and facilities and pedestrian network and facilities as recommended in Appendices "A" and "B" of the Memorandum;*
- b) *Council amend the recommended bicycle route plan by deleting Saanich Cross Road, East Saanich Road from Island View Road to Pat Bay Highway, and Lamont Road Trail addition to link Lochside Trail with the Island View Regional Park, from the recommended bicycle route plan; and*
- c) *Council endorse the recommended prioritized list of projects as contained in Appendix "C" of the Memorandum, and Staff be instructed to proceed generally in accordance with this prioritization in future proposed amendments to the Five Year Financial Plan and preparation of the Annual Budgets.*

BEFORE THE QUESTION WAS CALLED, it was

**AMENDMENT**

1360.04

MOVED BY COUNCILLOR MASON

SECONDED BY COUNCILLOR KING

*That sub-section a) of the foregoing motion be amended to add the following:*

*“, with the eighth bullet under the policies which are listed in Appendix "B" of the Memorandum to be reworded as follows: "Mid-block crosswalks will ordinarily be provided only if supported by a traffic warrant, or unless otherwise specifically approved by resolution of Council".*

THE QUESTION WAS CALLED ON THE AMENDING MOTION  
THE AMENDING MOTION CARRIED  
OPPOSED: COUNCILLOR GRAHAM

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, AS AMENDED  
THE MAIN MOTION, AS AMENDED, CARRIED  
OPPOSED: COUNCILLOR GRAHAM

BEFORE THE QUESTION WAS CALLED, it was

- 1361.04 MOVED BY COUNCILLOR KOROL  
SECONDED BY COUNCILLOR MASON  
*That the email correspondence from Mr. Wayne Watkins pertaining to the bicycle signs on Keating Cross Road be received, and the wording, condition and location of the signage in question be referred to staff for review and recommendation.*  
CARRIED  
OPPOSED: COUNCILLOR GRAHAM

**Advisory Committees:** None.

**Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards or Commissions:**

1. **Capital Regional District (CRD)** – Councillor Graham updated Council on his recent attendance at a Land Use Committee “B” Meeting to deal with various development applications.  
  
Mayor Habkirk updated Council on the recent adoption by the Capital Regional District of the CRD Composting Bylaw.
2. **First Nations** – Councillor King advised Council of his recent attendance along with Councillor Mason at a recent ceremony on the Tsartlip First Nation to dedicate the opening of a new duplex housing development on the Reserve.
3. **Parks Projects** – Councillor Haddon provided a brief update on the current status of the following Parks projects:
  - Saanichton Green Improvement Project
  - Trail and Beach Access – between 7742 and 7778 West Saanich Road
  - Butterfield Gardens Restoration; and
  - Permanent Skate Park Initiative
4. **Greater Victoria Public Library** – Councillor Graham advised of his attendance at a recent GVPL workshop for the purposes of developing the GVPL’s strategic plan.

Councillor Thompson advised Council that the Staff Memorandum on the proposed rezoning and development permit application for the Brentwood Bay Garden Villas project will be coming forward to the Agenda of the November 22, 2004 Planning and Development Committee Meeting.

Councillor Mason advised of her recent attendance at the Grand Opening of the Saanich Community Services office at 1095 McKenzie Avenue which is under the umbrella of Saanich Community Services.

Councillor Mason also advised her attendance at a recent Focus Group Meeting which was sponsored by School District No. 63 (Saanich) in connection with its ongoing review of programs and facilities.

Councillor Mason also advised of recent financial donations which have been received from Butchart Gardens and Brentwood Coiffures towards the District’s Christmas float. Councillor Mason noted that Saanichton Christmas Tree and Ostrich Farm has also made a donation of greenery and trees towards the float. She stated that the float will be participating in the upcoming Sidney Christmas Parade, the Island Equipment Owners Association Christmas Truck Light Show and Food Drive, as well as the Brentwood Welcome to Santa event.

- 1362.04      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
*That appropriate letters of thanks under the Mayor's signature be forwarded to Butchart Gardens, Brentwood Coiffures and the Saanichton Christmas Tree and Ostrich Farm thanking them for their respective donations towards the District's Christmas float.*  
                  CARRIED UNANIMOUSLY
- 1363.04      MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the aforementioned corporate donations towards the District's Christmas Float be recognized in a future edition of the Community Focus Newsletter.*  
                  CARRIED UNANIMOUSLY

Councillor Mason advised of the details of her participation in the 80<sup>th</sup> Birthday celebrations of the Brentwood Bay/Mill Bay Ferry which will be held on November 27, 2004.

Councillor Thompson reminded Council of the Town Hall Meeting which is scheduled to be held on November 24, 2004 at 7:00 p.m. at the Saanich Historical Artifacts Society property.

Councillor King advised of his participation in the community consultation process which is being conducted by B.C. Transit in connection with the B.C. Transit/Victoria Regional Transit system "Saanich Peninsula Transit Review Draft No. 3."

Councillor King also advised of his participation in a recent meeting in connection with the Sidney Visioning Process.

Mayor Habkirk advised of her recent participation in an ICBC "Be Safe Be Seen" Event, the Remembrance Day Ceremonies held at Stelly's School and at the Town of Sidney, a recent meeting held with Mr. Gary Lunn, M.P. in regards to wakes from power boats in Brentwood Bay, as well as her recent visit to the central library facility in the City of Seattle.

**STAFF MEMORANDA AND REPORTS:**

**1. Departmental Third Quarter 2004 Reports**

- a) Departmental Third Quarter 2004 Reports from Financial Services; Administration; Planning, Building & Community Services; Engineering & Public Services; and Fire Services.

The Director of Financial Services, Mr. Ed Sykora, gave a comprehensive overview of the Financial Services Third Quarter 2004 Report, and responded to questions from members of Council.

*The Departmental Third Quarter 2004 Reports were received for information without a motion.*

- 1364.04      MOVED BY COUNCILLOR KOROL  
                  SECONDED BY COUNCILLOR HADDON  
*That Staff be requested to discuss at a future Management Meeting the posting of the Departmental Quarterly Reports on the District's website.*  
                  CARRIED UNANIMOUSLY
- 1365.04      MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR KOROL  
*That Staff be requested to make sufficient copies of the Departmental Third Quarter 2004 Reports available for information at the upcoming Town Hall Meeting to be held on November 24, 2004.*  
                  CARRIED UNANIMOUSLY

**2. 2005 – 2009 Financial Plan Issues**

- a) Staff Memorandum dated October 31, 2004 from Ed Sykora, Director of Financial Services Re: 2005 – 2009 Financial Plan Issues.

The Director of Financial Services presented a comprehensive overview of his Memorandum entitled 2005 – 2009 Financial Plan Issues, and responded to questions from members of Council.

1366.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That the Staff Memorandum dated October 31, 2004 from the Director of Financial Services entitled “Year 2005-2009 Financial Plan Issues” be received, and before requesting core budgets be increased, Staff be instructed to first attempt to reallocate existing budgets and that any requested increases to the 2005 core budget be justified and explained to the satisfaction of the Director of Financial Services before coming to Council for consideration.*  
CARRIED UNANIMOUSLY

1367.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That any new supplementary requests for 2005-2009 include a reference to the Corporate Strategic Plan, and a cost benefit analysis as indicated in the report.*  
CARRIED UNANIMOUSLY

1368.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That any new supplementary requests be accommodated within the existing spending envelopes in the 2004-2008 Financial Plan.*  
CARRIED UNANIMOUSLY

1369.04        MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR GRAHAM  
*That the 2004-2008 Financial Plan be revised as necessary to reflect any Council decisions to date.*  
CARRIED UNANIMOUSLY

In discussion around the table in regards to possible priorities for 2005, Council indicated its desire to have a further discussion in regards to whether to proceed in 2005 with the proposed Official Community Plan Update/Review process and the potential scope of this project. In particular, whether the scope of the project should also include an update on the housing capacity data, growth management/build-out capacity data, the Keating/West Saanich Area policies, the integration of the Saanichton-Keating and Brentwood Bay Local Area Plans into the Official Community Plan, and the District’s Regional Growth Strategies Regional Context Statement.

Council also requested that Staff give consideration to developing a proposed Supplemental to provide for an updating or review of the Centennial Park Management Plan.

1370.04        MOVED BY COUNCILLOR HADDON  
                  SECONDED BY COUNCILLOR GRAHAM  
*That further consideration of the recommendation that “Council indicate to Staff those general areas that Council considers warrant priority consideration in the 2005 Budget and were not identified in the 2004-2008 Financial Plan” be referred to the earliest available Administration & Finance Committee Meeting for further discussion.*  
CARRIED UNANIMOUSLY

**3. Strategic Planning Workshop in 2005/Development of Performance Measures**

- a) Staff Memorandum dated November 15, 2004 from Gary C. Nason, Administrator  
Re: Strategic Planning Workshop in 2005/Development of Performance Measures.

The Administrator gave an overview of the Staff Memorandum pertaining to the Strategic Planning Workshop in 2005/Development of Performance Measures, and responded to questions from members of Council.

1371.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR MASON  
*That the Staff Memorandum dated November 15, 2004 from the Administrator entitled "Strategic Planning Workshop in 2005/Development of Performance Measures" be received, and:*

1. *Council endorse the recommended general approach, process and timelines for the strategic planning and objectives/performance measures process in 2005 as set out in this report, including the initiation of an RFP for facilitation/consultant services; and*
2. *Council strike a sub-committee comprised of Mayor Habkirk and Councillors Graham and King to work with Staff on the details of the process and present further reports and updates to Council as required."*

CARRIED UNANIMOUSLY

**BYLAWS:**

1. **"Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1514, 2004"**  
[To Include Property Located at 7081 Central Saanich Road in Sewage Collection Area No. 1 – Pursuant to Council Motion Adopted on June 28, 2004]

1372.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That Bylaw No. 1514, cited as "Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1514, 2004" be authorized to receive three readings at the same meeting.*  
CARRIED UNANIMOUSLY

1373.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That Bylaw No. 1514, cited as "Central Saanich Sewage Collection Area No. 1, Extension Bylaw No. 1514, 2004" be given first reading.*  
CARRIED UNANIMOUSLY

1374.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That Bylaw No. 1514 be given second reading.*  
CARRIED UNANIMOUSLY

1375.04        MOVED BY COUNCILLOR GRAHAM  
                  SECONDED BY COUNCILLOR THOMPSON  
*That Bylaw No. 1514 be given third reading.*  
CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS/OTHER COMPETENT BUSINESS:** None.

**CORRESPONDENCE (Receive for General Information):**

1. **Correspondence from the Union of B.C. Municipalities:**
  - Update: Riparian Areas Regulation, November 1, 2004;
  - In The House, October 28, 2004;
  - Member Release – Executive Meeting Highlights, November 12, 2004;

2. **B and L Ritchie Re: Duke Point Thermal Natural Gas Power Plant** – Email correspondence dated November 5, 2004 from Bob and Lorna Ritchie, 924 Sonor Place, Qualicum Beach Re: Duke Point Thermal Natural Gas Power Plant;
3. **Aboriginal Neighbours Re: Invitation to a Forum on November 17, 2004** – Correspondence dated October 27, 2004 from Faith Magwood, Chair – Aboriginal Neighbours Re: Invitation to a Forum on November 17, 2004;
4. **Homeless Count Advisory Committee Re: Homeless Count on January 15, 2005** – Correspondence dated November 1, 2004 from Trudy Norman, Chair – Homeless Count Advisory Committee Re: Homeless Count on January 15, 2005;
5. **Saanich Peninsula Chamber of Commerce Re: Annual Holiday Dinner and Auction on November 27, 2004** – Correspondence received November 1, 2004 from Tom Walker, Executive Director – Saanich Peninsula Chamber of Commerce Re: Annual Holiday Dinner and Auction on November 27, 2004;
6. **British Columbia Achievement Foundation Re: Deadline for Nominations – November 15, 2004** – Correspondence received November 4, 2004 from Norma Newlands, Executive Director – BC Achievement Foundation Re: Deadline for Nominations – November 15, 2004;
7. **Interfor, TimberWest, & Weyerhaeuser Re: Embracing a New Vision- Rebuilding BC's Coastal Forest Industry** – Correspondence dated November 2, 2004 from Interfor, TimberWest and Weyerhaeuser Re: Embracing a New Vision – Rebuilding BC's Coastal Forest Industry;
8. **Municipal Insurance Association** – Risk Management Tidbits, September/October 2004;
9. **Invitations Addressed to Mayor and Council:**
  - Peninsula Cross Roads Community Justice Program, November 23, 2004;
  - Aboriginal Sports and Recreation Association, December 10, 2004;
10. **Greater Victoria Public Library Board** – Minutes of the Library Board Meeting held on September 28, 2004;
11. **Central Saanich Police Board** – Minutes of the Police Board Meeting held on October 14, 2004;
12. **Capital Regional District (CRD)** – Minutes of the CRD Board Meeting held on October 27, 2004;

1376.04      MOVED BY COUNCILLOR THOMPSON  
                  SECONDED BY COUNCILOR MASON  
                  *That the above Item Nos. 1 to 12 be received for information and the contents noted.*  
                  CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Regular Council Meeting held on November 15, 2004 adjourned at 10:00 pm.*

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Allison Habkirk  
Mayor

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Gary C. Nason  
Administrator

Recorded by: Pam Bell  
Recording Secretary