

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the **PLANNING AND DEVELOPMENT COMMITTEE** Meeting

Monday, June 13, 2005 at 9:51 p.m.

Central Saanich Municipal Hall – Fire Training Centre

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**PRESENT:** Councillor Robert Thompson, Chair  
Mayor Allison Habkirk  
Councillors: Graham, Haddon, Korol and Mason  
Gary C. Nason, Administrator  
Trish Flanders, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Nirmal Bhattacharya, Municipal Engineer  
Ruby Shea, Recording Secretary

**ABSENT:** Councillor King

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**APPROVAL OF THE AGENDA:**

797.05 MOVED BY COUNCILLOR KOROL  
NO SECONDER  
*That the Agenda for the Planning & Development Committee Meeting held on June 13, 2005 be approved as circulated.*  
CARRIED UNANIMOUSLY

**1. Habitat Acquisition Trust (HAT) Re: New HAT Stewardship Manuals**

- a) Correspondence dated June 17, 2004 from Eric Lofroth, President – Habitat Action Trust Re: New HAT Stewardship Manuals.

Mr. Andrew Harcombe, representing the Habitat Action Trust, gave an informational presentation on the new HAT Stewardship Manual which was produced as a reference manual for local governments and discusses the state of natural areas in the Capital Region. He advised that HAT's mission is to conserve natural environments on southern Vancouver Island and the southern Gulf Islands, and that HAT works to protect land permanently, which can be successfully accomplished in three ways: land acquisition through purchase or donation, conservation covenants, and education & stewardship.

Mr. Harcombe further advised that the Stewardship Manual describes the benefits of protection and summarizes the tools available to local governments and landowners who want to protect natural areas. Mr. Harcombe referred to the "Good Neighbours" Program and the "Urban Forest Stewardship Initiative" which are currently underway. In closing, Mr. Harcombe noted that updates to the manuals will be posted on the HAT website at [www.hat.bc.ca](http://www.hat.bc.ca).

A brief question and answer session took place.

Dr. David A. Boag, 6746 Amwell Drive, advised of his support for the efforts of the Habitat Acquisition Trust. He questioned why his November 2003 submission of a "Stewardship Program for Central Saanich" article was never included in the Community Focus Newsletter, and questioned the current status of this initiative.

798.05 MOVED BY MAYOR HABKIRK  
NO SECONDER  
*That It Be Recommended To Council:*

*That the presentation from the Habitat Acquisition Trust (HAT) on the new HAT Stewardship Manual be received, and an appropriate letter of thanks be forwarded to the HAT commending them for their efforts on this initiative.*

CARRIED UNANIMOUSLY

**2. Capital Region Food & Agriculture Initiatives Roundtable Re: "Capital Region Food Charter"**

- a) Correspondence dated April 11, 2005 from Christina Peacock, Capital Region Food and Agriculture Initiatives Roundtable (CR-FAIR) Steering Committee Re: "Capital Region Food Charter".

Ms. Linda Geggie, representing GroundWorks, gave a lengthy informational presentation on the proposed Capital Region Food Charter, during which time the following points were noted:

- the Capital Region Food and Agriculture Initiatives Roundtable was formed in 1997, and is comprised of:
  - BC Government and Service Employees Union
  - Canadian Cancer Society
  - Community Social Planning Council
  - GroundWorks Learning Centre
  - Island Farmers Alliance
  - Life Cycles Project Society
  - Ministry of Agriculture, Food and Fisheries
  - Small Scale Food Processor Association
  - The Land Conservancy, and
  - Vancouver Island Health Authority
- a food system is the path of food from field to plate, including production, harvesting, distribution, marketing, preparation, consumption and disposal
- food is a planning issue and accounts for 20% retail sales, 20% service jobs, 20% car trips, 40% of garbage, and 80% of sewage waste
- CR-FAIR's Food Planning Goals are to link food and agriculture, the environment, health and the economy through recognition that food is a planning issue, and through the adoption of a Food Charter
- CR-FAIR invites local governments to:
  - understand the role and impact on the food system
  - include a framework for planning in the Food Charter process
  - support and participation in food planning using a coherent framework across municipalities in the region

Ms. Geggie distributed to members of the Committee informational materials pertaining to the CR-FAIR's Background, Vision, Mission and Achievements, as well as the draft "Capital Region Food Charter"

**Motion to Extend Meeting Past 10:30 pm**

799.05            MOVED BY MAYOR HABKIRK  
                      NO SECONDER  
                      *That the Planning & Development Committee Meeting held on June 13, 2005 be authorized to extend past 10:30 pm.*  
                      CARRIED UNANIMOUSLY

Ms. Christina Peacock, representing CR-FAIR, briefly commented on the draft Capital Region Food Charter, and responded to questions from members of the Committee.

Dr. Alastair Bryson, 1239 Mt. Newton Cross Road, thanked Ms. Geggie for her informational presentation and encouraged the Committee to give further consideration to endorsing the development of a Capital Region Food Charter.

800.05            MOVED by MAYOR HABKIRK  
                      NO SECONDER  
                      *That It Be Recommended To Council:*

*That the presentation from the Capital Region Food and Agriculture Initiatives Roundtable on the "Capital Region Food Charter", including the draft proposed Charter and related informational materials which were circulated at the meeting, be received.*

CARRIED UNANIMOUSLY

801.05            MOVED BY COUNCILLOR HADDON  
                      NO SECONDER  
                      *That It Be Recommended To Council:*

*That the draft proposed "Capital Region Food Charter" be referred to a future Committee Meeting for further discussion and consideration of endorsement.*

CARRIED UNANIMOUSLY

**3. Regular Status/Update: Secondary Suite Review Project**

The Director of Planning & Building Services, Ms. Hope V. Burns, advised that the next Secondary Suite Public Open House is scheduled to take place on Wednesday, June 15<sup>th</sup>, 2005 from 5:00 to 7:30 pm in the Fire Training Centre. She briefly commented on the June 8<sup>th</sup>, 2005 Secondary Suites Public Open House which was attended by approximately 200 people. Ms. Burns noted that approximately 350 secondary suite questionnaires have been received to date, and that a large majority of responses have indicated support for secondary suites in the District. She advised the Committee that a full report in this regard will be brought forward to the June 27<sup>th</sup>, 2005 Committee Meetings.

**ADJOURNMENT:**

*On motion, the Planning & Development Committee Meeting held on June 13, 2005 adjourned at 10:43 pm.*

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Councillor Robert Thompson, Chair

Recorded By: Trish Flanders  
Municipal Clerk