



## Wood or Pellet Stoves and Chimneys

Complete **Permit Application** and forward to Inspector.

**Installer's Declaration** goes with owner/representative. Inspector will pick up completed **Installer's Declaration** at final inspection.

**Inspections** required:

**Pellet Stoves**: When Complete

**Wood Stoves (Metal Chimney)**: When Complete

**Wood Stoves or Inserts (Masonry Chimney)**: When breech pipe or metal liner is installed, but prior to connection to appliance, **and** when complete.

**New Masonry Chimneys**: At thimble or smokeshef level **and** when complete.

### **Please note:**

- Smoke alarms are required on each floor level;
- Smoke and Carbon Monoxide alarms are required on each floor with a wood or pellet burning appliance;
- Smoke alarms are permitted to be battery operated if your home was constructed before March 31, 1979.

If you have any questions regarding the above, please do not hesitate to contact the fire department at 250.544.4244 or email [fdadmin@csaanich.ca](mailto:fdadmin@csaanich.ca)



Fire Department | 1512 Keating Cross Road | Saanichton, BC Canada | V8M 1W9 | 250.544.4238

## PERMIT APPLICATION

### **Solid Fuel Fire Appliance Chimney / Fireplace / Woodstove Permit**

**Note:** All data fields must be completed for the application to be processed. Please put N/A in any field that does not apply to this permit.

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act.

The information will be used for administering this permit, which may include sharing your contact information with WorkSafeBC. Questions about the collection of your personal information may be referred to the FOI Head at the District of Central Saanich, 1903 Mount Newton Cross Road, Saanichton, BC V8M 2A9 or phone: 250-652-4444, e-mail [municipalhall@csaanich.ca](mailto:municipalhall@csaanich.ca)

DCS Permit Number \_\_\_\_\_

Address of Installation \_\_\_\_\_

Owner \_\_\_\_\_ Occupant Telephone: \_\_\_\_\_

Contractor Name (Print) \_\_\_\_\_

Address \_\_\_\_\_

City/Postal Code \_\_\_\_\_ Telephone: \_\_\_\_\_

This application is for the above named to install:

#### Chimney Type

#### Appliance

- Factory Built
- New Masonry
- Existing Masonry  
(code complying)

- Woodstove
- Manufactured Fireplace
- Insert
- Pellet Stove

Fee: Total \_\_\_\_\_

The owner agrees that this application is made with the understanding that all new or existing woodstoves, inserts and chimneys must comply with present standards in the B.C. Building Code. Units **cannot** be approved for use unless they comply with these standards.

The owner agrees to save harmless the District of Central Saanich and its employees from any claims, or action arising out of the construction or installation, development of the site, inspection of the plans, site or building, including one based on negligence of the District or its employees. I have read, understood and agreed to the above conditions.

Owner or Owner's agent Signature \_\_\_\_\_ Print Name \_\_\_\_\_

\_\_\_\_\_  
Issuing Officer

\_\_\_\_\_  
Final Inspection Date (Day/Month/Year)



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## SOLID FUEL BURNING APPLIANCE

### Installer's Declaration

***\*Please print legibly. Installer must complete this declaration and make it available on site prior to calling for inspections.***

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Site Address \_\_\_\_\_

Date \_\_\_\_\_ **DCS Permit Number** \_\_\_\_\_

Name(s) of homeowner(s) \_\_\_\_\_ Phone Number \_\_\_\_\_

Owner's Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Name of Occupant (if different than owner) \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Installed by \_\_\_\_\_ of \_\_\_\_\_  
*(Name of Individual) print* *(Company Name) print*

Company Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**WETT Certificate #** \_\_\_\_\_ **Type of Appliance** \_\_\_\_\_

**Make and Model** \_\_\_\_\_ **Location** \_\_\_\_\_

**Appliance Identification** \_\_\_\_\_

**I declare the above-noted installation was installed in accordance with manufacturer's specifications and applicable codes.**

\_\_\_\_\_  
*Signature*