



# *The Corporation of the District of Central Saanich*

## ROAD INSPECTION POLICY

### PURPOSE

Road inspections are necessary to identify associated defects, the need for planned maintenance and sight line obstructions. The policy assures a consistent approach that prescribes the frequency of inspection, the method of recording and repair of road defects.

### POLICY

All Municipal roads shall be inspected twice per year. (Safety and Condition Inspections)

There are three types of Road Inspections that will be carried out on District roads.

1. Condition Inspections shall be carried out to assess the condition of the network and the need for planned structural maintenance. This inspection will take place in February and March each year.
2. Safety Inspections shall be carried out to identify road hazards and reported sight line obstructions which will be rectified as per service levels. This inspection shall take place in October or November each year.
3. Specific Inspections shall be undertaken following a customer request, a staff report or in response to an insurance claim.

All defects identified from safety and specific inspections shall be prioritized into treatment types according to the severity of the defect. This priority shall also determine the timescale for immediate works.

1. An emergency situation for which an immediate response is required to make the road safe within 24 hours.
2. Works that will be considered for future planned maintenance works as per service levels.

Defects or hazards shall be identified for public notice with barricades, and / or fluorescent paint, and /or a flasher and / or warning signs.

The shoulder of the road and the transition from the road to the shoulder will be maintained on the basis of resident and staff's reports of hazards within 72 hours as per service levels.