



**THE DISTRICT OF CENTRAL SAANICH
FINANCIAL SERVICES**

1903 Mt. Newton Cross Rd, Saanichton BC V8M 2A9
Phone: 250.544.4206 Email: finance.department@csaanich.ca

Utility Billing Leak Adjustment Application

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for processing this application. Questions can be directed to FOI Head at: 1903 Mt. Newton X Rd, Saanichton BC V8M 2A9, or municipal.hall@csaanich.ca

Leak adjustments are only provided for leaks in the main underground water line(s) between the meter and the residence or building(s). Please review our leak policy for more details: <https://www.centalsaanich.ca/municipal-hall/resource-library/utility-leaks-and-adjustments-policy>

Address:	
Description of Repair:	
Date of Repair:	Leak Repaired by:
Owner Signature:	Date:
Phone Number:	

INVOICES AND/OR RECEIPTS AND/OR PHOTOS REQUIRED

This form must be received within 120 days of leak notification.

OFFICE USE ONLY	
Account Number:	Meter Number:
Current Reading:	Previous Reading:
Details:	
Approved by:	Date: