



THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

1903 Mt. Newton Cross Road, Saanichton, B.C. V8M 2A9
Phone (250) 544-4209 Fax (250) 652-4737 www.centrialsaanich.ca

Development / Development Variance Permit Application

- Development Permit
 Development Variance Permit
 Development & Development Variance Permit

Project Info

Address					Zoning
Lot	Section	Range	Plan	PID	Folio

Owner

Name		
#/Street	City	Postal Code
Telephone	Fax	email

Applicant (if not owner)

Name		Business Licence
#/Street	City	Postal Code
Telephone	Fax	email

Project Details

Description of existing use/development: _____

Description of proposal: _____

Reasons for requested variance (if applicable): _____

(use an additional page if necessary)

Required Documentation

- Certificate of Title (a current copy issued within the last 30 days).
- Survey Certificate (BCLS) of all structures, watercourses, etc.

Required Plan Information (4 sets + 1 reduced set)

- Site Plan to scale, showing all structures, setbacks, access, adjacent building separation, watercourses, site contours, water supply, storm and sewage disposal, etc.
- Landscape Plan, including landscape specifications, screening, fences, lighting, etc.
- Building Floor Plans and Elevations (identifying specific finishes).
- Calculations for site area, coverage, bldg. area, floor space ratio, bldg. height, grade, and parking stalls.
- Signage Details (if applicable).

Owner Authorization

I, the owner of the above property, hereby authorize and appoint

_____ as my agent to apply for and obtain this permit. If issued, I understand a notice regarding this permit will be placed on the property title.

The applicant hereby declares that all information submitted is true & correct.

Applicant _____ Date _____

Owner (required if not applicant) _____ Date _____

Any personal information provided in this application is collected for the purpose of administering the Local Government Act and the bylaws of this municipality under part 26 of the Local Government Act, and under the authority of those enactments. Questions about the collection of the information may be directed to the Freedom of Information Officer.

Fees

Minor is defined as any improvements costing \$30,000 or less in value;
Major is defined as any improvements costing more than \$30,000.

Development Permits

- Minor without Variances \$ 300
- Minor with Variances \$ 800
- Major without Variances \$1000
- Major with Variances \$1500

Development Variance Permit \$ 500

Variance Notification Sign \$ 80

Site Profiles (if applicable) \$ 50

Office Use	
TOTAL FEES	\$ _____
Authorized By	Date
Application/File Number	