

✱This is not the official version of the Bylaw✱

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

BYLAW NO. 1853

A Bylaw to Provide for the Administration of the *Freedom of Information and Protection of Privacy Act*

WHEREAS, the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c. 165 as amended, requires that a municipality designate the Head and set any fees for services.

NOW, THEREFORE, the Council of the District of Central Saanich in open meeting assembled, enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as the “**Freedom of Information Bylaw No. 1853, 2014**”.

Definitions and Interpretation

2. (1) In this Bylaw:

“Act” means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165 and all regulations thereunder, as amended;

“Coordinator” means the person or persons designated in section 3(2) of this Bylaw as the Information and Privacy Coordinator;

“Council” means the Council of the Corporation of the District of Central Saanich;

“Head” means the person or persons designated under section 3(1) of this Bylaw as the Head;

“Municipality” means the Corporation of the District of Central Saanich; and

“Request” means a request made under the Act.

- (2) All other definitions contained in Part I of the *Act* shall apply to this Bylaw, except where the context requires otherwise.

Administration

3. For the purposes of administering the *Act*:

- (1) the Chief Administrative Officer and the Corporate Officer are designated as the Head;

- (2) the Chief Administrative Officer and the Corporate Officer are designated as the Information and Privacy Coordinator; and

- (3) the Head and the Coordinator shall act in their respective capacities for all Council, Committees, Commissions, panels and agencies, or corporations created or owned by the Municipality, or under the Municipality’s direction or control.

Powers of the Head

4. The Head may delegate any of the Head’s duties under the *Act* to the Coordinator.

Fees

5. The Head may require an applicant making a Request to pay to the Municipality for services provided those fees prescribed in the Act.

Repeals

6. District of Central Saanich “Freedom of Information Bylaw No. 1137, 1994” is repealed.

READ A FIRST TIME this	6 th	day of	October,	2014.
READ A SECOND TIME this	6 th	day of	October,	2014.
READ A THIRD TIME this	6 th	day of	October,	2014.
ADOPTED this	20 th	day of	October,	2014.

“ALASTAIR BRYSON”

Alastair Bryson
Mayor

“LIZ CORNWELL”

Liz Cornwell
Corporate Officer