

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **PARKS & FACILITIES COMMITTEE** Meeting  
Monday, May 30, 2005 at 8:36 p.m.  
Central Saanich Municipal Council Chamber

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**PRESENT:** Councillor Zeb King, Acting Chair  
Mayor Allison Habkirk  
Councillors: Graham, Korol and Mason  
Gary C. Nason, Administrator  
Trish Flanders, Municipal Clerk  
Nirmal Bhattacharya, Municipal Engineer

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**APPROVAL OF THE AGENDA:**

730.05      MOVED BY COUNCILLOR GRAHAM  
NO SECONDER  
*That the Agenda for the Parks & Facilities Committee Meeting held on May 30, 2005 be approved as circulated.*  
CARRIED UNANIMOUSLY

**1. Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library)**

- a) Staff Memorandum dated May 11, 2005 from Gary C. Nason, Administrator Re: Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library).

The Administrator, Mr. Gary C. Nason, gave a comprehensive overview of the Staff Memorandum entitled "Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library)", and responded to questions from members of the Committee.

During a brief discussion in regards to Council's expectations with respect to the proposed "Charette" and the timing of this event (pre-election or post-election), it was suggested that a sub-committee comprised of Council and Staff be requested to work out the details of the event.

731.05      MOVED BY MAYOR HABKIRK  
NO SECONDER  
*That It Be Recommended To Council:*

*That the Staff Memorandum dated May 11, 2005 entitled "Development of a Strategic Facilities and Business Plan for Selected Major Municipal Facilities (Municipal Hall/Police/Fire/Public Works Yard/Library)" be received, and a sub-committee comprising two representatives from Council be designated to work with the appropriate Staff on the details of a proposed "Facilities Charette" (including timing, purpose/agenda, attendees and logistics), with the Charette to be confirmed in the Fall of 2005 and be scheduled to take place in early 2006 concurrent with the orientation of the newly elected Council.*

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

*On motion, the Parks & Facilities Committee Meeting held on May 30, 2005 adjourned at 8:42 pm.*

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Councillor Zeb King, Acting Chair

Recorded By: Trish Flanders  
Municipal Clerk